

Brynteg Tigers Out of Hours Club

England & Wales · Charity number 1191478

Details

Other names	BRYNTEG LITTLE CUBS PLAYGROUP, Brynteg Tigers Out of Hours Club
Status	Registered
Legal form	CIO
Registered	2020-09-25
Register	View on the Charity Commission register

Contact

Address	Brynteg Primary School Maesteg Brynteg Wrexham LL11 6NB
Phone	01978269812
Email	mailbox@brynteg-pri-wrexham.sch.uk

Activities

Objects: THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

Activities: To provide high quality childcare for children between the ages 2 to 11 years old.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Wrexham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£123,744	£93,623	-	-
2024-03-31	£107,547	£110,016	-	-
2023-03-31	£46,395	£52,479	-	-
2022-03-31	£32,113	£58,972	-	-
2021-03-31	£19,004	£28,833	-	-

Trustees

Name	Role	Appointed
Carol Farnhill		2019-11-19
Elizabeth Jane Williams		2022-09-21
Lindsey Jones		2023-07-14
Lisa Jones		2019-11-19
Lucy Edwards		2019-11-19
Michelle Firth		2019-11-19
Rebecca Clark		2019-11-19

Brynteg Tigers Out of Hours Club

England & Wales - Charity number 1191478

Accounts



Brynteg Tigers Out of Hours Club

Trustees' Annual Report and Receipts & Payments Accounts for the year ending 31st March 2025

1. Charity Details

Charity Name: Brynteg Tigers Out of Hours Club

Charitable Purpose: To provide affordable, accessible childcare for children aged 2–11 in the Wrexham community.

Registered Address: Brynteg CP School, Maes Teg, Brynteg, LL11 6NB

Trustees:

- Michelle Firth – Trustee
- Lindsey Jones – Trustee
- Elizabeth Jane Williams – Trustee
- Carol Farnhill – Trustee
- Lisa Jones – Trustee
- Lucy Edwards – Trustee

2. Structure, Governance and Management

Brynteg Tigers Out of Hours Club is governed by a **constitution** and managed by a voluntary committee of trustees. Trustees are appointed in accordance with the governing document. The trustees oversee the safe and effective running of the childcare provision, ensuring compliance with CIW requirements and responsible financial management.

3. Objectives and Activities

The charity's objective is to provide high-quality, affordable childcare for children aged 2–11 before and after school.

During the year, the club delivered:

- Daily childcare sessions
- Supported childcare for families requiring flexible provision
- A safe, nurturing environment that promotes children's wellbeing

These activities further the charity's purpose by supporting families, enabling parents to work or study, and providing high-quality care for children in the local community.

4. Public Benefit Statement

The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Brynteg Tigers Out of Hours Club provides public benefit by offering accessible childcare that supports families, promotes children's wellbeing, and contributes to the local community.

5. Achievements and Performance

The club continued to operate successfully throughout the year.

Key achievement:

- Successful **CIW inspection**, confirming compliance with required standards of care and safety.

The club maintained steady attendance and continued to support families in the area.

6. Financial Review

The charity's income for the year was **£123,743**, generated primarily through childcare fees.

Expenditure related to:

- Staffing
- Rent and utilities
- Insurance
- Resources, snacks and consumables
- Equipment and operational costs

The charity ended the year with a strong financial position and maintains reserves to ensure continuity of service.

7. Plans for the Future

The trustees intend to:

- Continue operating at or near full capacity
- Explore opportunities to access **funding or grants**
- Consider **donations or community fundraising**
- Maintain financial sustainability
- Continue meeting CIW requirements

8. Administrative Information

Governing Document: Constitution

Banking Arrangements:

- Santander (Brynteg Tigers)
- HSBC (Little Cubs and Nursery Plus)

Independent Examiner: Karen Williams, CIPFA DPA (Full signed report attached separately)

9. Approval

This report was approved by the trustees on **22nd January 2026**

Signed:  Michelle Firth



Brynteg Tigers Out of Hours Club

Receipts & Payments Accounts

For the year ending 31st March 2025

1. Receipts (Money In)

Income Source	Amount
Childcare fees and income	£123,743
Donations / other income	£0
Total Receipts	£123,743

