

North Walsham Phoenix Group

Report and Financial Statements

For the year ended 01 January 2025

Charity no: 1191554

Company no: CE024115

North Walsham Phoenix Group
Year ended 01 January 2025

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North Walsham Phoenix Group

Year ended 01 January 2025

Reference and administration information

Trustees:

- Saul Penfold (Chair) – Appointed 14/10/2024
- Malcolm Gray (Chair) – Resigned 14/10/2024
- Laura Eastwick – Appointed 28/02/2025
- Lucy Shires - Appointed 14/10/2024
- Annie Abbs – Resigned 10/01/2025
- Robert Wright (Treasurer)

Places of business:

3 Market Place, North Walsham, Norfolk, NR28 9BP

12 Market Place, North Walsham, Norfolk, NR28 9BQ

Independent Examiner:

Sexty & Co, 2a Church Street, North Walsham, NR28 9DA

Bankers:

Lloyds Bank Plc

North Walsham Phoenix Group

Report of the Trustees For the year ended 01 January 2025

Structure, governance and management

The Trust is a registered charitable incorporated organisation, (charity number 1191554/company number CE024115), and is constituted under a Trust Deed dated 30 September 2020. The financial statements include activities prior to obtaining charitable status.

The Trustees were appointed for one period after which they will put themselves forward for re-appointment. The Trust Deed provides for a minimum of three Trustees, with Trustees due for re-appointment on a 3-year cycle, as below.

Robert Wright (2026)

Saul Penfold (2027)

Lucy Shires (2027)

Laura Eastwick (2027)

All Trustees give of their time freely and no Trustee remuneration was paid in the period.

The Trustees meet monthly to agree strategy and to review and agree grants for that month.

Risk management

The Trustees have considered the major risks to which the charity is exposed, chiefly the variability of income. The Trustees have reviewed those risks and have made allowance in the annual budget.

To mitigate future decline in income or other external impact of the Trust's viability, a reserve fund equivalent to 3 month's running costs (approx. £4,000) has been established and is included within general reserves.

Objectives and activities for the public benefit

Our primary objective is to create a Youth and Community Space in the town of North Walsham.

Achievements and performance

The refurbishment of 12 Market Place, North Walsham began in September 2022 and was completed in March 2024.

The building provides a one stop information, advice and guidance point for local people. The ground floor hosts a café community pantry and private office space. During 2024 café and pantry saw month on month growth in membership and visits. At year end 285 households were registered as members.

A ground floor accessible WC has been created and is available to the public whenever the building is in use.

A recording studio space has been created and is ready to be fitted out. This will be hired and will be made available to our young people at no cost.

The two upper floors are/ will be, rented out to services in short or longer term leases. The second floor is occupied by MIND. This space will allow many of the services, not currently available in this area, to be available in the town and meet the needs of the local population.

We created the Emergency Grant Fund in response to the Covid-19 pandemic to support local people in need with supermarket vouchers, electricity or heating top ups. During the period no applications for Emergency Grants were received.

Public benefit statement

The trustees have regard to the Charity Commission's public benefit guidance.

North Walsham Phoenix Group

Report of the Trustees For the year ended 01 January 2025 (continued)

Financial review

The Trust's work is funded by income from café and pantry sales supported by grants and donations. During 2024 the Trust received grants totalling £35,985

During 2024, grants were received:

- Household Support Fund £20,000
- Community Based Hardship Support Fund £8,925
- Surviving Winter Fund £2,000
- National Lottery, NCF Sustainability fund – £2,750
- Nourishing Norfolk - £2,000 (unrestricted grant)
- Building Improvement Grant £310 (final payment for previous building works)

The Trust received £15,890 from MIND for alterations to second floor carried out in 2023.

Plans for the future

During 2025 the Trustees will focus on meeting the following priorities from the Core Strategy Document for the charity, which shows identified areas for development of the charities work.

