



## Chairs Annual Report 2022

Firstly, I would like to say thank you to the trustees, steering group members, volunteers, and our parent carers for their continuing support.

This is a time to reflect on the work we have undertaken since last years AGM. Our hardworking Participation and Engagement lead Elaine will give a more in depth report but I would like to pick a couple of highlights from this busy year.

We have now after 13 years moved away from working from our kitchen tables and have a Shared Office sitting with other community groups in Dorchester. It's a great office and a meeting space too that has provided us with a venue to facilitate local SEND support groups to come together and support each other through sharing of information, our ongoing work, their parent carer concerns or themes we may all be seeing. Also, through our networks sharing training opportunities with them.

At a strategic level we have now a published Dorset Partnership Agreement with Dorset Council and NHS Dorset, its new name previously known as the Clinical Commissioning Group, CCG. The fact that Health, via Government decisions has changed its name and structure means that in some areas of working we are once again establishing working relationships with new people and still mostly through technology and not face to face. There are many health projects that are ongoing and at key stages where we need to make sure we, Parent Carers influence decisions that affect our Children /Young peoples futures.

I recognise that even in Children's Services there are as always staff changes and making new relationships and working partnerships with someone new moving into our area can take a while. However the senior leadership remains focused on delivering the Dorset Childrens Strategy and our working together and never losing sight of the Children and Young People at the centre of their development plans and our as parent carers views must be listened to.

We too have staff changes as we welcomed a new treasurer, events coordinator and steering group members. We know that funding will always remain an issue, but we are actively having meaningful conversations to secure paid employment of a admin person and continuity of our Participation and Engagement worker role.

Finally, a highlight and lovely memory for me we were able last month to host our face-to-face Information Event, where after a 3 year break it was great for us and the stallholders, professionals who attended to meet over 200 parent carers. Busy and sometimes very crowded day but for us as a forum great affirmation of why as volunteers we all continue to run and support DPCC as Dorset forum for SEND.

My thanks to everyone, now to planning for the next 12 months.

Lesley Mellor. Chair.



## **Financial Report 2022**

### **for the period ended 31 March 2022**

#### **Financial review**

Dorset Parent Carer Council's (DPCC) accounting year end is 31 March 2022. During the year 1 April 2021 to 31 March 2022, income and expenditure was as follows:

	£
Total income	99,334
Total expenditure	31,775
Bank balance at 31/3/22	94,775
Cash in hand at 31/3/22	215

We are grateful for the support of the Department for Education, Dorset Council and Public Health England through grant funding. This has enabled DPCC to continue to offer opportunities for co-production participation, training, and peer support online throughout the Covid-19 pandemic, and a phased return to face-to-face meetings. The charity ended this financial year with a surplus of £69,737 and total funds of £94,990.

#### **Reserves**

Amounts held in reserve include funding for future projects as well as having due consideration of the following:

- An analysis of existing funds
- The reliability of current income sources and new income opportunities
- Expenditure on planned activities
- Future needs, contingencies, and risks
- Consequences of being unable to meet forecasted need

DPCC aims to maintain unrestricted reserves at a level necessary to function effectively for a period of 12 months, should financial difficulties occur beyond the control of the charity. This equates to our core costs relating to staffing, administrative expenses, information and digital resources, and parent carer support. If required, additional funding streams would be sourced to facilitate a seamless continuation of service to our members.

The reserves currently exceed this level due to a grant of £50,000 received from Public Health during the year, which relates to funding for future Pan Dorset projects to support community recovery following the Covid-19 pandemic.

### **Staffing**

DPCC have one paid employee, a Participation Co-ordinator. We also have volunteers in the following roles:

- Beach hut co-ordinator
- DPCC membership co-ordinator
- Events co-ordinator
- Parent Reps
- Steering Group members
- Treasurer

### **Beach Huts**

DPCC manages 3 beach huts on the Dorset coast, in Weymouth, Lyme Regis and Knoll Beach at Studland; DPCC members can hire the beach huts at a favourable rate. Grant funding from Dorset Council, as part of their Short Breaks offer, covers insurance, leases, and maintenance for all three beach huts. The Weymouth beach hut attracts additional transport and storage costs, as it cannot remain on the seafront during the winter.

2022 Season – April 2022 to September 2022

	£
Revenue	1,408
Expenditure	1,914
Bank Balance at 30/09/22	<b>25,628</b>

We await invoices relating to maintenance and transport, therefore further expenditure is anticipated before the winter closure is complete.

The DPCC Participation Co-ordinator's report includes data on beach hut usage.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Dorset Parent Carer Council

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1191487

Set out on pages

ii

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12 January 2023

Name:

Adele Russell

Relevant professional  
qualification(s) or body  
(if any):

Member of the Institute of Chartered Accountants in England & Wales

Address:

AR Accounting (Dorset) Ltd

16 Fisherbridge Road, Weymouth

Dorset, DT3 6BT

**Dorset Parent Carer Council**  
**Accounts to 31 March 2022**

	31/03/2022	31/03/2021
	£	£
<b>A1 Receipts</b>		
Dept. of Education	17,334	15,000
Somerset PC Forum		2,666
Dorset Council	30,000	15,000
NHS	2,000	0
Public Health	50,000	0
Undeclared from prior year	2,178	0
<b>Total receipts</b>	<b>101,512</b>	<b>32,666</b>
<b>A3 Payments</b>		
Staffing costs	25,420	19,072
Training	0	300
Meeting costs	652	100
Infrastructure costs	1,370	864
Resources, information dev	931	1,209
Website charges/ licences	939	1,020
Carers remuneration	350	155
Conference charges	0	300
Other	1,560	0
Carer expenses	553	0
<b>Total payments</b>	<b>31,775</b>	<b>23,020</b>
<b>Net receipts/payments</b>	<b>69,737</b>	<b>9,646</b>
<b>A6 Cash funds last year end</b>	<b>25,253</b>	<b>15,607</b>
<b>Cash funds this year</b>	<b>94,990</b>	<b>25,253</b>

Signed on behalf of the trustees

Lesley Mellor




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## **Financial Report 2022**

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