

CHEYLESMORE FOOD HUB

England & Wales · Charity number 1191488

Details

Status Registered

Legal form CIO

Registered 2020-09-28

Register [View on the Charity Commission register](#)

Contact

Address Cheylesmore Food Hub
Cheylesmore Community Centre
Poitiers Road
Coventry
CV3 5JX

Phone 07305154869

Email cheylesmorefoodhub@gmail.com

Activities

Objects: THE PREVENTION OR RELIEF OF POVERTY IN COVENTRY BY PROVIDING: ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTY.THE RELIEF OF FINANCIAL HARDSHIP AMONG PEOPLE LIVING OR WORKING IN COVENTRY BY PROVIDING SUCH PERSONS WITH GOODS OR SERVICES WHICH THEY COULD NOT OTHERWISE AFFORD THROUGH LACK OF MEANS.

Activities: The provision of assistance to individuals who are in need and/or unable to shop for supplies, primarily by way of grocery bags, household supplies or toiletries

Classification

- **How:** Provides Services
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Coventry City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£88,777	£78,200	-	-
2024-03-31	£63,108	£92,886	-	-
2023-03-31	£81,122	£46,270	-	-
2022-03-31	£26,945	£16,571	-	-
2021-03-31	£8,407	£10,374	-	-

Trustees

Name	Role	Appointed
Caroline Sinclair	Chair	2020-09-14
Andrew Rodgers		2023-02-15
Darryl Sebastian Giffits-Walker		2026-03-08
Joseph Murray Jamieson		2020-09-14

CHEYLESMORE FOOD HUB

England & Wales - Charity number 1191488

Accounts



Trustees' Annual Report

For the Year Ended 31st March 2025

Reference and Administrative Information

Charity name: Cheylesmore Food Hub

Charity registration number: 1191488

Registered address: Cheylesmore Community Centre, Cheylesmore, CV3 5JX

Trustees:

Caroline Sinclair

Judi Garland

Joseph Jamieson

Andrew Rodgers

Bankers:

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Cheylesmore Food Hub is a charitable organisation governed by its Constitution, adopted on 14/09/2020. The charity is overseen by the Board of Trustees, who are responsible for setting strategy, ensuring compliance with charity law, and overseeing the effective delivery of the charity's objectives.

Trustees are appointed in accordance with the governing document. New trustees receive an induction covering the charity's aims, operations, finances, and safeguarding responsibilities.

The day-to-day running of the Cheylesmore Food Hub is carried out by a small staff team, supported by a strong volunteer base.

Objectives and Activities

Our Charitable Objects

The charity's objects are to relieve poverty and financial hardship by providing food and essential household items to individuals and families in need within the south of Coventry – specifically Cheylesmore, Earlsdon, Stonehouse Estate and Whitley, although as part of the Coventry Food Network it supports Coventry City Council in the delivery of emergency food support.

Public Benefit

The Trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit and believe that the charity's activities continue to provide clear public benefit.

Review of Activities and Achievements

Growing Demand

During the year, the charity experienced a slight decrease for social supermarket services. However, rising living costs, increased housing pressures, and benefit delays have continued to affect many households in our community.

- The number of food parcels distributed decreased by 4.25% compared with the previous year.
- A growing proportion of users were families with children and individuals in employment who were nevertheless struggling to meet basic living costs.

Despite this increase, the charity remained committed to ensuring that no one referred to us went without support.

Service Delivery

The food bank operated two distribution sessions per week from Cheylesmore Community Centre. Members and service users have the option of collecting a food bag or having it delivered, which is unique among other similar charities in Coventry and only possible due to a strong team of volunteers. In addition to the social supermarket membership scheme which is the core purpose, the charity also supported emergency food distribution for Coventry City Council and the charity worked in partnership with local agencies to signpost clients to advice services, including debt, housing, and benefits support.

Volunteers

The Trustees wish to record their sincere thanks to our volunteers, whose dedication and compassion continue to underpin the charity's work. Without their commitment, the charity would not be able to meet the steady level of need within the community.

Financial Review

Financial Position

The charity's financial position at the year end is **stable**. While expenditure increased in line with increases in the cost of food as well as steady demand, this was balanced by consistent income from donations, grants, and the significant savings offered by supermarkets donating their surplus food.

Seasonal appeals for donations from the local community have continued to generate a good response, while the surplus offered by local supermarkets including Asda, Tesco, Sainsbury's and Aldi have allowed the charity to enhance the amount of fresh produce available in food bags.

The charity is eternally grateful to Aubrey Allen, a local butcher which, since the charity's creation in 2020, has consistently donated high quality surplus meat and cheese products, thereby saving the charity budget in providing essential protein items to members and recipients of emergency food bags.

Reserves Policy

The Trustees have reviewed the charity's reserves policy and believe that holding reserves equivalent to approximately 3-5 months of operating costs is appropriate. This provides financial resilience while ensuring that funds are used to meet current need.

Going Concern

The Trustees believe that the charity remains a going concern and is well-placed to continue its activities in the coming year.

Risk Management

The Trustees regularly review the major risks faced by the charity. Key risks include sustained increases in demand, rising food, staffing and room hire costs, and volunteer capacity. Mitigating actions include maintaining strong relationships with donors and supermarket partners, seeking out further sources of surplus food, prudent financial management, and ongoing volunteer recruitment.

Plans for the Future

Looking ahead, the Trustees anticipate that demand for food bank services will remain high. The charity's priorities for the coming year include:

- Continuing to meet increased demand while maintaining service quality
- Strengthening partnerships with local supermarkets and community groups such as religious organisations, sports clubs, schools and membership organisations that can drive food donations at regular times during the year.
- Diversifying income sources to protect long-term sustainability
- Ensuring the tasks are covered by continuing to recruit and invest in volunteers

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and UK Accounting Standards. They are responsible for keeping proper accounting records and safeguarding the charity's assets.

Approval

This report was approved by the Trustees and signed on their behalf.

Signed: Caroline J

Name: CAROLINE SIMCLARK

Position: Chair of Trustees

Date: 10/21/26

Signed: A. Rodgers

Name: ANDY RODGERS

Position: Trustee

Date: 10/1/26

**CHEYLESMORE FOOD HUB
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

Panthera Limited
Chartered Management Accountants
The Manor
Main Street
Grove
Oxfordshire
OX12 7JJ

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CHEYLESMORE FOOD HUB
Reference and Administrative Details
For The Year Ended 31 March 2025

Trustees	Miss Caroline Sinclair Mr Joseph Jamieson Mr Andrew Rodgers Miss Judi Garland
Charity Number	1191488
Principal Address	Cheylesmore Food Hub Cheylesmore Community Centre Poitiers Road Coventry CV3 5JX
Independent Examiner	Panthera Limited Chartered Management Accountants Panthera Limited Chartered Management Accountants The Manor Main Street Grove Oxfordshire OX12 7JJ
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

CHEYLESMORE FOOD HUB

Trustees' Report For The Year Ended 31 March 2025

The trustees present their report and the financial statements for the year ended 31 March 2025.

Objectives and Activities

Aims and Objectives

The charity's objects are to relieve poverty and financial hardship by providing food and essential household items to individuals and families in need within the south of Coventry - specifically Cheylesmore, Earlsdon, Stonehouse Estate and Whitley, although as part of the Coventry Food Network it supports Coventry City Council in the delivery of emergency food support.

