

Trustees' Annual Report for the period

From January 1 2024 To December 31 2024

Charity name: Sutton Bridge Community Larder

Charity registration number: 1191677

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object[s] of the CIO are to relieve persons in Sutton Bridge and the surrounding area that are in financial hardship in such ways that the trustees from time-to-time think fit but not exclusively by: a) Providing emergency food, essential toiletries and household items to particular families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty b) Such other means, including (but not limited to) the provision of support signposting to relevant information and other advisory services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Ensuring a plentiful supply of food and toiletry items so that families in financial need can be supplied with sufficient items for at least three days worth of meals for all family members, when needed
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity provides a public benefit with regard to the guidance provided

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We employ no-one. All roles are carried out by volunteers. In addition to volunteering for shifts at the foodbank the volunteers also assemble and deliver Christmas food parcels
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has continued to provide food parcels on request from individuals, families and agencies on their behalf. The charity acts as a collection hub for donated food, distributing excess to other foodbanks. The charity provided, at no charge, the Jellies and Jolley's packing facilities for childrens' christmas gifts, storage, and delivery. The charity distributed food parcels and supermarket vouchers to families with free school meals children during the summer school break, using funds provided by Household Support Grant through South Holland District Council

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has successfully continued to build its resources.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees consider that it is not possible for them to determine what its reserves policy should be at this time.
Amount of reserves held	Para 1.22	£32351
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants from local organisations and charities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Sudden increases in demand for our services.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	10. Appointment of charity trustees Option 1 (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sutton Bridge Community Larder
Other name the charity uses	Sutton Bridge Food Bank

Registered charity number	1191677
Charity's principal address	Unit 8 Railway Lane Industrial Estate Sutton Bridge Spalding Lincs PE12 9UN

**Names of the
charity trustees
who manage the
charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terry York	Chairman		
2	Janet York	Secretary		
3	Charles Doades			
4	Kenneth Knock			
5	June Ansell			
6	Nicolas Kennedy			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers

(Optional information) N/A

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure N/A

Reason for non-disclosure of key personnel details

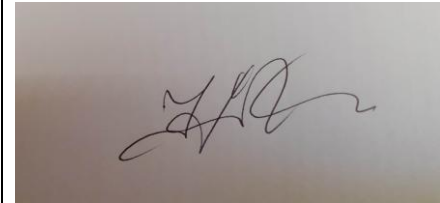
Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Terence York	
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Position (eg Secretary, Chair, etc)

Chairman	
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Date

11/5/25

Sutton Bridge Community Larder

Registered Charity 1191677

Annual Accounts for the Year ended December 31 2024

Section A. Statement of Financial Activities

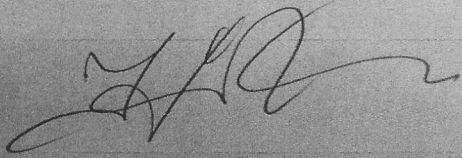
£	Note	Unrestricted Funds	Restricted Funds	Total	2023
<u>Incoming Resources</u>					
Income from					
Donations and Legacies		5,674	11,000	16,674	6,142
Fund Raising		194	-	194	700
Grants		5,000	9,860	14,860	16,750
		-----	-----	-----	-----
<i>Total</i>	3	10,868	20,860	31,728	23,592
		-----	-----	-----	-----
<u>Resources Expended</u>					
Expenditure on					
Charitable Activities		2,293	13,272	15,565	11,698
Premises and Setup		1,005	3,400	4,405	6,645
		-----	-----	-----	-----
<i>Total</i>	4	3,298	16,672	19,970	18,343
		-----	-----	-----	-----
<u>Net Income</u>		7,570	4,188	11,758	5,249
Total Funds Brought Forward					
		24,781	2,101	26,882	21,633
		-----	-----	-----	-----
<u>Total Funds Carried Forward</u>		32,351	6,289	38,640	26,882
		=====	=====	=====	=====

Section B Balance Sheet

£				
Current Assets				
Cash at Bank and in Hand	32,351	6,289	38,640	26,882
	=====	=====	=====	=====
Funds of the Charity				
Unrestricted Funds	32,351	-	32,351	24,781
Restricted Funds	-	6,289	6,289	2,101
	-----	-----	-----	-----
<u>Total Funds</u>	32,351	6,289	38,640	26,882
	=====	=====	=====	=====

The Attached Notes form Part of these Accounts

Signed



14/4/25

Section C. Notes to the Accounts

1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value.

