

Trustees' Annual Report – Transformation Centre

Reference and Administrative details

Charity name: Transformation Centre

Registered charity number: 1191697

Charity's principal address: 21 Orchard Street, Chichester, PO191DD

Trustees: Geraldine Burn, David Heyward (appointed 22 November 2021), Trevor James, Bruno Kondabeka (appointed 18 March 2021), Anita Martin, Tom Snow (appointed 25 February 2021)

Structure, Governance and Management

Transformation Centre is a CIO registered with the Charity Commission. It is managed by its trustees.

New trustees are recommended and appointed by the existing trustees in accordance with the charity's constitution.

All the trustees have been briefed on the legal set up of the charity and its constitution and are aware of their obligations and responsibilities through Charity Commission publications. All trustees have completed fit and proper persons and conflicts of interest declarations.

Objectives and Activities

The objects of the charity are:

- To advance the Christian faith
- To relieve sickness and financial hardship and to promote and preserve good health
- To advance education
- To provide facilities in the interests of social welfare
- To promote racial harmony and better understanding.

The charity will engage in activities to achieve these objectives. These include making the charity's premises available, free or at a charge, to organisations whose activities help meet the charity's objectives. The trustees have considered the guidance issued by the Charity Commission on public benefit and are firmly of the view that all its objectives and activities are for the public benefit.

Achievements

The charity was registered by the Charity Commission for England and Wales on 7 October 2020 and on 28 February 2021 a church building at 21 Orchard Street Chichester was transferred to the charity by a deed of gift.

Much of this first period has been spent in start-up activities such as agreeing strategy, policies and procedures and establishing day to day operations, finance and recruiting trustees. The premises have been used throughout the period as the distribution and administrative centre for the Chichester Foodbank. A small number of local organisations have also used the building for one-off events. Chichester Baptist Church has held a wellbeing café on the first Sunday of each month. During the year, in partnership with others, the charity applied for a grant to the Sussex Community Foundation to hold monthly meetings where people from black and other ethnic minorities groups can come together to talk about concerns and build connections and trust. The application was successful and the first event was held after the year end.

Financial Review

The charity was funded in the period by donations and the rent paid by Chichester Foodbank. The trustees regularly review likely income and expenses but consider it too early to establish a reserves policy. The cash balances held at the end of the year are considered adequate given likely expenditures in 2022.

21 Orchard Street Chichester

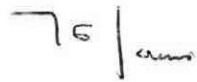
The transfer of 21 Orchard Street Chichester to the charity was subject to legally binding conditions regarding the use of the building and with restrictions on sale. It follows that while it is legally the property of the charity it is a restricted asset.

Risk Assessment

The trustees have identified the major risks to which they believe the charity is exposed and systems have been established to minimise these risks. The risks are formally reviewed, as appropriate, at each trustees' meeting. The principal risks relate to the building and to the activities carried out in the building.

Future Plans

The trustees will continue to pursue opportunities to use the premises in furtherance of the charity's objectives, working in partnership with others.

A handwritten signature in black ink, appearing to read 'T E James'.

T E James

Chairman

10 October 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Transformation Centre

No (if any)
1181697

Receipts and payments accounts

CC16a

For the period
from

Period start date
07/10/2020

To

Period end date
31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	10,710	-	-	10,710	-
Rent	7,564	-	-	7,564	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	18,274	-	-	18,274	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	18,274	-	-	18,274	-
A3 Payments					
Light and Heat	1,165	-	-	1,165	-
Water and Sewage	103	-	-	103	-
Repairs and Maintenance	983	-	-	983	-
Cleaning and Supplies	122	-	-	122	-
Software and Computers	224	-	-	224	-
Registration Fees	89	-	-	89	-
Bank charges	80	-	-	80	-
Redecoration	3,500	-	-	3,500	-
	-	-	-	-	-
Sub total	6,266	-	-	6,266	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,266	-	-	6,266	-
Net of receipts/(payments)	12,008	-	-	12,008	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	12,008	-	-	12,008	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	12,008	-	-
		-	-	-
		-	-	-
	Total cash funds	12,008	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Building	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	T.S.S. —	T.S.S. No. 1	10/10/2022

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Transformation Centre on the accounts for the period ended 31 December 2021.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



D F Martin FCIB
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2 August 2022