

Trustees' Annual Report – Transformation Centre

Reference and Administrative details

Charity name: Transformation Centre

Registered charity number: 1191697

Charity's principal address: 21 Orchard Street, Chichester, PO191DD

Trustees: David Heyward (resigned 12th May 2025), Trevor James, Bruno Kondabeka , Anita Martin, Tom Snow.

Structure, Governance and Management

Transformation Centre is a CIO registered with the Charity Commission. It is managed by its trustees.

New trustees are recommended and appointed by the existing trustees in accordance with the charity's constitution.

All the trustees have been briefed on the legal set up of the charity and its constitution and are aware of their obligations and responsibilities through Charity Commission publications. All trustees have completed fit and proper persons and conflicts of interest declarations.

Objectives and Activities

The objects of the charity are:

- To advance the Christian faith
- To relieve sickness and financial hardship and to promote and preserve good health
- To advance education
- To provide facilities in the interests of social welfare
- To promote racial harmony and better understanding.

The charity will engage in activities to achieve these objectives. These include making the charity's premises available, free or at a charge, to organisations whose activities help meet the charity's objectives. The trustees have considered the guidance issued by the Charity Commission on public benefit and are firmly of the view that all its objectives and activities are for the public benefit.

Achievements

During the year, Chichester District Foodbank moved to new premises and were replaced by a new lessee Hope Church. A diversity event was held in May in partnership with Chichester Baptist Church which was well attended. A final report has been issued to the Sussex Community Foundation in respect to their grant towards the diversity initiative. The Redeemed Christian Church of Christ continued to use the building on most Sundays and Chichester Baptist Church continued to use it once a month for a Wellbeing Café. A local community choir practised regularly at the centre and other, more occasional users, included other local churches and residents' associations. Chichester Library hired the hall for a period of 12 weeks. Towards the end of the year, a part-time marketing officer was appointed on a freelance basis.

Financial Review

The charity was largely funded in the period by donations and the rent paid by Chichester Foodbank and Hope Church. The trustees regularly review likely income and expenses and have decided that, at this stage in the charity's development, it is advisable to keep £10,000 as a general reserve and designate a further £10,000 for future major repairs and improvements. The cash balances held at the end of the year are considered adequate given likely income and expenditures in 2026.

21 Orchard Street Chichester

The transfer of 21 Orchard Street Chichester to the charity was subject to legally binding conditions regarding the use of the building and with restrictions on sale. It follows that while it is legally the property of the charity it is a restricted asset. The building remains the charity's major asset. During the

year, in addition to routine maintenance and smaller repairs, a new fire alarm was installed and the wooden floor in the main hall refurbished.

Risk Assessment

The trustees have identified the major risks to which they believe the charity is exposed and systems have been established to minimise these risks. The risks and systems are formally reviewed regularly, as appropriate. The principal risks relate to the building, the activities carried out in the building and the income and expenses derived therefrom.

Public Benefit

In shaping the charity's objectives and planning its activities the trustees have paid due regard to the Charity Commission's guidance on public benefit and section 4 of the Charities Act 2011.

Reporting Serious Incidents

In line with the Charity Commission's guidance on reporting serious incidents, the trustees declare that during the year there were no serious incidents that they have failed to bring to the Commission's attention.

Future Plans

The trustees will continue to pursue opportunities to use the premises in furtherance of the charity's objectives, working in partnership with others.

Approved by the trustees of Transfashion Centre on 24 June 2026
and signed on their behalf by

TE JAMES

TE JAMES
CHAIRMAN



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Transformation Centre

to (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2025

To

Period end date
31/12/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
Donations	260	-	-	260	1,775
Rent and Hire	14,884	-	-	14,884	23,501
Interest	337	-	-	337	421
Insurance Claim	-	-	-	-	1,068
Refunds	100	-	-	100	187
Gift Aid	3,154	-	-	3,154	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,735	-	-	18,735	26,952
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,735	-	-	18,735	26,952
A3 Payments					
Light and Heat	2,639	-	-	2,639	3,000
Water and Sewage	93	-	-	93	91
Routine Repairs and Maintenance	281	-	-	281	861
Cleaning and Supplies	1,255	-	-	1,255	2,478
Software and computers	1,117	-	-	1,117	326
Marketing	795	-	-	795	300
Bank Charges	60	-	-	60	60
Diversity Events	347	820	-	1,167	1,414
Insurance	1,651	-	-	1,651	1,173
Gifts	50	-	-	50	151
Subscription - Safeguarding	-	-	-	-	60
PAYE	-	-	-	-	200
Alarm Maintenance	406	-	-	406	381
Independent Examination	480	-	-	480	504
Major Repairs Roof and Floor	-	-	-	-	2,438
Solicitors	750	-	-	750	-
	-	-	-	-	-
Sub total	9,924	820	-	10,744	13,437
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,924	820	-	10,744	13,437
Net of receipts/(payments)	8,811	- 820	-	7,991	13,515
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	47,203	820	-	48,023	34,508
Cash funds this year end	56,014	-	-	56,014	48,023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank accounts	56,014	-	-
		-	-	-
		-	-	-
	Total cash funds	56,014	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Building	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	T E James	TREVOR ERNEST JAMES	24 June 2026