

TOTNES MUSEUM TRUST

70 Fore Street

Totnes

Devon

TQ9 5RU

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended

28th FEBRUARY 2025

TOTNES MUSEUM TRUST
TRUSTEES' REPORT
for the year ended 28th February 2025

1. PRINCIPAL ADDRESS

70 Fore Street, Totnes, Devon TQ9 5RU

2. TRUSTEES

The following were trustees during the year:

Catherine Ann Wilson	Chair
Peter David Bethel	Vice Chair
Alan Paul Roffey	Treasurer
Alan Chandler	
Dr Mohini Carol Chandra	
Thomas Coia	

Trustees are recruited from advertising in the local press and through the Association of Independent Museum's journal

3. BANKERS Barclays Bank UK PLC – Online Banking Account

TOTNES MUSEUM TRUST

TRUSTEES' REPORT

for the year ended 28th February 2022

4. STRUCTURE, GOVERNANCE & MANAGEMENT

The Museum occupies a Grade 1 listed Elizabethan merchant's house, leased from Totnes Town Council on a 27-year lease from 6th October 2011 at an annual rental of £1. The Museum has become an entirely volunteer run organisation and this is working but is not without challenges. The governance and administration of Totnes Museum CIO is undertaken by a Board of Trustees who are all volunteers. Entry to the Museum is free. The chair of Trustees plays a key role in managing all aspects of the Museum. A core of volunteers carries out the range of essential tasks which enable the Museum to function and open to the public.

5. CONNECTED PERSONS

Totnes Town Council is the Settlor of the Trust and leases the museum building to the Trust.

6. ACHIEVEMENTS AND PERFORMANCE

The Museum is well situated and continues to attract significant numbers of visitors. During 2024-2025 it has been open three days a week from July to October and about 10,000 people from all over world have visited. Highlights of the year have included starting to celebrate the 450th anniversary of the house being built, taking part in the National Heritage Open Days fortnight and mounting a display of photographs of the 16th and 17th century decorated plaster ceilings in Totnes, auditing the items in our collection that we have on display, and gaining a grant for storage and packing materials which will allow us to better care for some of the objects we have in storage.

Volunteers are essential to the functioning of the Museum, and we are pleased to have a core of increasingly experienced volunteers as well as undergraduate and post graduate students working with us.

The Grade 1 listed building continues to present interesting challenges and work is ongoing.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Totnes Museum Trust

1191791

CC16a

Receipts and payments accounts

For the period
from

01/03/2024

To

28/02/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants		2,428	-	2,428	2,178
Visitor Donations	12,700	-	-	12,700	14,189
Shop Sales	1,567	-	-	1,567	2,829
Gift Aid received for tax year	2,250	-	-	2,250	-
General Donations	1,000	-	-	1,000	-
Other Income	315	-	-	315	-
Paranormal Evenings	1,250	-	-	1,250	-
Study Centre	250	-	-	250	1,272
Sub total (Gross income for AR)	19,331	2,428	-	21,758	20,468
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,331	2,428	-	21,758	20,468
A3 Payments					
Grants	-	3,355	-	3,355	
Goods for Resale	352			352	1,160
Repairs and Renewals	227			227	3,192
Security (ADT + CCTV)	1,172			1,172	
Publicity	200			200	310
Manager's Salary (Net)					19,600
HMRC Tax & NI					2,311
Electricity	2,874			2,874	2,215
Water	267			267	180
Petty Cash	280			280	105
Rent	481			481	
Insurance	1,379			1,379	1,319
Telephone & WiFi (DAISY)	649	-	-	649	777
Website Provider (IONOS)	295	-	-	295	309
Subscriptions	263	-	-	263	433
Paranormal Evenings	50	-	-	50	
Acquisition Spend	73	-	-	73	
Internal Exhibitions	-	-	-	-	96
Collection Care	199	-	-	199	
Events Spend	-	-	-	-	
Collection Care	8,761	3,355	-	12,116	32,007
Events Spend					
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,761	3,355	-	12,116	32,007
Net of receipts/(payments)	10,570	- 928	-	9,642	- 11,539
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,793	11,517	-	38,310	-
Cash funds this year end	37,363	10,590	-	47,952	- 11,539

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	37,363	10,590	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

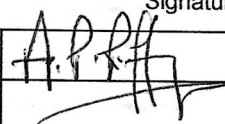
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ALAN PAUL ROFFEY	16.01.26