



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 02 June 2023 Period start date To 02 June 2024 Period end date

Charity name: Callington Foodbank

Charity registration number: 1192119

## Objectives and Activities

|                                                                                                                                                                      | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | The relief of financial hardship amongst people in Callington and the surrounding areas in such ways as the trustees from time-to-time think fit,                                                                                                                                                                                                                                                                                                                                             |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by other charities or other organisations working to prevent or relieve poverty.<br>Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.<br>The provision of a Financial Inclusion service in partnership with Citizens Advice Bureau through a Trussell Trust Grant |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The Charity's Trustees have had regard to the commission's public benefit guidance 'when exercising any powers or duties to which the guidance is relevant'                                                                                                                                                                                                                                                                                                                                   |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contribution made by volunteers | Para 1.38      | Volunteers are the lifeblood of the charity. They welcome clients into the foodbank hub, spend time talking to the clients to understand their needs which includes but is not exclusive to providing food parcels. The volunteers will make referrals to other teams and agencies. Volunteers also manage the warehouse organising incoming food and distributing to clients as needed. |
| Other – Financial Inclusion     |                | Having been awarded a grant from Trussell Trust, we appointed a Support & referral worker to work in partnership with Citizens Advice to ensure clients are maximising the                                                                                                                                                                                                               |

|  |  |                                                                                                                                |
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|  |  | benefits and support that they can, to reduce the need for using Foodbank and helping them to be more Financially independent. |
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## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>In the period 2/6/23 to 2/6/24 Callington Foodbank has issued 503 emergency food parcels feeding 760 adults &amp; 477 children, 1237 people in total. Although the number of parcels issued has dropped since last year (521) the number of people fed has increased from last year (1229).</p> <p>The Financial Inclusion Project has worked with 170 people over this period, providing a wide range of support from basic household needs to help with benefits, housing issues, debt etc. In addition to practical support the project has secured in excess of £100,000 of additional income, grants or other financial support for clients over this period.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|       |  |  |
|-------|--|--|
| Other |  |  |
|-------|--|--|

## Financial Review

|                                                                                  |           |                                                                                                                                                                                          |
|----------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Callington Foodbank is in a very sound financial position with unrestricted funds totalling £57,697 at the end of the period. This represents 2 years worth of our financial commitments |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Our policy is to maintain a cash reserve representing at least 1 year of commitments                                                                                                     |
| Amount of reserves held                                                          | Para 1.22 | Total reserves are £91,954 of which £34,257 are restricted.                                                                                                                              |
| Reasons for holding zero reserves                                                | Para 1.22 | N/a                                                                                                                                                                                      |
| Details of fund materially in deficit                                            | Para 1.24 | N/a                                                                                                                                                                                      |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | The continued downward pressure on benefit levels of successive Governments suggests that our existence will continue to be valued by many in our Community                              |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Our principal source of funding continuous to be regular (monthly) donations from residents in the area served by the Foodbank                                                                             |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | We maintain a substantial balance in our current account together with a savings account which brings in significant annual interest                                                                       |
| A description of the principal risks facing the charity                         | Para 1.46 | There are no significant financial risks facing the Foodbank<br>The biggest risk is loss of key Trustees / Staff and not being able to replace them, but we believe this is unlikely at this point in time |
| Other                                                                           |           | The Foodbank benefits significantly from Gift Aid, as many donations have been given with this in place                                                                                                    |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                          |
| Type of governing document (trust deed, royal charter)                                                                                                                    | Para 1.25 | Constitution                                                                                                                                                                                                                             |
| How is the charity constituted? (e.g unincorporated association, CIO)                                                                                                     | Para 1.25 | CIO                                                                                                                                                                                                                                      |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Suitable trustees may be identified from within the local church communities which founded the Foodbank, together with recommendations from within the local community as well. Names put forward for approval by the board of trustees. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | Safeguarding<br>Data Protection<br>Health & safety<br>Volunteer handbook<br>Risk management policy and risk register<br>Equality diversity and inclusion policy<br>Financial controls policy<br>Reserves policy |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Affiliated to Trussell Trust                                                                                                                                                                                    |
| Relationship with any related parties                                                     | Para 1.51 | Work in partnership with CAB who provide Financial Inclusion advice and support                                                                                                                                 |
| Other                                                                                     |           | We are grateful for the support of the Mustard Seed Church who host the Foodbank                                                                                                                                |

