

DORSET PARENT CARER COUNCIL

England & Wales · Charity number 1191487

Details

Status Registered

Legal form Other

Registered 2020-09-28

Register [View on the Charity Commission register](#)

Contact

Address Unit 12 Herringston Barn
Herringston
near Dorchester
DT2 9PU

Phone 07827793244

Email dpcc@dorsetparentcarercouncil.co.uk

Website www.dorsetparentcarercouncil.co.uk

Activities

Objects: TO RELIEVE THE NEEDS OF PARENT CARERS OF CHILDREN AGE 0 — 25 YEARS WHO ARE DISABLED OR HAVE ADDITIONAL NEEDS IN DORSET THROUGH THE PROVISION OF (IN PARTICULAR, BUT NOT EXCLUSIVELY) EVENTS WHERE PARENTS AND CARERS WILL HAVE AN OPPORTUNITY TO SHARE VIEWS AND GAIN INFORMATION, ADVICE AND SUPPORT.

Activities: Parent participation and coproduction forum for families with disabled children and young people with additional needs in Dorset (age 0-25 years)

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes

Geography

- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£67,799	£65,950	-	-
2024-03-31	£37,885	£67,058	-	-
2023-03-31	£109,709	£38,822	-	-
2022-03-31	£101,512	£31,775	-	-
2021-03-31	£32,666	£22,876	-	-

Trustees

Name	Role	Appointed
Lesley Mellor	Chair	2020-03-01
Annmarie Carter		2020-03-01
Dawn Julie Tattersall		2025-11-28
Julie Parham		2020-03-01
Nicola Smith		2020-03-01

DORSET PARENT CARER COUNCIL

England & Wales - Charity number 1191487

Accounts

Dorset Parent Carer Council Annual General Meeting

Chair's Report 2025

Welcome and thank you for giving your time to attend today, the purpose of this meeting is to reflect on our activities this year. Also, I would like to introduce our new trustee Dawn Tattersall, who will be formally added to our trustee list for the Charity Commission. She brings a wealth of knowledge and understanding of the SEND world through her work in Children Services and as a specialist consultant we are so pleased to welcome her.

Last year we welcomed two participation workers, regrettably Tamsin has since left us for full time paid employment. However Rowan and I are working successfully to fulfil attendance at all the boards and groups we are committed to alongside Tracey and Nic with their areas of knowledge for their groups and boards. Also the upsetting news was shared that we had one of our Beach Huts stolen just before it was sited for the Easter and Summer period it was probably stolen to order and now, we are in the tricky situation of trying to get insurance if we want to replace it, ongoing conversations are happening.

Following the commencement of the Birth to Settled Adulthood Service mentioned last year, we are part of the many subgroups to keep the challenge ongoing as the service beds in. For example, an action from cabinet members via a scrutiny committee - we took that action for the cabinet members to have a better understanding of the Education, Health and Care Plan process. A welcomed meeting with the three councillors of the scrutiny board and a group of parent carers, with children or young people each at different education stages, different localities and different needs of their child / young person was organised. This opportunity and good conversations and learning was valued by all that day. My thanks go to those parents who shared their stories. However, as I mentioned last year we have new political leadership which is starting to bed in "but doing so there is a still a warning of financial risk impacting possibly on children's services. Plus, all the National challenges that are coming very soon across

Local Authorities and Health is very unsettling for Parent Carers. We do have representation through the National Network of Parent Carer Forums at Parliamentary level and wait firstly the new paper on Education and Wellbeing Bill followed by the SEND white paper, both of which keep being delayed to the angst of everyone waiting to see the impact in their area of working.

We have also been making sure that letters, documents and surveys that go out to families must and do come to us for proofreading and usually plenty of suggestions for tweaks on our part. My thanks to those parents who help with this.

You will hear a report from Rowan our participation worker, but I would like to share that the Let's Talk termly webinars also the Let's Talk Live, and Let's Talk Local events are still a brilliant means of listening and capturing the views and concerns of our members and the wider community. This approach has been recognised across the Southwest Local Authorities Association as being innovative and good practice. I attend quarterly face to face meetings and it's so helpful to hear what Councils on our borders are doing.

The Let's Talk Live information event at Kingston Maurward was funded by DPCC but delivered and organised in partnership with DPCC, by Children's Services my thanks to Max Simmons, it is a massive planning and coordination headache. We will be funding another event in 2026 with a different emphasis on inviting the wider voluntary sector groups to be there as in this time of uncertainty nationally we all have to work together on sharing information and supporting/learning from families.

