

Trustees' Annual Report: Brynteg Tigers Out of Hours Club

Brynteg Tigers Out of Hours Charity Report of the trustees for the year ending 31 March 2023.

The trustees of Brynteg Tigers Out of Hours Club Charity present their annual report and audited accounts for the year ended 31 March 2023 and confirm they comply with the requirements of the Charities Act, the trust deed and the Charities SORP.

OUR AIMS

The aims of Brynteg Tigers Out of Hours Club Charity are to provide excellent quality child care in a stimulating environment where children are happy and settled.

Nurturing staff will ensure children are well supported and enjoy their activities.

Staff will treat children with respect and promote positive behaviour.

Staff will have positive relationships with parents and work well with partners in the local community.

OUR OBJECTIVES

Our key objectives for the year included:

- to continue to develop the first class pastoral care we provide for pupils
- to increase pupil numbers at the setting
- to provide continuing support of our children already in receipt of fee places

Equal Opportunities

Brynteg Tigers Out of Hours Club welcomes children from all backgrounds. A child's gender, ethnicity, race, religion or disability do not form part of our admission processes. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled. Brynteg Tigers Out of Hours Club is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment.

Review of Activities and Achievements

Number of children attending the setting have improved since COVID through increased promotion and an increase in the variety of activities offered. Staff in the after school club, for example, enlisted outside agencies to provide Forest School sessions, gymnastics sessions and fun activities such as movie night and bingo. These activities made the club more visible to others and allowed new children to access the provision. We have also seen an increase of pupils from different schools accessing our holiday club.

Our Finances

The financial statements show net income of £43,395 for the year April 2022 until March 31st 2023 and expenditure was £52,479

Reserves and Financial Health

The Trustees regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis. The setting applies for grant when they are available.

Structure, Governance and Management

Brynteg Tigers Out of Hours Club Charity meet three times a year. The work of implementing most of their policies is carried out by the members of the Development Committee and the Finance

Committee. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Key management personnel

The trustees give of their time freely and the pay of the staff is set by the Finance Committee and is kept under annual review. A number of criteria are used in setting pay:

- nature of the role and responsibilities
- the average salary for comparable positions

The day to day running of the Setting is delegated to the supervisor, supported by trustees and senior staff. The day to day administration of the setting is undertaken within the policies and procedures approved by the trustees.

The trustees oversee the recruitment of staff.

Risk Management

The trustees are responsible for the overseeing of the risks faced by the Setting. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

This year the main risks that the Governors have identified and the plans to manage those risk is:

- Money. Our ability to continue is reliant on fees. This risk is managed by marketing activities and applications for grants.

TRUSTEES

The charity trustees of Brynteg Tigers Out of Hours Club

Michelle Firth (Headteacher of Brynteg School)

Lisa Jones (Secretary of Brynteg School)

Lindsey Jones (Deputy Head of Brynteg School)

Elizabeth Williams (Supervisor of Nursery Plus)

Carol Farnhill (Governor at Brynteg School)

Rebecca Clark (Practitioner at Flying Start)

Lucy Edwards (Supervisor of Flying Start)

Summary of Transactions

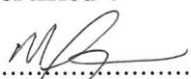
Brynteg CP School – Tiger Club Account
Santander: 82913280

For The Period
1st April 2022 – 31st March 2023

RECEIPTS			PAYMENTS		
Balances b/f			Payments		
Opening balance – Note 1	£2,285.70		Current Account	£18,004.76	
Plus Income relating to previous year	£233.03	£2,518.82	Plus Expenditure made from Income	£519.59	£18,524.35
Receipts			Balances c/f		
Current account	£19,624.00	£19,624.00	Closing balance	£7,347.17	
			Less Unpresented cheques	-£4,204.70	
			Plus Income yet to be deposited	+£476.00	£3,618.47
		£22,142.82			£22,142.82

Note 1: This account has not previously been independently audited

Certified :


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Head Teacher


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School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1 April 2022 to 31 March 2023 and of the balances in hand as of that date.

Signed: K Williams

Date: 23 January 2024

Name of Independent Auditor: Karen Williams CIPFA DPA

Address: Berthyn Cottage
1 Woodland Road
Moss, Wrexham
LL11 6BD

Summary of Transactions

Brynteg CP School – Nursery Plus Account
HSBC Bank: 12293889

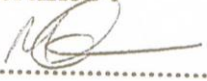
For The Period
1st April 2022 – 31st March 2023

RECEIPTS		PAYMENTS		
Balances b/f		Payments		
Adjusted Opening balance – Note 1	£57,621.19	Current Account		£33,955.38
Receipts		Balances c/f		
Current account – Note 2	£26,771.29	Closing balance	£51,078.64	
		Unpresented cheques – 100061	£-632.94	
		Less March 23 bank fees	£-8.60	£50,437.10
	£84,392.48			£84,392.48

Note 1: Opening Bal £57,630.18 minus £8.99 March 22 bank charges

Note 2: Income £26,791.29 less £20 forged note

Certified:


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Head Teacher


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School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1 April 2022 to 31 March 2023 and of the balances in hand as of that date.

Signed: K Williams

Date: 18 December 2023

Name of Independent Auditor:

Karen Williams CIPFA DPA

Address:

Berthyn Cottage
1 Woodland Road
Moss, Wrexham
LL11 6BD