

Pro-Active Community Annual Return

Charity Number 1191570

1/04/23 to 31/3/2024

Registered address

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Church Street

Reigate

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www.proactivecommunity.org.uk



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	<p>"I am Leanne Yeo, and I was the Chair of the Pro-Active Community In 2023/24.</p> <p>It is great to be part of the Pro-Active Community. I learned so much with each day being different. I have learned to do presentations, talk at conferences and chair meetings. I feel that people with learning disabilities should speak up and tell people what it's like to face discrimination in everyday life. I do not let my learning disability hold me back.</p> <p>Here I am climbing Mount Snowdon as part of a fundraiser."</p>
	<p>We are a charity that supports people with learning disabilities and autistic people, run by people with learning disabilities and autistic people. We are a campaigning charity for the rights of disabled people and that we have a voice at the table.</p> <p>"Nothing about me without me"</p>

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Our Board Members		Our Board members:		
	1. Edward Cooke	Board No.	Name	Date started
		1.	Edward Cooke	5/5/20
		2.	Nicki Fraser	5/5/20
	2. Nicki Fraser	3.	Leanne Yeo	6/5/20
		4.	Lizzie Wheeler	7/5/20
		5.	Michael McLachlan	7/5/20
	3. Leanne Yeo	6.	Jade Vallance	9/6/20
		7.	Michael Farrington	29/9/21
		8.	Matthew Leadbeater	29/9/21
	4. Lizzie Wheeler	9.	Matthew Swinburn	2023
		10.	Emma Jane Levallee	2023
		11.	Helen Guest	2023

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	5. Michael McLachlan	
	6. Jade Vallance	
	7. Michael Farrington	
	8. Matt Leadbeater	

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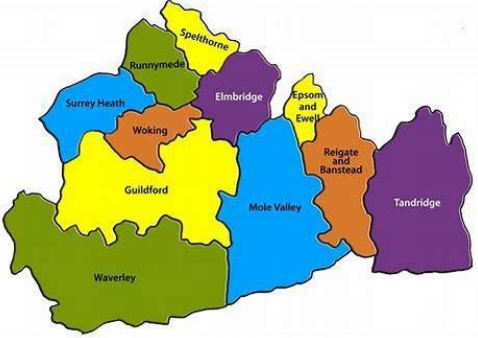



	9. Matthew Swinburn	
	10. Emma Jane Levallee	
	11. Helen Guest	
	We have 10 people on our Board as registered Board members, plus an additional 20 members who support the Board and 200 people as part of our wider networks.	

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	<p>We are based in Surrey but also work in other areas in the South-East such as West Sussex and Brighton and Hove.</p>
	<p>We ensure services, providers, local and national governments hear our voice on what matters to us. We are a campaigning group for the rights of disabled people.</p> <p>We want people with learning disabilities and autistic people to use their right to vote and know what they are voting for</p> <p>Rishi Sunak was Prime Minister for this report 2023/2024.</p>

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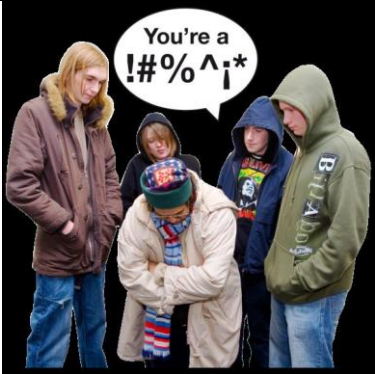



 <p>A graphic showing a spiral-bound notebook with the word "Plans" in bold black letters. Below the text is a photograph of three people (two men and one woman) sitting around a table, looking at a document together.</p>	<p>We support co-production as equal partners in developing and shaping services that meet our needs.</p> <p>We have worked alongside many different people to ensure co-production has happened in the last year.</p>
 <p>A graphic showing a green pencil pointing to a checklist. The checklist has four items: "Excellent" (checked with a green box), "Good" (unchecked), "Average" (unchecked), and "Poor" (unchecked). The word "Quality" is written in a large, stylized font above the checklist.</p>	<p>We audit services to make sure people understand what it is like to have a learning disability and be an autistic person who relies on services for everyday support.</p> <p>We have a contract with Active Prospects, a charitable care provider, to do all their quality checking.</p> <p>We are experts by experience and support the Oliver McGowan mandatory training programme that is currently being rolled out nationally for health and social care staff.</p>
 <p>A photograph of a Black man wearing a bright orange t-shirt with a white circular logo containing the letters "dp". He is holding a megaphone to his mouth with his left hand and gesturing with his right hand.</p>	<p>We train and empower people to have the skills to speak up in a range of ways:</p> <ul style="list-style-type: none"> • Support public speaking • Presentations • Q and A sessions • Feedback collection