As chair of the DPCC because of my knowledge and understanding of the challenges being a parent carer and from talking directly to parents whilst successfully working with Children Services and Health, I have been presenting at some national conferences and parliamentary groups this year. This has been such an opportunity to share the experiences faced daily by parents whilst it gives me terrible butterflies. I had over 600 delegates from Local Authorities across the country this week listening to me after I'd finished, calmed down, I was so chuffed that we, through my voice on behalf of Dorset families are being listened to.

Once again, I thank all those involved with Dorset Parent Carer Council and the families who contribute their time and views to help us in our work. I am the Chair, but they are the leaders.

Lesley Mellor

Chair



Registered Charity Number: 1191487

Trustees and Finance Report 2024/2025

for the period 1 April 2024 to 31 March 2025

Reference and administration details

The charity's principal address:

Unit 12
Herrington Barn
Dorchester
DT2 9PU

Names of the charity trustees:

Lesley Mellor (Chair)
Tracey Richards
Julie Parham
Nicola Smith
Annmarie Carter

Structure, governance and management

Type of governing document:	Constitution
How the charity is constituted:	Unincorporated association
Trustee selection method:	Appointed by Members

Staff and volunteers:

During the year to 31 March 2025, DPCC had a total of four employees as follows:

Part Time Admin – (12hrs) 06/09/2023 - ongoing
Part Time Participation Coordinator (15hrs) 03/06/2024 - 21/02/2025
PT Parent Participation Coordinator (15hrs) 03/06/2024 – ongoing
Finance Officer 28/08/2024 - ongoing

Business Support (Finance) for the Autism in Schools project was provided on a self-employed basis (from June 2023), and there were also volunteers in the following roles:

- DPCC membership co-ordinator
- Beach hut co-ordinator
- Parent Representatives
- Steering Group members
- Trustees
- Treasurer

Objectives and activities

Summary of the objective outlined in Dorset Parent Carer Council's governing document:

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The charity's activities are outlined in the Chair and Participation Co-Ordinator reports.

Financial review

For the year 1 April 2024 to 31 March 2025, receipts and payments were as follows:

	£
Total receipts	67,799
Total payments	65,950

For the year 1 April 2024 to 31 March 2025, the balance at bank and gift vouchers were as follows:

	£
Reconciled bank balance at 31/03/25	138,546.25
Cash in hand at 31/3/25	5

We are grateful for the financial support of the Department for Education, Dorset Council, NHS Dorset ICB and other local partners via grants and project funding. This has enabled Dorset Parent Carer Council to offer opportunities for co-production participation, training, and peer support, as well as to work collaboratively with partners to produce information and resources for parent carers and families.

The charity ended the financial year with funds allocated as follows:

	£
Reserves	35,000
Unrestricted funds	55,865
Restricted funds	47,686
Total	138,551

Reserves

Dorset Parent Carer Council aims to maintain reserves at a level necessary to function effectively for a period of 12 months, should financial difficulties occur beyond the control of the charity. This equates to our core costs relating to staffing, administrative expenses, information and digital resources, and parent carer support. If required, additional funding streams would be sourced to facilitate a seamless continuation of service to our members.

Amounts held in reserve have been allocated with due consideration of the following:

- An analysis of existing funds
- The reliability of current income sources and new income opportunities
- Expenditure on planned activities
- Future needs, contingencies, and risks
- Consequences of being unable to meet forecasted need.

There are no uncertainties about the charity as a going concern. There are sufficient funds in reserves to ensure continuity for twelve months after year end.

There are no funds in deficit at the year end.

Statement of financial activities

Dorset Parent Carer Council

	2025	2024
	£	£
A1 Receipts		
Dept. for Education	17,499	17,457
Somerset PC Forum	-	428
Dorset Council	22,500	20,000
Magdalen Farm	2,500	-
PINS	25,000	-
Other Income	300	-
Total receipts	67,799	37,885
A3 Payments		
Staffing costs	22,152	16,474
Training	6	-
Meeting costs	253	7
Infrastructure costs	5,551	2,673
Development info & resources	24	1,560
Website charges/ licences	-	1,099
Parent Carer remuneration	-	120
Other (events)	24,409	-
Parent Carer expenses	2,659	1,708
Autism in Schools project	10,896	43,418
Total payments	65,950	67,059
Net receipts/payments	1,849	-29,174
A6 Cash funds last year end	136,702	165,876
Cash funds this year	138,551	136,702

Declaration

The trustees declare that they have approved the report above.

