



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

**Trustees' Annual Report for the period**

**From 1<sup>st</sup> October 2021 Period start date To 30<sup>th</sup> September 2022 Period end date**

**Charity name: ALL SAINTS (ELTON) A.O.S**

**Charity registration number: 1191601**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide members of the public of all age groups and abilities with the chance to participate in the performing arts, by staging plays, pantomimes and musicals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activities that took place within All Saint's Elton was creating and performing productions and events for live audiences within the community, providing a platform for all members to increase their experience and understanding of arts related activities whilst developing their personal, social, emotional and intellectual capacity. Increasing engagement from community members who enjoy the theatre or whom are new to the theatre has also been our aim.</p> <p>Productions and events took place in several venues, including, The Met, Bury, All Saints House, Bury and St John with St Mark's Hall, Bury. Participating in these productions and events are accessible for all. These productions and events are advertised through many platforms to raise public interest and awareness. Productions that have taken place have been within the capacity of plays, musicals and cabaret style performances. All licensing rights for music and plays were obtained through our regular licencing companies, Music Theatre International and Concord Theatricals UK. Our members age group range from 18 to 75, with each member being valued for their commitment to the Society. We have members who not only partake in performances but who are given opportunities of stage craft such as writing plays, designing and creating sets, to designing and creating marketing and publicity materials.</p>

		<p>Since September 2022, the Society has created a Youth Society where young members of the community have lessons within the performing arts sector that culminates in end of term performances and a yearly production in professional venue. This was a direct result of a successful implementation of a Youth Summer School in August 2022 where young people were invited to attend performing arts workshops for a week which culminated in a presentation to parents/carers at the end of week, impact being engagement of community within the arts and raising the life opportunities of young people to grow interpersonal skills and increase health and wellbeing.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The trustees have regard to the guidance issued by the Charity Commission on public benefit and rely on grants, donations and income from fees to cover its operating costs. The trustees work in accordance with the general committee of the Society to ensure that the level of fees issued are carefully realised to provide accessibility of participation for all including those from a low-income background. The fees that are requested are still under the threshold of what other Amateur Theatre Companies request in the area (research undertaken by trustees and committee 2021 and 2022) and are inclusive of all particulars being undertaken within a given activity, for example, costings of costumes, hire of venue, insurance and theatrical requirements are all within the costings of the fees, it is important to note that these are made fully explicit to our members/new members prior to their joining, we have a robust payment systems that allows for different methods of approach for payment of fees on an individual need basis.</p>



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements of the Charity have been to provide community members with an opportunity to partake in performing arts related events to live audiences throughout the borough of Bury. We have achieved our goal of increasing participation through increasing the opportunities that we have provided for our members, for example, we have moved from one musical production on a yearly basis to three productions a year. Two of these productions take shape of a play, which provides a different platform of approach within the performing arts sector. Within the play section we have strived to provide opportunities for those who have interests in the medium of acting through script and text. This has given members of the community an increased opportunity to upskill themselves through the engagement of genre, style and language. It has also given the community an opportunity to view theatre work that is accessible to them within their area of residence, therefore reducing their travel time and expenditure.</p> <p>We have also increased our awareness and uptake of those wishing to take a non-performance related role by providing opportunities for backstage, wardrobe, sound, lighting and set design. Through increased participation in all areas of our productions and events we have found that our members continue to feel valued at the opportunities we provide. With an increase in participation a noticeable increase has taken shape with the awareness and attendance of our productions and events. Performing in a professional setting, The Met Bury has had a significant benefit on our members understanding of context and content regarding production and has also gained credence from members of our community in respect of our members commitment and contribution to our productions.</p> <p>In December 2021, we held our annual Christmas Concert at All Saints House, over a duration of two evenings, our members sang and act through various festive songs and plays. One of our members was given an opportunity to showcase their writing talents during this concert, which was well received, on both evenings and an audience capacity of 40, they were sold out to our guest from the local community.</p>

