



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Melksham Lions (CIO)

1191977

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1-Jul-22

To

Period end date  
30-Jun-23

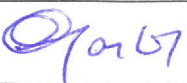
### Section A Receipts and payments

|                                                       | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Admin Account<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------------|-----------------------------------------|-----------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                              |                                         |                                   |                                 |                               |
| Members' Subscriptions                                | -                                            | -                                       | 1,274                             | 1,274                           | 1,064                         |
| Gift Aid on Members' Subscriptions                    | -                                            | -                                       | -                                 | -                               | -                             |
| Members' Raffles and Donations                        | -                                            | -                                       | 304                               | 304                             | 308                           |
| Melksham Town Council Grant                           | -                                            | -                                       | 709                               | 709                             | -                             |
| General Events                                        | 1,870                                        | -                                       | -                                 | 1,870                           | 2,267                         |
| Christmas Events                                      | 3,341                                        | -                                       | -                                 | 3,341                           | 3,420                         |
| Gift Aid on Christmas Events                          | 836                                          | -                                       | -                                 | 836                             | 859                           |
| Easter Hampers                                        | 2,386                                        | -                                       | -                                 | 2,386                           | 1,607                         |
| Sponsorship/Donations                                 | 1,974                                        | -                                       | -                                 | 1,974                           | 2,839                         |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>10,407</b>                                | <b>-</b>                                | <b>2,287</b>                      | <b>12,694</b>                   | <b>12,364</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                              |                                         |                                   |                                 |                               |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                          | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>10,407</b>                                | <b>-</b>                                | <b>2,287</b>                      | <b>12,694</b>                   | <b>12,364</b>                 |
| <b>A3 Payments</b>                                    |                                              |                                         |                                   |                                 |                               |
| LCI/MD and District Dues                              | -                                            | -                                       | 1,234                             | 1,234                           | 616                           |
| General Running Expenses                              | -                                            | -                                       | 231                               | 231                             | 576                           |
| New Gazebo and Accessories                            | -                                            | -                                       | 709                               | 709                             | -                             |
| General Events Costs                                  | 1,250                                        | -                                       | -                                 | 1,250                           | 515                           |
| Christmas Events Costs                                | 312                                          | -                                       | -                                 | 312                             | 198                           |
| Easter Hamper Costs                                   | 625                                          | -                                       | -                                 | 625                             | 341                           |
| Donations to Individuals/Groups                       | 10,516                                       | -                                       | -                                 | 10,516                          | 6,405                         |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
| <b>Sub total</b>                                      | <b>12,703</b>                                | <b>-</b>                                | <b>2,174</b>                      | <b>14,877</b>                   | <b>8,651</b>                  |
| <b>A4 Asset and investment purchases, (see table)</b> |                                              |                                         |                                   |                                 |                               |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
|                                                       | -                                            | -                                       | -                                 | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                          | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>12,703</b>                                | <b>-</b>                                | <b>2,174</b>                      | <b>14,877</b>                   | <b>8,651</b>                  |
| <b>Net of receipts/(payments)</b>                     | <b>- 2,296</b>                               | <b>-</b>                                | <b>113</b>                        | <b>- 2,183</b>                  | <b>3,713</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                          | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>8,336</b>                                 | <b>-</b>                                | <b>1,104</b>                      | <b>9,440</b>                    | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>6,040</b>                                 | <b>-</b>                                | <b>1,217</b>                      | <b>7,257</b>                    | <b>3,713</b>                  |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Admin Account<br>to nearest £   |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Barclays Bank                                          | 5,974                              | -                                | 1,106                           |
|                                                     | Cash                                                   | 66                                 | -                                | 111                             |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     | <b>Total cash funds</b>                                | <b>6,040</b>                       | <b>-</b>                         | <b>1,217</b>                    |
|                                                     | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|                                                     |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     | Details                                                | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     | Gazebo                                                 | Admin A/C                          | -                                | -                               |
|                                                     | Santa's Sleigh                                         | Admin A/C                          | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |

| Signed by one or two trustees on behalf of all the trustees | Signature                                                                           | Print Name     | Date of approval |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------|------------------|
|                                                             |  | PHILIP GASKELL | 11/3/24          |
|                                                             |  | SUE WITYBORN   | 11.3.24          |



