

**THE AMC FINANCIAL HARDSHIP FOUNDATION**  
**Registered Charity Number: 1191625**

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**TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE PERIOD COMMENCING 5<sup>TH</sup> OCTOBER 2020**  
**AND ENDING ON 31<sup>ST</sup> DECEMBER 2021**

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**THE AMC FINANCIAL HARDSHIP FOUNDATION  
LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Trustees:</b>	<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>
	David Sher	Chair	05.10.2020
	Elizabeth Appleby	Trustee	05.10.2020
	Alison England	Trustee	05.10.2020
	Stephen Dempsey	Trustee	05.10.2020

All Trustees served throughout the period relevant to the Trustees' Report and Financial Statements enclosed and up to the date of approval of the same.

**Principal Office:** 7<sup>th</sup> Floor, 55 Bishopsgate  
London  
EC2N 3AH

**Independent Examiner:** Moore Kingston Smith LLP

**Bankers:** Lloyds Bank PLC

**Registered Charity Number:** 1191625

## **THE AMC FINANCIAL HARDSHIP FOUNDATION TRUSTEES' REPORT**

### **1. Introduction**

The AMC Financial Hardship Foundation (the “**Foundation**”) was established on 5<sup>th</sup> October 2020 as a charitable incorporated organisation pursuant to Part 11 of the Charities Act 2011. The Foundation was entered on the Register of Charities of the Charity Commission for England and Wales on 5<sup>th</sup> October 2020 with registered charity number 1191625.

The Trustees of the Foundation are pleased to present the report of the Trustees and the financial statements of the Foundation for the period from establishment of the Foundation to 31<sup>st</sup> December 2021 (the “**Relevant Period**”).

### **2. Structure, governance and management**

As a charitable incorporated organisation, the Foundation is governed by a constitution. The constitution of the Foundation has not been amended since establishment of the Foundation.

Trustees of the Foundation may be appointed or removed by the member(s) of the Foundation and/or by the Trustees of the Foundation in accordance with the Foundation’s constitution. The current Trustees of the Foundation were each appointed by the Foundation’s sole member, Amalgamated Metal Corporation PLC (“**AMC**”). Following establishment of the Foundation, no further appointments or removals were made in the Relevant Period.

The Foundation is governed by its Trustees, who meet quarterly to consider matters relating to the proper administration of the Foundation and ad hoc items of business requiring Trustee approval. In the event that the Trustees are required to consider business outside of these quarterly meetings (e.g. due to receipt of a time-sensitive grant application), the Trustees can also convene meetings on short notice or agree a course of action by means of written approval.

It is not anticipated that any change to the constitution of the Trustee board will be implemented in the near term; accordingly, the Trustees have not adopted policies and procedures for the induction and training of Trustees. Each of the current Trustees was aware of the responsibilities imposed on them as Trustees under applicable law and regulation at the time of their appointment and have complied with those responsibilities in the course of their activities to date.

The day-to-day administration of the Foundation is supported by AMC, the charity’s sole member, which provides the charity with office space and IT infrastructure for that purpose. The provision of this support is governed by a formal written agreement between the Foundation and AMC which includes terms safeguarding the independent governance of the charity.

The Trustees have considered relevant risks to the proper operation of the Foundation and adopted a risk management policy to facilitate the identification and management of those risks. Consistent with this policy, the key risks identified by the Trustees relate to the improper payment of grants by the Foundation, the management of potential conflicts of interest and the mismanagement of investments held by the Foundation. The charity’s risk management policy provides the Trustees with guidance on how each of these risks should be managed and

the Trustees have established specific conflict of interest, grant making and investment policies to ensure that each of these major risks is appropriately managed.

### **3. Objectives and activities**

The object of the Foundation is the prevention or relief of poverty or financial hardship among employees and former employees, and the dependants and local communities of employees and former employees, of AMC and its associated companies, through the provision of grants.

During the Relevant Period, the Trustees have, in accordance with applicable legislation, had regard to the Charity Commission's guidance on public benefit when exercising any powers or duties to which such guidance is relevant. In this regard, the Trustees note that the purpose of the Foundation is the prevention or relief of financial hardship and the Trustees have, therefore, had particular regard to the legal requirements applicable to, and the guidance from the Charity Commission regarding, poverty charities.

Consistent with the requirements for charities for the relief or prevention of poverty, the Foundation's principal activities during the Relevant Period have focused on: (i) promoting awareness of the grant making purpose of the Foundation to persons within the scope of the Foundation's charitable objectives; (ii) establishing processes to ensure the timely processing and appropriate consideration of grant applications; and (iii) the making of grants where the Trustees consider this appropriate and consistent with the Foundation's charitable objectives.