Dorset Parent Carer Council

Signed on behalf of the charity's trustees:

Signature _____
Full name _____
Position _____
Date _____



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Signed on behalf of the charity's trustees:

Signature _____
Full name _____
Position _____
Date _____

DORSET PARENT CARER COUNCIL

England & Wales - Charity number 1191487

Accounts

Chair of Trustees Annual Report 2024

Welcome and thank you for giving your time to attend tonight. The purpose of this meeting is to reflect on our year and activities.

Highlights of 2024 in March we were part of the local area inspection. Three weeks of scrutiny of all SEND work in children's services and health services by Ofsted and CQC. There had been six weeks of preparation which we were also involved in and all this partnership work showed in the result of a good report, Dorset, being then the only authority in the southwest to receive such a level.

Whilst there was celebration it was reemphasised that children's services could not forget that life still wasn't good for some children and young people in Dorset. The issues of moving on especially into adulthood still being a weak area of work. From this inspection the Let's Talk online sessions were developed as a mechanism for sharing and learning directly from key people at children's services and health and for them to hear directly from families.

Other highlights include Autism in Schools project for secondary schools and Partnership for Inclusion Neurodiversity in Schools for primary schools' project. Parent carers also were part of the development of the Best Start in Life, Early Years reorganisation. Also for early years, there is the new school readiness project V. Send. In the pipeline we also have work starting for the neurodevelopmental profile toolkit. We are part of 27 boards, workstreams or projects across Children's Services.

I would also like to recognise that as an organisation we too have things to celebrate, we are now in our 15th year since we formed. In November we won the Community Champions Award from Children's services after being nominated by 5 different teams what a lovely recognition of our work. Also following discussions with the steering group we decided to create a job share for the role of participation coordinator. So we welcomed Rowan and Tamsin as paid employees then recently we employed a paid treasurer Katie, and I would like to offer my thanks to

Samantha our previous voluntary treasurer and wishing her success in her Masters. But of course whilst now having paid workers we realise this impacts on our finances and we are conscious of keeping monitoring our budgets. Finance report to follow.

I must also share the risks as we head into another year. With the departure of the children's services director Theresa Leavy who led the changes within children's services I do feel reassured that we still have a strong relationship with the new director Paul Dempsey. But as with many local authorities there is once again changes with staff at all levels and we will once again have to ensure that we are still a strong partner, and they know of our value and strengths. The Partnership Agreement between ourselves, Children's Services and Health we each sign isn't just for senior level but so all workforce recognize the need to listen to the voice of the families. Within health services a working relationship is still valued however we do not receive funding unless it is for key projects. At this current time a few key health projects are on pause whilst the ICB reevaluates its own Finances.

The local authority also has had a change of political leadership, and we are conscious of their need to understand and evaluate what it means to have a child or young person with special needs in Dorset. Its about the financial costs versus our Ambition to keep these children, young people and families at the forefront when decisions are being made.

Once again, I thank all those involved with Dorset Parent Carer Council and the families who contribute their time and views to help us in our work. I am the Chair, but they are the leaders.

Lesley Mellor.



Dorset Parent-Carer Council

Registered Charity Number: 1191487

Trustees and Finance Report 2024

for the period 1 April 2023 to 31 March 2024

Reference and administration details

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Business Support (Finance) for the Autism in Schools project was provided on a self-employed basis (from June 2023), and there were also volunteers in the following roles:

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Dorset Parent Carer Council

- Parent Representatives
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Objectives and activities

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For the year 1 April 2023 to 31 March 2024, the balance at bank and gift vouchers were as follows:

	£
Reconciled bank balance at 31/3/24	136,697
Cash in hand at 31/3/24	5

We are grateful for the financial support of the Department for Education, Dorset Council, NHS Dorset ICB and other local partners via grants and project funding. This has enabled Dorset Parent Carer Council to offer opportunities for co-production participation, training, and peer support, as well as to work collaboratively with partners to produce information and resources for parent carers and families.

The charity ended the financial year with funds allocated as follows:

	£
Reserves	35,000
Unrestricted funds	44,966
Restricted funds	56,737
Total	136,702

Reserves

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There are no funds in deficit at the year end.

Statement of financial activities

	31/03/2024	31/03/2023
	£	£
Receipts		
Dept. for Education	17,457	16,957
Dorset Council	20,000	15,000
NHS	0	640
Somerset Parent Carer Forum	428	112
NHS Dorset ICB (Autism in Schools project)	0	77,000
Total receipts	37,885	109,709
Payments		
Staffing costs	16,474	24,327
Training	0	4,440
Meeting costs	7	473
Infrastructure costs	2,673	3,354
Resources, information development	1,560	692
Website charges/licences	1,099	945
Parent Carer's remuneration	120	868
Other	0	1,914
Parent Carer expenses	1,708	1,809
Autism in Schools Project	43,418	0
Total payments	67,058	38,822
Net receipts/payments	(29,174)	70,886
Cash funds last year end	165,876	94,990
Cash funds this year	136,702	165,876

The Autism in Schools project commenced during this financial year. A grant of £77,000 from NHS Dorset was received in the prior year, and expenditure to 31 March 2024 of £43,418 includes £30,647 relating to a 3-year Autism Education Training Licence from the National Autistic Society. Expenditure on staffing and administration, meetings and resources for schools totalled £12,771.