Pantry Membership Expansion

- Develop a marketing campaign, highlighting pantry benefits.
- Percentage increase in pantry membership to 10% of NR28.
- Create promotional materials such as posters, flyers, and social media posts.

Wellness Programs

- Host wellness challenges focusing on health goals such as weight loss, smoking cessation, or stress reduction.
- Offer smoking cessation programs and resources in partnership with local healthcare providers.
- Coordinate health screenings and check-ups in collaboration with healthcare providers and public health agencies.

Safer Neighbourhoods

- Collaborate with local police for the Safer Neighbourhood Action Panel (SNAP)
- Number of residents attending SNAP meetings
- Plan and coordinate the SNAP meetings
- Feedback on the effectiveness of SNAP relocation
- Provide resources and support for local police outreach efforts, including engagement initiatives

Social Impact Workshops and Campaigns

- Organise workshops on social issues, sustainability, and community advocacy to raise awareness and inspire action.
- Collaborate with local nonprofits and community organisations to launch awareness campaigns, fundraisers, and outreach initiatives.

Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales require the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

North Walsham Phoenix Group

Report of the Trustees For the year ended 01 January 2025(continued)

In preparing these financial statements the Trustees are required to;

- Select suitable accounting policies and then apply them constantly;
- Observe the methods and principles of the Charities SORP 2019 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Report) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on21st January 2026..... and signed on their behalf by;



Saul Penfold – Chair

North Walsham Phoenix Group

Report of the Independent Examiners to the Trustees of North Walsham Phoenix Group For the year ended 01 January 2025

I report to the charity trustees on my examination of the accounts of the charity for the year ended 01 January 2025 which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
I A Barlow FCCA
Sexty & Co
Chartered Certified Accountants and Registered Auditors
2a Church Street
North Walsham
NR28 9DA

Date: 21st January 2026

North Walsham Phoenix Group

RECEIPTS AND PAYMENTS ACCOUNTS For the year ended 01 January 2025

	Unrestricted £	Restricted £	2025 £	2024 £
Incoming resources				
Donations	2,133	-	2,133	10,076
Fundraising activities	6,408	-	6,408	-
Grants	-	33,986	33,986	111,921
Rental Income	30,000	-	30,000	-
Other Income	15,890	-	15,890	-
Total incoming resources	54,431	33,986	88,417	121,977
Resources expended				
Rent	28,000	-	28,000	
Rates and water	523	-	523	536
Electricity	2,262	-	2,262	1,007
Insurance	479	-	479	-
Fundraising activities	14,367	6,999	21,366	-
Premises expenses	606	-	606	291
Telephone	225	-	225	-
Van hire	-	-	-	21
Accountancy and independent examination	1,914	-	1,914	1,298
Professional fees	529	3,255	3,784	-
Depreciation	186	-	186	-
Total resources expended	49,091	10,254	59,345	3,153
Net incoming resources	5,340	23,732	29,072	118,844
Transfers between funds	900	(900)	-	-
Net incoming resources after transfers	6,240	22,832	29,072	118,844
Total funds brought forward	92,335	131,048	223,383	104,539
Total funds carried forward	98,575	153,880	252,455	223,383

North Walsham Phoenix Group

STATEMENT OF ASSETS AND LIABILITIES for the year ended 01 January 2025

		2025	2024
	Notes	£	£
Fixed assets			
Tangible assets	4	238,559	232,475
Current assets			
Cash at bank and in hand		50,821	233
Current liabilities			
Creditors amount falling due within one year	5	(8,925)	(9,325)
Non-current Liabilities			
Creditors amount falling due more than one year.	6	(28,000)	-
Net assets		252,455	223,383
Funds:			
Unrestricted funds			
General funds		98,575	92,335
Restricted funds	7	153,880	131,048
Total funds		252,455	223,383

The financial statements on pages 6 to 10 were approved by the Trustees on 21/01/25 and signed on their behalf by:


Saul Penfold – Chair

North Walsham Phoenix Group

Notes forming part of the financial statements for the year ended 01 January 2025

1. Accounting policies

Accounting Convention

The financial statements have been prepared under the historical cost convention and are in accordance with applicable UK accounting standards. The financial statements also comply with the Statement of Recommended Practice: "Accounting and Reporting by Charities" published in 2019 and the Charities Act 2011.

