

The Community Choir, Wakefield

Charity number 1191675

Annual Report and Financial Statements for the period 6 October 2020 to 31 October 2021



The Community Choir, Wakefield

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Prepared by West Yorkshire Community Accountancy Service CIO

The Community Choir, Wakefield

Trustees' report for the period 6 October 2020 to 31 October 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position
Thomas Long	Chair
Linda Shaw	Secretary
Alexandra Gayford	Treasurer
Jenna Fan	Artistic Director
Daniel Fan	Trustee

Charity number 1181675

Principal address

Apartment 18
Box Tree Court
Westwood Way
Boston Spa
LS23 6FU

Bankers

The Co-Operative Bank
PO Box 250
Skelmersdale
WN8 6WT

Virgin Money
6-10 Northgate
Wakefield
WF1 1TA

Accountants

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 6 October 2020.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The Community Choir, Wakefield

Trustees' report (cont.) for the period 6 October 2020 to 31 October 2021

Objectives and activities

The charity's objects

To advance, improve, develop and maintain the public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

The charity's main activities

The charity organises and runs a community choir which is open for anyone to join. Rehearsals are held weekly and live performances are organised throughout the year, particularly to Care Homes, Day Care centres and Independent living schemes. Online performances are produced at regular intervals.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the alleviation of loneliness and social isolation.

Achievements and performance

The advent of lockdown came as a severe blow to the choir and in order to carry on the work that had been started in 2018 it was necessary to make the choir independent of the Senior Citizens Support Group. As an independent charity the choir could embark on a wider range of online activities, thus preventing a total disconnect with care homes and independent living schemes.

Even though the average age of the choir was in the mid seventies, the members took to online working and produced a Remembrance day concert that had a reach of 600. This was followed by a Christmas performance with a reach of 16,000. This online trend has continued throughout the year with a monthly reach of 20,000.

A full financial assessment of the choir and its income and expenditure streams has been carried out. We have been successful in securing a capital grant to purchase audio and video equipment which will enable us to produce videos of performances "in house" and thus save substantially on professional fees.

The choir was affected by Covid in that all live performances had to be halted and subsequent income from donations for those performances ceased. This has been offset by an online membership drive and subsequent increase in fees.

The budget for 2021/22 gives the Trustees confidence that the choir can continue to be a viable charity and will be able to continue with its work to alleviate loneliness and social isolation.

Financial review

The net receipts for the year were £2,329, all relating to unrestricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £2,329.

The charity does not have a reserves policy as there are no liabilities or commitments that cannot be stopped immediately if necessary.

Signed on behalf of the board of trustees on 27/04/2022

Linda Shaw (Secretary) Thomas Long (Chair) (Trustees)

The Community Choir, Wakefield
Receipts and payments account
for period 6 October 2020 to 31 October 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Receipts				
Grants and donations	(2)	1,993	10,349	12,342
Memberships		1,602	-	1,602
Bank interest		3	-	3
Other income		65	-	65
Total receipts		3,663	10,349	14,012
Payments				
Professional and technical		-	8,812	8,812
Marketing and promotion		306	834	1,140
Administration costs		594	-	594
Equipment and resources		-	703	703
Room hire		210	-	210
Other expense		224	-	224
Total payments		1,334	10,349	11,683
Net receipts		2,329	-	2,329
Fund balances carried forward	(3)	2,329	-	2,329

The Community Choir, Wakefield
Statement of assets and liabilities
as at 31 October 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
Cash funds			
Cash at bank	2,279	-	2,279
Cash in hand	50	-	50
Total cash funds	<u>2,329</u>	<u>-</u>	<u>2,329</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 27/04/2022

Linda Shaw (Secretary) Thomas Long (Chair) (Trustees)

The Community Choir, Wakefield

Notes to the accounts

for the period 6 October 2020 to 31 October 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

These are the first accounts for the charity therefore there are no comparatives.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Community Choir, Wakefield

Notes to the accounts continued

for the period 6 October 2020 to 31 October 2021

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Community Foundation Wakefield	-	2,965	2,965
NOVA Live Well (1)	-	3,734	3,734
NOVA Live Well (2)	-	3,650	3,650
Donations	1,993	-	1,993
	<u>1,993</u>	<u>10,349</u>	<u>12,342</u>

3 Restricted funds

	Incoming £	Outgoing £	Balance c/fwd £
Community Foundation Wakefield	2,965	2,965	-
NOVA Live Well (1)	3,734	3,734	-
NOVA Live Well (2)	3,650	3,650	-
	<u>10,349</u>	<u>10,349</u>	<u>-</u>

Fund name

Community Foundation Wakefield
NOVA Live Well (1)
NOVA Live Well (2)

Purpose of restriction

Towards the creation of a digital presence.
For the production of online performances.
For the creation, recording and distribution
of a Coronavirus song and towards Covid
sustainability.

4 Related party transactions

Trustee expenses

No trustee received any expenses during the period.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during the period. However fees totalling £2,004 were paid to Fanfare Music, a company owned by trustee Jenna Fan, for the provision of services.