Declaration

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signature	<u>TE Naylor</u>
Full name	<u>TRACEY ELIZABETH NAYLOR</u>
Position	<u>Charity Contact / Administrator</u>
Date	<u>24/01/2025.</u>



Dorset Parent-Carer Council

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Signature	<u>TE Naylor</u>
Full name	<u>TRACEY ELIZABETH NAYLOR</u>
Position	<u>Charity Contact / Administrator</u>
Date	<u>24/01/2025.</u>

DORSET PARENT CARER COUNCIL

England & Wales - Charity number 1191487

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Dorset Parent Carer Council .

Chairs Report AGM 2/11/23

Thank you for attending our 2nd AGM as a charity. I would like to express my thanks to the volunteers who work on our steering group, beach huts admin, membership admin for the support and commitment and those volunteers who participate in many of the projects/work we undertake.

There will be a report to come from our Participation coordinator, Elaine who will summarise the breadth of the groups/ boards and Projects we are actively involved in. I and the steering group would like to thank and recognise all the hard work that Elaine has undertaken and whilst she steps away from the full time role appreciate her decision to still support the forum on a part time basis. We recognise that we will now need to consider her replacement.

There will also be a report from our Treasurer who will share details of our finances.

I would like to introduce to the trustees our funded Autism in Schools project, participation worker Tamsin. This project of which we hold all the funding from NHS England with support and scrutiny by the National Network of Parent Carer Forums is developing at a pace and alongside identified schools parent carers are integral to this project. Further information can be found on our website.

Our working partnership with the Local Authority is still strong and whilst they are still developing services fit for future demands for all Children and Young People in Dorset we are recognised as a strong forum that can challenge, support, initiate conversations that influence decisions. It is also rewarding that in current projects funded by Government or Health that they expect the local recognised Parent Carer Forum to be involved.

Whilst our local Health Services are in this period of massive change to their structure we still, although actively seeking funding , Dorset including Bournemouth Christchurch and Poole forum are the only South West health area not being funded. Ensure our attendance and participation in many of their long term service changes, projects and boards where the voice of the Parent Carer has to be heard.

As an organisation we ourselves are supported through the National Network of Parent Carer Forums. We are also part of the South West Regional group where we can share our concerns, ideas, share practices good and bad that each Authority develop. It is important to us that to get together at Yearly National Conference

gives us a platform to raise and challenge government as a collective of strong parent carer voices.

There is a phrase being used by the local authority called check and challenge so if I may :

Our Check – we are still active, listened to and listening to parent carers. We have relationships with support groups and the wider communities that we value.

Our Challenge – Sustainability, the future as our key volunteers move on with their lives as their children grow and also move on. Because we cannot let the respect, trust and engagement we have built with the Local Authority, health and the wider community be lost or weakened.

Lesley Mellor

Chair.

.

Dorset Parent Carer Council

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for the period 1 April 2022 to 31 March 2023

Reference and administration details

The charity's principal address:

Unit 12
Herringston Barn
Dorchester
DT2 9PU

Names of the charity trustees:

Lesley Mellor (Chair)
Tracey Richards
Julie Parham
Nicola Smith
Annmarie Carter

Structure, governance and management

Type of governing document: Constitution
How the charity is constituted: Unincorporated association
Trustee selection method: Appointed by Members

Staff and volunteers:

During the year to 31 March 2023, DPCC had one employee, a Participation Co-ordinator, and there were also volunteers in the following roles:

- DPCC membership co-ordinator
- Events co-ordinator
- Beach hut co-ordinator
- Parent Representatives
- Steering Group members
- Trustees
- Treasurer

Objectives and activities

Summary of the objective outlined in Dorset Parent Carer Council's governing document:

To relieve the needs of parent carers of children aged 0-25 years who are disabled or have additional needs in Dorset through the provision of (in particular, but not exclusively) events where parents and carers will have an opportunity to share views and gain information, advice and support.

The charity's activities are outlined in the Chair and Participation Co-ordinator reports.

