



April 2022 - March 2023 Annual Report & Accounts

It is sad to report that there has not been a more challenging year for Evelyn Parents Forum since it was founded in October 2008; because this year our vivacious and dynamic founder and chief, Moira Kerranes, passed away unexpectedly in November 2022. She will always be remembered as the driving energy behind Evelyn Parents Forum, the amazing holiday play schemes and the fabulous Deptford Park Play Club community. Although, as every member of the community knows, she always drew people in, making strangers into friends into volunteers into family! But the loss has led to a shake-up as we reconsider how our services are to continue, and Play Club has subsequently been closed from November 2022 to March 2023.

The objectives of Evelyn Parents Forum as a charity are:

For the public benefit to enhance the development and education of children, particularly but not exclusively, below statutory school age and to advance education, preserve and protect good health and provide leisure time facilities in the interests of social welfare for families in Greenwich, Lewisham and Southwark.
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We continued to deliver to these goals in the first half of the year, opening our Deptford Park Play Club consistently during term-times and holidays. At the start of the year the team made the strategic decision to reduce the expense of “Holiday Playschemes” with the associated costs of hiring facepainters, crafters, and entertainers, and focus instead on consistent reliable service provision; which we did achieve in the first half of the year. From April to October of 2022 the Play Club opened consistently three days each week, in term-time and during holidays; providing a safe and affordable space to play throughout August (when previously we would have provided our playscheme for just two weeks at higher cost). As a volunteer team we ensured sports and gross motor skill activities; art, craft and fine motor skill activities and sensory activities continued. All our activities provided opportunities for families to meet, develop friendships and build community. We also continued to work in partnership with statutory and community groups so families could access information, advice and additional support.

With Moira’s passing the trustee team have had to step up and get more involved in the day-to-day operations at Play Club, which has been quite a challenge. We owe a debt of thanks to our volunteers, especially those who worked on our successful NCIL funding application (for funds to recruit staff to take on the baton from Moira and the volunteer team). And I would like to thank LBL Lewisham for making the grant, which we are now doing the hard preparation to make use of as employers; a new milestone for Evelyn Parents Forum!

Amanda Hibbs
Treasurer

Achievements and Performance

Advance education

We provided access to a range of activities such as cooking, painting, weaving, balancing, climbing, and team sports activities that aimed to develop fine and gross motor skills, social skills, arts appreciation and creative expression. Cooking activities additionally enhanced mathematical skills like number recognition while measuring and understanding comparative vocabulary (e.g. full / empty).

We also supported parents to access courses to enhance their parenting, budget better and make healthier choices.

Protect good health

The physical activities at Play Club gave children the opportunity to raise their heart rates, stretch/use their muscles and get some fresh air. Every session includes music & movement or sports and provision of a healthy snack. Cooking activities always involved low-sugar recipes and promotion of balanced wholesome nutrition. We also have posters around the Club explaining the impact of sugar on teeth, the balanced plate / food pyramid principles etc., and our volunteers are always willing to engage in conversations about recipes, reducing animal product consumption, low-cost-high-nutrition ingredients etc.,

Provide leisure

Our sessions provided an opportunity to make new friends and enter new social groups. The peer-to-peer parenting support that is found at Play Club cannot be underestimated.

Parents found rest and recuperation by bringing their children into such a supportive environment, while children had a lot of fun with new toys and new activities they probably couldn't access at home.

Financial Review

This period's financial results for Evelyn Parents Forum show a gain of £20,625 in restricted funding from the NCIL grant by LBL Lewisham, and an additional gain of £498 in unrestricted funds.

The Deptford Park Play Club was open consistently until the end of October 2022; thereafter the club was either close (through December and January) or open on an ad-hoc and hire basis. Even with these arrangements the club hire and stay-and-play fees brought in £4,216. Outgoings for the year were only £3,718 in part due to cancelling the MPLC licence (for showing films in public; which we didn't need as not a venue in the Deptford X Film Festival this year) and also not having any boiler/plumbing or electrical emergencies!

At the close of March 2023 the charity held just over £26K in bank account cash reserves, (plus the restricted NCIL grant which we are preparing to make use of). We hold reserves in order to ensure services will continue in future years, even as grant funding may become more challenging. The Evelyn Parents Forum aspires to take on a permanent employee in the next year who will co-ordinate play services, but also have responsibility for fundraising. Our reserves will help us to afford the transition to this model. We have confidence for the future of Evelyn Parents Forum's continued contribution to the betterment of children's outcomes in Lewisham, Southwark and Greenwich.

Our treasurer is Mrs Amanda Hibbs, who prepared the accounts.

Risk Management

There is, of course, a risk of grant funding reductions in future, which we hope to mitigate with a dedicated staff member. The trustees are also aware that safeguarding of young people is a particular concern as the nation adjusts to life post-lockdown. Some children and families experienced trauma and severe hardship during 2020, 2021 and may continue to do so. There will have been a significant mental health impact, which is only going to become clearer with the passage of time. The risk to the ongoing safety of our beneficiaries is

still high and volunteers were reminded to stay alert and report concerns to Charlotte Skinner, our temporary safeguarding lead until the appointment of staff members. This year our most frequent volunteers were enhanced DBS checked, which supports the Evelyn Parents Forum dedication to safety, though it is worth noting that our stay-and-play setting is focused on peer-to-peer adult support to improve parenting/carer's engagement with and support of their child(ren)s healthy development. Our volunteers lead cooking and craft activities that engage parents in working with their children rather than instructing children directly, and certainly not unsupervised.