The accounts have been prepared in accordance with:

- * the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

2. Financial Policies

2.1. Reserves

The Trustees consider that it is not possible, at a time of great volatility for food banks, to determine the Reserves Policy for the Charity.

2.2. Income.

The charity has adopted standard accounting practices for income except that donations in kind have not been valued. The Trustees consider that the substantial effort required to place a value on donated goods would not be worthwhile.

3. Analysis of Income

£	Unrestricted Funds	Restricted Funds	Total	2023
Donations and Gifts	5,674	11,000	16,674	6,142
Fund Raising	194	-	194	700
Grants	5,000	9,860	14,860	17,450
<i>Total</i>	<u>10,868</u>	<u>20,860</u>	<u>31,728</u>	<u>23,592</u>

Sutton Bridge Community Larder

Registered Charity 1191677

Annual Accounts for the Year ended December 31 2024

Section C. Notes to the Accounts (cont.)

4. Analysis of Expenditure

£	Unrestricted Funds	Restricted Funds	Total	2023
Premises and Equipment				
Repairs and Renewals	1,010	-	1,010	3,168
Food Stock and Vouchers	-	12,431	12,431	8,088
Rent	-	3,400	3,400	3,477
Light and Heat	198	841	1,039	1,279
Publicity and Sundries	532	-	532	298
Trustee Expenses	1,558	-	1,558	2,033
	-----	-----	-----	-----
<i>Total</i>	3,298	16,672	19,970	18,343
	=====	=====	=====	=====

We do not pay remuneration to Trustees or any other Persons.

During the year we have supported 374 people (2023 – 338), many of them multiple times, with essential food parcels from our premises.

In addition we have:

- in partnership with our local authority, supplied 291 prepaid supermarket vouchers (2023 – 223) to support people at times of stress, for example to parents of Free School Meals children in the summer holidays,
- supplied 109 additional parcels at Christmas (2023 – 89) to needy clients and pensioners

5. Trustees Expenses

Trustees were reimbursed for travel expenses amounting to £1,558 (2023 £2,033)

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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Sutton Bridge Community Larder

On accounts for the year  
ended

December 31<sup>st</sup> 2024

Charity no  
(if any)

1191677

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31 / 12 / 2024

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~ \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M. R. Potter

Date:

1 June 2025

Name:

MARION POTTER

Relevant professional  
qualification(s) or body  
(if any):

Address:

14 CROSS ROAD

SUTTON ST EDMUND SPALDING  
LINCOLNSHIRE PE12 0LS

# Sutton Bridge Community Larder

Registered Charity 1191677

Annual Accounts for the Year ended December 31 2024

## Section A. Statement of Financial Activities

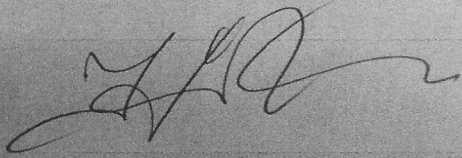
| £                                         | Note | Unrestricted Funds | Restricted Funds | Total  | 2023   |
|-------------------------------------------|------|--------------------|------------------|--------|--------|
| <b><u>Incoming Resources</u></b>          |      |                    |                  |        |        |
| <b>Income from</b>                        |      |                    |                  |        |        |
| Donations and Legacies                    |      | 5,674              | 11,000           | 16,674 | 6,142  |
| Fund Raising                              |      | 194                | -                | 194    | 700    |
| Grants                                    |      | 5,000              | 9,860            | 14,860 | 16,750 |
|                                           |      | -----              | -----            | -----  | -----  |
| <i>Total</i>                              | 3    | 10,868             | 20,860           | 31,728 | 23,592 |
|                                           |      | -----              | -----            | -----  | -----  |
| <b><u>Resources Expended</u></b>          |      |                    |                  |        |        |
| <b>Expenditure on</b>                     |      |                    |                  |        |        |
| Charitable Activities                     |      | 2,293              | 13,272           | 15,565 | 11,698 |
| Premises and Setup                        |      | 1,005              | 3,400            | 4,405  | 6,645  |
|                                           |      | -----              | -----            | -----  | -----  |
| <i>Total</i>                              | 4    | 3,298              | 16,672           | 19,970 | 18,343 |
|                                           |      | -----              | -----            | -----  | -----  |
| <b><u>Net Income</u></b>                  |      | 7,570              | 4,188            | 11,758 | 5,249  |
| <b>Total Funds Brought Forward</b>        |      |                    |                  |        |        |
|                                           |      | 24,781             | 2,101            | 26,882 | 21,633 |
|                                           |      | -----              | -----            | -----  | -----  |
| <b><u>Total Funds Carried Forward</u></b> |      | 32,351             | 6,289            | 38,640 | 26,882 |
|                                           |      | =====              | =====            | =====  | =====  |