Financial review

For the year 1 April 2022 to 31 March 2023, receipts and payments were as follows:

	£
Total receipts	109,709
Total payments	38,822
Bank balance at 31/3/23	165,871
Cash in hand at 31/3/23	5

We are grateful for the financial support of the Department for Education and local partners via grants and project funding. This has enabled DPCC to offer opportunities for co-production participation, training, and peer support, as well as to work collaboratively with partners to produce information and resources for parent carers and families.

The charity ended the financial year with funds allocated as follows:

	£
Reserves	35,000
Unrestricted funds	3,876
Restricted funds	127,000
Total	165,876

Reserves

Dorset Parent Carer Council aims to maintain reserves at a level necessary to function effectively for a period of 12 months, should financial difficulties occur beyond the control of the charity. This equates to our core costs relating to staffing, administrative expenses, information and digital resources, and parent carer support. If required, additional funding streams would be sourced to facilitate a seamless continuation of service to our members.

Amounts held in reserve have been allocated with due consideration of the following:

- An analysis of existing funds
- The reliability of current income sources and new income opportunities
- Expenditure on planned activities
- Future needs, contingencies, and risks
- Consequences of being unable to meet forecasted need.

There are no uncertainties about the charity as a going concern. There are sufficient funds in reserves to ensure continuity for twelve months after year end.

There are no funds in deficit at the year end.

Statement of financial activities

	31/03/2023	31/03/2022
	£	£
Receipts		
Dept. for Education	16,957	17,334
Dorset Council	15,000	30,000
NHS	640	2,000
Somerset Parent Carer Forum	112	0
NHS Dorset ICB (Autism in Schools project)	77,000	0
Public Health	0	50,000
Undeclared from prior year	0	2,178
Total receipts	109,709	101,512
Payments		
Staffing costs	24,327	25,420
Training	4,440	0
Meeting costs	473	652
Infrastructure costs	3,354	1,370
Resources, information development	692	931
Website charges/licences	945	939
Carer's remuneration	868	350
Other	1,914	1560
Carer expenses	1,809	553
Total payments	38,822	31,775
Net receipts/payments	70,886	69,737
Cash funds last year end	94,990	25,253
Cash funds this year	165,876	94,990

During this period, £77,000 was received from NHS Dorset for the Autism in Schools project. Expenditure for the project did not commence until after the year end, therefore this sum was held in restricted funds and allocated to the project for use in the year to 31 March 2024.

Declaration

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signature	
Full name	Janet Lesley Mellor
Position	Chair
Date	03/11/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Dorset Parent Carer Council

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1191487

Set out on page

3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

A Russell

Date:

4 November 2023

Name:

Adele Russell

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England & Wales

Address:

AR Accounting (Dorset) Ltd

16 Fisherbridge Road, Weymouth

Dorset, DT3 6BT

Dorset Parent Carer Council

Registered Charity Number: 1191487

Trustees and Finance Report 2023

for the period 1 April 2022 to 31 March 2023

Reference and administration details

The charity's principal address:

Unit 12
Herringston Barn
Dorchester
DT2 9PU

Names of the charity trustees:

Lesley Mellor (Chair)
Tracey Richards
Julie Parham
Nicola Smith
Annmarie Carter

Structure, governance and management

Type of governing document:	Constitution
How the charity is constituted:	Unincorporated association
Trustee selection method:	Appointed by Members

Staff and volunteers:

During the year to 31 March 2023, DPCC had one employee, a Participation Co-ordinator, and there were also volunteers in the following roles:

- DPCC membership co-ordinator
- Events co-ordinator
- Beach hut co-ordinator
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- Treasurer

Objectives and activities

Summary of the objective outlined in Dorset Parent Carer Council's governing document:

To relieve the needs of parent carers of children aged 0-25 years who are disabled or have additional needs in Dorset through the provision of (in particular, but not exclusively) events where parents and carers will have an opportunity to share views and gain information, advice and support.

The charity's activities are outlined in the Chair and Participation Co-ordinator reports.

Financial review

For the year 1 April 2022 to 31 March 2023, receipts and payments were as follows:

	£
Total receipts	109,709
Total payments	38,822
Bank balance at 31/3/23	165,871
Cash in hand at 31/3/23	5

We are grateful for the financial support of the Department for Education and local partners via grants and project funding. This has enabled DPCC to offer opportunities for co-production participation, training, and peer support, as well as to work collaboratively with partners to produce information and resources for parent carers and families.

The charity ended the financial year with funds allocated as follows:

	£
Reserves	35,000
Unrestricted funds	3,876
Restricted funds	127,000
Total	165,876

Reserves

Dorset Parent Carer Council aims to maintain reserves at a level necessary to function effectively for a period of 12 months, should financial difficulties occur beyond the control of the charity. This equates to our core costs relating to staffing, administrative expenses, information and digital resources, and parent carer support. If required, additional funding streams would be sourced to facilitate a seamless continuation of service to our members.

