

ArroweSound Hospital Radio

Trustee Report and Annual Review

Jan 2022 - Dec 2022

The Studios
Clatterbridge Health Park
Clatterbridge Road
Wirral
CH63 4JY

Registered Charity Number: 1192149

Overview

ArroweSound Hospital Radio Trustees are pleased to submit their annual report and accounts for the year 2022.

ArroweSound Hospital Radio is a registered charity, governed by a constitution.

Charitable Objectives

- (1) The relief of sickness, poor health and old age amongst people living in Wirral by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
- (2) (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Wirral.

Organisation

ArroweSound Hospital Radio is run entirely by volunteers, who pay an annual membership subscription and is governed by a constitution and managed by an executive committee.

Related Organisation

ArroweSound Hospital Radio is a member of the Hospital Broadcasting Association, a national charity that supports and promotes hospital broadcasting in the UK.

Dave Holt - Chairman

Over the last 12 months we have had to spend our funds and donations on a lot of vital upgrading for the technical aspects of the stations.

We have had to invest in two new refurbished computers as our old system just couldn't manage anymore. We have also invested in a new version of our playout software thanks to a grant from the Hospital Broadcasting Association, and along with this we had a lot of things to do behind the scenes to get ready for us to switch to our new computers and playout software.

We have had to rebuild our music database from scratch as the old one was dated and not compatible with Myriad5 and had a lot of issues, so this involved us creating a whole new back catalogue of music including new music and updating our imaging and moving it all onto our new database, and this now future proofs our current playout software; and with news that Myriad6 will be available soon, we'll hopefully be able to upgrade without too much of a problem.

We have been distributing our newly published magazine to local communities and around the hospital in cafes, shops and waiting rooms to let people know about ArroweSound and the work we do.

It has been a mixed bag on members this year, we have had a couple of members leave the station and we have had couple join the station and work alongside more established presenters where they can get use to our system and this will continue until they are ready to present on their own.

Looking forward to the next 12 months, we want to look at soundproofing our main studio, and hopefully we'll be expanding our output to either DAB and/or Freeview.

As always I wish to thank all our volunteers and supporters for their continued support during these testing times, without them or their generous donations, ArroweSound would not be able to keep patients and staff entertained 24hrs a day.

Steve Dundas - Co-chair & Programme Manager

Once again, we have continued to provide a 24hr service of programming throughout this past year. Live programming is mostly evenings, however we do have an array of live presenters during the daytime and at the weekend as well. We have a great network of syndicated programmes that broadcast at certain times throughout the week as well as pre-recorded shows, which include health related content.

This year, once again I put together entries for The Hospital Broadcasting Association's Annual Award ceremony, and the station were shortlisted in two categories - Programme with Multiple Presenters for Steve & Jen Unplanned, whilst Jennifer Tomlinson was also shortlisted for Best Female Presenter. On this occasion, Steve & Jen Unplanned were awarded the Silver Award which we are very proud of, and I'm sure next year we'll have further success due to the talent we have at the station. I am always on the lookout for new members and should anyone like to join ArroweSound, you would be most welcome.

Treasurer/Fundraising - Glynn Thomas

Our dispute regarding the "Just Giving" subscriptions, suddenly deducted without warning in late 2021, was resolved with Barclays Bank refunding us the £180.00 fees charged. Because this refund does not form part of our 2022 income or expenditure, it appears as a carried-forward addition in our 2022 accounts.

Fundraising took a major dip in 2022.

Income from "Easy Fundraising" donations was only £18.71 compared to £125.95 the year before. AMAZON "Smile" has increased though, up from £5 in 2021 to £12.96 in 2022

Major expenditure in 2022 was on equipment. We received a grant from the H.B.A. to cover the £1,500 cost of upgrading to Myriad 5. We have also replaced the studio PC with one giving faster performance which cost £603, replaced the studio microphones with 2 x Behringer B-1 at a cost of £119 and installed a 5TB Western Digital hard drive costing £69.99.

In March 2021 we switched from BT to Plusnet for our landline and broadband package.

This reduced our monthly costs from £16 to £9 on a two-year deal. Unfortunately, OFCOM have allowed broadband providers to increase their charges by the cost of inflation, plus 4% - this would equate to a 15% increase. So from November we are paying higher charges (£22.42 in November and £21.60 in December) and as our monthly discount of £5.50 ends in February - from March we will be paying about £28 per month.

We can look around for cheaper deals in March, but given OFCOM's go-ahead to increase prices, we will have to see if our deal can be bettered.