Taking these categories of activities in turn, specific actions the Foundation has taken included:

- The publication of awareness literature regarding the Foundation, including specific letters requesting support for the charity sent to senior AMC personnel and broader "awareness posters" published in communal areas used by members of the AMC community.
- The development of a standardised "plain English" application form for use by potential applicants for grants and the adoption of a standardised grant assessment process to allow for efficient and transparent engagement with applicants and the proper consideration of applications by the Trustees.
- Engaging with applicants in relation to multiple applications received during the year and, where appropriate, making grants to relevant beneficiaries.

Shortly following establishment of the Foundation, the Trustees implemented a grant making policy to allow the efficient and appropriate consideration of grant applications. In summary, the grant making policy is intended to ensure that all grants: (i) fall within the scope of the Foundation's charitable objectives; (ii) are appropriate in light of the resources available to the Foundation and the need for the Foundation to be able to support those in need across the AMC community repeatedly and sustainably over time; and (iii) are proportionate both in quantum and structure to address the financial hardship faced by the relevant beneficiary. All grant decisions made by the Trustees during the period relevant to this report were made in accordance with this policy.

The Trustees would like to thank all those across the AMC community who have contributed to the Foundation's success by spreading awareness of the Foundation, encouraging

applicants to connect with the Foundation and, in some cases, assisting those in need with making grant applications or doing so on their behalf. For the Foundation to continue to serve the AMC community, this support is invaluable and the Trustees hope this will continue long into the future.

#### **4. Achievements and performance**

Despite the challenges caused by the COVID-19 pandemic, the Trustees are pleased to report on a successful first year for the Foundation.

As with many other charitable enterprises, the immediate period following establishment focused on establishing the infrastructure needed to ensure the proper operation of the Foundation for the future and obtaining sufficient funding to allow the Foundation to begin to achieve its charitable objectives. As described elsewhere in this report, the Trustees believe these initial objectives have been achieved satisfactorily and the Foundation is therefore in a robust position to continue pursuing its charitable objectives over the years to come.

A key challenge for the Foundation during the last year has been promoting awareness of the Foundation amongst the AMC community in light of COVID-19 and consequential restrictions on travel, working arrangements and physical meetings. However, through correspondence with senior personnel across the AMC community, public notices encouraging applications to the Foundation and, where restrictions allowed, face-to-face meetings between the Trustees and members of the AMC community, the Trustees are pleased to report that awareness of the Foundation has grown throughout the AMC community, and particularly in the UK, as time has passed. The Trustees hope that as awareness grows, this will lead to further applications from those in the AMC community facing poverty or financial hardship.

For the Foundation, the ultimate barometer for success will be whether it is able to provide support to those facing financial hardship in a manner consistent with its charitable objectives. In this regard, the Trustees are pleased to report that four applications for grants were received during the Relevant Period, with over £5,000 of grant support provided to beneficiaries within the period. The Trustees consider this to be an encouraging start for the Foundation, given its size and the challenges described above, and hope the Foundation will continue to be a source of support for those facing financial hardship in the AMC community over the coming year.

#### **5. Financial review**

Consistent with the Foundation's investment policy and principal source of funds (see below), the Foundation aims to ensure that the majority of its funds are held as investments. However, to ensure that the Foundation is able to settle expenses and to make grants in a timely fashion, the Foundation aims to maintain at least £10,000 in liquid funds at all times with such funds to be held in an account in the name of the Foundation and accessible only with the consent of two Trustees of the charity.

The principal sources of funds for the Foundation are donations and returns on investments. During the Relevant Period, the Foundation received a sizable donation of cash and investment assets; these are expected to form the basis of the Foundation's funding over the medium-to-long term.

In light of the expected liquidity requirements of the Foundation, the investment experience/expertise of the Trustees and the expected value of the Foundation's assets, the Trustees have adopted an investment policy in accordance with the following principles:

- The Foundation should look to maintain circa £10,000 in liquid funds at all times, so as to allow it to efficiently fund any grants made and settle any expenses incurred by the Foundation.
- Any funds in excess of this £10,000 threshold should be invested appropriately in line with the following objectives:
  - o The Foundation's assets should provide appropriate security for the Foundation's ability to provide grants in accordance with its charitable objectives over the medium-to-long term.
  - o Consistent with the above, the Foundation's investment strategy should look to achieve long-term growth in the Foundation's assets and should achieve an appropriate balance between risk and return, taking into account costs associated with investments held, the Trustees' investment expertise and experience and the value of the Foundation's assets from time to time.

