



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **06 April 2022**
Period end date

Period start date To **31 March 2023**

Charity name: HM Forage

Charity registration number: 1192132

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of poverty for the benefit in The Gambia, in particular but not exclusively by supplying drilling equipment needed to provide access to safe and clean drinking water and improve sanitation and assist in the provision of education and training in local water management to enable individuals to generate a sustainable income and be self-sufficient.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Drilling equipment imported into The Gambia from the United States of America. Equipment cleared through customs and successfully stored. Trustees enabled to visit The Gambia for the first time following the relaxation of Covid restrictions. Fully identified and started to meet the legal requirements a charity has to meet to set up operations in The Gambia. Identified premises for HM Forage to operate out of in The Gambia. Identified potential staff to manage operations and work for HM Forage in The Gambia Prepared a solid foundation for HM Forage to start working in The Gambia in 2023
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have confirmed receipt and have acknowledged they have read the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	HM Forage's year has been a positive period of challenge, determination, and achievement, which culminated in a solid foundation being set for our drilling operations in The Gambia to begin in earnest in 2023. In May 2022, as Covid 19 restrictions began to ease, the Trustees were able to complete the purchase of the drilling rig and its auxiliary equipment and arrange for shipment from the United States. Transit of the equipment started in June 2022 and was expected to take 3 months. To coincide with this, our founding Trustee, Howard Measham, travelled to The Gambia in August 2022 on a fact-finding exercise. This visit was very fruitful, with a number of local contacts made, potential sites identified for equipment storage and a greater understanding ascertained of the legal requirements needed to operate in The Gambia. To build on the August visit and progress the development of HM Forage, Howard Measham revisited The Gambia in October 2022. Again, it was a

		successful and informative trip. A meeting held with the Permanent Secretary of the Ministry of Environment Climate Change and Natural Resources identified HM Forage's need to register as a constituted charity in The Gambia before operations can begin. Visits were subsequently made to the appropriate Government offices to start the process of creating a constitution and registering the charity. Constructive discussions were also held with a water engineer with vast experience of drilling about them potentially leading the charity's operations. It was also recognised during the trip that the previous locations identified to store the drilling equipment were not really feasible, but delays in the shipment's arrival gave the Trustees more time to seek new premises. In November 2022 we were informed that the shipment had been in the port of Banjul since early October 2022. This coincided with a new contact being made who agreed to collect the drilling equipment from the port and temporarily store it until a permanent office could be found. This turned out to be a challenging period, but the drilling equipment was finally found at the port and safely stored in its temporary home in January 2023. During the final months of the year the constitution for HM Forage Gambia was written and finalised for registration. Advanced discussions were held with a landlord for premises to be modified for use by HM Forage Gambia and negotiation entered into for a lease. Further discussions were also held with Gambian nationals as we looked to identify staff to manage and administer the drilling operations in The Gambia. This solid groundwork culminated in a positive end to the year, with three of our Trustees preparing to visit The Gambia in April 2023. A visit which will look to finalise the registration of HM Forage Gambia, set-up our base for operations in The Gambia and interview potential staff. Our expectation being that 2023-2024 will see HM Forage finally break ground and water flow.
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Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	HM Forage held a surplus of £10,792 at year end
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity is currently developing, and its policy is to use all the available funds towards its objectives. The Trustees are aware of their duties and review the reserve policy annually. During this review Trustees will decide on required reserves to meet the growth of the charity and its activities.
Amount of reserves held	Para 1.22	Zero
Reasons for holding zero reserves	Para 1.22	The Charity is currently developing, and its policy is to use all the available funds towards its objectives.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds during this financial year were provided by the charity's sole benefactor and chair Howard Measham

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected to the Board of Trustees following an interview. Before appointment, potential Trustees are invited to a Board meeting as a guest to enable them to get a full understanding of HM Forage and its activities. This also gives Trustees an opportunity to get an understanding of skills and experience the potential trustee will bring to the work of HM Forage.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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Reference and Administrative details

Charity name	HM Forage
Other name the charity uses	
Registered charity number	1192132
Charity's principal address	4 Park Place Seer Green Buckinghamshire HP9 2FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Horace Measham	Chair		
2	Graham Hawkes	Secretary and Treasurer		
3	Timothy Kellam James Greenwood			
4	William Luff		Appointed September 2022	
5				
6				
7				
8				
9				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Graham Hawkes	
Position (eg Secretary, Chair, etc)	Secretary	
Date	03/01/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

HM Forage

1192132

Receipts and payments accounts

CC16a

For the period
from

01/04/2022

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	-	14,427	-	14,427	19,117
Interest Received	-	9	-	9	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	14,436	-	14,436	19,117
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	14,436	-	14,436	19,117
A3 Payments					
Equipment	-	13,857	-	13,857	8,117
I.T.	-	151	-	151	168
Travel	-	3,309	-	3,309	-
Accommodation	-	80	-	80	-
Legal	-	1,038	-	1,038	-
Bank Fees	-	72	-	72	40
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	18,506	-	18,506	8,325
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	18,506	-	18,506	8,325
Net of receipts/(payments)	-	4,071	-	4,071	10,792
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	10,792	-	10,792	-
Cash funds this year end	-	6,721	-	6,721	10,792

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	CAF Bank	-	6,040	-
	Metro Bank	-	681	-

	-	-	-
Total cash funds	-	6,721	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

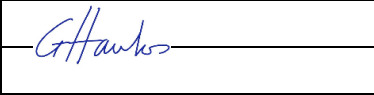
B4 Assets retained for the charity’s own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	GRAHAM HAWKES	03/01/2024