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Achievements and Performance

Main Achievements

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CHEYLESMORE FOOD HUB Trustees' Report (continued) For The Year Ended 31 March 2025

Reserves Policy

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Going Concern

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Additional Note

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The day-to-day running of the Cheylesmore Food Hub is carried out by a small staff team, supported by a strong volunteer base.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CHEYLESMORE FOOD HUB
Trustees' Report (continued)
For The Year Ended 31 March 2025**

The trustees' report was approved by the board of trustees and signed on its behalf by:

Miss Caroline Sinclair

Trustee

Date

Mr Andrew Rodgers

Trustee

CHEYLESMORE FOOD HUB
Independent Examiner's Report to the Trustees of CHEYLESMORE FOOD HUB
For The Year Ended 31 March 2025

I report to the trustees on my examination of the accounts of CHEYLESMORE FOOD HUB (the Trust) for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Panthera Limited Chartered Management Accountants

Date
The Manor
Main Street
Grove
Oxfordshire
OX12 7JJ

CHEYLESMORE FOOD HUB
Statement of Financial Activities
For The Year Ended 31 March 2025

	Notes	2025 Unrestricted funds £	2024 Unrestricted funds £
INCOME AND ENDOWMENTS FROM:			
Donations and legacies	3	25,111	17,870
Investments	4	49	83
Other	5	63,617	45,155
		<u>88,777</u>	<u>63,108</u>
EXPENDITURE ON:			
Raising funds	7	-	3
Charitable activities:	7		
Activities		(78,200)	(92,889)
		<u>(78,200)</u>	<u>(92,886)</u>
NET INCOME/(EXPENDITURE)		10,577	(29,778)
		<u>10,577</u>	<u>(29,778)</u>
NET MOVEMENT IN FUNDS		10,577	(29,778)
RECONCILIATION OF FUNDS:			
Total funds brought forward		26,042	55,820
TOTAL FUNDS CARRIED FORWARD	15	<u>36,619</u>	<u>26,042</u>

The notes on pages 8 to 11 form part of these financial statements.

CHEYLESMORE FOOD HUB
Statement of Financial Position
As At 31 March 2025

	Notes	2025 Unrestricted funds £	2024 Total funds £
FIXED ASSETS			
CURRENT ASSETS			
Debtors	12	1,118	4,368
Cash at bank and in hand		38,416	23,865
		39,534	28,233
Creditors: Amounts Falling Due Within One Year	13	(2,915)	(2,191)
		36,619	26,042
NET CURRENT ASSETS (LIABILITIES)			
		36,619	26,042
TOTAL ASSETS LESS CURRENT LIABILITIES			
		36,619	26,042
NET ASSETS		36,619	26,042
FUNDS OF THE CHARITY			
Unrestricted Funds		36,619	26,042
TOTAL FUNDS	15	36,619	26,042

On behalf of the board

Miss Caroline Sinclair

Trustee

Date

The notes on pages 8 to 11 form part of these financial statements.

CHEYLESMORE FOOD HUB
Notes to the Financial Statements
For The Year Ended 31 March 2025

1. General Information

CHEYLESMORE FOOD HUB is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1191488. The principal address is Cheylesmore Food Hub, Cheylesmore Community Centre, Poitiers Road, Coventry, CV3 5JX.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

2.3. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Donations and gifts	25,111	17,870

4. Investment Income

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Bank interest receivable	49	83

5. Other Income

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Other income type A	63,617	45,155

6. Net Income/(Expenditure)

The net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets - owned	-	170

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

7. Analysis of Expenditure

	Activities undertaken directly	Support costs (see note 8)	2025
	£	£	Total £
Activities	36,677	41,523	78,200
	£	£	2024 Total £
Raising funds	-	(3)	(3)
Activities	55,222	37,667	92,889
	55,222	37,664	92,886

8. Support Costs

		2025 Activities £	
Employee costs		28,635	
Premises expenses		9,161	
General administration		3,667	
Interest payable		60	
		41,523	
	Raising funds £	Activities £	2024 Total £
Employee costs	-	26,053	26,053
Premises expenses	-	8,511	8,511
General administration	(3)	2,873	2,870
Depreciation	-	170	170
Interest payable	-	60	60
	(3)	37,667	37,664

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

9. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	27,676	25,203
Other pension costs	462	480
	28,138	25,683
	28,138	25,683

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

10. Average Number of Employees

Average number of employees during the year was: 2 (2024: 2)

11. Tangible Assets

	Fixtures & Fittings
	£
Cost	
As at 1 April 2024	340
As at 31 March 2025	340
	340
Depreciation	
As at 1 April 2024	340
As at 31 March 2025	340
	340
Net Book Value	
As at 31 March 2025	-
As at 1 April 2024	-
	-

12. Debtors

	2025	2024
	£	£
Due within one year		
Other debtors	1,118	4,368
	1,118	4,368
	1,118	4,368

13. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Bank loans and overdrafts	220	-
Other creditors	-	112
Taxation and social security	705	679
Accruals and deferred income	1,990	1,400
	2,915	2,191
	2,915	2,191

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

14. Pension Commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £462 (2024: £480).

At the statement of financial position date contributions of £NIL were due to the fund and are included in creditors.

15. Movement in Funds

	As at 1 April 2024	Income	Expenditure	As at 31 March 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	26,042	88,777	(78,200)	36,619
Total funds	26,042	88,777	(78,200)	36,619
	As at 1 April 2023	Income	Expenditure	As at 31 March 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	55,820	63,108	(92,886)	26,042
Total funds	55,820	63,108	(92,886)	26,042

16. Transactions with Trustees

During the year the expenses reimbursed to the trustees or paid directly to third parties were as follows:

2025	2024
£	£

17. Related Party Disclosures

CHEYLESMORE FOOD HUB
Detailed Statement of Financial Activities
For The Year Ended 31 March 2025

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Donations and gifts	25,111	17,870
	<u>25,111</u>	<u>17,870</u>
Investments		
Bank interest receivable	49	83
	<u>49</u>	<u>83</u>
Other		
Other income type A	63,617	45,155
	<u>63,617</u>	<u>45,155</u>
	<u>88,777</u>	<u>63,108</u>
EXPENDITURE ON:		
Raising funds		
Sundry expenses	-	3
	<u>-</u>	<u>3</u>
Charitable Activities:		
Activities		
Purchases	(36,046)	(44,326)
Other direct costs	(631)	(10,896)
Wages and salaries	(27,676)	(25,203)
Employers pensions - defined contributions scheme	(462)	(480)
Travel and subsistence expenses	(497)	(370)
Rent	(9,161)	(8,511)
Insurance	(563)	(525)
Printing, postage and stationery	(118)	(143)
Telecommunications and data costs	(216)	(158)
Accountancy fees	(2,595)	(1,400)
Subscriptions	(175)	(175)
Sundry expenses	-	(472)
Depreciation	-	(170)
Bank charges	(60)	(60)
	<u>(78,200)</u>	<u>(92,889)</u>
	<u>(78,200)</u>	<u>(92,886)</u>
NET INCOME/(EXPENDITURE)	<u>10,577</u>	<u>(29,778)</u>

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CHEYLESMORE FOOD HUB

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Aims and Objectives

The charity's objects are to relieve poverty and financial hardship by providing food and essential household items to individuals and families in need within the south of Coventry - specifically Cheylesmore, Earlsdon, Stonehouse Estate and Whitley, although as part of the Coventry Food Network it supports Coventry City Council in the delivery of emergency food support.