## Section B Balance Sheet

|                             |        |       |        |        |
|-----------------------------|--------|-------|--------|--------|
| £                           |        |       |        |        |
| <b>Current Assets</b>       |        |       |        |        |
| Cash at Bank and in Hand    | 32,351 | 6,289 | 38,640 | 26,882 |
|                             | =====  | ===== | =====  | =====  |
| <b>Funds of the Charity</b> |        |       |        |        |
| Unrestricted Funds          | 32,351 | -     | 32,351 | 24,781 |
| Restricted Funds            | -      | 6,289 | 6,289  | 2,101  |
|                             | -----  | ----- | -----  | -----  |
| <b><u>Total Funds</u></b>   | 32,351 | 6,289 | 38,640 | 26,882 |
|                             | =====  | ===== | =====  | =====  |

The Attached Notes form Part of these Accounts

Signed



14/4/25

## Section C. Notes to the Accounts

### 1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value.

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### 2. Financial Policies

#### 2.1. Reserves

The Trustees consider that it is not possible, at a time of great volatility for food banks, to determine the Reserves Policy for the Charity.

#### 2.2. Income.

The charity has adopted standard accounting practices for income except that donations in kind have not been valued. The Trustees consider that the substantial effort required to place a value on donated goods would not be worthwhile.

### 3. Analysis of Income

| £                   | Unrestricted<br>Funds | Restricted<br>Funds | Total         | 2023          |
|---------------------|-----------------------|---------------------|---------------|---------------|
| Donations and Gifts | 5,674                 | 11,000              | 16,674        | 6,142         |
| Fund Raising        | 194                   | -                   | 194           | 700           |
| Grants              | 5,000                 | 9,860               | 14,860        | 17,450        |
| <i>Total</i>        | <u>10,868</u>         | <u>20,860</u>       | <u>31,728</u> | <u>23,592</u> |

# Sutton Bridge Community Larder

Registered Charity 1191677

Annual Accounts for the Year ended December 31 2024

## Section C. Notes to the Accounts (cont.)

### 4. Analysis of Expenditure

| £                       | Unrestricted<br>Funds | Restricted<br>Funds | Total  | 2023   |
|-------------------------|-----------------------|---------------------|--------|--------|
| Premises and Equipment  |                       |                     |        |        |
| Repairs and Renewals    | 1,010                 | -                   | 1,010  | 3,168  |
| Food Stock and Vouchers | -                     | 12,431              | 12,431 | 8,088  |
| Rent                    | -                     | 3,400               | 3,400  | 3,477  |
| Light and Heat          | 198                   | 841                 | 1,039  | 1,279  |
| Publicity and Sundries  | 532                   | -                   | 532    | 298    |
| Trustee Expenses        | 1,558                 | -                   | 1,558  | 2,033  |
|                         | -----                 | -----               | -----  | -----  |
| <i>Total</i>            | 3,298                 | 16,672              | 19,970 | 18,343 |
|                         | =====                 | =====               | =====  | =====  |

We do not pay remuneration to Trustees or any other Persons.

During the year we have supported 374 people (2023 – 338), many of them multiple times, with essential food parcels from our premises.

In addition we have:

- in partnership with our local authority, supplied 291 prepaid supermarket vouchers (2023 – 223) to support people at times of stress, for example to parents of Free School Meals children in the summer holidays,
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Section A

Independent Examiner's Report

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members of

Sutton Bridge Community Larder

On accounts for the year
ended

December 31st 2024

Charity no
(if any)

1191677

Set out on pages

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Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
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I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (~~other than that disclosed below~~ *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
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I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. R. Potter

Date:

1 June 2025

Name:

MARION POTTER

Relevant professional
qualification(s) or body
(if any):

Address:

14 CROSS ROAD

SUTTON ST EDMUND SPALDING
LINCOLNSHIRE PE12 0LS