

# Pro-Active Community

Annual Return 31 March 2023

Charity Number 1191570

Registered address

1 Castlefield Court

Church Street

Reigate

RH2 0AH

01737924084

[Proactivecommunity@activeprospects.org.uk](mailto:Proactivecommunity@activeprospects.org.uk)

[www.proactivecommunity.org.uk](http://www.proactivecommunity.org.uk)

## Who we are and what we do?



"I am Matthew Leadbeater, and I was the Chair of the Pro-Active Community for 2022/23.





We are a charity that supports people with learning disabilities and Autism, run by people with learning disabilities and Autism

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		Our Board members:	
Board No.	Name	Date started	
1.	Edward Cooke	5/5/20	
2.	Nicki Fraser	5/5/20	
3.	Leanne Yeo	6/5/20	
4.	Lizzie Wheeler	7/5/20	
5.	Michael McLachlan	7/5/20	
6.	Jade Vallance	9/6/20	
7.	Michael Farrington	29/9/21	
8.	Matthew Leadbeater	29/9/21	
		We have 8 people on our Board as registered Board members but have 20 members to support the Board and 200 people as part of our network.	

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	<p>We support Co-production as equal partners in developing and shaping services that meet our needs</p>
	<p>We audit services to make sure people understand what life is like with a learning disability and autism. We are experts by experience</p>
	<p>We offer training to empower people to speak up</p>
	<p>We are part of research projects to ensure people understand learning disabilities and Autism. We have partnered with the University of Surrey for better outcomes such as student midwives learning disability awareness training. In 2023 we trained 109 midwife students to use hospital passports.</p>

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	<p>We ensure people are rewarded for their time, experience, and talents</p>
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	<p>We fundraise and support our communities</p>
	<p>We give back and use our skills to help others</p>
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	<p>We support Makaton training</p>
	<p>We work in partnership with key organisations such as Active Prospects, Surrey Choices and Include.org</p>

### What have we achieved in the last two years?

	<p>We co-produced our new brand in 2020</p>
<p><a href="mailto:Proactivecommunity@org.uk">Proactivecommunity@org.uk</a></p>	<p>We have set up a website with regular news blogs</p> <p><a href="https://www.proactivecommunity.org.uk/latest-news">https://www.proactivecommunity.org.uk/latest-news</a></p>
	<p>We have set up a Facebook page</p>

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  <p>National Context Learning Disabilities Mortality Review (LeDeR) Programme</p> 	<p>We have formed a relationship with the LeDeR campaign around the death review of people with learning disabilities.</p> <p>We have produced a video for NHS staff to understand the challenges of a person with a learning disability or Autism.</p>
	<p>Working with Social Care Institute for Excellence to create a digital Impact reporting tool</p>
	<p>Supporting Active Prospects and the Co-production manager to host a webinar celebrating all the projects over 2022/2023</p> <p><a href="https://www.youtube.com/watch?v=BPVL6wRp3zo">https://www.youtube.com/watch?v=BPVL6wRp3zo</a></p>
	<p>Members joined the University of Surrey Virtual Consultations Project reviewing successes or necessary changes for using digital technology.</p>
 <p><b>Surrey and Sussex Healthcare</b> NHS Trust</p>	<p>Surrey and Sussex Healthcare Trust co-produced their 23/24 Strategy with the first ever easy read version.</p> <p>Members co-designed this as a focus group.</p>

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	<p>We have supported the Surrey 5-year Autism Strategy</p>
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	<p>We have trained up 6 people to be Health Peer champions.</p>
	<p>We have supported Surrey Healthwatch in their annual survey</p>
	<p>Members have produced a Disability Taxi Charter for Surrey and Sussex</p>



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## Our Financial results and plans

	<p>We are on track with our budget and finances.</p> <p>All work carried out by the Pro-Active Community is based in the UK.</p> <p>Accounts are from April 2022 - March 2023</p> <p>Pro-Active Community does not own or lease a property.</p>
 <p><b>CHARITY COMMISSION</b> FOR ENGLAND AND WALES</p>	<p>The accounts have been prepared to comply with the rules of the charity commission and SORP 102</p> <p>There has been a substantial increase in the turnover of the charity from £15.4k in 19/20, £62k in 20/21, £69k in 21/22, and to £79k in 22/23 .</p> <p>This is as a result of formalizing the financial relationship between Active Prospects and the Pro-Active Community.</p>

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The costs charged across to the Pro-Active Community show the dedicated costs incurred by the Pro-Active Community.

These include a dedicated head and associated support and materials.

These are then offset with a grant currently from Active Prospects but, as the Pro-Active Community grows, we will look to obtain alternative funding for these costs.










