Registered Charity Number:

1192173

Brookside Theatre
21a Eastern Road
Romford
Essex
RM1 3NH

Trustees Report and Annual Financial Statement

For the period 1 January 2023 – 31 December 2023

Brookside Theatre - Trustees Annual Report
For the period 1 January 2023 to 31 December 2023

Registered Charity Number:	1192173
Charity Address:	Brookside Theatre 21a Eastern Road Romford Essex RM1 3NH

Trustees who manage the charity:

Trustee Name	Office
Justin Sepple BEM	Chair
Alan Tompkins	Secretary
Harri Sepple	Treasurer
Jean Howard	
Edward Sepple	

Bankers:

Lloyds Bank
Chelmsford Legg St Osc, 1 Legg Street, Chelmsford, Essex, CM1, 1JS

Governing Instrument:

The Brookside theatre is governed by a constitution adopted on the 4th day of August 2017 and amended on the 4th day of January 2019.

Objectives of the charity and main activities:

The objective of the Organisation is to promote and develop community arts and culture by presenting a diverse, high quality programme of arts activities of national and local origin. To provide a platform for participation and presentation for local arts practitioners and local audiences.

"A much-loved and integral part of the community and

the central focus for Arts and Culture in Romford."

The Brookside Theatre is based within the Romford War Memorial Social Club, Eastern Road, Romford. Built in 1953, the War Memorial buildings were erected to commemorate the Service Personnel and Civilians from the borough, who tragically lost their lives during WW2. Shortly after the introduction of a ring road in the 1970's, these historic buildings sadly fell into a derelict state until the project was launched to restore them back to their former glory. A theatre was quickly established within the building, its aim being to raise money for the continued restoration and subsequent upkeep of the historic site. The Brookside Theatre became Romford's first and only performing arts venue and the only truly community-focused theatre in Havering, run entirely by volunteers from the borough – a theatre *for* the community, run *by* the community.

Since its formation in 2011, the Theatre has won several awards and it has become a much-loved and integral part of the community and the central focus for Arts and Culture in Romford. It is a community driven 194-seat arts venue, which focuses on promoting and developing arts and culture by presenting a diverse, high quality programme of events and activities of national and local original. The Theatre aims to entertain, enrich, inspire and educate the community by providing a theatrical experience that is both accessible and affordable. Year on year audience figures grow and we annually welcome over 8000 visitors through the doors.

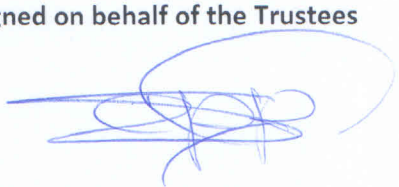
Risk Management:

The building and activities of the theatre are assessed on a regular basis. All statutory requirements, for instance insurance, licenses and checks are complied with.

The short term financial aim is to achieve a consistent balanced budget for our core activities and for the continued restoration and upkeep of the war memorial buildings and in the long term to add activities which would generate a surplus with which to build reserves sufficient to deal with future contingencies and fund further developments and improvements.

The Trustees declare they have agreed to the report above.

Signed on behalf of the Trustees



Justin Sepple BEM – Chair **Date: 05/01/2024**

Brookside Theatre
Profit And Loss Account
For the year ended 31 December 2023

			2023
			£
Income	Donations	762.13	
	Refreshment Sales	1,323.50	
	Theatre Ticket Sales	22,818.00	
			24,903.63
Expenses	Bank Charges	-132.00	
	Cleaning	-92.27	
	Box Office Fees	-3,321.50	
	Insurance	-2,200.00	
	Postage	-93.00	
	Property Maintenance	-1,894.25	
	Refreshments	-938.00	
	Stationary	-183.45	
	Utilities	-2,850.00	
	Telephone / Broadband	-1,242.00	
	Theatre Production Costs	-10,921.00	
	Premises Licence	-180.00	
			-24,047.47
Net profit			856.16