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	<p>We are part of research projects to ensure people understand learning disabilities and autism.</p> <p>We have partnered with the University of Surrey to help achieve better outcomes for people, such as training for midwives on how to support parents with a learning disability.</p>
	<p>We ensure people are rewarded for their time and talents. We support people to be paid for expert by experience work at a fair rate.</p> <p>We celebrate and let people know what can be achieved.</p>
	<p>We support inclusion and fight discrimination. We support training, research and sharing knowledge so people know about abuse, mate crime, and their rights.</p> <p>We run workshops and conferences on key subjects.</p> <p>We co-produce easy read resources.</p>
	<p>We support a range of other forums such as the Surrey People's Group in partnership with Surrey County Council.</p>

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We campaign and say when things are not right. We want people to know about the impact on disabled people especially learning disabilities and autistic people who may have hidden disabilities. We campaign on issues such as:

- Environmental concerns
- Access to local amenities
- Public transport
- Funding and benefits
- Social care
- Health inequalities



We fundraise and support our communities and each other. We use peer support to draw on the skills of our members to help each other and not rely on paid services all the time.



We give back and use our skills to help others. We are passionate that we can contribute to our local neighbourhoods and often join other campaigns:

- Macmillan coffee mornings
- Children in Need
- Comic Relief
- Community Cookalongs

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	<p>We arrange events, conferences, and social gatherings.</p> <p>We are part of Learning Disability England and other key membership organisations and will attend conferences, often speaking and campaigning on key subjects.</p>
	<p>We support face-to-face and digital communication. We train people to be able to use Teams and Zoom so they can join meetings or campaigns and conferences.</p>
	<p>We support Makaton training and have our own expert by experience Elizabeth Wheeler who shares her Makaton skills.</p>
	<p>We work in partnership with key organisations such as Active Prospects who support us with our administration, marketing and connections.</p>

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What the Pro-Active Community has achieved in the last year?

Pro Active Community members have been involved in the following co-production projects – as leaders or members of the group:

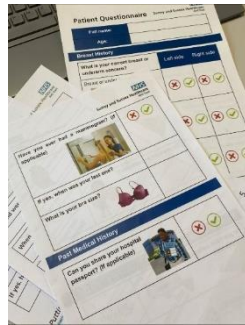
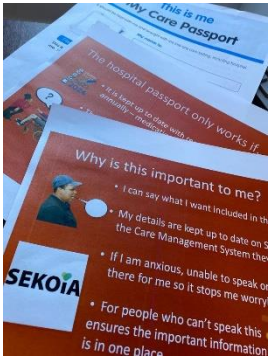


- University of Kent – Winnie Tsang – LD and Dementia Study
- Downs Syndrome Bill – Guidance documentation with Surrey Convener forum
- Developed and hosted Ready, Steady, Cook! with funding from Voluntary Action Reigate & Banstead in partnership with Loveworks Foodbank, Include.org and Reigate & Banstead Borough Council.
- Filmed resources for My Journey to Wellbeing and Managing my Money with Pinkie Films
- Led on the healthy cooking Community Cookalong with Reigate & Banstead Borough Council with Active Prospects in Horley.
- Disability Taxi Charter - Developed and secured commitment from 12 Taxi firms in Surrey and Sussex to sign up.
- LDE Conference presenters – Disability Taxi Charter workshop and presentation
- Books Beyond Words – Home Safety presented at the Title launch in London
- Completed the first SASH Patient Questionnaire in Easy Read – Breast Screening
- Filmed a resource piece for other Trusts to see the benefits of co-production with experts by experience
- Co-produced the SCIE Co-production Impact Tool <https://www.scie.org.uk/co-production/co-production-impact/>
- Filmed training and learning disability awareness for Diabetes and Dermatology staff teams with Surrey Heartlands.

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- Presented to the Surrey NHS Community Forum on the importance of Hospital or Care passports for adults with LD.
- Supported Active Prospects in their 100km walk to fund raise for essential activity equipment for all the supported adults across their homes.
- Worked with Three Hands on a National High Street Bank accessible banking app
- Participants in the Virtual Consultations Study with University of Surrey
- Members of the Peer Health & Wellbeing Champions forum developing the inaugural training for SCC with the Communities and Preventions team
- Working with Dr Anna Cox and The Together Project to deliver learning disability awareness training to undergraduate midwives at University of Surrey.
<https://www.surrey.ac.uk/research-projects/together-project-supporting-delivery-good-practice-maternity-services-parents-learning-disabilities>
- Presenting at the Active Prospects Joint Governance Day – Makaton and learning disability communication awareness
- Co-produced a guidance leaflet for learning disability and autism awareness with Surrey and Borders Partnership
- Members worked with Surrey Coalition to research the leisure accessibility in Surrey
- Monthly Quality checking continues across Active Prospects homes.

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Our Financial results and plans



We are on track with our budget and finances.

All work carried out by the Pro-Active Community is based in the UK.

