

Managing Trustee's Annual Report and Comments:

Unit16 Signal Regiment.....

Address.....Beacon Barracks, Stafford. ST18 0AQ.....

Charity name and Charity Commission/Regulator registered number...WSM Fund.
1191960.....

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc); and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	<u>Service Funds Regulations (SFR)</u> Constitution dated. Policy and Charter updated
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Objects of the Charity	The promotion of efficiency of the Armed Forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel.
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	On assuming the appointment of Commanding Officer
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Trustee induction and training	All training conducted within guidelines of SFR.
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Explain about what the charity is trying to do and how it is going about it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Summary of main activities in relation to the Charity's objects	The fund/charity is dedicated to fostering esprit de corps among Warrant Officers (WOs) and Senior Non-Commission Officers (SNCOs) stationed at Beacon Barracks. It achieves this by organising functions and activities designed to strengthen camaraderie and unity within the ranks.
Summary of main achievements of the Charity during the year	Over the financial reporting period, the fund has successfully enhanced operational cohesion among its members and elevated the reputation of the Station Warrant Officers' and Sergeants' Mess (WSM). These outcomes were accomplished through a series of well-coordinated initiatives and events.

Provide a brief review of the financial position of the charity. This should include the principal types of income.

Financial Review	The primary source of income is derived from monthly subscriptions contributed by its members. These funds have proven adequate to meet the operational expenses associated with the WSM.
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	Annual review of audit
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Investments selection policy and performance of those investments.	N/A
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Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Lt Col A Jeyes MBE
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Serious Incidents	Nil
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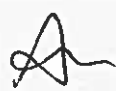
Public Benefit Statement	This fund provides public benefit by assisting service personnel in performing their role more effectively perform their roles within the Armed Forces of the Crown. It does this by providing and supporting social activities and team cohesion events. This assistance enables service personnel to face the challenges and danger associated with military service by developing and maintaining teamwork; <i>skills; confidence, character, spirit, attitude and morale.</i> As a result, the fund enhances the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to fulfil the roles demanded of it including the defence of the United Kingdom and its interests. (I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake.)
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*delete as appropriate.

** replace with wording appropriate to activities of fund e.g. '*providing and supporting mess facilities and social activities*'; or '*providing and supporting sporting and adventure training activities.*'

Additional comments (include any declarations which were not correct (Pg 12/13)):

Date: 22/06/25

Signature 

Name Ash Jeyes

Appointment CO

Statement of Financial Activities as at 31/03/2025

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Printed: 13/05/2025

Paxton+

STAFFORD STATION WOS ' & SGTS' MESS

16 Signal Regiment

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	1,340.06	0.00	0.00	1,340.06	373.37
Activities for Generating Funds	9,023.05	0.00	0.00	9,023.05	6,039.72
Investment Income	0.00	0.00	0.00	0.00	193.80
Income Resources from Charitable Activities	20,957.24	75,823.95	0.00	96,781.19	107,485.71
Other Incoming Resources	0.00	0.00	0.00	0.00	0.00
Total Incoming Resources	31,320.35	75,823.95	0.00	107,144.30	114,092.60
Resources Expended Cost of Generating Funds					
Investment Management Costs	0.00	0.00	0.00	0.00	0.00
Costs of Generating Funds	2,602.97	0.00	0.00	2,602.97	0.00
Charitable Activities	10,929.48	79,187.49	0.00	90,116.97	89,314.16
Governance Costs	150.65	0.00	0.00	150.65	366.31
Grants and Donations	4,839.83	0.00	0.00	4,839.83	17,577.73
Other Costs	4,522.86	0.00	0.00	4,522.86	3,054.06
Total Resources Expended	23,045.79	79,187.49	0.00	102,233.28	110,312.26
Net Incoming/Outgoing Resources Before Transfers	8,274.56	-3,363.54	0.00	4,911.02	3,780.34
Transfers					
Gross transfers between funds (internal transfers)	-10,556.53	10,556.53	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-2,281.97	7,192.99	0.00	4,911.02	3,780.34
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	0.00	0.00	0.00	0.00	0.00
Net Movement in Funds	-2,281.97	7,192.99	0.00	4,911.02	3,780.34
Reconciliation of Funds					
Total funds brought forward from previous year	28,778.81	34,852.65	0.00	63,631.46	
Total funds carried forward	26,496.84	42,045.64	0.00	68,542.48	

16 Signal Regiment

STAFFORD STATION WOS ' & SGTS' MESS

March 2025

<u>End of last year</u>		<u>Balance</u>	
	Fixed Assets		
9,339.90	CAPITAL PROPERTY	7,565.32	
0.00	HERITAGE PROPERTY	0.00	
9,339.90	Total Fixed Assets		7,565.32
	Current Assets		
55,691.36	Current bank account	60,603.78	
1,558.29	Debtors	952.58	
57,249.65	Total Current Assets		61,556.36
66,589.55	Total Assets		69,121.68
	Liabilities		
2,958.09	Creditors	579.20	
0.00	VAT control	0.00	
0.00	VAT payable	0.00	
(2,958.09)	Total Liabilities		(579.20)
63,631.46	Total Assets Minus Liabilities		68,542.48
	Total Funds		
34,852.65	Total Restricted Funds	42,045.64	
0.00	Total Endowment Funds	0.00	
0.00	Total Designated Funds	0.00	
28,778.81	Accumulated Trading & GPF	26,496.84	
63,631.46	Total Funds		68,542.48