		<p>In the month of July 2022, we staged our musical production of My Fair Lady (a COVID production that had originally been in place to perform in 2020). This was performed at The Met, Bury. With a capacity of around 250 seats per evening we sold on average around 44% of tickets per evening. During the period of August to October 2022 we performed two plays, Last Tango and Last Panto in Little Grimley. Working in line with our governance document we actively sort a new director from our members/community to have an opportunity of directing theatre for the community. This being a success with average ticket sales each evening being 50% and above of an 100 audience capacity, this was performed at St John with St Mark's Hall, Bury, a community partnership that we have grown since July 2021.</p> <p>Since September 2022, the Society and the Charity has set up a Youth Society where young members of the community can partake in performing arts related workshops that will culminate in mini end of term performance and yearly productions. Each member will be taught performing arts related skills by active and trained members of the industry, risk checks inclusive of DBS and insurance are all covered at the time of signed contractual agreement with the Society and Facilitator. Facilitators are paid on a freelance basis; this is itemised within their contractual agreement. The aim that young members of the Youth group will perform at the Society's Annual Christmas Performance, with an objective of increasing young people's confidence but also increasing new community audience members which therefore would generate interest from parents/carers regarding the adult society. The young performers will work towards a performance at The Met, a professional venue, with performances of musicals, Annie and Jungle Book. The impact of this would increase our young members confidence and furthermore increase their knowledge and understanding the theatre craft and skills needed to perform in a professional venue to a live audience.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position of the Charity is £20,089, an increase from £14,501 the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve is being held by the Charity which is intended for use in purchasing their own building, namely All Saints House, Orrell Street, Bury. This is money that has been put aside, with the view to it not being used for day to day expenses.
Amount of reserves held	Para 1.22	£14000
Reasons for holding zero reserves	Para 1.22	Not Applicable
Details of fund materially in deficit	Para 1.24	Not Applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not Applicable

## Structure, Governance and Management

Description of charity's trusts:		All Saint's Elton Theatre Company is a amateur theatre company that provides opportunities for the community to take part in productions and events that are presented to audiences throughout the Bury area. The Theatre Company is a charity registered with the Charity Commission. Trustees and members of the general committee along with their community members pay a yearly membership that contributes towards expenditure of productions and events. The Society has three officials that act in accordance with the constitution of the Society. The three officials are Chair, Secretary and Treasurer. The three officials are responsible for the operational aspect of the Society itself and oversee all areas within the Society that are then scaffolded down to the general committee. The officials and general committee hold meetings a monthly basis with minutes distributed timely and actioned upon.
Type of governing document (trust deed, royal charter)	Para 1.25	The governing document is line with and set out by the Charity Commission.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The society holds their own constitution that is an unincorporated association. The constitution of the society is reviewed on a yearly basis and ratified by members of the Trustees and general committee.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity consists of three Trustee's that oversee the operational aspects of the Society. The three trustees are also members of the general committee of the Society. Trustees and general committee are in office on a two-yearly basis. Trustees and general committee can be elected through the Society's Annual General Meeting. Those elected as Trustees and general committee are invited to monthly meetings, those that reside as Trustees are given training that informs them of the particulars and requirements as a trustee through documentation and sources provided by the Charity Commission.

**Reference and Administrative details**

Charity name	All Saints (Elton) A.O.S
Other name the charity uses	All Saints Elton Theatre Company
Registered charity number	1191601
Charity's principal address	869 BURNLEY ROAD, BURY, BL9 5JY



# Names of the charity trustees who manage the charity

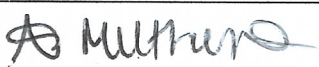

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Milthorpe		2 <sup>nd</sup> October 2020	
2	Abbie Heywood		2 <sup>nd</sup> October 2020	
3	Laura Thompson		2 <sup>nd</sup> October 2020	
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANDREW MILTHORPE	LAURA THOMPSON
Position (eg Secretary, Chair, etc)	CHAIR OF TRUSTEES .	TRUSTEE .