Costs are increasing everywhere. Our streaming fees have increased from £7.50 to £8.99 per month. The annual PPL licence for music has gone up by £40 and in January 2023 our news service provider (Radio News Hub) was acquired by Markettiers4DC - we will have to see what their renewal cost will be in May.

With our costs increasing, I think it would be prudent to discuss whether our Annual Members Subscription should be increased. Subscriptions have never been increased in the 6 years since I rejoined the station. To be honest though, given our membership numbers, they could never be set at a level which would cover our outgoings.

Unless there is a major unforeseen cost in 2023, I estimate that we should have sufficient funds to see the station through into 2024.

Charity Trustees

Dave Holt, Stephen Dundas & Glynn Thomas

Chairman: Dave Holt

Co-Chair & Programme Manager: Stephen Dundas

Treasurer: Glynn Thomas

Secretary: Heather Smith

Charity Number: 1192149

**Address: The Studios, Clatterbridge Health Park,
Clatterbridge Road, Wirral, CH63 4JY**



ARROWE SOUND HOSPITAL RADIO

Income and Expenditure Account for the Year Ended 31st December 2022

<u>INCOME</u>	<u>2022</u>	<u>2021</u>
Members Subscriptions	<u>281.25</u> ✓	240.00
<u>Donations:</u>		
Members Personal Donations	20.00 ✓	0
Steve Dundas "Bagged Copper"	0	2.00
PayPal Donations	52.99 ✓	46.79
Donations via "Just Giving" Website	0	159.66
H.B.A. Grant for Myriad 5 Software	1500.00 ✓	
The Community Foundation	0	1000.00
Groundwork UK	0	1000.00
The Grimes Family Charitable Trust	0	1000.00
ASDA Green Token Scheme	0	200.00
	<u>1572.99</u> ✓	3408.45
<u>Fundraising:</u>		
Income from "Easy Fundraising"	18.71 ✓	125.95
AMAZON - "Smile" from purchases	12.96 ✓	5.00
	<u>31.67</u> ✓	130.95
Studio Hire (Terry Lennaine)	0	12.00
Steve Dundas Football Cards	0	20.00
Rob McGlynn's "Diary Raffle"	0	117.00
	0	149.00
Total Income	1885.91 ✓	3928.40
<u>EXPENDITURE</u>		
Plusnet - Line Rental & Broadband Charges	134.02 ✓	95.29
Equipment (new and second-hand)	2291.98 ✓	671.06
Repairs & Modifications (includes redecorating)	0	426.72
Exterior "Arrowe Sound" studio sign	0	81.60
Licences (PPL)	314.40 ✓	300.00
HBA Membership	50.00 ✓	50.00
Radio Newshub Subscription	191.99 ✓	246.11
123-REG arrowesound.co.uk Domain (1 year)	14.39 ✓	14.39
ENVATO online radio station software purchase	0	28.79
NAMESCO arrowe-sound.co.uk Domain (2 years)	34.79 ✓	0
HOSTINGER hosting for arrowesound.co.uk (1 year)	115.06 ✓	
Streaming Fees (ShoutCast)	90.00 ✓	90.00
Postage and Stationery	0	7.92
Promos & Voiceovers	0	549.60
Spending for Fundraising (Just Giving fee) in dispute	0	180.00
Wirral Uniforms - ASHR T-shirt template set-up	18.00 ✓	
Total Expenditure	3254.63 ✓	2741.48
Surplus or (Deficit) For The Year	(1368.72) ✓	1186.92

C. IRLAM
22/Jan / 2023

ARROWE SOUND HOSPITAL RADIO

<u>RESERVES RECONCILIATION</u>	<u>2022</u>	<u>2021</u>
Opening Balance	2351.96 ✓	1165.04
JustGiving.com disputed payment refunded by Barclays Bank - relates to year 2021	180.00 ✓	
Net (Deficit) / Surplus For The Year	(1368.72) ✓	1186.92
Closing Balance	<u>1163.24</u> ✓	2351.96
Represented By:		
Bank Balance as at 31st December	1163.24 ✓	2351.96
Cash Held (not yet banked)	NIL	NIL
Total	1163.24 ✓	2351.96



W. G. Thomas
(Treasurer)

17/1/2023

Date

Independent Reviewer's Statement

I have reviewed these financial statements and found them to be in accordance with the accounting records presented to me.

C. IRLAM

Christine Irlam
(Auditor)

22/JAN / 2023

Date