



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/2022 **Period start date** **To** 31/12/2022 **Period end date**

Charity name: Freshford & District Tennis Club

Charity registration number: 1192242

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote community participation in healthy recreation by the provision of facilities and coaching for playing tennis.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Freshford & District Tennis Club promotes community participation in health recreation by the provision of facilities and coaching for playing tennis. The facilities provided include two all-weather tennis courts – one of which is floodlit - and a court-side pavilion/rain shelter. The courts are available not only to members, but also to members of the public upon the payment of a modest fee. There is no strict dress code (other than that suitable non-damaging footwear should be worn). The club is entirely volunteer-run, and there are no paid members of staff (the tennis coach is allowed to use the club's facilities to run his own business but is not paid an employee of the club). The principal work undertaken to manage the club's ongoing operation is undertaken by the five trustees. When required, club members are requested to volunteer to provide assistance to mitigate costs, where such work can be achieved safely and to a suitable level of quality. The club treasurer currently acts as the membership secretary, and therefore has understanding and control of all income and expenditures and of the club's bank accounts. Expenditure commitments exceeding £500 are subject to majority approval by the trustees. All expenditure receipts are logged. The club's financial accounts are produced annually for

		members' review.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The 2022-23 membership numbers have increased slightly from those achieved during the 2021-22. Whilst family memberships fell from 44 to 38, this was offset by an increased membership among our adult, senior and senior limited membership. Overall the total memberships increased from 94 to 99. The 2022-23 subscription revenue was consequently higher than the 2021-22 revenue level, although this can partly be explained by the final lockdown in 2021-22 resulting in discounted fees. Pay-and-play and guest fee income was also slightly up on the 2021-22 figures however still well down on 2020-21 levels (which had been boosted by the lack of availability of indoor tennis venues immediately post the first national lockdown). As with the 2021-22 season, a suite of half-price Autumn/Winter packages was introduced in October resulting in a limited number of further family

		membership sales. Pay-and-play continued to be used by members of the public, to which a few guest fees (now payable online) were added. Total income during 2022-23 was therefore higher than the previous two years if you exclude the extraordinary payments received in 2020 and 2021. We were able to afford to replace our existing sodium floodlights with LEDs, as the first stage towards the second set of floodlights. The first payment of £5,286 was made in October, with the second payment of £12,233 due in February 2023, and we hope it will reduce energy use by 50%. Other than the payment above, there were two other extraordinary expenditures made during the period, namely: 1. We paid £7,200 to clean, repair, seal and recoat our courts. 2. The cleaning and fungicide treatment of the court surfaces (£775).
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any annual surplus contributes towards a sinking fund designed to be sufficient for court resurfacing (which normally might be expected to be required about once every 10-15 years) and to assist with other major capital expenditure to enhance the facilities available to its users. The courts were last resurfaced in 2008. With a continuing programme of court repair and re-coating, it is expected that resurfacing will not now be required until 2025-26 at an estimated cost of approximately £35,000
Amount of reserves held	Para 1.22	At the end of the period we held £5,886.75 in a current account with HSBC and £45,801.16 in a Deposit account also with HSBC
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The club's principal source of funding remains the membership fees, supplemented to a lesser degree by income from pay-and-play. Grants will be requested from various bodies when large capital expenditures are to be made. The membership and pay-and-play fees are used to cover ongoing costs such as lease costs (to the owner of the grounds) and general maintenance such as court cleaning, grass cutting and repairs. Any annual surplus contributes towards a sinking fund designed to be sufficient for court resurfacing (expected to be required about once every 10-15 years) and to assist with other major capital expenditure to improve the facilities available to its users. A second set of floodlights is may be installed in 2024, however this is still being discussed.
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		Maintenance of the facilities to a high standard will ensure that club members and members of the public will be able to continue to enjoy the sport of tennis in Freshford for many years to come.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by the Board of Trustees with the exception that at AGMs, one third of the trustees shall retire from office. The vacancies so arising may be filled from the current membership by the decision of the members at the annual general meeting by show of hands