Amounts held in reserve have been allocated with due consideration of the following:

- An analysis of existing funds
- The reliability of current income sources and new income opportunities
- Expenditure on planned activities
- Future needs, contingencies, and risks
- Consequences of being unable to meet forecasted need.

There are no uncertainties about the charity as a going concern. There are sufficient funds in reserves to ensure continuity for twelve months after year end.

There are no funds in deficit at the year end.

Statement of financial activities

	31/03/2023	31/03/2022
	£	£
Receipts		
Dept. for Education	16,957	17,334
Dorset Council	15,000	30,000
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Public Health	0	50,000
Undeclared from prior year	0	2,178
Total receipts	109,709	101,512
Payments		
Staffing costs	24,327	25,420
Training	4,440	0
Meeting costs	473	652
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Website charges/licences	945	939
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Other	1,914	1560
Carer expenses	1,809	553
Total payments	38,822	31,775
Net receipts/payments	70,886	69,737
Cash funds last year end	94,990	25,253
Cash funds this year	165,876	94,990

During this period, £77,000 was received from NHS Dorset for the Autism in Schools project. Expenditure for the project did not commence until after the year end, therefore this sum was held in restricted funds and allocated to the project for use in the year to 31 March 2024.

Declaration

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signature	
Full name	<u>Janet Lesley Mellor</u>
Position	<u>Chair</u>
Date	<u>03/11/2023</u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Dorset Parent Carer Council

**On accounts for the year
ended**

31 March 2023

**Charity no
(if any)**

1191487

Set out on page

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

4 November 2023

Name:

Adele Russell

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England & Wales

Address:

AR Accounting (Dorset) Ltd

16 Fisherbridge Road, Weymouth

Dorset, DT3 6BT

DORSET PARENT CARER COUNCIL

England & Wales - Charity number 1191487

Accounts



Chairs Annual Report 2022

Firstly, I would like to say thank you to the trustees, steering group members, volunteers, and our parent carers for their continuing support.

This is a time to reflect on the work we have undertaken since last years AGM. Our hardworking Participation and Engagement lead Elaine will give a more in depth report but I would like to pick a couple of highlights from this busy year.

We have now after 13 years moved away from working from our kitchen tables and have a Shared Office sitting with other community groups in Dorchester. It's a great office and a meeting space too that has provided us with a venue to facilitate local SEND support groups to come together and support each other through sharing of information, our ongoing work, their parent carer concerns or themes we may all be seeing. Also, through our networks sharing training opportunities with them.

At a strategic level we have now a published Dorset Partnership Agreement with Dorset Council and NHS Dorset, its new name previously known as the Clinical Commissioning Group, CCG. The fact that Health, via Government decisions has changed its name and structure means that in some areas of working we are once again establishing working relationships with new people and still mostly through technology and not face to face. There are many health projects that are ongoing and at key stages where we need to make sure we, Parent Carers influence decisions that affect our Children /Young peoples futures.

I recognise that even in Children's Services there are as always staff changes and making new relationships and working partnerships with someone new moving into our area can take a while. However the senior leadership remains focused on delivering the Dorset Childrens Strategy and our working together and never losing sight of the Children and Young People at the centre of their development plans and our as parent carers views must be listened to.

We too have staff changes as we welcomed a new treasurer, events coordinator and steering group members. We know that funding will always remain an issue, but we are actively having meaningful conversations to secure paid employment of a admin person and continuity of our Participation and Engagement worker role.

Finally, a highlight and lovely memory for me we were able last month to host our face-to-face Information Event, where after a 3 year break it was great for us and the stallholders, professionals who attended to meet over 200 parent carers. Busy and sometimes very crowded day but for us as a forum great affirmation of why as volunteers we all continue to run and support DPCC as Dorset forum for SEND.

My thanks to everyone, now to planning for the next 12 months.

Lesley Mellor. Chair.



Financial Report 2022

for the period ended 31 March 2022

Financial review

Dorset Parent Carer Council's (DPCC) accounting year end is 31 March 2022. During the year 1 April 2021 to 31 March 2022, income and expenditure was as follows:

	£
Total income	99,334
Total expenditure	31,775
Bank balance at 31/3/22	94,775
Cash in hand at 31/3/22	215

We are grateful for the support of the Department for Education, Dorset Council and Public Health England through grant funding. This has enabled DPCC to continue to offer opportunities for co-production participation, training, and peer support online throughout the Covid-19 pandemic, and a phased return to face-to-face meetings. The charity ended this financial year with a surplus of £69,737 and total funds of £94,990.