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2022 To 30<sup>th</sup> June 2023

Charity name: Melksham Lions Club CIO

Charity registration number: 1191977

## Objectives and Activities

|                                                                             | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17      | <p>The objects of the club are such purposes as are exclusively charitable in England and Wales, including in particular, the advancement of citizenship by:</p> <ul style="list-style-type: none"><li>• Promoting the principles of good citizenship.</li><li>• Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community.</li><li>• Providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members.</li><li>• Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours.</li><li>• Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.</li><li>• Promoting the voluntary sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.</li><li>• Promote volunteering.</li><li>• The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief.</li><li>• The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to</li></ul> |

|                                                                                                                                                                      |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                      |                    | <p>lead independent lives or helping to prevent or manage health issues.</p> <ul style="list-style-type: none"> <li>• Promoting for the benefit of the public the conservation, protection and improvement of the physical and natural environment.</li> <li>• Promoting community participation in healthy recreation.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Melksham Lions fundraising activities throughout the year include:</p> <ul style="list-style-type: none"> <li>• Santa's Sleigh in December at local supermarkets and around the streets.</li> <li>• Easter Hamper Raffles at local shops and businesses.</li> <li>• Attendance at local Fetes and Fairs.</li> <li>• Easter Trail.</li> <li>• Obtaining sponsorship from local businesses.</li> </ul> <p>The major beneficiaries include:</p> <ul style="list-style-type: none"> <li>• Local schools – purchase of books.</li> <li>• Freewheelers.</li> <li>• Wiltshire Air Ambulance.</li> <li>• Food Bank and other local support charities.</li> <li>• Support for local individuals and families.</li> <li>• Medical Research.</li> <li>• Talking Newspapers.</li> <li>• Youth Sports Clubs.</li> </ul> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | <p>All trustees are appraised of all communications from the Charity Commission and any matters arising discussed at our bi-monthly meetings. The club is governed by its CIO Constitution and by the Constitutions and By-Laws of Lions Clubs International. The club relies on fundraising events and local donations to carry out its work. All work is carried out entirely voluntarily, and any administration expenses are funded by members' subscriptions.</p>                                                                                                                                                                                                                                                                                                                                        |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <ul style="list-style-type: none"> <li>• <b>Christmas Float</b> – This year the income from this activity was a little bit down on the previous year, mainly due to the inclement weather which caused 4 nights to be cancelled. The main beneficiaries of this activity were: <ul style="list-style-type: none"> <li>Melksham Food Bank</li> <li>Brain Tumour Research</li> <li>Melksham Free Dining</li> <li>Books for Schools</li> <li>Wiltshire Mind</li> <li>Melksham Christmas Lights</li> <li>Talking Newspapers</li> </ul> </li> <li>• <b>Easter Hampers</b> – This year showed a significant increase on the previous year. The beneficiaries of this activity were: <ul style="list-style-type: none"> <li>Wiltshire Air Ambulance</li> <li>Free Wheelers (Blood Bikes)</li> </ul> </li> <li>• <b>Other Events/Donations Received</b> - Again, an appreciable increase from the previous year. Income from these activities are used to fund our more non-specific items that include: <ul style="list-style-type: none"> <li>Support for local individuals</li> <li>Support for local youth sports clubs</li> <li>Lions disaster relief fund</li> <li>Support for a local hostel for the homeless</li> </ul> </li> </ul> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |                                                                    |
|--------------------------------------------------------------|-----------|--------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | Our overall income in the year was about £2k higher than budgeted. |
| Performance of fundraising activities against objectives set | Para 1.41 |                                                                    |
| Investment performance against objectives                    | Para 1.41 |                                                                    |
| Other                                                        |           |                                                                    |