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Main Achievements

Growing Demand

During the year, the charity experienced a slight decrease for social supermarket services. However, rising living costs, increased housing pressures, and benefit delays have continued to affect many households in our community.

- The number of food parcels distributed decreased by 4.25% compared with the previous year.
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CHEYLESMORE FOOD HUB Trustees' Report (continued) For The Year Ended 31 March 2025

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The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at anytime the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**CHEYLESMORE FOOD HUB
Trustees' Report (continued)
For The Year Ended 31 March 2025**

The trustees' report was approved by the board of trustees and signed on its behalf by:

Miss Caroline Sinclair

Trustee

Date

Mr Andrew Rodgers

Trustee

CHEYLESMORE FOOD HUB
Independent Examiner's Report to the Trustees of CHEYLESMORE FOOD HUB
For The Year Ended 31 March 2025

I report to the trustees on my examination of the accounts of CHEYLESMORE FOOD HUB (the Trust) for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Panthera Limited Chartered Management Accountants

Date
The Manor
Main Street
Grove
Oxfordshire
OX12 7JJ

CHEYLESMORE FOOD HUB
Statement of Financial Activities
For The Year Ended 31 March 2025

	Notes	2025 Unrestricted funds £	2024 Unrestricted funds £
INCOME AND ENDOWMENTS FROM:			
Donations and legacies	3	25,111	17,870
Investments	4	49	83
Other	5	63,617	45,155
		<u>88,777</u>	<u>63,108</u>
EXPENDITURE ON:			
Raising funds	7	-	3
Charitable activities:	7		
Activities		(78,200)	(92,889)
		<u>(78,200)</u>	<u>(92,886)</u>
NET INCOME/(EXPENDITURE)		10,577	(29,778)
		<u>10,577</u>	<u>(29,778)</u>
NET MOVEMENT IN FUNDS		10,577	(29,778)
RECONCILIATION OF FUNDS:			
Total funds brought forward		26,042	55,820
TOTAL FUNDS CARRIED FORWARD	15	<u>36,619</u>	<u>26,042</u>

The notes on pages 8 to 11 form part of these financial statements.

CHEYLESMORE FOOD HUB
Statement of Financial Position
As At 31 March 2025

	Notes	2025 Unrestricted funds £	2024 Total funds £
FIXED ASSETS			
CURRENT ASSETS			
Debtors	12	1,118	4,368
Cash at bank and in hand		38,416	23,865
		39,534	28,233
Creditors: Amounts Falling Due Within One Year	13	(2,915)	(2,191)
		36,619	26,042
NET CURRENT ASSETS (LIABILITIES)			
		36,619	26,042
TOTAL ASSETS LESS CURRENT LIABILITIES			
		36,619	26,042
NET ASSETS			
		36,619	26,042
FUNDS OF THE CHARITY			
Unrestricted Funds		36,619	26,042
TOTAL FUNDS	15	36,619	26,042

On behalf of the board

Miss Caroline Sinclair

Trustee

Date

The notes on pages 8 to 11 form part of these financial statements.

CHEYLESMORE FOOD HUB
Notes to the Financial Statements
For The Year Ended 31 March 2025

1. General Information

CHEYLESMORE FOOD HUB is a charitable incorporated organisation registered with the Charity Commission, registered charity number 1191488. The principal address is Cheylesmore Food Hub, Cheylesmore Community Centre, Poitiers Road, Coventry, CV3 5JX.

2. Accounting Policies

2.1. Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities Act 2011.

The charity is a Public Benefit Entity as defined by FRS 102.

2.2. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

2.3. Cash and Cash Equivalents

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

3. Income from Donations and Legacies

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Donations and gifts	25,111	17,870
	25,111	17,870

4. Investment Income

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Bank interest receivable	49	83
	49	83

5. Other Income

	2025	2024
	Unrestricted funds	Unrestricted funds
	£	£
Other income type A	63,617	45,155
	63,617	45,155

6. Net Income/(Expenditure)

The net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation of tangible fixed assets - owned	-	170
	-	170

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

7. Analysis of Expenditure

	Activities undertaken directly	Support costs <small>(see note 8)</small>	2025
	£	£	Total
			£
Activities	36,677	41,523	78,200
<hr/>			
			2024
	Activities undertaken directly	Support costs <small>(see note 8)</small>	Total
	£	£	£
Raising funds	-	(3)	(3)
Activities	55,222	37,667	92,889
	55,222	37,664	92,886
<hr/>			

8. Support Costs

			2025
			Activities
			£
Employee costs			28,635
Premises expenses			9,161
General administration			3,667
Interest payable			60
			<hr/>
			41,523
<hr/>			
			2024
	Raising funds	Activities	Total
	£	£	£
Employee costs	-	26,053	26,053
Premises expenses	-	8,511	8,511
General administration	(3)	2,873	2,870
Depreciation	-	170	170
Interest payable	-	60	60
	<hr/>	<hr/>	<hr/>
	(3)	37,667	37,664
<hr/>			

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

9. Staff Costs

Staff costs were as follows:

	2025	2024
	£	£
Wages and salaries	27,676	25,203
Other pension costs	462	480
	28,138	25,683
	28,138	25,683

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

10. Average Number of Employees

Average number of employees during the year was: 2 (2024: 2)

11. Tangible Assets

	Fixtures & Fittings
	£
Cost	
As at 1 April 2024	340
As at 31 March 2025	340
	340
Depreciation	
As at 1 April 2024	340
As at 31 March 2025	340
	340
Net Book Value	
As at 31 March 2025	-
As at 1 April 2024	-
	-

12. Debtors

	2025	2024
	£	£
Due within one year		
Other debtors	1,118	4,368
	1,118	4,368
	1,118	4,368

13. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
Bank loans and overdrafts	220	-
Other creditors	-	112
Taxation and social security	705	679
Accruals and deferred income	1,990	1,400
	2,915	2,191
	2,915	2,191

CHEYLESMORE FOOD HUB
Notes to the Financial Statements (continued)
For The Year Ended 31 March 2025

14. Pension Commitments

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

During the year the charge to the statement of financial activities in respect of defined contribution schemes was £462 (2024: £480).

At the statement of financial position date contributions of £NIL were due to the fund and are included in creditors.