Reserves

Amounts held in reserve include funding for future projects as well as having due consideration of the following:

- An analysis of existing funds
- The reliability of current income sources and new income opportunities
- Expenditure on planned activities
- Future needs, contingencies, and risks
- Consequences of being unable to meet forecasted need

DPCC aims to maintain unrestricted reserves at a level necessary to function effectively for a period of 12 months, should financial difficulties occur beyond the control of the charity. This equates to our core costs relating to staffing, administrative expenses, information and digital resources, and parent carer support. If required, additional funding streams would be sourced to facilitate a seamless continuation of service to our members.

The reserves currently exceed this level due to a grant of £50,000 received from Public Health during the year, which relates to funding for future Pan Dorset projects to support community recovery following the Covid-19 pandemic.

Staffing

DPCC have one paid employee, a Participation Co-ordinator. We also have volunteers in the following roles:

- Beach hut co-ordinator
- DPCC membership co-ordinator
- Events co-ordinator
- Parent Reps
- Steering Group members
- Treasurer

Beach Huts

DPCC manages 3 beach huts on the Dorset coast, in Weymouth, Lyme Regis and Knoll Beach at Studland; DPCC members can hire the beach huts at a favourable rate. Grant funding from Dorset Council, as part of their Short Breaks offer, covers insurance, leases, and maintenance for all three beach huts. The Weymouth beach hut attracts additional transport and storage costs, as it cannot remain on the seafront during the winter.

2022 Season – April 2022 to September 2022

	£
Revenue	1,408
Expenditure	1,914
Bank Balance at 30/09/22	25,628

We await invoices relating to maintenance and transport, therefore further expenditure is anticipated before the winter closure is complete.

The DPCC Participation Co-ordinator's report includes data on beach hut usage.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Dorset Parent Carer Council

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1191487

Set out on pages

ii

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

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Signed:

Date:

12 January 2023

Name:

Adele Russell

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England & Wales

Address:

AR Accounting (Dorset) Ltd

16 Fisherbridge Road, Weymouth

Dorset, DT3 6BT

**Dorset Parent Carer Council
Accounts to 31 March 2022**

	31/03/2022	31/03/2021
	£	£
A1 Receipts		
Dept. of Education	17,334	15,000
Somerset PC Forum		2,666
Dorset Council	30,000	15,000
NHS	2,000	0
Public Health	50,000	0
Undeclared from prior year	2,178	0
Total receipts	101,512	32,666
A3 Payments		
Staffing costs	25,420	19,072
Training	0	300
Meeting costs	652	100
Infrastructure costs	1,370	864
Resources, information dev	931	1,209
Website charges/ licences	939	1,020
Carers remuneration	350	155
Conference charges	0	300
Other	1,560	0
Carer expenses	553	0
Total payments	31,775	23,020
Net receipts/payments	69,737	9,646
A6 Cash funds last year end	25,253	15,607
Cash funds this year	94,990	25,253

Signed on behalf of the trustees

Lesley Mellor





Financial Report 2022

for the period ended 31 March 2022

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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Dorset Parent Carer Council

**On accounts for the year
ended**

31 March 2022

**Charity no
(if any)**

1191487

Set out on pages

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basis of report**

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Signed:

Date:

12 January 2023

Name:

Adele Russell

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Chartered Accountants in England & Wales

Address:

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16 Fisherbridge Road, Weymouth

Dorset, DT3 6BT

**Dorset Parent Carer Council
Accounts to 31 March 2022**

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Cash funds this year	94,990	25,253

Signed on behalf of the trustees

Lesley Mellor



DORSET PARENT CARER COUNCIL

England & Wales - Charity number 1191487

Accounts



Dorset Parent Carer Council Annual Report

As this is Dorset Parent Carer Council's (DPCC) first AGM the Annual Report will mostly look at where we have come from and future plans.

From our start in 2009 we have always worked and expected to work with all services who support and care for all children and young people with special educational needs or a disability and we aim to do this in coproduction.

We are steadfast in our core belief "nothing about us without us" and have held onto this in spite of having to navigate numerous Children Services Council reorganisations, senior leadership changes and the appointment of 5 Children Services Directors during the 12 years since we began.

We have worked hard to continue to have a place 'at the table' with an equal voice. We have remained actively involved in decision making and strategic boards ensuring we represent the views and experiences of our membership and the wider special educational needs and disability community.

As of 21 October 2021, Dorset Parent Carer Council membership is 489.