Date	31-07-23
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**ACCOUNTS OF THE ALL SAINTS ELTON THEATRE COMPANY**

	<u>2021</u>	<u>2022</u>
<u>GENERAL ACCOUNT</u>	<u>£</u>	<u>£</u>
MEMBERSHIP SUBS	685.00	1280.00
GRANTS	2022.50	200.00
DONATIONS	14125.00	7100.00
HOUSE RENTAL	1365.00	1860.00
FUND RAISING	625.87	356.40
YOUTH GROUP	0.00	5077.00
OTHER INCOME	0.00	99.40
INTEREST	0.21	5.70

**TOTAL INCOME** 18823.58 15978.50

UTILITIES	495.18	1050.40
INSURANCE	729.89	797.32
FIRE EXTINGUISHER MAINTENANCE	108.36	104.01
NEW WINDOWS	3336.00	0.00
CENTRAL HEATING BOILER	5400.00	110.00
FENCE/STEPS/HANDRAIL etc	418.66	0.00
HOUSE IMPROVEMENTS	1019.85	2324.20
MIRRORS	0.00	1285.00
YOUTH GROUP	0.00	1186.26
OTHER COSTS	38.09	242.85

NODA SUBSCRIPTION 72.00 72.00

**TOTAL EXPENDITURE** 11618.03 7172.04

**SURPLUS** £7,205.55 £8,806.46

	<u>2021</u>	<u>2022</u>
<u>SHOW ACCOUNT</u>	<u>£</u>	<u>£</u>
TICKET SALES	912.75	9820.80
REFRESHMENT SALES Net	92.34	102.00
RAFFLE PROCEEDS	149.00	656.00
PROGRAMME INCOME Net	53.70	-8.80
SHOW CAST SUBS	0.00	811.00
SALE OF PROPS/SCENERY	440.00	700.00

**TOTAL INCOME** 1647.79 12081.00

THEATRE HIRE	675.00	0.00
ROYALTIES, SCORES & LIBS	500.00	0.00
SCENERY	1120.00	0.00
TRANSFER TO 2021/22	My Fair Lady -2295.00	0.00

THEATRE HIRE	300.00	3251.58
LICENCES/ROYALTIES/SCRIPTS	340.89	2644.54
PUBLICITY	93.40	121.60
COSTUMES/PROPS/GRATUITIES	20.00	1790.00
SCENERY, SOUND & LIGHTING	43.47	4209.39
MUSIC	22.76	383.24
PRODUCTION/MUSICAL DIRECTOR	0.00	2900.00

**TOTAL EXPENDITURE** 820.52 15300.35

**SURPLUS/DEFICIT** £827.27 -£3,219.35

		<u>2021</u>	<u>2022</u>
<u>BALANCE SHEET at September 30th 2022</u>		<u>£</u>	<u>£</u>
<b><u>ACCUMULATED FUND</u></b>			
OPENING BALANCE	Surplus	6468.60	14501.42
SHOW	Surplus/Deficit	827.27	-3219.35
GENERAL ACCOUNT	Surplus	7205.55	4915.72
YOUTH GROUP	Surplus	0.00	3890.74
Balance at September 30th		<u>14501.42</u>	<u>20088.53</u>

**REPRESENTED BY:-**

BUILDING PURCHASE ACCOUNT		6000.14	14000.00
CURRENT ACCOUNT		4803.29	6006.62
COMMUNITY ACCOUNT		1275.75	100.00
CASH IN HAND		127.24	452.37
PREPAYMENTS	My Fair Lady	2295.00	0.00
ACCRUALS	Little Grimley	0.00	-470.46
Balance at September 30th		<u>14501.42</u>	<u>20088.53</u>

Notes:

2021 Show Income and Costs relate to Abigails Party

2022 Show Income and Costs relate to the Xmas Concert, My Fair Lady and Little Grimley

Prepared by Bryan Crowley (Treasurer)

Reviewed by David Hoyle



Dated:

28-Mar-23

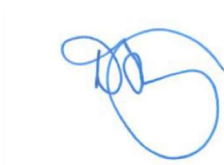


**REPORT TO THE TRUSTEES OF ALL SAINTS ELTON THEATRE COMPANY**

*In accordance with the requirements of the Charities Commission, I have reviewed the accounts of the All Saints Elton Theatre Company the year ended 30th September 2022 from the accounting records and from the information and explanations given to me.*

*It is the duty of the Trustees of All Saints Elton Theatre Company to ensure adequate accounting records are kept, and to prepare accounts that provide a true and fair view of the assets, liabilities financial position and result for the accounting year.*

*Whilst I have not carried out an audit of All Saints Elton Theatre Company, from my review these accounts appear to have been prepared in accordance with the accounting records of the society.*



David Hoyle

28 March 2023