

Long Marston Hall and Recreation Ground CIO

Charity number 1191848

Annual Report and Financial Statements for the year ended 31 March 2023



West Yorkshire Community Accounting Service

Long Marston Hall and Recreation Ground CIO

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Long Marston Hall and Recreation Ground CIO

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Prof. John.G.Visser		Chairman
Peter Johnston		Maintenance Cttee Chair
Miles Pennett		Vice Chair
Shaun Smith		Treasurer
Kelly Windress		
Jeff Urquhart		
Mark Blacklock		
Lucy Emmott		
Roger Down		

Charity number	1191848	Registered in England and Wales
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Registered and principal address	Bankers
Long Marston Village Hall Butt Hedge Long Marston York YO26 7LW	Natwest Bank plc 3 Westborough Scarborough YO11 1UH

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 16 October 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Long Marston Hall and Recreation Ground CIO

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The objects of the CIO are the provision and maintenance of:

- (1) a village hall to be used for meetings, lectures, classes and such other forms of recreation and leisure time occupation as the trustees may decide; and
- (2) a recreation ground and facilities ancillary thereto for the use of inhabitants of the area of benefit without distinction of sex, race, or of political, religious or other opinions, with the object of improving the conditions for the said inhabitants. The area of benefit shall be the civil parish of Long Marston and its neighbouring villages (namely Askham Richard, Bilborough, Bilton in Ainsty, Hessay, Rufforth and Tockwith).

The charity's main activities

We run a village hall and recreation ground for the community within the area of benefit.

Current activities of our regular users include pre-school, cricket, Pilates, line dancing, clubs - Probus and Social Club CIC.

We are also available to hire privately which includes such activities as birthday parties, anniversary celebrations, wedding receptions and caravan club gatherings.

Through these activities we provide many opportunities for all sections of the community to meet/socialise.

We provide and maintain the children's village play area within our grounds.

The recreation ground when not in use is open for recreation use by the public.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

From the previous year consultation with residents within the area of benefit, the Trustees have carried out a number of projects this financial year.

improvements to the area immediately outside the lounge by the way of a resin patio area;

upgrading facilities in the bar and lounge area

Successfully received a major grant by FCC to modernise and improve the play area and installed Feb 2022

Gained funding from National Lottery Community Fund for an outdoor gym area which is to be installed Mid May

Refurbishment of Gents toilets

Trustees aim to continue this level of improvements in the next financial year with the encouragement and involvement by residents within the area of benefit to meet their needs

The Trustees also continue to support various initiatives which seek to bring benefit to the area, for example improvements to communications of events and activities via social media

Long Marston Hall and Recreation Ground CIO

Trustees' report (continued) for the year ended 31 March 2023

Financial review

The net payments for the year were £5,186, including net payments of £14,840 on unrestricted funds and net receipts of £9,654 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £25,579.

The reserves were transferred to the new CIO which will be taking over the activities of the charity from 1 April 2021. The policy below was drawn up before the transfer and will be adopted by the new CIO.

At a meeting of the Trustee held on 26 August 2021, Trustees of the charity considered what level of funding the charity should hold in reserve.

It was agreed that the Trustees would hold 6 month's general running costs in reserve. Based upon current levels of expenditure £11,000 would be held in reserve.

At the meeting the Trustees also agreed how surplus funds beyond the amount to be held in reserve could be used for the benefit of the Recreation Ground & Village Hall. It was agreed that surplus funds could be used as follows –

- to give financial support to existing community activities if required
- to give financial support and to assist the development of new community activities and services
- to purchase additional equipment for the benefit of community or replace existing equipment if required
- to make improvements to the Long Marston Recreation Ground & Village Hall Foundation to make it a more welcoming environment
- to promote the community centre through printing of posters and leaflets and the development of a community website
- to support training needs of Village Hall volunteers / Trustees
- to support Village Hall volunteers through provision of volunteer expenses for travel and associated costs
- to employ members of staff to work for the charity to enable it to meet its legal requirements, to provide additional support for Village Hall volunteers / Trustees and to bring additional activities and services into the Village Hall.