In the last 18 months both the Local Authority and Dorset Clinical Commissioning Group have demonstrated a renewed commitment and determination to work collaboratively. This is positive and has the potential to improve the lives of local children and young people with SEND and their families. Our working relationship with Dorset Council and Dorset CCG will be further strengthened with the development of a long-awaited Partnership Agreement. This Partnership Agreement provides a framework that describes how we work together, including measures that will show how we are making a difference. The Partnership Agreement is almost ready and will be shared with members soon.

A major focus for the Parent Carer Forum is sustainability, we must ensure Parents and Carers continue to have an opportunity to have a voice in all aspects of service design and services delivery. The Trustees decision to employ the Participation Coordinator was a fundamental part of the DPCC long term sustainability plan. The Trustees have now supported a request to further increase capacity by agreeing to employ an Administration and Communications Officer which will also be a paid position. The specification for this new role is being shaped and will be advertised soon.

The Trustees also want to see the creation of a separate DPCC Steering Group to oversee the day to day running of the Parent Carer Forum.

With less restrictions and more opportunities to meet face to face again, DPCC are looking to recommence planning for their Information Events. To assist with this, they are seeking an Events Co Ordinator to replace the parent carer volunteer who needed to stand down at the beginning of 2020.

All parents and carers of SEND children and young person possess a wealth of experience and many have additional skills or expertise too all of which are extremely valuable to DPCC, so please consider a paid or volunteering role with us. This could be a Trustee, Steering Group member, Representative, or Parent Panel member. Any time you are able to give is appreciated, and it's much easier than you might think to get involved and make a real difference.

The funding for our work comes from Department of Education through an annual grant funding process as does the funding we access from Dorset Council. Both grants are monitored to ensure we define our objectives and deliver outcomes. The Steering Group will begin work in the new year evaluating this year's grants and outlining the DfE grant application for 2022/23.

As a registered charity we can also apply for funding for specific projects and currently have two grants for health-related projects.

As the Chair of Trustees, I would like to express my sincere thanks to the DPCC Trustees, to the Steering Group, the Parent Panel volunteers, and to Participation Coordinator for all their hard work.

My thanks also to our Contact Regional Adviser, Sue Mennear and to the National Network of Parent Carer Forums. The National Network and Contact ensure we have a strong and supportive network who provide clear routes to escalate Dorset's local issues and experiences to key Ministers and NHS England Lead.

Finally on behalf of all the Trustees, I want to say a massive thank you to all those involved in education, health, and care, who, through the most difficult months of the Covid 19 Pandemic have continued to support families and wherever possible maintain vital services.

Thank you all!

Lesley Mellor

Chair Of Trustees



**'Our Strength Is Our
Shared Experience'**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Dorset Parent Carer Council

1191487

Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/29/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Dept.of Education	£7,500.00	-	-	7,500
Somerset PC Forum	£2,666.00	-	-	2,666
Dept.of Education	£7,500.00	-	-	7,500
Dorset Council	£15,000.00	-	-	15,000
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	32,666	-	-	32,666
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	32,666	-	-	32,666
A3 Payments				
Staffing costs	£19,071.96	-	-	19,072
Training	£300.00	-	-	300
Meeting costs	£100.00	-	-	100
Infrastructure costs	£864.12	-	-	864
Resources,information development	£1,209.58	-	-	1,210
Website charges/licences	£1,019.68	-	-	1,020
Carers remuneration	£155.00	-	-	155
Conference charges	£300.00	-	-	300
	-	-	-	-
Sub total	23,020	-	-	23,020
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	23,020	-	-	23,020
Net of receipts/(payments)	9,646	-	-	9,646
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	£15,607.34	-	-	15,607
Cash funds this year end	25,253	-	-	25,253

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

<p>Signature</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">  </div> <div style="border: 1px solid black; padding: 5px;">  </div>	<p>Print Name</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>Mrs LESLEY MELLOR</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Ms ANNMARIE CARTER</p> </div>
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CC16a



Last year

to the nearest £

-
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-

-
-
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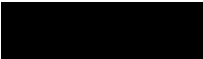
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Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

1/26/2022
1/26/2022



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/members of: DORSET PARENT CARER COUNCIL
On accounts for the year ended: 29/03/2021 Charity no (if any): 1191487
Set out on pages: 1 AND 2 of supplementary sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 29/03/2021
Responsibilities and basis of report: As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement: I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Signed: [Signature] Date: 27.01.22
Name: LINDA SMITH

Relevant professional qualification(s) or body (if any):

Address: 368 BRADLEY ROAD
HUDDERSFIELD
WEST YORKSHIRE HD2 1PU

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]