

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

LITDRIVEUK

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1192075

Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

LITDRIVEUK
(Charitable Incorporated Organisation)

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LITDRIVEUK
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LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1192075

DATE OF REGISTRATION 29th October 2020

START OF FINANCIAL YEAR 1st January 2023

END OF FINANCIAL YEAR 31st December 2023

TRUSTEES AT 31ST DECEMBER 2023 Louise Cass
Emily McAllister
Amanda McKenzie
Hannah Jones (Appointed 10th May 2023)
Samantha Church (Resigned 10th May 2023)
Benjamin Harris (Resigned 10th May 2023)

LEGAL STATUS Charitable Incorporated Organisation

GOVERNING INSTRUMENT CIO - Foundation Registered 29th October 2020

OBJECTS

The objects of the CIO are to advance education for the public benefit by providing professional development to English Teachers or Tutors.

CORRESPONDENCE ADDRESS Litdrive UK
P.O Box 11023
Leicester
LE19 9DY

PRIMARY BANKERS Lloyds Bank Plc
25 Gresham Street
London
EC2V 7HN

SOLICITORS Nelsons Solicitors
Provincial House
37 New Walk
Leicester
LE1 6TU

INDEPENDENT EXAMINERS Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

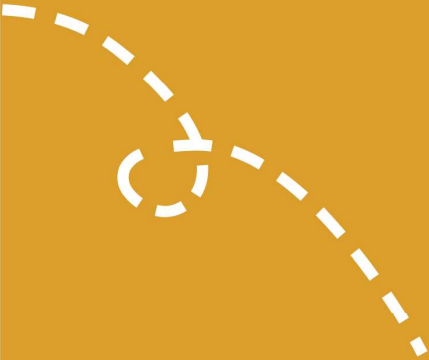


Litdrive
Better balance

Litdrive Impact Report 2022

www.litdrive.org.uk



A white dashed line starts from the top left, curves downwards and to the right, ending with a small circular arrow pointing clockwise.

Vision

To provide ongoing subject-specific professional development to every English teacher and tutor to aid the quality of education and retain English teachers to the profession

Two hexagons, one red and one dark blue, are positioned to the right of the vision text box.

Mission

Two hexagons, one red and one dark blue, are positioned to the left of the mission text box.

To provide a community sharing platform for curriculum materials, subject specific mentoring and subject specific teacher development for all English teachers

A white dashed line starts from the bottom right, curves upwards and to the left, ending with a small circular arrow pointing clockwise.



The Problem



Teacher recruitment and retention is at crisis point, with leaving teachers significantly outweighing teachers entering the profession to sustain educational standards.



The Solution



English teachers will be more effectively supported to deliver a high level of education to pupils if they have access to a professional community, high quality curriculum materials and subject specific teacher development.





Member Testimonials

Helped build my confidence after returning from maternity leave as I didn't feel like I needed to spend time with planning.

Providing high quality resources and cpd means that my teaching has been inspired and my own growth has been rapid.

It's been such a huge boost to my own career development and sharpened my own subject knowledge.

Litdrive has enabled me to stay in teaching - I don't think I would still be an English teacher had it not been for Litdrive. Thank you so much for everything you do!



Our member offer



For a nominal membership fee, members have access to high-quality subject specific CPD, a shared resource bank of member-contributed classroom materials and the option to register for a subject-specific mentoring programme. Our offer aims to provide members with:

Subject specific professional development delivered by subject teaching experts

A subject community to support and share effective practice

A manageable workload, professional fulfilment, and increased likelihood to remain in the profession.



92% of members felt that Litdrive fulfilled its charitable objective and meets a need for subject specific professional development

Our online CPD sessions were viewed 24177 times by teachers, totalling almost a MILLION hours spent engaging in subject specific PD. Whilst restrictions prevented several planned events running in 2020 and 2021, our online and in-person events have now reached over 3000 English teachers since their inception.



354 teachers took part in our mentoring programme, with one teacher sharing, Having a mentor made a huge impact to my practice and my school. She helped me to plan and implement change which helped my colleagues and will improve student outcomes for years to come.



Members downloaded 229,965 resources from Litdrive in 2022, with several members sharing how these had developed their own approach to writing curriculum materials and helped to make teacher workload more manageable.





