



Trustees' Annual Report for the period

From

Period start date

03 November 2020

To

Period end date

31 March 2022

Section A Reference and administration details

Charity name

HM Forage

Other names charity is known by
Registered charity number (if any)

1192132

Charity's principal address

4 Park Place

Seer Green

Buckinghamshire

Postcode

HP9 2FJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Horace Measham	Chair		
2	Graham Hawkes	Secretary and Treasurer		
3	Oliver Binkiewicz-Jones		Resigned 10 th May 2021	
4	Timothy Kellam James Greenwood		Appointed 17 September 2021	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser
Name
Address

None

Name of chief executive or names of senior staff members (Optional information)

None

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	ELECTED BY BOARD OF TRUSTEES

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	As the charity's gross income during this period is less than £25,000, the receipts and payments accounts included in this document have been prepared by the Charity's Secretary and have not been examined by an independent examiner. Trustees meet at least 4 times a year and in addition communicate electronically. Trustees are normally selected by recommendation and appointed by existing trustees The trustees contain members with a wide spread of experiences and expertise relevant to the aims of the charity. Trustees take on formal roles such as chair, secretary, and treasurer. They also advise on issues relevant to their field of expertise.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of poverty for the benefit in The Gambia, in particular but not exclusively by supplying drilling equipment needed to provide access to safe and clean drinking water and improve sanitation and assist in the provision of education and training in local water management to enable individuals to generate a sustainable income and be self-sufficient.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Despite being severely hampered by the Covid 19 Global Pandemic the Charity has strived to develop since its incorporation. During this period Trustees have agreed the Charity's branding and infrastructure for electronic communication is in place.

The first set of drilling equipment was ordered from the suppliers in early 2020 but due to The Pandemic it was not possible to deliver it during this period.

Travel to The Gambia has also been restricted due to The Pandemic. However, plans are in place for Trustees to visit the country in 2022.

Additional details of objectives and activities (Optional information) You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

None

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During this year Trustees have continued to develop the Charity's infrastructure. Domain addresses have been purchased, emails set up and a holding website developed.

Drilling equipment was identified and prepared for delivery at a point in 2022 when Covid 19 restrictions have ceased.

Travel to The Gambia has also been restricted due to The Pandemic. However, plans are in place for Trustees to visit the country in 2022.

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Section E Financial review

Brief statement of the charity's policy on reserves

The Charity is currently developing and its policy is to use all the available funds towards its objectives. The Trustees are aware of their duties and as the Charity grows a policy on reserves will mature.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

None

Section F Other optional information

In 2022 -23, HM Forage have plans to visit The Gambia to develop the infrastructure of the Charity in The Gambia. We will be looking to deliver the drilling equipment to the country and arranging for its storage. Communication will take place with individuals in The Gambia as we look to develop a local team to manage and operate the equipment once in situ.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

GRAHAM HAWKES

Position (eg Secretary, Chair, etc)

SECRETARY

Date

05.01.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

HM Forage

1192132

Receipts and payments accounts

For the period from	11/3/2020	To	3/31/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	-	19,117	-	19,117
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	-	19,117	-	19,117
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	-	19,117	-	19,117
A3 Payments				
Drilling equipment deposit	8,117 #	-	-	8,117
Bank fees	40 #	-	-	40
IT Domain	157 #	-	-	157
Logo	11 #	-	-	11
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	8,325	-	-	8,325
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	8,325	-	-	8,325
Net of receipts/(payments)	- 8,325	19,117	-	10,792
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	- 8,325	19,117	-	10,792

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	CAF Bank	-	9,960
	Metro Bank	-	832
		-	-
	Total cash funds	-	10,792
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Graham Hawkes

Graham Hawkes

CC16a



Last year
to the nearest £

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**Endowment
funds**

to nearest £

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OK

**Endowment
funds**

to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval

1/9/2023