The Trustees will review bi-annual basis the levels of funding that it holds and how this funding can be used to benefit the Long Marston Recreation Ground and Village Hall Foundation and its associated activities and services.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Long Marston Hall and Recreation Ground CIO

Independent examiner's report to the trustees of Long Marston Hall and Recreation Ground CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Simon Bostrom FCIE

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Long Marston Hall and Recreation Ground CIO
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	-	12,107	12,107	-
Hall hire		28,340	-	28,340	27,251
Ground hire		2,010	-	2,010	600
Other sales		-	-	-	3,354
Bank interest		92	-	92	173
Funds transferred on formation		-	-	-	50,209
Total receipts		<u>30,442</u>	<u>12,107</u>	<u>42,549</u>	<u>81,587</u>
Payments					
Hall maintenance		1,996	-	1,996	1,094
Ground maintenance		2,175	-	2,175	5,134
Rates		686	-	686	70
Utilities		6,720	-	6,720	4,192
Cleaning and waste disposal		2,958	-	2,958	1,643
Insurance		2,965	-	2,965	2,670
Licenses		843	-	843	777
Subscriptions		42	-	42	150
Hall refurbishment		14,462	-	14,462	3,180
Ground refurbishment		11,410	2,453	13,863	-
Bank charges		20	-	20	15
Charitable donations		-	-	-	100
Web hosting		143	-	143	117
Legal and professional fees		-	-	-	1,428
Advertising and promotion		-	-	-	432
Equipment purchases		300	-	300	20,106
Independent examination		540	-	540	-
Miscellaneous		22	-	22	60
Total payments		<u>45,282</u>	<u>2,453</u>	<u>47,735</u>	<u>41,168</u>
Net receipts / (payments)		<u>(14,840)</u>	<u>9,654</u>	<u>(5,186)</u>	<u>40,419</u>
Fund balances brought forward		<u>40,419</u>	<u>-</u>	<u>40,419</u>	<u>-</u>
Fund balances carried forward	(3)	<u>25,579</u>	<u>9,654</u>	<u>35,233</u>	<u>40,419</u>

Long Marston Hall and Recreation Ground CIO

Statement of assets and liabilities

as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	25,141	9,654	34,795	40,419
Cash in hand	438	-	438	-
Total cash funds	<u>25,579</u>	<u>9,654</u>	<u>35,233</u>	<u>40,419</u>

Assets retained for the charity's own use

Land and buildings

Play area

Solar panel system at cost

Container / shed

Shutters for bar

Furniture, fixtures and fittings for the village hall kitchen, cellar, bar and lounge

Turf cutter

Mower

Tractor

Liabilities

2023

£

Accruals

300

300

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Long Marston Hall and Recreation Ground CIO

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Long Marston Hall and Recreation Ground CIO

Notes to the accounts continued

for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
National Lottery Community Fund (NLCF)	-	9,654	9,654	-
Harrogate Borough Council	-	2,453	2,453	-
	<u>-</u>	<u>12,107</u>	<u>12,107</u>	<u>-</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
NLCF	-	9,654	-	-	9,654
Harrogate Council	-	2,453	2,453	-	-
	<u>-</u>	<u>12,107</u>	<u>2,453</u>	<u>-</u>	<u>9,654</u>

Fund name	Purpose of restriction
NLCF	Towards outdoor gym equipment. The work will be carried out next year.
Harrogate Council	Towards the resin based paving area work.

3 Related party transactions

Trustee expenses

No trustee received

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this year.

Other related party transactions

Bar Refurbishment was carried out in Oct/Nov 2022 at a cost of £13,679, of that £ 3,617 was paid to Smudgestone Custom Interiors Ltd for services and sundry materials. Shaun Smith (treasurer) is the sole director of Smudgestone Custom Interiors Ltd. This was fully paid on the 18th Nov 2022 after works completed and agreement from trustees for payment.

4 Non-cash transactions

The charity has an agreement whereby a contractor maintains the grounds in return for having the use of the workshop. The underlying value of the transaction is £1,800

During the year, the charity was awarded a grant for £78,960 towards the replacement of the playground. The funding will be paid directly to the contractor carrying out the work. The charity itself has contributed £8,488