



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

Section A Reference and administration details

Charity name MELBOURNE & DISTRICT COMMUNITY CARE GROUP

MELBOURNE COMMUNITY CARE

Other names charity is known by

5160

1191520

Registered charity number (if any)

Unit D Williams Yard

Derby Road

Melbourne, Derby

Postcode

DE73 8JR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Brian Dollamore	Chairman		
Jane Carroll	Secretary		
Alan Corbett	Treasurer		
Dr James Long	Trustee		
Philip Dobby	Trustee		
Nick Freeman	Trustee		
Roddy Lott	Trustee		

Alison Thornhill	Trustee		

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Constitution
Trust
Elected at AGM

Type of governing document (eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

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You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;

- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

To provide for the local community:

- a) an information signposting service
- b) a befriending service for the lonely, elderly and housebound
- c) a volunteer car service
- d) short-term wheelchair loan
- e) a minibus transfer service

We offer a wide range of information on many support services and how they can be contacted.

We operate a minibus service for a variety of uses.

We operate a befriending service to the elderly, lonely and housebound to provide help with shopping and collection of doctor's prescriptions.

We co-ordinate a voluntary car driver service and escort to assist with local health care and hospital appointments.

We provide short-term wheelchair loan.

Summary of the objects of the charity set out in its governing document Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D
Achievements and performance

Continued provision of services.

Summary of the main achievements of the charity during the year

Section E

Financial review

No reserves
None

Brief statement of the charity’s policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

See CC16a

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	
Alan John Corbett	
Treasurer	

Signature(s)

Full name(s)

Position (eg Secretary, Chair,
etc)

2511/2024

Date



Charity Name MELBOURNE AND DISTRICT COMMUNITY CARE	No (if any) 1191520
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank Interest	-	-	-	-	-
General Income	9,643	-	-	9,643	17,142
Investment Income	1,637	-	-	1,637	1,085
Minibus Income	3,800	-	-	3,800	955
Misc. Income	-	-	-	-	-
Volunteer Cars Income	2,689	-	-	2,689	2,002
Wheelchair Income	-	-	-	-	-
Grants Received	13,840	-	-	13,840	2,882
Sub total (Gross income for AR)	31,610	-	-	31,610	24,065
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,610	-	-	31,610	24,065
A3 Payments					
Minibus	4,005	-	-	4,005	3,394
Misc.	118	-	-	118	49
Office related	18,498	-	-	18,498	13,712
Rent and Insurance	7,646	-	-	7,646	7,543
Volunteer Driver Expenses	2,511	-	-	2,511	2,013
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	32,779	-	-	32,779	26,710
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,779	-	-	32,779	26,710
Net of receipts/(payments)	- 1,169	-	-	- 1,169	- 2,645
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 1,169	-	-	- 1,169	- 2,645

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CO-OP Current Account	5,262	-	-
	NatWest Current Account	1,096	-	-
	Cash	521	-	-
	Total cash funds	6,879	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	M&G Investments	Unrestricted Fund	-	45,205
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Minibus	Unrestricted	28,575	23,146
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Uncleared Cheques	Unrestricted / General	-	
	Uncleared Credits	Unrestricted / General	-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Melbourne Community Care

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1191520

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st March 2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10/11/24

Name:

Nigel Coupe

Relevant professional
qualification(s) or body
(if any):

Address:

11 Blackthorn Close

Melbourne

Derby

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

It was not possible to verify the cash in hand opening or closing balances. No checks were made on the cash in hand account, other than the transfers to the NatWest and COOP current account.

The Broadband and Telephone costs are high for an office that is used on a limited basis and alternatives should be considered to reduce the monthly costs from ~£65 to less than £30 per month.

The charity took possession of a nearly new minibus in 2020. For the purpose of the accounts, the minibus has been reduced by 10% in value from the previous year. It may be prudent to obtain a valuation next year, to see if the 10% reduction reflects the actual value of the minibus (should it be sold).

Uncleared Items (1st April 2022 to 31st March 2023)

Waterplus	Direct Debit	£(44.49)
SD CVS	BACS	£(452.67)
A Corbett	BACS	£(50.00)
Volunteer Cars Income	230330	£171.50
Donations	230330	£1,086.00

There were **no** uncleared items recorded in the accounts for the period 1st April 2023 to 31st March 2024.