15. Movement in Funds

	As at 1 April 2024	Income	Expenditure	As at 31 March 2025
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	26,042	88,777	(78,200)	36,619
Total funds	26,042	88,777	(78,200)	36,619
	As at 1 April 2023	Income	Expenditure	As at 31 March 2024
	£	£	£	£
Unrestricted funds				
General:				
General unrestricted fund	55,820	63,108	(92,886)	26,042
Total funds	55,820	63,108	(92,886)	26,042

16. Transactions with Trustees

During the year the expenses reimbursed to the trustees or paid directly to third parties were as follows:

	2025	2024
	£	£

17. Related Party Disclosures

CHEYLESMORE FOOD HUB
Detailed Statement of Financial Activities
For The Year Ended 31 March 2025

	2025	2024
	Total funds	Total funds
	£	£
INCOME AND ENDOWMENTS FROM:		
Donations and legacies		
Donations and gifts	25,111	17,870
	<u>25,111</u>	<u>17,870</u>
Investments		
Bank interest receivable	49	83
	<u>49</u>	<u>83</u>
Other		
Other income type A	63,617	45,155
	<u>63,617</u>	<u>45,155</u>
	<u>88,777</u>	<u>63,108</u>
EXPENDITURE ON:		
Raising funds		
Sundry expenses	-	3
	<u>-</u>	<u>3</u>
Charitable Activities:		
Activities		
Purchases	(36,046)	(44,326)
Other direct costs	(631)	(10,896)
Wages and salaries	(27,676)	(25,203)
Employers pensions - defined contributions scheme	(462)	(480)
Travel and subsistence expenses	(497)	(370)
Rent	(9,161)	(8,511)
Insurance	(563)	(525)
Printing, postage and stationery	(118)	(143)
Telecommunications and data costs	(216)	(158)
Accountancy fees	(2,595)	(1,400)
Subscriptions	(175)	(175)
Sundry expenses	-	(472)
Depreciation	-	(170)
Bank charges	(60)	(60)
	<u>(78,200)</u>	<u>(92,889)</u>
	<u>(78,200)</u>	<u>(92,886)</u>
NET INCOME/(EXPENDITURE)	<u>10,577</u>	<u>(29,778)</u>

CHEYLESMORE FOOD HUB

England & Wales - Charity number 1191488

Accounts



Trustees' Annual Report for the period

From **01 April 2023** To **31 March 2024**

Charity name: **Cheylesmore Food Hub**

Charity registration number: **1191488**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Coventry by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty. The relief of financial hardship among people living or working in Coventry by providing such persons with goods or services which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are as follows: Providing affordable food and household supplies in the form of a weekly food bag.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time, energy and expertise we would not have been

		able to achieve so much
Other		All trustees give their time voluntarily and received no remuneration or other benefits

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheylesmore Food Hub
Other name the charity uses	
Registered charity number	1191488
Charity's principal address	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main financial risk to the charity is loss of funding from the Council and reduced donations. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk facing the charity is the decline in public donations alongside an increase in demand. We consider ourselves proactive in seeking public donations of food at regular points throughout the year as well as applying for small grants to keep us financially sustainable.
Other		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Sinclair			
2	Joseph Jamieson			
3	Judi Garland			
4	Andrew Rodgers			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	na

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

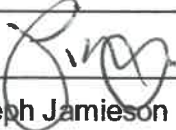
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Sinclair	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	09/03/2025	

Signature(s)		
Full name(s)	Joseph Jamieson	
Position (eg Secretary, Chair, etc)	Trustee	
Date	15/03/2025	

Cheylesmore Food Hub



Cheylesmore Food Hub

**Annual Report and Statements
for
The Year Ended 31st March 2024**

Charity Registration No: 1191488

Cheylesmore Food Hub

Contents

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4 – 10	Report of the Trustees
11	Statement of Financial Activities
12	Balance Sheet
13 – 15	Notes to the Financial Statements
16	Independent Examiners Report to Trustees

Cheylesmore Food Hub

Legal and Administrative Information

Date of Charity Registration – 28th September 2020

Start of Financial Period 1st April 2023

End of Financial Period 31st March 2024

Cheylesmore Food Hub is a Charitable Incorporated Organisation registered with the Charities Commission with registration number 1191488.

Trustees:

Caroline Sinclair
Joseph Jamieson
Judi Garland
Andrew Rodgers

Registered Office:

Cheylesmore Food Hub
Cheylesmore Community Centre
Poitiers Road
Coventry
CV3 5JX

Banking Services:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ



Trustees' Annual Report for the period

From 01 April 2023 **To** 31 March 2024

Charity name: Cheylesmore Food Hub

Charity registration number: 1191488

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Coventry by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty. The relief of financial hardship among people living or working in Coventry by providing such persons with goods or services which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are as follows: Providing affordable food and household supplies in the form of a weekly food bag.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time, energy and expertise we would not have been

		able to achieve so much
Other		All trustees give their time voluntarily and received no remuneration or other benefits

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed / Royal Charter)	Para 1.25	
How is the charity constituted? (e.g. trust company / Association / CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheylesmore Food Hub
Other name the charity uses	
Registered charity number	1191488
Charity's principal address	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main financial risk to the charity is loss of funding from the Council and reduced donations. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk facing the charity is the decline in public donations alongside an increase in demand. We consider ourselves proactive in seeking public donations of food at regular points throughout the year as well as applying for small grants to keep us financially sustainable.
Other		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	na

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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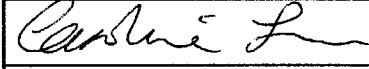
Other optional information

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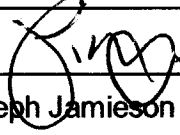
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Sinclair	
Position (eg Secretary, Chair, etc)	Chair of Trustees	

Date	09/03/2025
-------------	------------

Signature(s)		
Full name(s)	Joseph Jamieson	
Position (eg Secretary, Chair, etc)	Trustee	

Date	15/03/2025
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Cheylesmore Food Hub

Statement of Financial Activities For the Year Ended 31st March 2024

Income and Expenditure Account

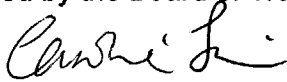
	2023/24	2022/23
Incoming Resources		
Incoming Resources from Generated Funds (Unrestricted)		
Donations	1,225	6,727
Grants	45,155	59,514
Interest	83	60
Member Fees	16,645	14,821
Total Incoming Resources	63,108	81,122
Resources Expended		
Costs of Generating Funds		
Charitable Activities		
Food for Parcels	55,221	26,525
Wages and Pension	25,682	12,503
Rent	8,511	4,300
General Expenses	1,142	758
Insurance	525	524
Subscriptions	175	674
Accountancy	1,400	754
Bank Fees	60	62
Depreciation	170	170
Total Resources Expended	92,886	46,270
Net Incoming / (outgoing) Resources	(29,778)	34,852
Total Funds B/F	55,820	20,968
Total Funds C/F	26,042	55,820

Cheylesmore Food Hub

Balance Sheet As at 31st March 2024

	31st March 2024	31st March 2023
Fixed Assets		
Tangible Assets	-	170
Current Assets		
Cash at Bank and In Hand	23,865	55,650
Debtors, Accrued income and Prepayments	4,368	-
Total Current Assets	28,233	55,650
Current Liabilities		
Creditors and Accruals (falling due in one year)	2,191	-
Total Assets less Current Liabilities	26,042	55,820
Funds of Charity		
Unrestricted Funds	26,042	55,820
Toal Charity Funds	26,042	55,820

The Financial Statements were approved by the Board of Trustees on: 15/03/2025

Signed on behalf of the Trustees by: 
CAROLINE SINCLAIR

Cheylesmore Food Hub

Notes to the Financial Statements For the Year ending 31st March 2024

1. Accounting Policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011.

Incoming Resources

Recognition of Incoming Resources

These are included in the statement of Financial Activities (SOFA) when;

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources;
- The monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure, the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when there is unconditional entitlement to the resource.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees annual report.

Cheylesmore Food Hub

Expenditure and Liabilities

Liabilities recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to pay out resources.

Fixed assets

These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic lives as follows;

Asset Class	Depreciation Rate
Computer Equipment	50% Straight Line

Reserves

The trust aims to hold reserves to cover 3-5 months of running costs, in the case of no new funds.