Given its size and the support provided by AMC (as described above), the Foundation has not incurred, and the Trustees do not expect the Foundation in future to incur, significant non-grant related expenditure in the course of its day-to-day operations. Accordingly, the key source of expenditure for the Foundation during the Relevant Period was the making of grants in fulfilment of the Foundation's charitable objectives.

## **6. Declaration of Trustee interests**

None of the Trustees are members of the Foundation nor have any interest in the assets of the Foundation. Each of the Trustees is also an employee or officer of AMC, the Foundation's sole member and the Trustees have adopted governance procedures, including a conflicts of interest policy, to ensure the proper administration and governance of the Foundation on an independent basis. Potential conflicts of interest are assessed at each meeting of the Trustees.

No conflicts of interest were identified during the Relevant Period that were material to the operation and activities of the Foundation during that time.

## **7. Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)


The laws applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Foundation and of the incoming resources and application of resources of the Foundation for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Foundation and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Foundation's constitution. They are also responsible for safeguarding the assets of the Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approved by the Trustees on 7<sup>th</sup> February 2022 and signed on their behalf by:**

A handwritten signature in black ink, appearing to be 'David Sher', written over a horizontal line.

**David Sher**

**Chair of the Trustees**

**Date: 23 February 2022**



**THE AMC FINANCIAL HARDSHIP FOUNDATION  
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE AMC FINANCIAL HARDSHIP FOUNDATION**

I report to the trustees on my examination of the accounts of The AMC Financial Hardship Foundation for the period ended 31 December 2021 which are set out on pages 10 to 16.

**Responsibilities and basis of report**

As the trustees of the CIO you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (**"the Act"**).

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with my examination giving me cause to believe:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Moore Kingston Smith LLP*

**Neil Finlayson FCCA,  
For and on behalf of Moore Kingston Smith LLP  
Chartered Accountants**

Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

Date: 28/02/2022

**THE AMC FINANCIAL HARDSHIP FOUNDATION**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD FROM AND INCLUDING**  
**5<sup>TH</sup> OCTOBER 2020 AND ENDING ON 31<sup>ST</sup> DECEMBER 2021**

	Notes	Unrestricted Funds
		2021
		£
<b>Income from:</b>		
Cash donations		13,000
Investment donations	2	155,040
Investment income		816
<b>Total income:</b>		<hr/> 168,856 <hr/>
<b>Expenditure on:</b>		
Charitable activities	3	(5,072)
Governance costs	4	(2,500)
<b>Total expenditure:</b>		<hr/> (7,572) <hr/>
<b>Gains/(Losses) on investments</b>		
Realised	5	-
Unrealised	5	10,724
<b>Net incoming resources for the year</b>		<hr/> 172,008 <hr/>
<b>Reconciliation of funds:</b>		
<b>Balance brought forward at 5 October 2020</b>		<hr/> - <hr/>
<b>Balance carried forward at 31 December 2021</b>		<hr/> 172,008 <hr/>

The statement of financial activities includes all gains and losses recognised in the relevant period.

All of the above amounts relate to continuing activities.

The notes on pages 12 to 16 form part of these financial statements.

**THE AMC FINANCIAL HARDSHIP FOUNDATION**  
**BALANCE SHEET AS AT 31<sup>ST</sup> DECEMBER 2021**

	Notes	2021 £
<b>Fixed assets:</b>		
Quoted investments	5	165,763
		<u>165,763</u>
<b>Current assets:</b>		
Cash at bank and in hand		8,995
		<u>8,995</u>
<b>Creditors:</b>		
Amounts falling due within one year	6	2,750
		<u>2,750</u>
<b>Net current assets:</b>		<u>6,245</u>
<b>Total net assets:</b>		<u>172,008</u>
<b>Funds:</b>		
Unrestricted funds		<u>172,008</u>
Total funds		<u>172,008</u>

Approved by the Trustees on 23 February 2022 and signed on their behalf by:



David Sher  
Chair of the Trustees



Stephen Dempsey  
Trustee

**THE AMC FINANCIAL HARDSHIP FOUNDATION**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD FROM AND INCLUDING**  
**5<sup>TH</sup> OCTOBER 2020 AND ENDING ON 31<sup>ST</sup> DECEMBER 2021**

**1. Accounting Policies**

**1.1 Charity Information**

The AMC Financial Hardship Foundation (the “**Foundation**”) is a charitable incorporated organisation pursuant to Part 11 of the Charities Act 2011. The principal office of the Foundation is 7<sup>th</sup> Floor, 55 Bishopsgate, London, EC2N 3AH.

**1.2 Basis of Preparation**

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Foundation is a public benefit entity for the purposes of FRS 102 and a registered charity and therefore has also prepared its financial statements in accordance with Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (The FRS 102 Charities SORP) and the Charities Act 2011.

