

The Community Choir, Wakefield

Charity number 1191675

Annual Report and Financial Statements for the year ended 31 October 2022



West Yorkshire Community Accounting Service

The Community Choir, Wakefield

Annual Report and Financial Statements for the year ended 31 October 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

The Community Choir, Wakefield

Trustees' report for the year ended 31 October 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Linda Shaw	Chair	
Thomas Long	Treasurer	
Alexandra Gayford	Treasurer	Resigned in August 2022
Jenna Fan	Artistic Director	
Daniel Fan	Trustee	
Dawn Holroyd		Appointed on 1 May 2022
Patricia Cade		Appointed on 1 May 2021
Susan Wigglesworth		Appointed on 1 May 2021
Charity number	1191675	Registered in England and Wales

Registered and principal address

Apartment 18
Box Tree Court
Westwood Way
Boston Spa
LS23 6FU

Bankers

The Co-Operative Bank
PO Box 250
Skelmersdale
WN8 6WT

Virgin Money
6-10 Northgate
Wakefield
WF1 1TA

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 6 October 2020.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The Community Choir, Wakefield

Trustees' report (continued) for the year ended 31 October 2022

Objectives and activities

The charity's objects

To advance, improve, develop and maintain the public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

The charity's main activities

The charity organises and runs a community choir which is open for anyone to join. Rehearsals are held weekly and live performances are organised throughout the year, particularly to Care Homes, Day Care centres and Independent living schemes. Online performances are produced at regular intervals.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the alleviation of loneliness and social isolation.

Achievements and performance

We really thought that at the end of our financial year 21/22 that we had seen the end of lockdowns due to the Covid 19 but how wrong we were. We do provide entertainment and enjoyment to some of the most vulnerable groups there are with regard to Covid. Our programme of live events had to be curtailed as individual units found that they needed to go into isolation for varying periods. This had an adverse effect on our income from donations.

We were very fortunate in obtaining grants from National Lottery, Wakefield Metropolitan District Council and Wakefield District Housing which enabled us to continue with our online productions and these have proved a lifeline to both our members and our audiences.

Whilst we have been impacted by the Covid 19 virus, the Trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Financial review

The net receipts for the year was £307 all of which was unrestricted funding.

Reserves policy

The charity's free reserves, at the year end were £2,636.

The charity does not have a reserves policy as there are no liabilities or commitments that cannot be stopped immediately if necessary.

Approved by the board of trustees on 11/04/23

Thomas Long (Trustee)

The Community Choir, Wakefield
Receipts and payments account
for the year ended 31 October 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	675	9,475	10,150	12,342
Memberships		2,600	-	2,600	1,602
Bank interest		4	-	4	3
Other income		-	-	-	65
Total receipts		3,279	9,475	12,754	14,012
Payments					
Professional and technical		798	4,535	5,333	8,812
Marketing and promotion		15	100	115	1,140
Administration costs		281	86	367	594
Equipment and resources		1,474	3,831	5,305	703
Room hire		225	323	548	210
Insurance		-	600	600	-
Other expense		179	-	179	224
Total payments		2,972	9,475	12,447	11,683
Net receipts / (payments)		307	-	307	2,329
Fund balances brought forward		2,329		2,329	-
Fund balances carried forward	(3)	2,636	-	2,636	2,329

The Community Choir, Wakefield
Statement of assets and liabilities
as at 31 October 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	2,636	-	2,636	2,279
Cash in hand	-	-	-	50
Total cash funds	2,636	-	2,636	2,329

The financial statements were approved by the board of trustees on 11/04/23

Thomas Long (Trustee)

The Community Choir, Wakefield

Notes to the accounts

for the year ended 31 October 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Community Choir, Wakefield
Notes to the accounts continued
for the year ended 31 October 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Community Foundation Wakefield	-	-	-	2,965
NOVA Live Well (1)	-	-	-	3,734
NOVA Live Well (2)	-	-	-	3,650
Community Fund	-	4,950	4,950	-
Wakefield Council 1	-	3,025	3,025	-
Wakefield Council 2	-	1,500	1,500	-
Donations	675	-	675	1,993
	<u>675</u>	<u>9,475</u>	<u>10,150</u>	<u>12,342</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Community Fund	-	4,950	4,950	-	-
Wakefield Council 1	-	3,025	3,025	-	-
Wakefield Council 2	-	1,500	1,500	-	-
	<u>-</u>	<u>9,475</u>	<u>9,475</u>	<u>-</u>	<u>-</u>

Fund name

Community Fund
Wakefield Council 1
Wakefield Council 2

Purpose of restriction

Towards the cost of room Hire, recording and video production equipment
Towards the cost of recording equipment.
Towards the production cost of video performance

4 Related party transactions

Trustee expenses

No trustee received any expenses during the period.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during the period. However fees totalling £2,004 were paid to Fanfare Music, a company owned by trustee Jenna Fan, for the provision of services.