This year there has been governance risk while the board was below quorate numbers after Moira's passing, see below.

Structure, Governance and Management

Evelyn Parents Forum is a CIO governed by a foundation model constitution. Trustees need to be nominated by a member of the existing board, and appointed by the board with a quorate vote. The sudden passing of Moira Kerranes, our Chairperson, in addition to the longstanding intention by Amanda Hibbs to stand down as treasurer now that she no longer lives in south-east London, raised the urgency to recruit new trustees, and two appointments were made in March 2023: Claire Russell (to position of Chair) and Laurentina Risch (with the aim to transition into Treasurer role).

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Charlotte Skinner	Secretary	
2	Amanda Hibbs	Treasurer (outgoing)	
3	Claire Russell	Chair	15 – 31 March 23
4	Laurentina Risch	Treasurer (incoming)	5 - 31 March 23

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Full name(s)	Position (eg Secretary, Chair, etc)	Date
	Amanda Hibbs	Treasurer (outgoing)	25/8/24
	Laurentina Risch	Treasurer (incoming)	29/8/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

EVELYN PARENTS FORUM

1192040

Receipts and payments accounts

CC16a

For the period from	Apr-22	To	Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	Additional Information
A1 Receipts						
Funding Awards						
SELCHP Funding Award	-	-	-	-	2,600	
LB Lewisham Full Grant	-	20,625	-	20,625	4,800	
	-	-	-	-	0	
Play Club Management	-	-	-	-	0	
Apr-22	592	-	-	592	107	
May-22	821	-	-	821	260	
Jun-22	639	-	-	639	199	
Jul-22	391	-	-	391	123	
Aug-22	330	-	-	330	370	
Sep-22	405	-	-	405	229	
Oct-22	380	-	-	380	388	
Nov-22	59	-	-	59	402	Moira passed away, Play Club closed
Dec-22	-	-	-	-	355	Play Club closed
Jan-23	-	-	-	-	140	Play Club closed
Feb-23	221	-	-	221	469	Play Club open for hire / few days
Mar-23	378	-	-	378	566	Play Club open for hire / few days
	-	-	-	-	0	
	-	-	-	-	0	
Sub total (Gross income for AR)	4,216	20,625	-	24,841	11,010	
A2 Asset and investment sales, (see table).						
	-	-	-	-	0	
	-	-	-	-	0	
Sub total	-	-	-	-	0	
Total receipts	4,216	20,625	-	24,841	11,010	



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A3 Payments

Funding Awards	-	-	-	-	0	
Easter Holiday Playscheme	1,118			1,118		Entertainers / Facepaint etc., April 22
Summer Holiday Playscheme	-	-	-	-	3,984	No "Holiday Playscheme", just open twice weekly through August 22
October Half Term Playscheme	-	-	-	-	747	No "Holiday Playscheme", just open three days during October half-term 22
Christmas Holiday Playscheme	-	-	-	-	934	Play Club closed during December 22
	-	-	-	-	0	
Play Club Management	-	-	-	-	0	
Apr-22	503	-	-	503	37	
May-22	25	-	-	25	42	
Jun-22	66	-	-	66	122	
Jul-22	291	-	-	291	12	
Aug-22	94	-	-	94	96	
Sep-22	109	-	-	109	63	
Oct-22	283	-	-	283	117	
Nov-22	22	-	-	22	63	Moira sick then passed away, Play Club partly closed
Dec-22	-	-	-	-	101	Play Club closed
Jan-23	260	-	-	260	36	Play Club closed (£100 towards Moira's Wake, late invoice paid)
Feb-23	40	-	-	40	57	Play Club open for hire / few days
Mar-23	20	-	-	20	45	Play Club open for hire / few days
	-	-	-	-	0	
Plumbing / Boiler	-	-	-	-	620	
Electrician	-	-	-	-	200	
Heat/Power	567	-	-	567	962	
ADT	320	-	-	320	320	
MPLC	-	-	-	-	80	Licence not required
	-	-	-	-	-	
Sub total	3,718	-	-	3,718	8,638	

A4 Asset and investment purchases. (see table)

	-	-	-	-		
	-	-	-	-		
Sub total	-	-	-	-	-	

Total payments **3,718** **-** **-** **3,718** **8,638**

Net of receipts/(payments) **498** **20,625** **-** **21,123** **2,371**

A5 Transfers between funds **-** **-** **-**

A6 Cash funds last year end **25,679** **-** **25,679** **-**

Cash funds this year end **26,177** **20,625** **-** **46,802** **2,371**



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For the period
from

Apr-22

To

Mar-23

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	
B1 Cash funds		26,177	20,625	-	
		-	-	-	
	Total cash funds	26,177	20,625	-	
	(agree balances with receipts and payments account(s))	OK	OK	OK	
B2 Other monetary assets		-	-	-	
		-	-	-	
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
			-	-	
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
			-	-	
			-	-	
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)	
			-		
			-		
Signed by one or two trustees on behalf of all the trustees					
Signature		Print Name		Date of approval	
		Amanda Hibbs		20/8/24	
		Laurentina Risch		21/8/24	