Accounts are from April 2023-March 2024

Pro-Active Community does not own or lease a property.

The accounts have been prepared to comply with the rules of the Charity Commission and SORP 102.

The costs charged across to the Pro-Active Community show a true picture of the dedicated costs incurred by the Pro-Active Community.

These include a dedicated role and associated support and materials.

These are then offset with a grant currently from Active Prospects but as the Pro-Active Community grows, we would look to obtain alternative funding for these costs.



Accounts were approved on the 26 September 2024 at the AGM.

The Chair and Secretary of the Board will sign on behalf of all Boardmembers.

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	<p>We would like to thank the following organisations which have provided us with grants this year:</p> <ul style="list-style-type: none"> • Barchester Healthcare: £1,950 • Postcode Society Trust: £24,150 • Local Giving Ltd (Small grants): £500 • Voluntary Action Spark Fund: £1,960 • Tesco Community Fund: £1,000
	<p>We are still working in partnership with Active Prospects to support our members with administration of the charity</p> <p>This is done with a Service Level Agreement with Active Prospects to ensure we are independent.</p>
	<p>We bank with NatWest.</p>

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Key risks

		<p>We are worried about funding for services for people with learning disabilities.</p> <p>We are worried that additional costs for care providers may mean fewer providers and less care for people.</p>
		<p>We are worried about the future of social care and the pace of social care reform.</p>
		<p>We are worried that people might not have staff to support them to be part of the Pro-Active Community as there is a recruitment shortage.</p>

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Our Future Plans

	<p>To start a forum in West Sussex called the West Sussex People's Group</p>
	<p>To increase our fundraising potential to have paid roles, buy our own equipment and train our members.</p>
	<p>To increase our income through selling our services such as Quality Checkers and consulting on key projects.</p>
	<p>To put on a national conference to tell people about our work, impact of social care reform on people with learning disabilities and autism.</p>

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<p>Our Charter</p> 	<p>To review our charter.</p>
	<p>To increase our profile and attract new members.</p>
 <p>Learning Disability England</p>	<p>To continue to link with other national organisations such as Learning Disability England and increase our campaigning.</p>
	<p>We want our Board and wider membership to be more diverse.</p>

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**Pro Active Community
Statement of Income and Expenditure
Year Ended 31st March 2024**

	2023/24	2022/23
Income	£	£
Grants and Fundraising	30,231	29,209
Donations	50,000	50,000
Total Income	80,231	79,209
Expenditure		
Salaries	24,714	24,382
Activities and Events	6,369	262
Food and Sustenance	878	83
Travel and Accommodation	2,448	351
Gifts and Entertainment	216	140
Subscriptions	493	549
Sundries	527	450
Insurance	215	
Computers and Equipment	579	313
Service Charges	43,080	49,065
Total Expenditure	79,519	75,595
Final Surplus/(deficit)	712	3,614

Service Charges are listed below

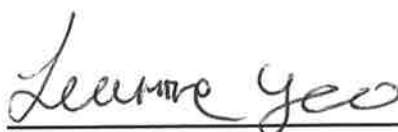
		£
Salaries	18,900	21,383
Management and operational support Allocation	20,000	20,000
IT Support Costs	1,000	1,000
Proactive community guide	380	380
Hosting Squirespace	300	302
Other	2,500	6,000
Total Service Charges	43,080	49,065

**Pro Active Community
Balance Sheet
Year Ended 31st March 2024**

	2023/24	2022/23
	£	£
Fixed Assets		
Accrued Income	0	12,500
Debtors	8,240	0
Cash at bank and in hand	32,297	46,393
Current Assets	40,538	58,893
	<hr/>	<hr/>
Less current liabilities		
	<hr/>	<hr/>
Net Current Assets	40,538	58,893
	<hr/>	<hr/>
Creditors	0	19,067
	<hr/>	<hr/>
Net Assets	40,538	39,826
	<hr/> <hr/>	<hr/> <hr/>
Capital & Reserves		
Restricted Funds		
Unrestricted Funds	40,538	39,826
	<hr/> <hr/>	<hr/> <hr/>
	40,538	39,826
	<hr/> <hr/>	<hr/> <hr/>
	0	0

These Accounts were approved at the AGM on:

10/12/2024



Leanne Yeo
Chair



Edward Cooke
Board Member



Jade Vallance
Secretary

Independent examiner's report to the trustees of Pro-Active Community (Charity Number 1191570)

I report to the trustees on my examination of the accounts of the Pro-Active Community for the year ended 31st March 2024.

Responsibilities and basis of report

As the trustees of the Pro-Active Community, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

PETER REDWOOD

Relevant professional qualification or membership of professional bodies (if any):

ICAEW

Address:

THE LAKEHOUSE, STONECLAND

SELSPIELD RD

WEST HATHLY

RH19 4QY