



**Trustees' Annual Report & Financial  
Statements for the Period  
1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024**

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## Reference & Administration Details

### Charity Details:

Name(s): **Bluesky Retreat** Number: **1191587**

Address: **8 Leonard Cheshire close, Amesbury, Wiltshire, SP4 7RN**

### **Names of the Charity Trustees who manage the charity**

Natalie Brannon	Founder and Chair of Trustees
Samantha Buchanan	Co-Founder and Trustee
Katie Hughes	Trustee and head of Fundraising
Lee Newnham	Trustee and Treasurer

All trustees manage the governance and finances until further Trustees are appointed.

## **Structure, Governance & Management**

### **Type of Governing Document:**

Constitution.

### **How the Charity is Constituted:**

Charitable Incorporated Organisation, Foundation.

### **Trustee Selection Methods:**

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### **How New Trustees are Inducted and Trained:**

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

- (a) a copy of the current version of the constitution.
- (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts and
- (c) a copy of the Charity Commission CC3 '***The essential trustee: what you need to do and what you need to know***'.

## **Objects**

The objects of the CIO are

To assist in the relief, care and rehabilitation of families in the UK that are bereaved following the death of a child including (without limitation) by providing or assisting in the provision of:

- (a) a residential retreat; or

- (b) counselling and support for members of such families who are suffering mental or physical sickness resulting from bereavement or loss.

### **Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

### **Activities, Achievements & Performance**

The Financial year of 2023-2024, the Charity has continued with its step back in terms of 'active' fund raising events, to focus more on longer term goals, planning, 5 year plan, grant applications and generally the future direction of Bluesky. We have still carried out some smaller fund raising events, as well as the Murder Mystery evening, which was a great success.

Outgoings for the year have again been fairly minimal and mostly have seen our regular 'overheads' going out. A larger payment was made towards booking a venue for our first Retreat, however, we had to cancel this and pay £100 cancellation fee. (cancelled due to lack of interest/time to market the event)

There were some larger outgoings also towards the Pamper Packages that were sent out to recipients, plus some merchandise and advertising material costs.

In January 2024, the trustees met to have a 'review' of the charities direction going forward. Due to personal circumstances of some of the trustees, the charity had significantly 'slowed down' and required a rethink and revamp of the future.

The new idea was put forward by Lee Newnham, to focus on providing help to our beneficiaries by putting together a 12 month Care Program. This would include initial consultations, counselling, small gifts, a 'family fun trip', as well as ongoing support via the trustees where possible. This idea would be focused on in the immediate future, until such time as land could be acquired for the charity.

## **Financial Review**

### **Statement of the Charity's Policy on Reserves**

The charity has two bank accounts, one for restricted funds and the other for expenses if needed.

The charity's policy on reserves is to hold sufficient resources to continue to make all business payments for 12 months, we aim to keep a balance of at least £3000 in the unrestricted account.

The charity has minimal outgoings (operating overheads) for 2023/2024 as per previous years. Once the charity has secured land for the retreat, we will expect a significant increase in outgoings. The ongoing care program packages would also see a larger increase in outgoings, most like to give a net negative flow for a period of time, therefore seeing a reduction in bank balances, but well within mandated minimums etc.

Until we do have our site for the Retreat, the charity will be concentrating on minimal fundraising and more providing support groups and care programs for bereaved parents.

### **State of the Charity's Finances**

#### **Opening Balances**

The opening balances as at 1<sup>st</sup> April 2023 were as follows:

Cash Plus (unrestricted funds) – **£18427.88**  
Unity Trust Bank (restricted funds) - **£13199.18**  
Total Funds - **£31627.06**

### **Income and Credits**

The total inflow into the bank accounts was £9278.01

This financial year has been fairly modest in terms of raising funds. A total of £9278.01 has been raised via a number of sources.

### **Outgoings and Expenses.**

The total amount of expenses for the year total £6486.74 This was made up of normal administrative expenses, purchase of equipment, overheads/costs of running charity events, as well as bank charges and Website renewal fees.

As previously mentioned, our outgoings are expected to stay relatively low until we have purchased some land.

### **Financial Totals / Summary**

Opening Balance/Total = **£31,627.06**  
Closing Balance/Total = **£34,418.33**  
TOTAL PROFIT/LOSS for 2023/2024 = **£2791.27**

The total income for the year (including sale of equipment) was £9278.01. The total expenses/outgoings was £6486.74. This gave a total Profit/Loss for the year of **£2791.27**

This takes the charity closing balance to **£34,418.33 as of 31<sup>st</sup> March 2024** across the 2 bank accounts.

**Cash Plus (unrestricted funds) – £19409.79**  
**Unity Trust Bank (restricted funds) - £15008.54**  
**Total Funds as of £34418.33**

### **Particulars of Any Outstanding Guarantee Given by the Charity**

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

### **Particulars of Any Outstanding Debt**

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

### **LATE FILING EXPLANATION.**

The Cash Plus account changed to become Zemplar bank PLC. This was the same company but did cause some access issues to the account. The account was closed/suspended in late 2024. Also, due to address issues and our email addresses being closed down, getting the bank statements needed to complete the filing was a difficult process.

Due to personal circumstances (marital and Bereavement), filing the accounts and getting the information required was not prioritised.

The information was obtained in January 2026 which has allowed us to complete the late filing.

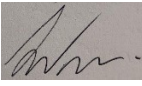
## **Declaration**

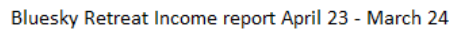
The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

Full Name: Lee Newnham

Position: Treasurer

Date: 29/01/2026

Signature: 



**BLUESKY RETREAT**  
SUPPORTING INDIVIDUALS AFTER THE LOSS OF A PARTNER

Expense Report April 2023 - March 2024

Expense	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total	check
Donation boxes													£0.00	£0.00
Website renewal													£0.00	£0.00
Solicitor													£0.00	£0.00
Cashplus													£0.00	£0.00
Fundraising regulator										£50.00			£50.00	£50.00
Unity bank account			£18.00			£18.00			£18.00			£18.00	£72.00	£72.00
Licence - Lotteries													£0.00	£0.00
GiveStar Platform Fees													£0.00	£0.00
Paying in fees													£0.00	£0.00
StorageBase Storage Unit	£801.60												£801.60	£801.60
Insurance													£0.00	£0.00
Card Machine							£69.00						£69.00	£69.00
Merchandise													£0.00	£0.00
Flyers													£0.00	£0.00
													£0.00	£0.00
													£0.00	£0.00
Events													£0.00	£0.00
Find me a gift Leamington Spa		£541.99											£541.99	£541.99
Cheryl Sullivan - Bluesky Retreat		£30.00											£30.00	£30.00
Vistaprint		£239.08											£239.08	£239.08
Amazon Merch		£60.58				£8.77							£69.35	£69.35
Host With Grace - AirBNB		£3,700.00											£3,700.00	£3,700.00
Hermes			£18.96	£37.92									£56.88	£56.88
Survey Monkey						£99.00	£99.00	£99.00	£99.00				£396.00	£396.00
Mrs N Frost										£100.66			£100.66	£100.66
Fuel										£15.00			£15.00	£15.00
The Bull Hotel										£66.65			£66.65	£66.65
Stonebury Functions											£100.00		£100.00	£100.00
Booker												£22.14	£22.14	£22.14
Aldi												£156.39	£156.39	£156.39
													£0.00	£0.00
Total	£801.60	£4,571.65	£36.96	£37.92	£0.00	£125.77	£168.00	£99.00	£117.00	£232.31	£100.00	£196.53	£6,486.74	£6,486.74