Accounts were approved on the 26 September 2023 at the AGM

The Chair and Secretary of the Board will sign on behalf of all Board members

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    	<p>We were awarded the following grants and donations amongst others:</p> <p>Barchester Charitable Foundation: £1950  AVIVA Community Foundation: £6500 and £6000  People's Postcode Lottery £24125  National Lottery Community Fund £9410  Foyle Foundation £5000</p> <p>We are very grateful for these grants which made a lot of impact.</p>
	<p>We are still working in partnership with Active Prospects to support our members to learn how to run a website, facebook page and manage our accounts.</p> <p>This is done with a Service Level Agreement with Active Prospects to ensure we are independent.</p>
	<p>We have set up a new bank account that can support online banking for our charity</p>

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## Key risks

	<p>We are worried about funding for services for people with learning disabilities</p>
 <p>Department of Health &amp; Social Care</p>	<p>We are worried about the future of social care and social care reform.</p>
	<p>We are worried that people might not have staff to support them to be part of the Pro-Active Community as there is a recruitment shortage</p>

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## Our Future Plans

	<p>To start a forum in West Sussex called the West Sussex People's Group</p>
	<p>To increase our fundraising potential to have paid roles, buy our own equipment and train our members.</p>
	<p>To increase our income through selling our services such as Quality Checkers and consulting on key projects.</p>
	<p>To put on a National conference to tell people about our work, and the impact of social care reform on people with learning disabilities and autism.</p>

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<p><b>Our Charter</b></p> <p>We want to know about our charter and take action.</p> <p>We want to be healthy and have good mental health and wellbeing services.</p> <p>We are the experts in using services and teaching people about disabilities.</p> <p>We are an organisation in our own right where we make the decisions.</p> <p>We want to promote, fund and opportunities to meet people.</p> 	<p>To review our charter</p>
	<p>To increase use of website and media image</p>
 <p>Learning Disability England</p>	<p>To strengthen our link with other national organizations such as Learning Disability England</p>
	<p>We want to be more diverse in our members and Board members.</p>

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## Our Accounts

### Pro Active Community Statement of Income and Expenditure Year Ended 31st March 2023

	2022/23	2021/22
Income	£	£
Grants	29,209	8,500
Donations	50,000	50,000
Membership		
Fundraising		679
Bequests		10,728
Hire		
Donations		
<b>Total Income</b>	<b>79,209</b>	<b>69,906</b>
<b>Expenditure</b>		
Salaries	24,382	
Activities	262	
Food	83	
Other travel costs	258	
Gifts and Entertainment	140	
Subscriptions	189	
Sundries (Management)	450	
Taxi Costs	92	
Renewals and Replacements	168	
Computer Costs	145	
Subscriptions	360	
Service Charges	49,065	48,563
<b>Total Expenditure</b>	<b>75,595</b>	<b>48,563</b>
<b>Final Surplus/(deficit)</b>	<b>3,614</b>	<b>21,344</b>

#### Note

These accounts are produced on a cash accounting basis  
Service Charges are listed below

	£
Salaries	21,383
Management and operational support Alloc	20,000
IT Support Costs	1,000
Proactive community guide	380
Hosting Squarespace	302
Other	6,000
<b>Total Service Charges</b>	<b>49,065</b>



Pro Active Community  
Balance Sheet  
Year Ended 31st March 2023

	2022/23	2021/22 £
Fixed Assets		
Accrued Income	12,500	
Cash at bank and in hand	46,393	36,212
Current Assets	58,893	36,212
Less current liabilities		
Net Current Assets	58,893	36,212
Creditors	19,067	-
Net Assets	39,826	36,212
Capital & Reserves		
Restricted Funds		
Unrestricted Funds	39,826	36,212
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These Accounts were approved at the AGM on: 26/09/2023

M. LEADBEATER 30/1/2024  
Matthew Leadbeater  
Chair

Helen Guest 30/1/2024,  
Helen Guest  
Board Member

Jade Vallance 30/1/2024  
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Board Member

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Jade Vallance  
Secretary





**Independent examiner's report to the trustees of Pro-Active Community  
(Charity Number 1191570)**

I report to the trustees on my examination of the accounts of the Pro-Active Community for the year ended 31<sup>st</sup> March 2023.

**Responsibilities and basis of report**

As the trustees of the Pro-Active Community you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports)

**Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

PETER REDWOOD

Relevant professional qualification or membership of professional bodies (if any): ACA

Address:

THE LAKEHOUSE  
STONELANDS  
SELSFIELD ROAD  
WEST HEATHLY  
RH19 4QY