



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 01/01/2024      **Period start date** **To** 31/12/20234      **Period end date**

**Charity name:** Freshford & District Tennis Club

**Charity registration number:** 1192242

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | To promote community participation in healthy recreation by the provision of facilities and coaching for playing tennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The Freshford &amp; District Tennis Club promotes community participation in health recreation by the provision of facilities and coaching for playing tennis. The facilities provided include two all-weather tennis courts – both of which are now floodlit - and a court-side pavilion/rain shelter.</p> <p>The courts are available not only to members, but also to members of the public upon the payment of a modest fee. There is no strict dress code (other than that suitable non-damaging footwear should be worn).</p> <p>The club is entirely volunteer-run, and there are no paid members of staff (the tennis coach is allowed to use the club's facilities to run his own business but is not paid an employee of the club).</p> <p>The principal work undertaken to manage the club's ongoing operation is undertaken by the five trustees. When required, club members are requested to volunteer to provide assistance to mitigate costs, where such work can be achieved safely and to a suitable level of quality.</p> <p>The club treasurer works with the membership secretary, and therefore has understanding and control of all income and expenditures and of the club's bank accounts. Expenditure commitments exceeding £500 are subject to majority approval by the trustees. All expenditure receipts are logged. The club's financial</p> |

|  |  |                                                     |
|--|--|-----------------------------------------------------|
|  |  | accounts are produced annually for members' review. |
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### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |  |
|------------------------------------------------------------------|----------------|--|
| Policy on grant making                                           | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other                                                            |                |  |

### Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>The 2024-25 membership numbers have risen slightly from last year and the 2024-25 subscription revenue has risen accordingly. Pay-and-play and guest fee income continues to rise and we are competitively priced against other clubs in the area.</p> <p>As with the 2023-24 season, a suite of half-price Autumn/Winter packages was introduced in October resulting in a limited number of further family membership sales.</p> <p>Pay-and-play continued to be used by members of the public, to which a few guest fees (now payable online) were added. We have also agreed a sponsorship deal with a local hotel where their guests will have limited access to the courts and our members will have reduced rates for drinks and food.</p> |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p>Higher interest rates continued to deliver a much better return on our reserved cash.</p> <p>Some members, particularly the older ones, have struggled to use the Go-Cardless Online payment system to renew their membership so we have actively contacted those members and allowed them to pay directly into the charity bank account.</p> <p>Total income during 2024 was therefore higher again than the previous three years if you exclude the extraordinary payments received in 2020 and 2021.</p> <p>We were able to afford to install a second set of LED flood lights, so now both courts have floodlights and we can already see this has increased the number of court bookings and participation in tennis. The first payment of £6,132.60 was paid in April 2024, and the outstanding balance of £12,827.40 was paid in June 2024. Whilst we had funds available to pay for the floodlights, these savings are actually required to resurface the courts at some point over the next couple of years, where we expect to need between £30k and £40k. We successfully applied for an interest free loan from the LTA for £15,000, repayable over 10 years (£250 p/q) plus a grant of £5,000 from the Medlock Charity and a grant of £2,500 from Freshford &amp; Limpley Stoke Community Association. These grants were incredibly generous and enabled us to proceed with the second floodlights.</p> <p>Other than the payment above, there were one other extraordinary expenditures made during the period, namely:</p> <ol style="list-style-type: none"> <li>1. The cleaning and fungicide treatment of the court surfaces (£775).</li> </ol> <p>Excluding the cost of the floodlights our expenditure is increasing. After much chasing the football club, our landlord finally provided copies of the bills so we could pay what was owed for electricity having realised this hadn't been requested for a number of years.</p> <p>We have many more members wishing to participate in league tennis and we</p> |
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|  |  | <p>currently provide the tennis balls which is a cost that will continue to escalate. We now have two Mens teams, two Ladies teams and a mixed team with another members interested to form another Ladies team and a mixed team. We may need to consider asking for members to contribute towards the cost of the balls.</p> <p>Our social committee have also been very busy providing various events aimed at everyone from children to the over 65's in order to bring people together and have organised competition.</p> |
|--|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other                                                        |           |  |

