

Trustees' Annual Report – Transformation Centre

Reference and Administrative details

Charity name: Transformation Centre

Registered charity number: 1191697

Charity's principal address: 21 Orchard Street, Chichester, PO191DD

Trustees: Geraldine Burn, David Heyward, Trevor James, Bruno Kondabeka, Anita Martin, Tom Snow.

Structure, Governance and Management

Transformation Centre is a CIO registered with the Charity Commission. It is managed by its trustees.

New trustees are recommended and appointed by the existing trustees in accordance with the charity's constitution.

All the trustees have been briefed on the legal set up of the charity and its constitution and are aware of their obligations and responsibilities through Charity Commission publications. All trustees have completed fit and proper persons and conflicts of interest declarations.

Objectives and Activities

The objects of the charity are:

- To advance the Christian faith
- To relieve sickness and financial hardship and to promote and preserve good health
- To advance education
- To provide facilities in the interests of social welfare
- To promote racial harmony and better understanding.

The charity will engage in activities to achieve these objectives. These include making the charity's premises available, free or at a charge, to organisations whose activities help meet the charity's objectives. The trustees have considered the guidance issued by the Charity Commission on public benefit and are firmly of the view that all its objectives and activities are for the public benefit.

Achievements

After the first year of being established, 2022 was a year of consolidation for the charity, building on the previous year's accomplishments and adding a few more activities. The premises have continued to be used five days a week by the Chichester District Foodbank throughout this period as their distribution and administrative centre. Two diversity events were run during the year (funded by a grant from the Sussex Community Foundation) where people from black and ethnic minorities gathered in a safe, inclusive, and friendly environment to build connections, talk about and address issues of importance. The centre was used by Chichester College Chaplaincy for welcoming and Christmas events for their international students. The local resident's association was also able to make use of our premises for their meeting. Chichester Baptist Church upped their use for a Wellbeing Café (supporting people with mental health) to bi-monthly. A small number of other local organisations have also used the building for one-off events.

Financial Review

The charity was largely funded in the period by donations and the rent paid by Chichester Foodbank. The trustees regularly review likely income and expenses but consider it too early to establish a reserves policy. The cash balances held at the end of the year are considered adequate given likely expenditures in 2023.

21 Orchard Street Chichester

The transfer of 21 Orchard Street Chichester to the charity was subject to legally binding conditions regarding the use of the building and with restrictions on sale. It follows that while it is legally the property of the charity it is a restricted asset.

Risk Assessment

The trustees have identified the major risks to which they believe the charity is exposed and systems have been established to minimise these risks. The risks are formally reviewed, as appropriate, at each trustees' meeting. The principal risks relate to the building and to the activities carried out in the building.

Public Benefit

In shaping the charity's objectives and planning its activities the trustees have paid due regard to the Charity Commission's guidance on public benefit and section 4 of the Charities Act 2011.

Reporting Serious Incidents

In line with the Charity Commission's guidance on reporting serious incidents, the trustees declare that during the year there were no serious incidents that they have failed to bring to the Commission's attention.

Independent Examiner

Lomax Pavey was appointed as the charity's Independent Examiner on 10th March 2023.

Future Plans

The trustees will continue to pursue opportunities to use the premises in furtherance of the charity's objectives, working in partnership with others.

TJS

17 June 2023

TJS

Trustee



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Transformation Centre

No (if any)
1191697

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2022

To

Period end date
31/12/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	6,276	-	-	6,276	10,710
Rent	14,510	-	-	14,510	7,564
Grant for Diversity Events	-	4,900	-	4,900	-
Interests	23	-	-	23	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,809	4,900	-	25,709	18,274
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,809	4,900	-	25,709	18,274
A3 Payments					
Light and Heat	2,170	-	-	2,170	1,165
Water and Sewage	83	-	-	83	103
Repairs and Maintenance	276	-	-	276	983
Cleaning and Supplies	365	-	-	365	122
Software and Computers	384	-	-	384	224
Registration Fees	60	-	-	60	89
Bank Charges	81	-	-	81	80
Diversity events	-	1,530	-	1,530	-
Insurance	1,009	-	-	1,009	-
Signage	283	-	-	283	-
Gifts	3,490	-	-	3,490	-
PAYE	860	-	-	860	-
Alarm	340	-	-	340	-
Redecoration	-	-	-	-	3,500
Sub total	9,401	1,530	-	10,931	6,266
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,401	1,530	-	10,931	6,266
Net of receipts/(payments)	11,408	3,370	-	14,778	12,008
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,008	-	-	12,008	-
Cash funds this year end	23,416	3,370	-	26,786	12,008

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	23,416	3,370	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Building	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examiner's Fee	Unrestricted	480	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

T. S. S.

T. S. S.

17/07/23

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Transformation Centre on the accounts for the period ended 31st December 2022.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this period (under section 144 (2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

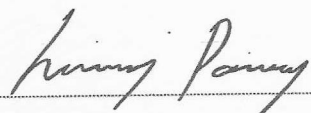
INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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20th July 2023