### Reference and Administrative details

|                             |                                                            |
|-----------------------------|------------------------------------------------------------|
| Charity name                | Callington Foodbank                                        |
| Other name the charity uses |                                                            |
| Registered charity number   | 1192119                                                    |
| Charity's principal address | 1 Launceston Road,<br>Callington,<br>Cornwall,<br>PL17 7BS |
|                             |                                                            |

### Names of the charity trustees who manage the charity

|    | Trustee name   | Office (if any)                | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|--------------------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Rita Edwards   | Trustee & Chair                |                                   |                                                               |
| 2  | Ian Jones      | Trustee & Treasurer            |                                   |                                                               |
| 3  | Alex Polglase  | Trustee & Foodbank coordinator |                                   |                                                               |
| 4  | Grace Stewart  | Trustee                        |                                   |                                                               |
| 5  | Peter Whitting | Trustee                        |                                   |                                                               |
|    |                |                                |                                   |                                                               |
| 7  |                |                                |                                   |                                                               |
| 8  |                |                                |                                   |                                                               |
| 9  |                |                                |                                   |                                                               |
| 10 |                |                                |                                   |                                                               |
| 11 |                |                                |                                   |                                                               |
| 12 |                |                                |                                   |                                                               |
| 13 |                |                                |                                   |                                                               |
| 14 |                |                                |                                   |                                                               |
| 15 |                |                                |                                   |                                                               |
| 16 |                |                                |                                   |                                                               |
| 17 |                |                                |                                   |                                                               |
| 18 |                |                                |                                   |                                                               |
| 19 |                |                                |                                   |                                                               |
| 20 |                |                                |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |     |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |     |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                        |                                                                                   |  |  |
|----------------------------------------|-----------------------------------------------------------------------------------|--|--|
| Signature(s)                           |  |  |  |
| Full name(s)                           | Rita Edwards                                                                      |  |  |
| Position (eg<br>Secretary, Chair, etc) | Chair                                                                             |  |  |
| Date                                   | 03/03/2025                                                                        |  |  |

## CALLINGTON FOODBANK

### BALANCE SHEET AS AT 1<sup>st</sup> JUNE, 2024

|                                                                | Unrestri-<br>-cted<br>£ | 2024<br>Restri-<br>-cted<br>£ | Total<br>£   | 2023<br>Total<br>£ |
|----------------------------------------------------------------|-------------------------|-------------------------------|--------------|--------------------|
| <b>Fixed Assets</b>                                            | -                       | -                             | -            | -                  |
| <b>Current Assets</b>                                          | 57697                   | 34257                         | 91954        | 57984              |
| <b>Creditors:</b> Amounts falling due within one year          | _____-                  | _____-                        | _____-       | _____-             |
| <b>Net Current Assets</b>                                      | <u>57697</u>            | <u>34257</u>                  | <u>91954</u> | <u>57984</u>       |
| <b>Total Assets less Current Liabilities</b>                   | 57697                   | 34257                         | 91954        | 57984              |
| <b>Creditors:</b> Amounts falling due after more than one year | _____-                  | _____-                        | _____-       | _____-             |
| <b>Net Assets</b>                                              | <u>57697</u>            | <u>34257</u>                  | <u>91954</u> | <u>57984</u>       |
| <b>Capital and Reserves</b>                                    |                         |                               |              |                    |
| Profit and Loss Account                                        | <u>57697</u>            | <u>34257</u>                  | <u>91954</u> | <u>57984</u>       |
| <b>Total Funds</b>                                             | <u>57697</u>            | <u>34257</u>                  | <u>91954</u> | <u>57984</u>       |

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with Section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and the Financial Reporting Standard For Small Entities (effective January 2015). The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.

