



April 2023 - March 2024 Annual Report & Accounts

The primary focus of the Trustee Board this financial year has been to reopen Deptford Park Play Club with a sustainable business model, after a period of recovery and resetting from the loss of Moira Kerranes the year before. At a high level, this plan involved the recruitment of new trustees, producing job role specifications and recruiting staff, and ensuring the Play Club was compliant and fit for purpose after a period of disuse. The board was keenly aware that we needed to get back to delivering on our charitable objectives, which are:

For the public benefit to enhance the development and education of children, particularly but not exclusively, below statutory school age and to advance education, preserve and protect good health and provide leisure time facilities in the interests of social welfare for families in Greenwich, Lewisham and Southwark.

With this goal in mind the first goal of the charity board was the recruitment of additional trustees. We were delighted to have Claire Russell and Laurentina Risch making a valuable contribution to the board from the beginning of the year, and Arezu Isats joined a couple of months later in June. This put our board onto a much stronger footing for key decisions moving forward. The board spent numerous months researching and developing the policies and processes that were needed to step into becoming employers. Additionally the local trustees volunteered relentlessly to empty the Play Club of accumulated equipment that was no longer fit for purpose (toys, spare clothes etc.). Reusable items that Club didn't need were sold at a fundraising Table Top Sale on October 15th, where the plan to recruit and reopen was advertised to the community. The Play Club was thoroughly deep cleaned.

In December we welcomed our two new staff members to the team: Alev Carty and Kelly Butler. They spent the first month completing relevant training, promoting and preparing the Club, which reopened on 10th January 2024. It had been a long journey but we were all so pleased to finally welcome families once again into the wonderful space that is now colloquially known as "Moira's Place." Holiday play schemes were immediately launched again in February half-term and Easter holidays, and were very well received!

It is with great pride that I report the return of Evelyn Parents Forum services to the community around Deptford Park in 2024. This is the beginning of a significant new chapter of sustainable service delivery and community engagement in our area, with a passion, as always to enhance the lives of children and their families in terms of health, development, and good fun!

Amanda Hibbs
Treasurer

Achievements and Performance

In the three months that Deptford Park Play Club was fully functional this year, we can report it business as usual, delivering on all our objectives:

Advance education

We provided access to a range of activities such as painting, weaving, balancing, climbing, and team sports activities that aimed to develop fine and gross motor skills, social skills, arts appreciation and creative expression.

Protect good health

Every session includes music & movement or sports and provision of a healthy snack.

Provide leisure

Our sessions provided an opportunity to make new friends and enter new social groups. The peer-to-peer parenting support that is found at Play Club cannot be underestimated.

Parents found rest and recuperation by bringing their children into such a supportive environment, while children had a lot of fun with new toys and new activities they probably couldn't access at home.

Financial Review

This period's financial results for Evelyn Parents Forum show a gain of £13,750 in restricted funding from the NCIL grant by LBL Lewisham, and an additional gain of £1205 in unrestricted funds.

The Deptford Park Play Club was only open on an ad-hoc / hire basis from April through to December of 2023. Even with these arrangements the club hire and stay-and-play fees brought in £582. Whilst our outgoings for the year far exceeded our unrestricted income (being £5,740) this was due to a number of key expenses relating to bringing the Play Club back to an appropriate level of maintenance, safety and security. The fire alarm required an overhaul, for example.

At the close of March 2024 the charity held just under £21K in bank account cash reserves, (plus almost £27K remaining restricted NCIL grant monies). We hold reserves in order to ensure services will continue in future years, even as grant funding may become more challenging. Our new staff team will take on some fundraising duties moving into the new financial year, however, our reserves help us to afford the transition to this model. We have confidence for the future of Evelyn Parents Forum's continued contribution to the betterment of children's outcomes in Lewisham, Southwark and Greenwich. Our treasurer is Mrs Amanda Hibbs, who prepared the accounts.