## Financial Review

|                                                                                  |           |                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | The club remains in a strong financial position, holding some £3k more than our minimum reserve level at the end of the financial year.                                                                                                                                                       |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | The Trustees have a reserves policy that takes into account the fluctuations of revenue during the year where the majority of income is generated in either December or April. The financial risk of planning any events will be reviewed to ensure the reserves are not materially affected. |
| Amount of reserves held                                                          | Para 1.22 | £7,257                                                                                                                                                                                                                                                                                        |
| Reasons for holding zero reserves                                                | Para 1.22 | N/A                                                                                                                                                                                                                                                                                           |
| Details of fund materially in deficit                                            | Para 1.24 | N/A                                                                                                                                                                                                                                                                                           |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A                                                                                                                                                                                                                                                                                           |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           | None                                                                                                                                                                                                                                                                                                                                                                  |
| Type of governing document<br>(trust deed, royal charter)                                                                                                                 | Para 1.25 | Melksham Lions Club CIO Constitution adopted on 8 <sup>th</sup> January 2021                                                                                                                                                                                                                                                                                          |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                                  | Para 1.25 | Charitable Incorporated Organisation                                                                                                                                                                                                                                                                                                                                  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are selected as per Section 14 of the Melksham Lions Club Constitution dated 8 <sup>th</sup> January 2021. Trustees are elected annually by the Club Members, with the term of office running for one year from 1 <sup>st</sup> July. New trustees maybe appointed at any time during the year, with the term of office running until 30 <sup>th</sup> June. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                                                       |
|-----------------------------|-------------------------------------------------------|
| Charity name                | Melksham Lions Club CIO                               |
| Other name the charity uses | Melksham Lions<br>Lions Club of Melksham              |
| Registered charity number   | 1191977                                               |
| Charity's principal address | 22, Berryfield Park<br>Melksham<br>Wiltshire SN12 6ED |
|                             |                                                       |

### Names of the charity trustees who manage the charity

|    | Trustee name    | Office (if any)     | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|---------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Philip Gaskell  | President/Treasurer |                                   |                                                               |
| 2  | Susan Whyborn   | Secretary           |                                   |                                                               |
| 3  | Jim Whyborn     | Past President      |                                   |                                                               |
| 4  | Simon White     | Vice President      |                                   |                                                               |
| 5  | Paul Carter     |                     | 8 <sup>th</sup> June 2023         |                                                               |
| 6  | Michelle Paisey |                     | 8 <sup>th</sup> June 2023         |                                                               |
| 7  |                 |                     |                                   |                                                               |
| 8  |                 |                     |                                   |                                                               |
| 9  |                 |                     |                                   |                                                               |
| 10 |                 |                     |                                   |                                                               |
| 11 |                 |                     |                                   |                                                               |
| 12 |                 |                     |                                   |                                                               |
| 13 |                 |                     |                                   |                                                               |
| 14 |                 |                     |                                   |                                                               |
| 15 |                 |                     |                                   |                                                               |
| 16 |                 |                     |                                   |                                                               |
| 17 |                 |                     |                                   |                                                               |
| 18 |                 |                     |                                   |                                                               |
| 19 |                 |                     |                                   |                                                               |
| 20 |                 |                     |                                   |                                                               |

### Corporate trustees – names of the directors at the date the report was approved

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

### Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

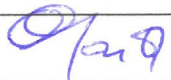
## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                   |                                                                                    |
|-------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | PHILIP GASKELL                                                                    | SUE WHYBORN                                                                        |
| Position (eg Secretary, Chair, etc) | PRESIDENT                                                                         | SECRETARY                                                                          |
| Date                                | 11 MARCH 2024                                                                     |                                                                                    |