<u>End of last year</u>		<u>Balance</u>
	<u>Funds Analysis</u>	
	<u>Designated Funds</u>	
0.00		0.00
	<u>Restricted Funds</u>	
12,477.56	ENTERTAINMENTS	11,015.50
1,686.66	MESS IMPROVEMENTS	575.93
2,649.00	SUMMER BALL	6,703.11
0.00	WINTER BALL	0.00
0.00	CHRISTMAS DRAW	30.00
25.59	BATTLE OF BRITAIN	25.59
0.00	BURNS NIGHT	0.00
0.00	PEC - ENTERTAINMENT	0.00
0.00	LIMS	0.00
0.00	22SIG/TSW CHRISTMAS DRAW	0.00
0.00	OKTOBERFEST	0.00
738.05	STAFF WELFARE	1,087.18
953.26	REFRESHMENTS	659.36
410.00	100 CLUB - MONTHLY LOTTERY	1,175.00
0.00	1 SIG PRESENTATION	0.00
0.00	22 SIG SP SQN FUND	0.00
0.00	Families Function	138.82
0.00	15 SIGNAL PRI	0.00
6,760.27	16 SIG SOCIAL	7,283.69
520.47	16 SIG PRESENTATION	0.00
268.00	16 SIG PRI	288.00
3,544.95	22 SIG SOCIAL	5,350.98
4,008.50	22 SIG PRESENTATION	3,494.90
0.00	22 SIG PRI	180.00
0.00	22 SIG SILVER	0.00
385.00	TSW SOCIAL	2,086.04
227.77	CHARITY FUND	127.77
81.51	UNKNOWN CREDITORS	0.00
0.00	TSW SILVER UNCH	0.00
0.00	16 CO & RSM Dine-Out / In	263.32
116.06	22 CO & RSM Dine-out / in	991.06
0.00	WOSM DINE-OUTS	569.39
0.00	OFF/SENIORS XMAS	0.00
34,852.65		42,045.64
	<u>Endowment Funds</u>	
0.00		0.00
	<u>Trading and General Purpose Funds</u>	
0.00	Trading surplus	0.00
0.00	Non Primary Purpose trading surplus	0.00
(1,973.81)	General Purpose Fund surplus	(2,281.97)

<u>End of last year</u>		<u>Balance</u>
(1,973.81)	Trading & GPF surplus	(2,281.97)
30,752.62	Balance at last balance sheet	28,778.81
28,778.81	Accumulated Trading & GPF	26,496.84
63,631.46	Grand total	68,542.48

Signature of A/C Holder/Fund Manager

Date -----

Signature of Managing Trustee

Date 22/06/25

CO

Lt Col Ashley Teyes

Internal Auditor's/Audit Board Report

1. I have examined the books of account and records from which the final accounts were prepared and have obtained all the information and explanations that were necessary for the purpose of my internal audit.
2. I certify that end of period checks has been conducted in accordance with Service Funds Regulations.
3. Subject to the observations given below I am satisfied that proper books of account have been kept and that the final accounts give a true and fair view of the results of transactions over the period and of the state of the Fund's affairs as at the date of the balance sheet. Subject also to my I am satisfied that cash and bank balances and stocks on hand have been properly checked at prescribed intervals and that adequate insurance exists.
4. I have stamped and signed the original books of account and the original records I have checked. All vouchers relating to this account period have been cancelled.
5. I have made the following observations whilst carrying out the internal audit:
 - a. Previous observations have been actioned.

Additional Comments:

Irregular Occurrences/Activity

- a. Nil.

Fund Manager/Handover

- b. The Fund manager is Maj Wedge and has completed the mandated training.

Debtors

- c. Aged debtors, which were previously a significant problem in this fund have largely been addressed. There are still a small number of debts over 12 months old totalling £389.65. If debts cannot be cleared due to their age, then write-off action is recommended to avoid these remaining on the books for another year.

Creditors

- d. Mirroring the debtors list, the creditors to this fund have been addressed over the previous year and the list is much smaller. However, there is still a value of £579.20 outstanding, and effort must be made to contact and repay these creditors. Once the Fund Manager is content that a final attempt has been made to rectify these creditors, it is recommended the remainders are recovered into the mess GPF.

Restricted Fund Analysis

- e. All Restricted Funds in use are detailed in this report and in compliance with their SFRs. The 'UNKNOWN CREDITORS' restricted fund holding £81.51 which was highlighted in last year's report has been dealt with and recovered into GPF.

GPF Analysis

- f. Subscriptions. This fluctuates as members leave and arrive in the mess.

g. Property Depreciation. Completed.

h. Improvements/Repairs. Nil

Insurance

i. The WSM property insurance is valid until date. The RSMs are called upon to ensure a comprehensive property check is conducted a month in advance and an external evaluator is used to advice on the value of the mess properties for accurate insurance coverage.

Licences

j. Music licence is paid annually with PPL PRS.

Investments

k. Nil

Trading

l. Nil

General Comments

m. Overall, this fund is in good financial order and is well used for the good and benefit of the WSM. Good work has taken place this year to address the concern of debtors and creditors.

Signature



Name

D Durose

Appointment

RAO

Date:

16 Jul 25

Comd/SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

Respective Responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- a. Examine the accounts (under section 43(3)(a) of the Act).
- b. Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act).
- c. State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf*):

- a. Which gives me reasonable cause to believe that in any material respect the requirements:
 - (1) To keep accounting records in accordance with section 41 of the 1993 Act:
 - (2) To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act:

have not been met.

- b. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Delete as applicable.

Comd/SO2 SPS – Independent Examiner's Report on the Accounts, and Comments

Disclosure Section (Only to be completed if the examiner needs to highlight material problems/discrepancies)

Give here brief details of any items that the examiner wishes to disclose

Comd/SO2 SPS Comments

Nil

Independent Examiner's Signature

K Wadell

Name

K Wadell

Appointment

SO2 SPS

Date:

31/07/20