Rita Edwards

Director

Approved by the Board on 3<sup>rd</sup> March, 2025

**CALLINGTON FOODBANK**

**TRADING AND PROFIT & LOSS ACCOUNT**

**FOR THE YEAR ENDED 1<sup>st</sup> JUNE, 2024**

|                                                                | <b>2024</b>               |                         |                  | <b>2023</b>      |
|----------------------------------------------------------------|---------------------------|-------------------------|------------------|------------------|
|                                                                | <b>Unrestr-<br/>icted</b> | <b>Restr-<br/>icted</b> | <b>Total</b>     | <b>Total</b>     |
| <b><u>Income</u></b>                                           | <b>£</b>                  | <b>£</b>                | <b>£</b>         | <b>£</b>         |
| Donations                                                      | 19232                     | -                       | 19232            | 14923            |
| Transfer from Previous Charity                                 | -                         | -                       | -                | 10691            |
| Interest Received                                              | 515                       | -                       | 515              | -                |
| Gift Aid                                                       | 2567                      | -                       | 2567             | -                |
| Grants                                                         | <u>4706</u>               | <u>68450</u>            | <u>73156</u>     | <u>17559</u>     |
| <b>TOTAL INCOME</b>                                            | <u>27020</u>              | <u>68450</u>            | <u>95470</u>     | <u>43173</u>     |
| <br>                                                           |                           |                         |                  |                  |
| <b><u>Expenditure</u></b>                                      |                           |                         |                  |                  |
| Payroll Costs                                                  | 17799                     | 8839                    | 26638            | 17139            |
| Governance Costs                                               | 764                       | -                       | 764              | 312              |
| Set Up Costs                                                   | -                         | -                       | -                | 2260             |
| Premises Costs                                                 | 1862                      | 3189                    | 5051             | 2640             |
| Insurance                                                      | 475                       | -                       | 475              | 390              |
| Direct Costs – Food purchases etc                              | 4357                      | 1146                    | 5503             | 874              |
| Direct Costs - Payments to CAB                                 | 1500                      | 20637                   | 22137            | -                |
| Sundries                                                       | <u>550</u>                | <u>382</u>              | <u>932</u>       | <u>407</u>       |
| <br><b>TOTAL EXPENDITURE</b>                                   | <br><u>27307</u>          | <br><u>34193</u>        | <br><u>61500</u> | <br><u>24022</u> |
| <b><u>SURPLUS/(DEFICIT) OF INCOME OVER<br/>EXPENDITURE</u></b> | <b>(287)</b>              | <b>34257</b>            | <b>33970</b>     | <b>19151</b>     |
| <b>BALANCE BROUGHT FORWARD</b>                                 | <u>57984</u>              | <u>-</u>                | <u>57984</u>     | <u>38833</u>     |
| <b><u>BALANCE CARRIED FORWARD</u></b>                          | <u>57697</u>              | <u>34257</u>            | <u>91954</u>     | <u>57984</u>     |

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

**Report to the Trustees of**

|                     |
|---------------------|
| Callington Foodbank |
|---------------------|

**On Accounts for the year ended**

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 0 | 1 | 0 | 6 | 2 | 4 |
|---|---|---|---|---|---|

**Set out on pages**

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| 1 & 2 |
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I report to the trustees on my examination of the accounts of Callington Foodbank (the Trust) for the year ended 1<sup>st</sup> June, 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Name**

**Professional Qualification**

**Address**

**Date** 13<sup>th</sup> March, 2025

|             |
|-------------|
| Andrew Farr |
|-------------|

|      |
|------|
| FCCA |
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|                                                |
|------------------------------------------------|
| 52 Fore Street, Callington, Cornwall, PL17 7AJ |
|------------------------------------------------|