2. Payments (Money Out)

Expenditure Category	Amount
Staff wages	£72,000
Rent / room hire	£15,000
Insurance	£327
Resources / snacks / consumables / equipment	£6,296
Total Payments	£93,623

3. Net Movement in Funds

	Amount
Total Receipts	£123,743
Total Payments	£93,623
Net movement (surplus)	+£30,120

4. Statement of Assets and Liabilities

Assets at year end

Asset	Amount
Bank balance	£212,811.03
Cash in hand	£0
Total Assets	£212,811.03

Liabilities at year end

Liability	Amount
None declared	£0

5. Notes to the Accounts

Basis of preparation

These accounts are prepared on a **Receipts and Payments basis**, permitted for charities with income under £250,000.

Trustee remuneration

No trustee received any payment or personal benefit.

Staffing

No employee earned over £60,000.

Charitable purpose

The charity provides childcare for children aged 2–11 in the Wrexham area.

6. Reserves Policy

Brynteg Tigers Out of Hours Club holds significant reserves to ensure long-term sustainability. The trustees consider this essential because:

- The charity must be able to cover **staff wages** during periods of fluctuating income.
- A financial buffer ensures **continuity of care** for families.
- Reserves support future **equipment, training and compliance** needs.
- The club aims to build capacity to support more children and explore funding opportunities.

Reserves are reviewed annually.

7. Approval

These accounts were approved by the trustees on **22nd January 2026**

Signed:

A handwritten signature in black ink, appearing to be 'M. B. C.', written over a horizontal line.

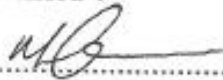
Summary of Transactions

Brynteg CP School – Tiger Club Account
Santander:

For The Period
1st April 2024 – 31st March 2025

RECEIPTS			PAYMENTS		
Balances b/f			Payments		
Opening balance	£3,248.29		Current Account	£25,303.02	
Income relating to the 2023-24 financial year	£926.36	£4,174.65	Plus Expenditure made from income	£173.35	£25,476.37
Receipts			Balances c/f		
Current account	£22,140.60		Closing balance	£1,949.16	
		£22,140.60	Less Unpresented cheques	-£1110.28	£838.88
		£26,315.25			£26,315.25

Certified :



 Head Teacher



 School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1st April 2024 to 31st March 2025 and of the balances in hand as of that date.

Signed: K Williams

Date: 11 January 2026

Name of Independent Auditor:

Karen Williams CIPFA DPA

Address:

Derwen
 9 Bryn Estyn Road
 Wrexham
 LL13 9ND

Summary of Transactions

Brynteg CP School – Little Clubs (Flying Start) Account
 HSBC Bank

For The Period
 1st April 2024 – 31st March 2025

RECEIPTS		PAYMENTS		
Balances b/f				
Opening balance	£40,887.90		Current Account	£50,620.88
Cheque written back into account 100508	+£48.00	£41,035.90		£50,627.88
Receipts			Balances of	
Current account	£77,108.00		Closing balance	£53,253.70
		£77,108.00	Less Unpresented cheques – 100845	-£4,730.68
			Less March 25 bank charges	-£7.00
				£58,516.02
		£118,143.90		£118,143.90

Certified :



 Head Teacher



 School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1 April 2024 to 31 March 2025 and of the balances in hand as of that date.

Signed: K Williams

Date: 6 December 2025

Name of Independent Auditor:

Karen Williams CIPFA DPA

Address:

Derwen
 9 Bryn Estyn Road
 Wrexham
 LL13 9ND

Summary of Transactions

Brynteg CP School – Nursery Plus Account
HSBC Bank:

For The Period
1st April 2024 – 31st March 2025

RECEIPTS		PAYMENTS		
Balances b/f		Payments		
Opening balance	£43,856.64	Current Account		£8,519.21
Receipts		Balances c/f		
Current account	£24,495.24	Closing balance	£60,323.09	
		Less unpresented cheques	-£777.20	
		Less March 25 bank fees	-£5.40	
		Plus March 25 Parentpay	£292.18	£59,832.67
	£68,351.88			£68,351.88