The Foundation is a public benefit entity for the purposes of FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Foundation. Monetary amounts in these financial statements are rounded to the nearest pound.

The principal accounting policies of the Foundation, which are applied consistently, are set out below.

References to the “2021” period in these financial statements include the period from (and including) 5<sup>th</sup> October 2020 (being the date of establishment of the Foundation) to (and including) 31<sup>st</sup> December 2021. No comparative accounting periods are disclosed as this is the first accounting period of the Foundation.

**1.3 Going Concern**

The financial statements have been prepared on a going concern basis.

The Trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Foundation to continue as a going concern. The Trustees have given due consideration to the effects of the COVID-19 pandemic, which occurred before these financial statements were signed.

The Trustees have made this assessment for a period of at least one year from the date of the approval of the financial statements. In particular, the Trustees have considered the Foundation’s forecasts and projections and have taken account of pressures on investment income in light of the COVID-19 pandemic. The Foundation holds significant reserves and has liquid assets in the form of investments which are readily available to convert into cash if required. Furthermore, the principal source of expense for the Foundation has been, and the

Trustees expect will continue to be, financial outlay through the making of grants. The Trustees have full discretion, within the Foundation's constitutional rules and those imposed by law, as to whether to make a grant and on what terms, and therefore remain able to ensure that such expenditure is appropriately controlled in a prudent manner.

In light of the above, and after making enquiries, the Trustees have concluded that there is a reasonable expectation that the Foundation has adequate resources to continue in operational existence for the foreseeable future. For this reason, the Trustees adopt the going concern basis in preparing the financial statements.

#### **1.4 Income**

Income is recognised in the Statement of Financial Activities when it becomes receivable, and the entitlement, measurement and probability principles are met.

#### **1.5 Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation for payment to be made. Resources expended are allocated to the particular activity where the cost relates directly to that activity. Grants payable are accrued when approved by the Trustees.

#### **1.6 Fund accounting**

Unrestricted funds are those which are available for the general purposes of the Foundation at the discretion of the Trustees. As at 31<sup>st</sup> December 2021, the Foundation had no restricted funds.

#### **1.7 Critical accounting estimates and areas of judgement**

In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements, nor do any estimates or assumptions made carry a significant risk of material adjustment in the next financial year.

#### **1.8 Investments**

Investments are stated in the balance sheet at closing market value on 31<sup>st</sup> December 2021. Any gain or loss on revaluation since receipt of the investments is taken to the Statement of Financial Activities.

#### **1.9 Exemptions**

The Foundation has taken advantage of the exemptions available to it and has not prepared a cashflow statement.

### **2. Investment Donations**

Investment donations during the period consisted of listed investments (only). Investment donations are stated in the Statement of Financial Activities at their market value at the time of donation.

### 3. Charitable activities

Expenditure on charitable activities by the Foundation during the period related solely to the making of grants as follows:

	2021	
	Number	£
Grants to Individuals	2	5,072
Grants to Organisations*	-	-
Grants returned	-	-
	<u>2</u>	<u>5,072</u>

\* Payments made to organisations as part of grants made to individuals are incorporated in "Grants to Individuals" above.

### 4. Governance costs

Governance costs incurred during the period consist of fees payable to the Independent Examiner in relation to these financial statements. The Foundation's obligation to pay these fees is reflected in the accruals noted in the financial statements.

**5. Investments**

	<b>2021</b>
	<b>£</b>
Market value as at 1 April	-
Additions at cost	155,040
Less disposals at carrying value	-
Net unrealised gains / (losses)	10,724
	<hr/>
Market value as at 31 December 2021	165,764
	<hr/>
Book Value as at 31 December 2021	155,039
	<hr/>
<b>Analysis of investments:</b>	
Listed equities	101,829
Other listed investments	63,935
	<hr/>
	165,764

**6. Creditors: amounts due within one year**

	<b>2021</b>
	<b>£</b>
Accruals	2,750
	<hr/>
	2,750

**7. Trustees**

No Trustee received any remuneration during the period and had no reimbursed expenses.

**8. Related Party Transactions**

During the period, a payment of £250 was made by Amalgamated Metal Corporation PLC on behalf of the Foundation. This payment was made as part of a grant made by the Foundation within the period.

The Foundation's obligation to repay this amount is reflected in the accruals noted in the financial statements. There were no other related party transactions that require disclosure in the period under review.

**9. Taxation**

As a charity, The AMC Financial Hardship Foundation is exempt on income and gains falling within section 466-493 of the Corporation Tax Act 2010 to the extent that these are derived from its charitable activities.

**10. Capital commitments**

As at 31<sup>st</sup> December 2021, the Foundation has no capital commitments not provided for in the financial statements.