2. Tangible Fixed assets

	Computer Equipment	Total
Cost		
At 1 April 2023	340	340
Additions	-	-
At 31 March 2024	340	340
Depreciation		
At 1 April 2023	170	170
Charge for year	170	170
At 31 March 2024	340	340
Net book value		
At 31 March 2023	170	170
At 31 March 2024	-	-

Cheylesmore Food Hub

3. Cash at bank and in hand

	2023/24	2022/23
Current Accounts	23,798	55,208
Cash Value of Reloadable Cards	67	442
	<u>23,865</u>	<u>55,650</u>

4. Debtors and Prepayments

	2023/24	2022/23
Prepayments	<u>4,368</u>	<u>-</u>
	<u>4,368</u>	<u>-</u>

5. Creditors and Accruals: Amounts falling due within one year

	2023/24	2022/23
Net Wages	22	-
Social security taxes	679	-
Pension liabilities	90	-
Accruals	<u>1,400</u>	<u>-</u>
	<u>2,191</u>	<u>-</u>

6. Related Party Transactions

There have been no related party transactions in the year ended 31st March 2024.

7. Number of staff employed

Number of employees during the year was as follows: 2 (2022/23 Employees: 1)

8. Corporation Tax

The charity is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

Cheylesmore Food Hub

Independent Examiner's Report on the Accounts for the Year Ended 31st March 2024

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(9)(b) of the Charities Act),
- Accounts comply with the requirements of the 2011 Act
- The charity keeps accounting records under section 130 of the Act
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission, an examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

- which gives me reasonable cause to believe that in, any material respect, the requirements:
- To keeping accounting records in accordance with section 130 of the Charities Act;
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lauren Davies
JOI Accountancy

Date: 12/03/2025

Cheylesmore Food Hub



Cheylesmore Food Hub

**Annual Report and Statements
for
The Year Ended 31st March 2024**

Charity Registration No: 1191488

Cheylesmore Food Hub

Contents

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11	Statement of Financial Activities
12	Balance Sheet
13 – 15	Notes to the Financial Statements
16	Independent Examiners Report to Trustees

Cheylesmore Food Hub

Legal and Administrative Information

Date of Charity Registration – 28th September 2020

Start of Financial Period 1st April 2023

End of Financial Period 31st March 2024

Cheylesmore Food Hub is a Charitable Incorporated Organisation registered with the Charities Commission with registration number 1191488.

Trustees:

Caroline Sinclair
Joseph Jamieson
Judi Garland
Andrew Rodgers

Registered Office:

Cheylesmore Food Hub
Cheylesmore Community Centre
Poitiers Road
Coventry
CV3 5JX

Banking Services:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

		able to achieve so much
Other		All trustees give their time voluntarily and received no remuneration or other benefits

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (Trust deed / Royal Charter)	Para 1.25	
How is the charity constituted? (e.g. trust / company / Association / CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheylesmore Food Hub
Other name the charity uses	
Registered charity number	1191488
Charity's principal address	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main financial risk to the charity is loss of funding from the Council and reduced donations. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk facing the charity is the decline in public donations alongside an increase in demand. We consider ourselves proactive in seeking public donations of food at regular points throughout the year as well as applying for small grants to keep us financially sustainable.
Other		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	na

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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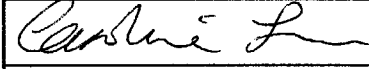
Other optional information

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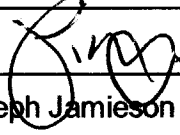
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Sinclair	
Position (eg Secretary, Chair, etc)	Chair of Trustees	

Date	09/03/2025
-------------	------------

Signature(s)		
Full name(s)	Joseph Jamieson	
Position (eg Secretary, Chair, etc)	Trustee	

Date	15/03/2025
-------------	------------

Cheylesmore Food Hub

Statement of Financial Activities For the Year Ended 31st March 2024

Income and Expenditure Account

	2023/24	2022/23
Incoming Resources		
Incoming Resources from Generated Funds (Unrestricted)		
Donations	1,225	6,727
Grants	45,155	59,514
Interest	83	60
Member Fees	16,645	14,821
Total Incoming Resources	63,108	81,122
Resources Expended		
Costs of Generating Funds		
Charitable Activities		
Food for Parcels	55,221	26,525
Wages and Pension	25,682	12,503
Rent	8,511	4,300
General Expenses	1,142	758
Insurance	525	524
Subscriptions	175	674
Accountancy	1,400	754
Bank Fees	60	62
Depreciation	170	170
Total Resources Expended	92,886	46,270
Net Incoming / (outgoing) Resources	(29,778)	34,852
Total Funds B/F	55,820	20,968
Total Funds C/F	26,042	55,820

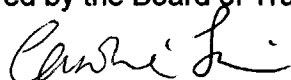
Cheylesmore Food Hub

Balance Sheet As at 31st March 2024

	31st March 2024	31st March 2023
Fixed Assets		
Tangible Assets	-	170
Current Assets		
Cash at Bank and In Hand	23,865	55,650
Debtors, Accrued income and Prepayments	4,368	-
Total Current Assets	28,233	55,650
Current Liabilities		
Creditors and Accruals (falling due in one year)	2,191	-
Total Assets less Current Liabilities	26,042	55,820
Funds of Charity		
Unrestricted Funds	26,042	55,820
Toal Charity Funds	26,042	55,820

The Financial Statements were approved by the Board of Trustees on: 15/03/2025

Signed on behalf of the Trustees by:



CAROLINE SINCLAIR

Cheylesmore Food Hub

Notes to the Financial Statements For the Year ending 31st March 2024

1. Accounting Policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011.

Incoming Resources

Recognition of Incoming Resources

These are included in the statement of Financial Activities (SOFA) when;

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources;
- The monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure, the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when there is unconditional entitlement to the resource.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees annual report.

Cheylesmore Food Hub

Expenditure and Liabilities

Liabilities recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to pay out resources.

Fixed assets

These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic lives as follows;

Asset Class	Depreciation Rate
Computer Equipment	50% Straight Line

Reserves

The trust aims to hold reserves to cover 3-5 months of running costs, in the case of no new funds.

2. Tangible Fixed assets

	Computer Equipment	Total
Cost		
At 1 April 2023	340	340
Additions	-	-
At 31 March 2024	340	340
Depreciation		
At 1 April 2023	170	170
Charge for year	170	170
At 31 March 2024	340	340
Net book value		
At 31 March 2023	170	170
At 31 March 2024	-	-

Cheylesmore Food Hub

3. Cash at bank and in hand

	2023/24	2022/23
Current Accounts	23,798	55,208
Cash Value of Reloadable Cards	67	442
	<u>23,865</u>	<u>55,650</u>

4. Debtors and Prepayments

	2023/24	2022/23
Prepayments	<u>4,368</u>	<u>-</u>
	<u>4,368</u>	<u>-</u>

5. Creditors and Accruals: Amounts falling due within one year

	2023/24	2022/23
Net Wages	22	-
Social security taxes	679	-
Pension liabilities	90	-
Accruals	<u>1,400</u>	<u>-</u>
	<u>2,191</u>	<u>-</u>

6. Related Party Transactions

There have been no related party transactions in the year ended 31st March 2024.

