Little Snoring Pre-school
Trustee Annual General Meeting
10th October 2023

Chair's Report

Thank you to all staff and trustees for the work that they have carried out over the past year and to the families for their continuing support.

Pre-school re-opened in September with reasonable numbers of children attending, initially 15 children on role with 2 more children to start after half term. We do not have many children on our waiting list for later in the year although we are aware of eligible children in the village, who may take up places.

Fees / Funding

- NCC is in the process of carrying out a survey and consultation of our local funding rates and settings have been asked to complete a questionnaire.
- Fees are currently £5.40 an hour. Our 'optional' Consumable Charge is £10.00 per month, per family.
- April 24 sees the start of the phased introduction of the government's plan for funded childcare, for children of eligible working parents, from the age of 9 months old. It will start with eligible 2 years old being able to have up to 15 hours a week and eventually by Sept 25 eligible children from 9 months old will be able to have up to 30 hours a week.

Fundraising

- Bags 2 School collection has been booked 2nd November 2023.
- We held a nursery photo session in July which was quite well supported. We raised £67.12 and will be finding out from parents whether it is worthwhile organising again for next summer.
- We have been raising funds from selling second hand uniform and small raffles.

Staffing

- The number of staff remains at five. One staff member has taken on an additional job providing maternity cover at the local primary school.
- All staff hours have been reduced, until number of hours' children are booked in increases.
- We have been approached by a student from College of West Anglia for a work placement.

Training

- All staff are up to date with First Aid, Manager needs to update Food Hygiene, several staff members are due to update Child Protection and Designated Safeguarding Lead Practitioner over the coming year.
- A staff member completed an Outdoor Learning Course and SENCO completed two Communication Champion courses. Well done!
- Three staff are currently on a longer training course. This is the Early Years Professional Development Program which is funded by the DfE.

Future Ideas

- Staff are currently designing and putting together story / learning sacks which will be loaned out to parents.
- Organising story cafes, stay and play sessions to invite parents into the setting.
- Hold an Open Day in the spring or summer to promote the pre-school.
- Inviting other professionals in to discuss dental health, fire and rescue and police?

Little Snoring Pre-School CIO Receipts & Payments Account 4 July 2022 to 3 July 2023

		this year's amount to the nearest £	last year's amount to the nearest £
	Receipts		
A1a	donations	0	0
	fund-raising	567	826
A1b	*operating activities to further charity's objects:*		
	Fees from parents/carers	13,482	12,412
	vouchers from NCC	53,564	67,636
	EYPP from NCC	2,444	529
	EYSF from NCC	1,225	9,056
	EYPDP from NCC	320	0
	admin fee	50	30
	conts. to snack etc	786	697
	grants	0	1,200
A1c	*investment income:*		
	bank interest	134	5
	sub-total (A1a+A1b+A1c)	72,572	92,391
A1d	milk refund	164	96
	other receipts	0	184
A1	**Total receipts**	**£72,736**	**£92,671**

		this year's amount to the nearest £	last year's amount to the nearest £
	Payments		
A2a	fund-raising costs	203	18
A2b	*charitable payments:*		
	salaries	62182	64,286
	rent, rates, insurance	3192	2,238
	premises costs	7263	5,789
	milk	159	166
	snack	291	223
	consumables and equipment	1738	2,526
	EYPP	705	973
	office costs	1045	849
	sub-total (A2a+A2b)	76,778	77,068
A2c	*other payments*		
	travel expenses	84	4
	training	624	467
	other payments	600	0
A2	**Total payments**	**78,086**	**77,539**
	Net of receipts/ (payments) (A1-A2)*	-5,350	15,132
	Cash funds last year end (A3)	100,458	85,326
	Cash funds this year end (A1-A2+A3)	**95,108**	**100,458**
	BANK RECONCILIATION		
	Scottish Widows (savings account)	12,118	11,068
	Lloyds current account	247	247
	Lloyds current account	27,605	39,139
	Lloyds savings account	30,138	
	Lloyds fixed bond	20,000	
	COIF deposit account	5,000	50,004
		95,108	100,458
	Less: unpresented cheques		
	Add: any unbanked cash		
A3	Net balances	**95,108**	**100,458**

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approved
N Cagel
Chartered Accounts
Dec 2023