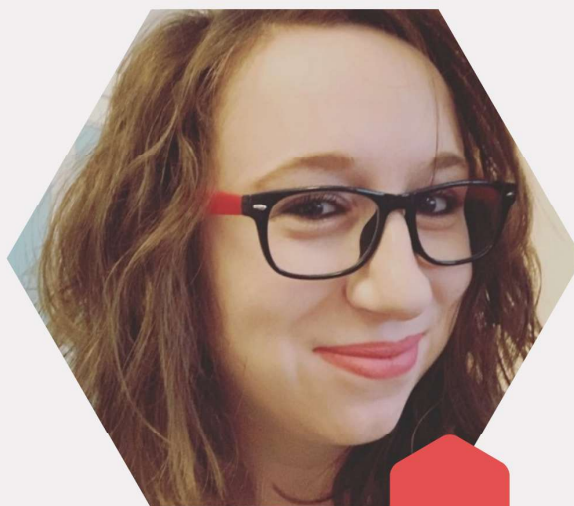
Volunteer case study: Stuart Pryke



As a volunteer, I have found Litdrive's regional CPD events and online PD offer invaluable. Firstly, through the planning and delivery of these events I have improved my own subject knowledge rapidly and it has been a joy to share this with fellow English teachers who attend. Secondly, it has allowed me to network with other teachers and volunteers across the country, sharing best practice, collaborating on the creation of resources and initiating debate around the teaching of literature and language. In particular, the 'on demand' aspect of Litdrive's online PD has allowed me to flexibly share training with staff in my department and across my multi-academy trust to ensure we have high standards of teaching in our classrooms.

Volunteer case study: Nikki Carlin

I find it incredibly rewarding to lead the online CPD offer for Litdrive. Watching the recordings to prepare them for the website has given me a wealth of subject knowledge, new ideas, and practical resources. The submissions we receive to share with our members are always of such high quality, and show just how much passion and knowledge is out there. It makes me proud that Litdrive can offer that platform for teachers to not only learn from others, but share their expertise too. My role puts me in the unique position of seeking out excellent teachers who have something to share and may not have the belief to put themselves forward. Being part of an organisation that values subject knowledge and teacher learning has made me a stronger teacher and leader.





Plans for the future



An improved in-person offer and online offer for schools to use as part of their subject specific PD provision, through the development of a more strategically effective voluntary PD planning team.



Developing our communications to members, including guest blogs, case studies and other subject-specific support.



Exploring other avenues for fundraising to ensure that the charity has a sustainability plan that enables long-term growth and stability.



Thank you from our Founder



Looking back over the last year, I feel immensely proud of both the impact we have had in this time, and how well positioned we are to scale this impact in future years.

Over the last five years, we have seen Litdrive's community and provision develop from the amazing #TeamEnglish bank of resources to a dedicated website and established offer for over 27,000 new and experienced teachers alike.

Following this, the development of our regional team enabled teachers to attend small-scale, COVID-19 attempted to challenge these plans, and our team provided live and pre-recorded professional development, opening up accessibility so that departments in school could utilise our sequence with their teams, and individual teachers could attend to specific subject knowledge gaps.

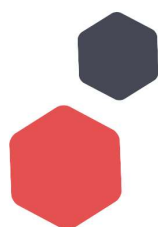
We know that all of the statistics listed in this report are underestimates of our true impact. We know that teachers have formed valuable connections through our mentoring programme, developed their own practice through the inspiration of others, or progressed professionally through the opportunities to contribute or volunteer with the organisation. One volunteer shared, 'I thoroughly enjoy volunteering. It has introduced me to so many other like minded professionals. It feels good to be giving back to the teaching community also through shared resources and mentoring programme' and indeed, many collaborations have evolved as a result of these connections.

We may never be able to fully capture the impact of Litdrive but all of this helps to contribute to our vision to provide ongoing subject-specific professional development to every English teacher and tutor to aid the quality of education and retain English teachers to the profession.

Our continued and evolving partnerships and collaborations will enable us to continue to evolve as a charity as we now look to be considered for subject association status, develop our member offer further and capture the lived experiences of English teachers so that pupils in every single English classroom can benefit. Many thanks to all of our supporters, funders and partners - we are excited to continue to scale our impact with your support in the years ahead!



Thank you to our Partners





Litdrive
Better balance

Committed to the continuing
professional development of English
teachers and tutors in the UK

To sponsor us, collaborate with
us or volunteer your time
and expertise, get in touch



LitdriveUK@hotmail.com



@LitdriveUK



@Litdrive

Charity registration number 1192075

LITDRIVEUK
(Charitable Incorporated Organisation)

TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable Law and the Generally Accepted Accounting Principles (GAAP) including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the CIO and of the surplus or deficit of the CIO for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in existence.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 10/09/2024