7. Number of staff employed

Number of employees during the year was as follows: 2 (2022/23 Employees: 1)

8. Corporation Tax

The charity is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

Cheylesmore Food Hub

Independent Examiner's Report on the Accounts for the Year Ended 31st March 2024

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(9)(b) of the Charities Act),
- Accounts comply with the requirements of the 2011 Act
- The charity keeps accounting records under section 130 of the Act
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission, an examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention;

- which gives me reasonable cause to believe that in, any material respect, the requirements:
- To keeping accounting records in accordance with section 130 of the Charities Act;
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lauren Davies
JOI Accountancy

Date: 12/03/2025

CHEYLESMORE FOOD HUB

England & Wales - Charity number 1191488

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 April 2022 To

31 March 2023

Charity name: Cheylesmore Food Hub

Charity registration number: 1191488

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Coventry by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty. The relief of financial hardship among people living or working in Coventry by providing such persons with goods or services which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are as follows: Providing affordable food and household supplies in the form of a weekly food bag.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time,

		energy and expertise we would not have been able to achieve so much. We have coped well with an increased demand, and have also been fortunate to still be receiving a good number of volunteer applications – both from people in the local community and members who receive food bags. We have not needed to enforce the membership condition which states that members may be requested to volunteer an hour a week.
Other		All trustees give their time voluntarily and received no remuneration or other benefits

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the time period from April 2022 – March 2023, we delivered 3,277 food bags which is an increase of 26.62%. The total number of people helped increased by 36% to 8364 people and saving each household, on average £30 in their weekly budget to help with other essential costs. Alongside our main activity of providing affordable food bags, this year we also worked with Coventry City Council to deliver the emergency food supplies element of the Household Support Fund.</p> <p>The wider benefit of the charity to the society is that it is run with the support of volunteers who are generous with their time, but this in itself has also helped many to find their place in the community and feel valued for the voluntary work they are doing to support others in the local area.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees are content with the current financial position at the end of the period, but given the growing number of emergency Household Support Fund bags we are providing for Coventry City Council and now the frequency of payments, we have decided to make sure the funds are spent more regularly to replenish the shelves. As the emergency food bag funding is in arrears, we have raised a concern with the Coventry Food Network that the onus is being put on hubs to provide the food before receiving the funding. We are fortunate to be able to fulfil these at the current levels and have enough of a buffer in our financial operations to ensure we continue supplying these for as long as the Council requires us to.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The main financial risk to the charity is loss of funding from the Council and reduced food donations which would lead us to need to purchase more. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur. The charity is fortunate to be able to purchase fresh food at a discounted price via Fareshare; also donations of fresh meat via Aubrey Allen butchers are a massive contribution. Were these no longer possible, the charity would need to purchase fresh and meat items at full cost or retail price,
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity receives a couple of regular donations from supporters in the local community – the rest of the funds are raised from grant funding which helps to support the running costs. Regular coordinated food donation appeals throughout the year help to keep the costs of purchasing food down to a minimum
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheylesmore Food Hub
Other name the charity uses	
Registered charity number	1191488
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Sinclair			
2	Joseph Jamieson			
3	Judi Garland			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	na

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Caroline Sinclair	
Full name(s)	Caroline Sinclair	JUDI GARLAND
Position (eg Secretary, Chair, etc)	Chair of Trustees	TRUSTEE.
Date	08/01/2024	11/3/24.



J M JAMIESON TRUSTEE
11/3/24.

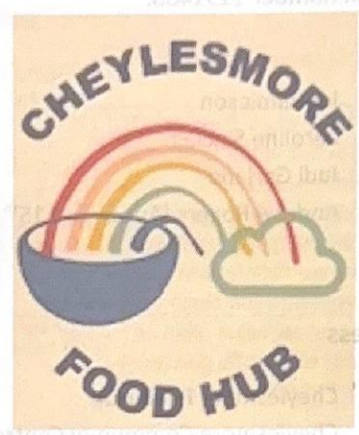
Cheylesmore Food Hub

2022 Annual Report

Company information for the period ended 31st March 2023

Cheylesmore Food Hub is a charitable incorporated Organisation registered with the Charity Commission with registration number 1191488.

Trustees



February 2023

Registered Office Address

Cheylesmore Community Centre
 Arundel Poitiers Road
 Cheylesmore
 Coventry
 CV3 5JX

Annual Report and Financial Statements

Banking Services

of Cheylesmore Food Hub

for the year ended 31st March 2023

Contributed by

Kings Hill
 West Malling
 Kent
 ME19 4JQ

Charity Registration Number 1191488

Cheylesmore Community Centre, Poitiers Road, Cheylesmore, Coventry, CV3 5JX

Cheylesmore Food Hub

Company information for the period ended 31st March 2023

Cheylesmore Food Hub is a Charitable Incorporated Organisation registered with the Charities Commission with registration number 1191488.

Trustees

Joe Jamieson
Caroline Sinclair
Judi Garland
Andrew Rogers (Appointed 15th February 2023)

Registered Office Address

Cheylesmore Food Hub
Cheylesmore Community Centre
Arundel/ Poitiers Road
Cheylesmore
Coventry
CV3 5JX

Banking Services

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Trustees' Annual Report for the period

From 01 April 2022 to 31 March 2023

Charity name: Cheylesmore Food Hub

Charity registration number: 1191488

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Coventry by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty. The relief of financial hardship among people living or working in Coventry by providing such persons with goods or services which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities are as follows: Providing affordable food and household supplies in the form of a weekly food bag.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

Additional information

	SORP reference	
Contribution made by volunteers	Para 1.38	We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much. We have coped well with an increased demand, and have also been fortunate to still be receiving a good number of volunteer applications – both from people in the local community and members who receive food bags. We have not needed to enforce the membership condition which states that members may be requested to volunteer an hour a week.
Contribution by trustees		All trustees give their time voluntarily and received no remuneration or other benefits

Achievements and Performance

	SORP reference	From 01 April 2022 to 31 March 2023
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>In the time period from April 2022 – March 2023, we delivered 3,277 food bags which is an increase of 26.62%. The total number of people helped increased by 36% to 8364 people and saving each household, on average £30 in their weekly budget to help with other essential costs. Alongside our main activity of providing affordable food bags, this year we also worked with Coventry City Council to deliver the emergency food supplies element of the Household Support Fund.</p> <p>The wider benefit of the charity to the society is that it is run with the support of volunteers who are generous with their time, but this in itself has also helped many to find their place in the community and feel valued for the voluntary work they are doing to support others in the local area.</p>
		<p>Additional information</p>
		<p>Contribution made by volunteers</p> <p>Contribution by trustees</p>

Cheylesmore Food Hub

STATEMENT OF ASSETS AND LIABILITIES

As at 31st March 2023

	2023	2022
Cash Funds		
Cash at Bank	55,208	20,628
Cash value of reloadable cards	442	-
Assets retained for the charity's own use		
Fixed Assets	170	340
Total Net Assets/(Liabilities)	<u>55,820</u>	<u>20,968</u>
Funds of the charity		
Unrestricted funds	55,820	20,968
Total Charity Funds	<u>55,820</u>	<u>20,968</u>

The financial statements were approved by the meeting of Trustees on

SIGNED ON BEHALF OF THE TRUSTEES BY:

Trustee(s): Joseph Jamieson
Judi GARLAND

Signature:

Signature: 04/02/2024
Judi Garland 4/2/24

Independent Examiners Report on pages 6-8

STATEMENT OF ASSETS AND LIABILITIES

As of 31 March 2023

2022	2023	
		Cash funds
10,000	8,500	Gifts of cash
	400	Gifts of non-cash assets
		Assets retained for the charity's own use
300	170	Fixed Assets
		Total Net Assets (Liabilities)
10,300	8,670	
		Funds of the charity
10,000	8,500	Unrestricted funds
300	170	Total Charity Funds