Risk Management

There is, of course, a risk of grant funding reductions in future, which we hope to mitigate with our staff team and a larger board of trustees, so more able to seek out and apply for funds, as well as promote the Play Club as a stay-and-play and hire venue.

The trustees are also aware that safeguarding of young people is an ongoing concern. This year our most frequent volunteers and new staff members were enhanced DBS checked, which supports the Evelyn Parents Forum dedication to safety. It is worth noting that our stay-and-play setting is focused on peer-to-peer adult support to improve parenting/carer's engagement with and support of their child(ren)s healthy development. Our staff lead activities that engage parents in working with their children rather than instructing children directly wherever possible.

Structure, Governance and Management

Evelyn Parents Forum is a CIO governed by a foundation model constitution. Trustees need to be nominated by a member of the existing board, and appointed by the board with a quorate vote.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Charlotte Skinner	Secretary	
2	Amanda Hibbs	Treasurer (outgoing)	
3	Claire Russell	Chair	
4	Laurentina Risch	Treasurer (incoming)	
5	Arezu Isats		19 June 23 – 31 Mar 24

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (eg Secretary, Chair, etc)	Date
	Amanda Hibbs	Treasurer (outgoing)	25/04/25
	Laurentina Risch	Treasurer (incoming)	26/04/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

yn Parents Forum

1192040

Receipts and payments accounts

CC16a

For the period
from

01/04/23

To

31/03/24

Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts

Funding Awards

LB Lewisham Full Grant	-	13,750	-	13,750	20,625
		-	-	-	-
Play Club Management		-	-	-	-
Apr-23		-	-	-	592
May-23	56	-	-	56	821
Jun-23	107	-	-	107	639
Jul-23	90	-	-	90	391
Aug-23	71	-	-	71	330
Sep-23	10	-	-	10	405
Oct-23	217	-	-	217	380
Nov-23	10	-	-	10	59
Dec-23	22	-	-	22	-
Jan-24	129	-	-	129	-
Feb-24	207	-	-	207	221
Mar-24	286	-	-	286	378
Sub total (Gross income for AR)	1,205	13,750	-	14,955	24,841
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,205	13,750	-	14,955	24,841

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A3 Payments					
<u>Funding Awards</u>				-	
Easter Holiday Playscheme	-	-	-	-	1,118
				-	
<u>Play Club Management</u>				-	
Apr-23	239	-	-	239	503
May-23	-	-	-	-	25
Jun-23	-	-	-	-	66
Jul-23	-	-	-	-	291
Aug-23	-	-	-	-	94
Sep-23	-	-	-	-	109
Oct-23	-	-	-	-	283
Nov-23	392	-	-	392	22
Dec-23	87	-	-	87	-
Jan-24	703	-	-	703	260
Feb-24	50	-	-	50	40
Mar-24	42	-	-	42	20
				-	
<u>Play Club Employer Expenses (inc Salaries)</u>				-	
Dec-23	-	1,817	-	1,817	
Jan-24	-	1,677	-	1,677	
Feb-24	-	1,724	-	1,724	
Mar-24	-	2,228	-	2,228	
			-	-	
Insurance	96			96	
Plumbing / Boiler	360	-	-	360	-
Electrics	370	-	-	370	-
Heat / Power	1,299	-	-	1,299	567
Security / Fire	1,697	-	-	1,697	320
Kitchen Refurbishment	405	-	-	405	-
Sub total	5,740	7,446	-	13,185	3,718

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	5,740	7,446	-	13,185	3,718
Net of receipts/(payments)	- 4,535	6,304	-	1,770	21,123
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,177	20,625	-	46,802	-
Cash funds this year end	21,642	26,929	-	48,572	21,123

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Community Account	21,642	26,929	-
		-	-	-
	Total cash funds	21,642	26,929	-
	(agree balances with receipts and payments account (s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Amanda Hibbs	09/04/25	
		Laurentina Risch	09/04/25	