Signed on their behalf by Trustee 

Printed Name: LOUISE CASS

LITDRIVEUK
(Charitable Incorporated Organisation)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
INCOMING RESOURCES					
Incoming Resources from Generated Funds					
Donations, Grants & Legacies	3a	3,680	-	3,680	1,275
Activities for Generating Funds	3b	41,053	-	41,053	29,869
Investment Income	3c	776	-	776	1
TOTAL INCOMING RESOURCES		45,510	-	45,510	31,145
RESOURCES EXPENDED					
Costs of Generating Funds					
Cost of Charitable Activities	4a	28,166	-	28,166	8,285
Governance Costs	4b	1,335	-	1,335	1,363
TOTAL RESOURCES EXPENDED		29,502	-	29,502	9,648
NET INCOMING (OUTGOING) RESOURCES		16,008	-	16,008	21,496
Funds Brought Forward		77,501	-	77,501	56,005
TOTAL FUNDS CARRIED FORWARD		93,509	-	93,509	77,501

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 18 to 22 form part of these financial statements.

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BALANCE SHEET
AS AT 31ST DECEMBER 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Investments	6	-	-	-	-
Total Fixed Assets		-	-	-	-
Current Assets					
Debtors & Prepayments	8	-	-	-	1,275
Cash at Bank and in Hand	7	95,436	-	95,436	77,473
Total Current Assets		95,436	-	95,436	78,748
Creditors: Amounts falling due within one year	9	1,927	-	1,927	1,247
NET CURRENT ASSETS		93,509	-	93,509	77,501
TOTAL ASSETS less current liabilities		93,509	-	93,509	77,501
Creditors: Amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		93,509	-	93,509	77,501
Funds of the Charity					
General Funds		93,509	-	93,509	77,501
Restricted Funds	5	-	-	-	-
Total Funds		93,509	-	93,509	77,501

Approved by the Trustees on 10/09/2024

Signed on their behalf by Trustee *[Signature]*

Printed Name: LOUISE CASS

LITDRIVEUK
(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1st January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment Gains and Losses

This included any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with Performance Conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Unrestricted Funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted Funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of appeals for special offerings for specific purposes.

Designated Funds

These funds are funds set aside by the trustees out of unrestricted general funds for particular purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied are as follows:

Fixtures, Fittings and Equipment	25% - Reducing Balance Basis
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2. TANGIBLE FIXED ASSETS

The CIO held no fixed assets during this or the previous financial period.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st December 2023 : None

31st December 2022 : None

LITDRIVEUK
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
a) Donations, Grants & Legacies				
Gifts & Donations	3,680	-	3,680	1,275
	3,680	-	3,680	1,275
b) Activities for Generating Funds				
Activities & Events	7,913	-	7,913	-
Membership Subscriptions	33,140	-	33,140	29,869
	41,053	-	41,053	29,869
c) Investment Income				
Interest	776	-	776	1
	776	-	776	1

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL 2023 £	TOTAL 2022 £
a) Cost of Charitable Activities				
Activities & Events	720	-	720	-
Advertising & Publicity	3,007	-	3,007	-
Bank Charges	258	-	258	34
Consultancy Fees	13,877	-	13,877	-
Equipment Costs	3,881	-	3,881	482
Gifts & Donations	-	-	-	200
Licenses & Subscriptions	1,731	-	1,731	2,139
Office Costs	84	-	84	510
Sundry Expenses	243	-	243	562
Travel & Subsistence	4,366	-	4,366	142
Website Costs	-	-	-	4,217
	28,166	-	28,166	8,285
b) Governance Costs				
Independent Examiners Fees	900	-	900	750
Legal & Professional Fees	435	-	435	613
	1,335	-	1,335	1,363

LITDRIVEUK
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

5. RESTRICTED FUNDS

The CIO held no restricted funds during this or the previous financial period.

6. INVESTMENTS

The CIO held no fixed assets investments during this or the previous financial period.

7. CASH AT BANK AND IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Cash at Bank & in Hand	95,436	-	95,436	77,473
	95,436	-	95,436	77,473

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Sundry Debtors	-	-	-	1,275
	-	-	-	1,275

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-23 £	Total 31-Dec-22 £
Independent Examiners Fees	900	-	900	750
Sundry Creditors	1,027	-	1,027	497
	1,927	-	1,927	1,247

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial period.

11. NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-23 £	Total 31-Dec-22 £
Fixed Asset Investments	-	-	-	-
Net Current Assets	93,509	-	93,509	77,501
Long Term Liabilities	-	-	-	-
	93,509	-	93,509	77,501

LITDRIVEUK
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NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2023

12. STAFF COSTS AND NUMBERS

The Charity employed no members of staff during this or the previous financial period.

13. TRUSTEES AND OTHER RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.

LITDRIVEUK
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of LitdriveUK on the accounts for the year ended 31st December 2023 set out on pages 16 to 22.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ



Date: 15th October 2024