The financial statements were approved by the meeting of Trustees on

SIGNED ON BEHALF OF THE TRUSTEES BY

Signature

Trustee(s) Joseph James

Trustee(s)

Cheylesmore Food Hub

RECEIPTS AND PAYMENTS ACCOUNT

1st April 2022 – 31st March 2023

	2023	2022
Donations	6,727	1,145
Grants	59,514	15,830
Interest	60	-
Member Fees	14,821	9,970
Total Incoming Resources	81,122	26,945
Charitable Activities	2023	2022
Food for parcels	26,525	1,863
Wages including NICs	12,503	9,791
Rent	4,300	2,398
General Expenses	758	1,331
Insurance	524	518
Subscriptions	674	175
Accounting and bank fees	816	495
Depreciation	170	-
Total Resources Expended	46,270	16,571
Net movement in funds	<u>34,852</u>	<u>10,374</u>
Total funds b/f	20,968	10,594
Total funds c/f	<u>55,820</u>	<u>20,968</u>

Cheylesmore Food Hub

Notes to Financial Statement

For the period ended 31st March 2023

1. Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' Annual Report.

2. Assets retained for use by the charity

These are capitalised if their use is for more than one year, and they cost more than £500. They are valued at cost or a reasonable value on receipt.

3. Reserves Policy

Reserves are held to cover 3-5 months of running costs, in the case of no new funds.

4. No employees received employment benefits in excess of £60,000.

5. There were no transactions with related parties.

6. The average number of full-time equivalent employees during this period was 1 (2022:1)

7. The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

8. The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.



The Trustees
Cheylesmore Food Hub
Cheylesmore Community Centre
Poitiers Road
Coventry
West Midlands
CV3 5JX

9 March 2024

Dear Sir or Madam

I report on my examination of the accounts for the year ending 31 March 2023.

As Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). As such you have considered that an audit is not required for this year under section 144(2) of the Act and that an independent examination was needed. The charity's gross income was less than £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it has been my responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' of the charity's activities.

Having completed my examination, I can confirm that no matter of material significance has come to my attention that would give me reasonable cause to believe that in any material respect:

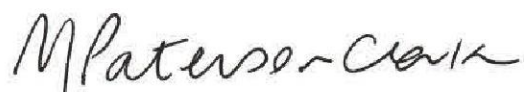
- the accounting records were not kept in accordance with section 130 of the Act; or

- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which, as mentioned above, is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Please do not hesitate to contact me on 07711 011368 should you have any questions regarding the examination or my report.

Yours faithfully



Margot Clarke MICB CB Dip
(Member of the Institute of Certified Bookkeepers)

CHEYLESMORE FOOD HUB

England & Wales - Charity number 1191488

Accounts



Trustees' Annual Report for the period

From: 01 April 2021 **To:** 31 March 2022

Charity name: Cheylesmore Food Hub

Charity registration number: 1191488

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in Coventry by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty. The relief of financial hardship among people living or working in Coventry by providing such persons with goods or services which they could not otherwise afford through lack of means.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	The main activities are as follows: Providing affordable food and household supplies in the form of a weekly food bag.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings

Additional Information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time,

		energy and expertise we would not have been able to achieve so much.
Other		All trustees give their time voluntarily and received no remuneration or other benefits

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the time period from April 2021 – March 2022, we delivered 2,588 food bags feeding 6,143 people and saving each household, on average, £30 in their weekly budget to help with other essential costs.</p> <p>Alongside our main activity of providing affordable food bags, this year we also worked with Coventry City Council to deliver the emergency food supplies element of the Household Support Fund.</p> <p>The wider benefit of the charity to the society is that it is run with the support of volunteers who are generous with their time, but this in itself has also helped many to find their place in the community, and feel valued for the voluntary work they are doing to support others in the local area.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash at the bank as of 31st March 2022 was £20,628 in unrestricted funds. The majority of our income came from grants, while the majority of spending is around purchasing food, room hire and staff costs. There are no uncertainties about the charity continuing as a going concern.
Statement explaining the policy for holding reserves, stating why they are held	Para 1.22	The main financial risk to the charity is loss of funding from the Council and reduced donations. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.
Amount of reserves held	Para 1.22	Budgeted expenditure for 2022-2023 is £35,724 and therefore the target reserves in general funds for 3-5 months operational costs is £8,931-£14,885. The trustees are therefore comfortable with the present level of reserves.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materiality in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document:	Para 1:25	
How is the charity constituted?	Para 1:25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1:25	Trustees are selected in line with the skills, knowledge and experience needed to run the CIO. Trustees must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

Additional Information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Chelysmore Food Hub
Other name the charity uses	
Registered charity number	1191488
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Sinclair			
2	Joseph Jamieson			
3	Judi Garland			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees:— names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity:

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others:

Description of the assets held in this capacity	na
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	na
Details of arrangements for safe custody and segregation of such assets from the charity's own assets:	na

Additional information (optional)

Names and addresses of advisers (Optional information):

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information):

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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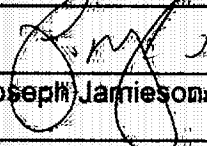
Other optional information

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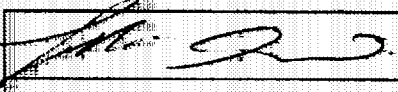
Declarations

The trustees declare that they have approved the trustees' report above:

Signed on behalf of the charity's trustees

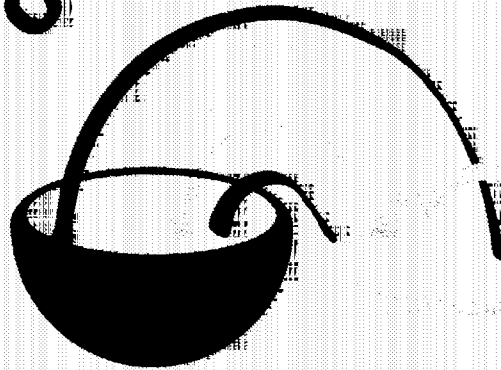
Signature(s)		
Full name(s)	Caroline Sinclair	Joseph Jamieson
Position (eg Secretary, Chair, etc)	Chair of Trustees	TRUSTEE

Date 30/01/2023 30/01/2023

Signature(s)		
Full name(s)	Judi Garland	
Position (eg Secretary, Chair, etc)	Trustee	

Date 30/01/2023

CHEYLESMORE



FOOD HUB

**Financial Statements of
Cheylesmore Food Hub
for the year ended 31st March 2022**

Charity Registration Number 1191188

Cheylesmore Community Centre, Poitiers Road, Cheylesmore, Coventry, CV3 5JX

Cheylesmore Food Hub

Company information for the period ended 31st March 2022

Trustees

Joe Jamieson
Judith Garland
Caroline Sinclair

Registered Office Address

Cheylesmore Food Hub
Cheylesmore Community Centre
Arundell/ Poitiers Road
Cheylesmore
Coventry
CV3 5JX