### Financial Review

|                                                                                |           |                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period            | Para 1.21 |                                                                                                                                                                                                                     |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Any annual surplus contributes towards a sinking fund designed to be sufficient for court resurfacing (which normally might be expected to be required about once every 10-15 years) and to assist with other major |

|                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                          |
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|                                                                                  |           | <p>capital expenditure to enhance the facilities available to its users.</p> <p>The courts were last resurfaced in 2008. With a continuing programme of court repair and re-coating, it is expected that resurfacing will not now be required until 2025-26 at an estimated cost of approximately £35,000. We have had a number of initial quotes and they vary between 30k and 40k.</p> |
| Amount of reserves held                                                          | Para 1.22 | At the end of the period we held £8,730.55 in a current account with HSBC and £51,480.50 in a Deposit account also with HSBC                                                                                                                                                                                                                                                             |
| Reasons for holding zero reserves                                                | Para 1.22 |                                                                                                                                                                                                                                                                                                                                                                                          |
| Details of fund materially in deficit                                            | Para 1.24 |                                                                                                                                                                                                                                                                                                                                                                                          |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 |                                                                                                                                                                                                                                                                                                                                                                                          |

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | <p>The club's principal source of funding remains the membership fees, supplemented to a lesser degree by income from pay-and-play.</p> <p>Grants will be requested from various bodies when large capital expenditures are to be made.</p> <p>The membership and pay-and-play fees are used to cover ongoing costs such as lease costs (to the owner of the grounds) and general maintenance such as court cleaning, grass cutting and repairs. Any annual surplus contributes towards a sinking fund designed to be sufficient for court resurfacing (expected to be required about once every 10-15 years) and to assist with other major capital expenditure to improve the facilities available to its users. Whilst we pay the football club for access to toilets, many members don't like using them and access is difficult. We are looking therefore at various alternative solutions including a clubhouse. This is very much in its infancy though.</p> <p>Maintenance of the facilities to a high standard will ensure that club members and members of the public will be able to continue to enjoy the sport of tennis in Freshford for many years to come.</p> |
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| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                          |
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| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                                                          |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Constitution                                                                                                                                                                                                                                                             |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | CIO                                                                                                                                                                                                                                                                      |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by the Board of Trustees with the exception that at AGMs, one third of the trustees shall retire from office. The vacancies so arising may be filled from the current membership by the decision of the members at the annual general meeting by show of hands |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                                                              |
|-----------------------------|--------------------------------------------------------------|
| Charity name                | Freshford & District Tennis Club                             |
| Other name the charity uses |                                                              |
| Registered charity number   | 1192242                                                      |
| Charity's principal address | Ranikhet Farm<br>Park Corner<br>Freshford<br>Bath<br>BA2 7UQ |
|                             |                                                              |

### **Names of the charity trustees who manage the charity**

|    | Trustee name   | Office (if any)        | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Gerald Rideout | Chairman               |                                   |                                                               |
| 2  | Perran Trerise | Treasurer              |                                   |                                                               |
| 3  | Valencia Hayes | Family Liaison Officer |                                   |                                                               |
| 4  | Peter Davis    |                        |                                   |                                                               |
| 5  | Alisa Burke    | Membership Secretary   |                                   |                                                               |
| 6  |                |                        |                                   |                                                               |
| 7  |                |                        |                                   |                                                               |
| 8  |                |                        |                                   |                                                               |
| 9  |                |                        |                                   |                                                               |
| 10 |                |                        |                                   |                                                               |
| 11 |                |                        |                                   |                                                               |
| 12 |                |                        |                                   |                                                               |
| 13 |                |                        |                                   |                                                               |
| 14 |                |                        |                                   |                                                               |
| 15 |                |                        |                                   |                                                               |
| 16 |                |                        |                                   |                                                               |
| 17 |                |                        |                                   |                                                               |
| 18 |                |                        |                                   |                                                               |
| 19 |                |                        |                                   |                                                               |
| 20 |                |                        |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Description of the assets held in this capacity                                                                               |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                            |                |                |
|--------------------------------------------|----------------|----------------|
| <b>Signature(s)</b>                        |                |                |
| <b>Full name(s)</b>                        | Perran Trerise | Gerald Rideout |
| <b>Position (eg Secretary, Chair, etc)</b> | Treasurer      | Chairman       |
| <b>Date</b>                                |                |                |