Income

Income is accounted for on a receipts basis.

No amounts are included in the financial statements for services donated by volunteers or for volunteer time.

Grants and donation, including grants and donations for the purchase of fixed assets, are recognised in full in the SOFA in the period in which they are received.

Expenditure

Expenditure is accounted for on a payments basis.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

Tangible fixed assets

Tangible fixed assets are stated at cost. Cost includes costs directly attributable to making the asset capable of operating as intended. The Trustees do not consider the valuation of the Fixed Assets to be lower than cost.

Taxation

The Charity is not liable for assessment to tax on its results.

2. Transactions with Trustees

The Trustees neither received nor waived any remuneration during the year. Trustees received fuel reimbursement for collection and transport of goods for the shop.

A £400 loan from Mr R Wright (trustee) was repaid during the year. The loans are on an interest free basis and the remaining balance will repaid when excess funds allow, and with the agreement of the other Trustees.

3. The charity entered into a 10 year lease commencing on 4 December 2020 for 12, Market Place, North Walsham. The annual rent is £12,000 exclusive of VAT. The Landlord initially waived any rent completely as the charity was improving and updating the premises and hence adding value. However, during the year it was agreed that rent should become due from 01 January 2023. It was also agreed that rent due should be treated as a long term loan at zero interest with no fixed repayment schedule.

North Walsham Phoenix Group

Notes forming part of the financial statements
for the year ended 01 January 2025

4. Tangible fixed assets

	Improvements to Leasehold Property £	Plant & Machinery £	Total £
Cost			
At 02 January 2024	227,156	5,319	232,475
Additions	5,526	744	6,270
At 01 January 2025	232,682	6,063	238,745
Depreciation			
At 02 January 2024	-	-	-
Charge	-	186	186
At 01 January 2025	-	186	186
NBV At 02 January 2024	227,156	5,319	232,475
NBV At 01 January 2025	232,682	5,877	238,559

5. Creditors

Included within creditors is £8,925 due to Lynbeth (Landlord), the loan is on an interest free basis to be repaid when excess funds allow and with the agreement of all Trustees.

6. Long term creditors

Included within long term creditors is £28,000 due to Lynbeth (Landlord), the loan relates to unpaid rent of the premises. The loan is on an interest free basis with no fixed repayment schedule in place.

North Walsham Phoenix Group

Notes forming part of the financial statements (continued) for the year ended 01 January 2025

7. Restricted funds

All restricted funds have been used for the purposes received as given below, and are included within Tangible Fixed Assets. The purpose of each restricted fund carried forward at the year-end is given below:

	Purpose	At 02 January 2024 £	Income £	Expenses £	Transfers £	At 01 January 2025 £
Leasehold Property Improvements						
North Walsham Community Shop	Recording Studio costs	20,100	-	-	-	20,100
North Norfolk District Council – BiG grant	Building refurbishment costs	91,448	310	-	-	91,758
North Norfolk District Council - Sustainability Grant	Building refurbishment costs	15,000	-	-	-	15,000
Norfolk Community Grants	Community Based Hardship Support Fund	-	8,926	(6,999)	-	1,927
		126,548	9,236	(6,999)		128,785
Plant & Machinery						
Savoy Educational	Coffee machine	4,500	-	-	-	4,500
Other restricted funds						
Norfolk Community Grant	Household Support Costs	-	20,000	-	(11,300)	8,700
National Lottery	NCF Sustainability Fund	-	2,750	(3,255)	12,000	11,495
Norfolk Community Foundation	Surviving Winter Fund	-	2,000	-	(1,600)	400
		4,500	24,750	(3,255)	(900)	25,095
Total		131,048	33,986	(10,254)	(900)	153,880