Banking Services

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

FINANCIAL STATEMENTS OF CHEYLESMORE FOOD

HUB STATEMENT OF ASSETS AND LIABILITIES

As at 31st March 2022

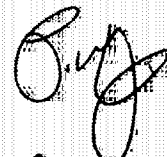
	2022	2021
Cash Funds		
Cash at Bank	20,628#	3,521#
Cash held by Kings Church Coventry	-	6,733
Assets retained for the charity's own use:		
Fixed Assets	340	340
Total Net Assets/(Liabilities)	<u>20,968</u>	<u>10,594</u>
Funds of the charity:		
Unrestricted funds	20,968#	10,594#
Total Charity Funds:	<u>20,968</u>	<u>10,594</u>

The financial statements were approved by the meeting of Trustees on

APPROVED BY THE TRUSTEES ON

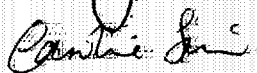
Trustee(s): JOSEPH JAMIESON

Signature:



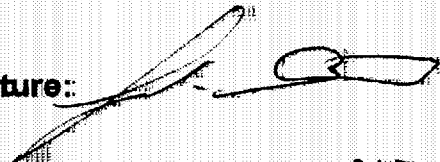
Trustee(s): CAROLINE SINCLAIR

Signature:



Trustee(s): JUDY GARLAND

Signature:



Cheylesmore Food Hub

RECEIPTS AND PAYMENTS

ACCOUNT

1st April 2021 – 31st March 2022

	2022
Donations:	1,145
Grants:	15,830
Members Fees:	9,970
Total Incoming Resources:	26,945
Charitable Activities..	
Food for parcels:	11,863
Wages including NICs	9,791
Rent	2,398
General Expenses	11,331
Insurance	518
Subscriptions:	175
Accounting and bank fees:	495
Total Resources Expended	16,571
Net movement in funds:	10,374
Total funds b/f	10,694
Total funds c/f	20,968

Cheylesmore Food Hub:

Notes to Financial Statement For the period ended 31st March 2022

1. **Volunteer Help:**
The value of any volunteer help received is not included in the accounts but is described in the Trustees' Annual Report.
2. **Assets retained for use by the charity**
These are capitalised if their use is for more than one year, and they cost more than £500. They are valued at cost or a reasonable value on receipt.
3. **Reserves Policy:**
Reserves are held to cover 3-5 months of running costs, in the case of no new funds.
4. **No employees received employment benefits in excess of £60,000.**
5. **There were no transactions with related parties.**
6. **The average number of full-time equivalent employees during this period was 1 (2021:1)**
7. **The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.**
8. **The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.**



The Trustees
Cheylesmore Food Hub
Cheylesmore Community Centre
Poitiers Road
Coventry
West Midlands
CV3 5JX

30 January 2023

Dear Sir or Madam

I report on my examination of the accounts for the year ending 31 March 2022.

As Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). As such you have considered that an audit is not required for this year under section 144(2) of the Act and that an independent examination was needed. The charity's gross income was less than £250,000.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it has been my responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act and to state whether particular matters have come to my attention.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' of the charity's activities.

Having completed my examination, I can confirm that no matter of material significance has come to my attention that would give me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or

- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which, as mentioned above, is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Please do not hesitate to contact me on 07711 011368 should you have any questions regarding the examination or my report.

Yours faithfully



Margot Clarke MICB CB Dip
(Member of the Institute of Certified Bookkeepers)

CHEYLESMORE FOOD HUB

England & Wales - Charity number 1191488

Accounts

Cheylesmore Food Hub:

Charity Registration Number 1191488

Financial period 28th September 2020 to 31st March 2021.



Cheylesmore Food Hub

Company information for the period ended 31st March 2021

Trustees:

Jobe Jamieson
Judith Garland
Caroline Sinclair

Registered Office Address:

Cheylesmore Food Hub
Cheylesmore Community Centre
Arundel/ Poitiers Road
Cheylesmore
Coventry
CV9 5JX

Banking Services

CAF Bank:
25 Kings Hill Avenue
Kings Hill II
West Malling
Kent
ME19 4JQ

Trustees' Annual Report

Objectives and Activities

The governing document sets out the objectives of the charity as follows:

The prevention or relief of poverty in Coventry by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

The relief of financial hardship among people living or working in Coventry, by providing such persons with goods or services which they could not otherwise afford through lack of means.

The main activities are providing affordable food and household supplies in the form of a weekly food bag. In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

We are grateful for the many hours volunteers, including member volunteers, have put into making the food bags, delivering and actively sourcing donations in their own communities. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

In planning our activities for the year and the future we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Achievements and Performance

In the time period from our registration to the end of the financial year in March 2021, we delivered 1,428 food bags, feeding 3,390 people and saving each household, on average £30 in their weekly budget to help with other essential costs.

Alongside our main activity of providing affordable food bags, this year we also worked with Coventry City Council to deliver school holiday HAF bags to families in need as well as enabling their Covid Emergency Food Response programme.

Financial Review

The main financial risk to the charity is loss of funding from the Council and reduced donations. The funds are held to cover 3-5 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Structure, Governance and Management

The structure of the charity is a CIO. The trustees delegate the day-to-day running of the charity to the Coordinator. The trustees' main contribution is at a strategic level and they retain overall responsibility for the charity's governing document. They also retain responsibility for the budgets and reserve policy.

Cheylesmore Food Hub:

BALANCE SHEET

As at 31st March 2021

Assets:

Fixed Assets 340

Current Assets:

Cash at Bank 3,521

Cash held by Kings Church Coventry 6,738

Creditors:

-

Total Net Assets/(Liabilities) 10,594

Funds of the charity

Unrestricted funds 10,594

Total Charity Funds: 10,594

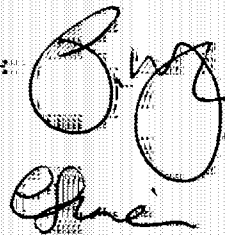
The financial statements were approved by the meeting of Trustees on 19th January 2022.

SIGNED ON BEHALF OF THE TRUSTEES BY:

Trustee(s): JOSEPH JONNISON

CAROLINE SINGLAKE

Signature:



Cheylesmore Food Hub:

STATEMENT OF FINANCIAL ACTIVITIES:

28th September 2020 – 31st March 2021

Donations:	4,632
Grants:	1,920
Member Fees	1,855
Total Incoming Resources:	8,407
Charitable Activities:	
Providing food parcels:	10,085
Depreciation	339
Total Resources Expended	10,374
Net movement in funds:	-1,967
Total funds b/f	12,561
Total funds c/f	10,594

Chelyesmore Food Hub
Notes to Financial Statement
For the period ended 31st March 2021

Accounting Policies

1) Basis of measurement and preparation of accounts.

The financial statements have been prepared on the basis of historical cost convention and in accordance Accounting and Reporting by Charities – Statement of Recommended Practice (2005) and with the Charities Act.

2) Recognition of incoming resources

These are recognised in the SOFA when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources, and the monetary value can be measured with sufficient reliability.

3) Grants and Donations

Grants and Donations are included in the SOFA when the charity has unconditional entitlement to the resources.

4) Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' Annual Report.

5) Tangible Fixed Assets for use by the charity

These are capitalised if their use is for more than one year, and they cost more than £500. They are valued at cost or a reasonable value on receipt.

6) Depreciation

Depreciation was calculated at 50% straight line basis on the computer equipment.

7) Reserves Policy

Reserves are held to cover 3-5 months of running costs, in the case of no new funds.

No employees received employment benefits in excess of £60,000.

There were no transactions with related parties.

The average number of full-time equivalent employees during this period was 0.5.

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.