



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **06.11.2020**
01.04.2022

Period start date **To**
Period end date

Charity name: Oaks Meadow Project

Charity registration number: 119220

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of facilities for recreation, leisure & education in the interests of social welfare & improving the conditions of life for the residents of Combs, Little Finborough & neighbouring rural settlements. Promotion of sustainable eco-systems & recycling with a view to providing education & conservation of local flora, fauna & the environment generally.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of a wild life pond with viewing jetty. Pedestrian access via a constructed bridge over a ditch. Approximately 500 trees planted & 500 metres of hedging. The planting of an orchard. Installation of a composting toilet.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regards to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Oaks Meadow Project has provided an open greenspace for the residents of Combs, Little Finborough, Battisford and the wider rural settlements. Pedestrian access to the site has been installed as a footbridge over a ditch. A viewing jetty has been constructed into the wildlife pond. Installation of a composting toilet. Many volunteers have come together to plant trees, hedges and an orchard. This has given local residents an opportunity to socialise and interact with their neighbours who they wouldn't usually get the circumstances to do. A youth group have affiliated with the project and have taken part in constructing some features.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The bank balance was £14,765.96 at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy for holding reserves
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Funds are raised for individual parts of the project and used for that purpose only as and when required.
Details of fund materially in deficit	Para 1.24	There are no deficits
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (Foundation Model)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Founding Trustees volunteered for the positions. Subsequent Trustees are appointed by the existing ones after providing a written statement.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Oaks Meadow Project
Other name the charity uses	
Registered charity number	1192200

Charity's principal address	Blackberry Barn Bildeston Road Combs Stowmarket IP14 2JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Desiree Shelley	Chair		
2	Susan Green	Secretary		
3	Diana Marjoram	Treasurer	Appointed 23.03.22	
4	Stephen Green	H & S Officer		
5	Sara Waterer			
6	Ian Clark			
7	Nicola Cleaver			
8	Georgina Shelley			
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Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Desiree Shelley		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	0
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D. Shelley</i>	<i>S. Green</i>
Full name(s)	Desiree Shelley	Susan Green
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 20.02.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Oaks Meadow Project CIO

119220

Receipts and payments accounts

For the period from	Period start date 06.11.2020	To	Period end date 01.04.2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	7,045	-	-	7,045
Locality Budgets (CC & DC)	6,551	-	-	6,551
Suffolk County Council	-	5,500	-	5,500
Combs Parish Council	-	4,100	-	4,100
Funding Organisations	-	15,564	-	15,564
Local Fund Raising	667	-	-	667
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	14,263	25,164	-	39,427
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	14,263	25,164	-	39,427
A3 Payments				
Insurance	712	-	-	712
Council charges	1,231	-	-	1,231
Bank charges	90	-	-	90
Site groundwork & design	3,872	-	-	3,872
Bank charges	162	-	-	162
Trees, hedging & plants	331	-	-	331
Admin & office	491	-	-	491
	-	-	-	-
	-	-	-	-
Sub total	6,889	-	-	6,889
A4 Asset and investment purchases, (see table)				
	17,772	-	-	17,772
	-	-	-	-
Sub total	17,772	-	-	17,772
Total payments	24,661	-	-	24,661
Net of receipts/(payments)	- 10,398	25,164	-	14,766
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	- 10,398	25,164	-	14,766

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank Account	14,765	-
		-	-
		-	-
	Total cash funds	14,765	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
As copied below		Susan Green
As copied below		Diana Marjoram

CC16a



Last year
to the nearest £

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**Endowment
funds**

to nearest £

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**Endowment
funds**

to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval

19.02.23

19.02.23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Oaks Meadow Project CIO

On accounts for the year
ended

01.04.22

Charity no
(if any)

119220

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of
the accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I have
followed the applicable Directions given by the Charity Commission under
section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~*) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Scarff

Date:

20-02-2023

Name:

MRS. JILL SCARFF

Relevant professional
qualification(s) or body
(if any):

PRACTICE MANAGER/ACCOUNTS/PAYROLL. @
THE WHITWORTH CO. PARTNERSHIP LLP BURY ST. EDMUNDS