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Freshford & District Tennis Club
Other name the charity uses	
Registered charity number	1192242
Charity's principal address	16 Crowe Hill Limpley Stoke Bath BA2 7FX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Barnes	Chairman		
2	Perran Trerise	Treasurer	12/1/23 to present	
3	Valencia Hayes	Family Liaison Officer		
4	Sandie Moore	Ladies Team Captain		
5	Michael Daniel	Membership Secretary		
6	Lee Newlyn	Social Secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Perran Trerise	Ian Barnes
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Position (eg Secretary,
Chair, etc)

Treasurer	Chairman
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Date

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Freshford & District Tennis Club
Accounts

Final Accounts 1-1-22 to
31-12-22

	2022	2021	2020	2022 Notes
Income				
Subscriptions (Using Go-Cardless)	£12,344.00	£9,991.76	£12,078.60	
Subscription Repayments	-£120.00	-£306.00	-£1,527.00	
Pay and Play and Guest Fees	£584.57	£565.10	£830.78	
Interest on accounts	£87.75	£5.22	£21.66	
Floodlight income	£167.00	£211.00	£82.00	
Visitors / Events	£260.00	£580.00	£0.00	Summer camp income
Extraordinary payments	£0.00	£19,565.00	£10,000.00	
Total Income	£13,323.32	£30,612.08	£21,486.04	
Expenditure				
Rent	£2,335.00	£2,335.00	£2,335.00	
Coaching fees / retainer	£0.00	£750.00	£700.00	
Retainer pre-paid	£0.00	£0.00	£0.00	
LTA subscriptions/refunds	£480.00	£240.00	-£220.00	
Grass Cutting	£685.00	£950.99	£1,000.00	
Repairs / maintenance	£775.00	£0.00	£766.00	Court cleaning early in season
Ad Hoc maintenance	£388.08			Cost of Secure Box, bike lock, brush for courts, moss killer and spray
Extraordinary Expenses	£12,486.60	£13,569.31	£0.00	Court repair and recoating and first payment to Luminance
Purchases				
Tennis balls / Trophies etc.	£143.83	£16.49	£0.00	Tennis balls
Match fees	£10.00	£69.99	£0.00	
Equipment	£24.08	£60.97	£206.38	

Electricity	£0.00	£0.00	£183.50
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Administration

<u>Bank charges</u>	£60.00	£0.00	£0.00
Legal fees and licences	£47.99	£0.00	£0.00
Advertising and PR	£225.00	£0.00	£0.00
Events	£149.51	£70.00	£0.00
General / misc.	£77.70	£0.00	£0.00
Go Cardless Fees	£232.14	£217.51	£220.31
Stripe Fees	£40.15	£36.87	£37.09

	£18,160.	£18,317.	
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Total Expenditure	08	13	£5,228.28
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Net Surplus/(Deficit)	-£4,836.76	£12,294.95	£16,257.76
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Balance Sheet

Current Account closing balance	£5,886.75	£4,811.26	£12,134.53
Deposit Account closing balance	£45,801.16	£51,713.41	£32,095.19
Total Bank	£51,687.91	£56,524.67	£44,229.72

Accrued income - O/S subs	£0.00	£0.00	£0.00
Prepayments	£0.00	£0.00	£0.00
Historical timing adjustments	£0.00	£0.00	£0.00
Total Current Assets	£0.00	£0.00	£0.00

Total Assets	£51,687.91	£56,524.67	£44,229.72
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Current Liabilities	£0.00	£0.00	£0.00
Accounts Payable	£0.00	£0.00	£0.00
Total Liabilities	£0.00	£0.00	£0.00

	£51,687.	£56,524.	
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Net Assets	91	67	£44,229.72
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Note HSBC now charges £5/month
Domain charge for Freshfordtennis.co.uk
Photography
AGM food and drink
Gift of thanks for independent accounts assessment

Net Surplus/(Deficit)	-£4,836.76	£12,294.95	£16,257.76
Club Members Funds	£56,524.67	£44,229.72	£27,971.96
Total Funds	£51,687.91	£56,524.67	£44,229.72