**Freshford & District  
Tennis Club Accounts  
Final Accounts 1-1-24 to 31-12-2024**

|                                   | 2024              | 2023              | 2022              | 2021              |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Income</b>                     |                   |                   |                   |                   |
| Subscriptions (Using Go-Cardless) | £12,255.50        | £12,332.00        | £12,344.00        | £9,991.76         |
| Subscription Repayments           | -                 | -                 | £120.00           | £306.00           |
| Pay and Play and Guest Fees       | £1,227.00         | £664.00           | £584.57           | £565.10           |
| Subscriptions Paid Direct         | £1,075.00         | -                 | -                 | -                 |
| Interest on accounts              | £876.30           | £536.44           | £87.75            | £5.22             |
| Floodlight income                 | £91.07            | £200.00           | £167.00           | £211.00           |
| Floodlight income - Ron           | 320.00            | -                 | -                 | -                 |
| Homewood Payment                  | 99.50             | -                 | -                 | -                 |
| Visitors / Events/Summer Camp     | -                 | £120.00           | £260.00           | £580.00           |
| Extraordinary payments            | £7,500.00         | -                 | -                 | £19,565.00        |
| <b>Total Income</b>               | <b>£23,444.37</b> | <b>£13,852.44</b> | <b>£13,323.32</b> | <b>£30,612.08</b> |
| <b>Expenditure (£)</b>            |                   |                   |                   |                   |
| Rent                              | 1,885.00          | 2,335.00          | 2,335.00          | 2,335.00          |
| Coaching fees / retainer          |                   | -                 | -                 | 750.00            |
| LTA subscriptions/refunds         | 280.00            | -                 | 480.00            | 240.00            |
| Grass Cutting                     | 1,150.00          | 980.00            | 685.00            | 950.99            |
| Repairs / maintenance             | 1,195.00          | 775.00            | 775.00            | -                 |
| Ad Hoc maintenance                | 260.40            | 34.58             | 388.08            |                   |
| Extraordinary Expenses            | 18,960.00         | 12,233.40         | 12,486.60         | 13,569.31         |
| <b>Purchases</b>                  |                   |                   |                   |                   |
| Tennis balls / Trophies etc.      | 595.30            | 238.98            | 143.83            | 16.49             |
| Match fees                        | -                 | 15.00             | 10.00             | 69.99             |
| Equipment                         | 135.20            | -                 | 24.08             | 60.97             |

|                                 |                   |                   |                   |                   |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|
| Electricity                     | 979.08            | -                 | -                 | -                 |
| Administration                  |                   |                   |                   |                   |
| Bank charges                    | 60.00             | 60.00             | 60.00             | -                 |
| Legal fees and licences         | 30.00             | -                 | 47.99             | -                 |
| Advertising and PR              | -                 | -                 | 225.00            | -                 |
| Events                          | 197.47            | -                 | 149.51            | 70.00             |
| General / misc.                 | -                 | 24.00             | 77.70             | -                 |
| Go Cardless Fees                | 225.36            | 230.13            | 232.14            | 217.51            |
| Stripe Fees                     | 99.69             | 45.08             | 40.15             | 36.87             |
| <b>Total Expenditure</b>        | <b>26,052.50</b>  | <b>16,971.17</b>  | <b>18,160.08</b>  | <b>18,317.13</b>  |
| Net Surplus/(Deficit)           | -2,608.13         | - 3,118.73        | 4,836.76          | 12,294.95         |
| <b>Balance Sheet</b>            |                   |                   |                   |                   |
| Current Account closing balance | 8,730.55          | 14,464.98         | 5,886.75          | 4,811.26          |
| Deposit Account closing balance | 51,480.50         | £34,104.20        | £45,801.16        | £51,713.41        |
| Total Bank                      | £60,211.05        | £48,569.18        | £51,687.91        | £56,524.67        |
| Accrued income - O/S subs       | £0.00             | £0.00             | £0.00             | £0.00             |
| Prepayments                     | £0.00             | £0.00             | £0.00             | £0.00             |
| Historical timing adjustments   | £0.00             | £0.00             | £0.00             | £0.00             |
| Total Current Assets            | £0.00             | £0.00             | £0.00             | £0.00             |
| <b>Total Assets</b>             | <b>£60,211.05</b> | <b>£48,569.18</b> | <b>£51,687.91</b> | <b>£56,524.67</b> |
| Current Liabilities             | -£14,250          | £0.00             | £0.00             | £0.00             |
| Accounts Payable                | £0.00             | £0.00             | £0.00             | £0.00             |
| Total Liabilities               | £0.00             | £0.00             | £0.00             | £0.00             |
| Net Assets                      | £45,961.05        | £48,569.18        | £51,687.91        | £56,524.67        |
| Net Surplus/(Deficit)           | -£2,608.13        | -£3,118.73        | -£4,836.76        | £12,294.95        |
| Club Members Funds              | £48,569.18        | £51,687.91        | £56,524.67        | £44,229.72        |
| <b>Total Funds</b>              | <b>£45,961.05</b> | <b>£48,569.18</b> | <b>£51,687.91</b> | <b>£56,524.67</b> |