Certified :



 Head Teacher



 School Administrator

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Date: 6 December 2025

Name of Independent Auditor:

Karen Williams CIPFA DPA

Address:

Derwen
 9 Bryn Estyn Road
 Wrexham
 LL13 9ND

Brynteg Tigers Out of Hours Club

England & Wales - Charity number 1191478

Accounts

Trustees' Annual Report: Brynteg Tigers Out of Hours Club

Brynteg Tigers Out of Hours Charity Report of the trustees for the year ending 31 March 2023.

The trustees of Brynteg Tigers Out of Hours Club Charity present their annual report and audited accounts for the year ended 31 March 2023 and confirm they comply with the requirements of the Charities Act, the trust deed and the Charities SORP.

OUR AIMS

The aims of Brynteg Tigers Out of Hours Club Charity are to provide excellent quality child care in a stimulating environment where children are happy and settled.

Nurturing staff will ensure children are well supported and enjoy their activities.

Staff will treat children with respect and promote positive behaviour.

Staff will have positive relationships with parents and work well with partners in the local community.

OUR OBJECTIVES

Our key objectives for the year included:

- to continue to develop the first class pastoral care we provide for pupils
- to increase pupil numbers at the setting
- to provide continuing support of our children already in receipt of fee places

Equal Opportunities

Brynteg Tigers Out of Hours Club welcomes children from all backgrounds. A child's gender, ethnicity, race, religion or disability do not form part of our admission processes. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled. Brynteg Tigers Out of Hours Club is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment.

Review of Activities and Achievements

Number of children attending the setting have improved since COVID through increased promotion and an increase in the variety of activities offered. Staff in the after school club, for example, enlisted outside agencies to provide Forest School sessions, gymnastics sessions and fun activities such as movie night and bingo. These activities made the club more visible to others and allowed new children to access the provision. We have also seen an increase of pupils from different schools accessing our holiday club.

Our Finances

The financial statements show net income of £43,395 for the year April 2022 until March 31st 2023 and expenditure was £52,479

Reserves and Financial Health

The Trustees regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis. The setting applies for grant when they are available.

Structure, Governance and Management

Brynteg Tigers Out of Hours Club Charity meet three times a year. The work of implementing most of their policies is carried out by the members of the Development Committee and the Finance

Committee. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Key management personnel

The trustees give of their time freely and the pay of the staff is set by the Finance Committee and is kept under annual review. A number of criteria are used in setting pay:

- nature of the role and responsibilities
- the average salary for comparable positions

The day to day running of the Setting is delegated to the supervisor, supported by trustees and senior staff. The day to day administration of the setting is undertaken within the policies and procedures approved by the trustees.

The trustees oversee the recruitment of staff.

Risk Management

The trustees are responsible for the overseeing of the risks faced by the Setting. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

This year the main risks that the Governors have identified and the plans to manage those risk is:

- Money. Our ability to continue is reliant on fees. This risk is managed by marketing activities and applications for grants.

TRUSTEES

The charity trustees of Brynteg Tigers Out of Hours Club

Michelle Firth (Headteacher of Brynteg School)

Lisa Jones (Secretary of Brynteg School)

Lindsey Jones (Deputy Head of Brynteg School)

Elizabeth Williams (Supervisor of Nursery Plus)

Carol Farnhill (Governor at Brynteg School)

Rebecca Clark (Practitioner at Flying Start)

Lucy Edwards (Supervisor of Flying Start)

Summary of Transactions


Brynteg CP School – Tiger Club Account
Santander: 82913280

For The Period
1st April 2022 – 31st March 2023

RECEIPTS			PAYMENTS		
Balances b/f			Payments		
Opening balance – <i>Note 1</i>	£2,285.70		Current Account	£18,004.76	
<i>Plus</i> Income relating to previous year	£233.03	£2,518.82	<i>Plus</i> Expenditure made from Income	£519.59	£18,524.35
Receipts			Balances c/f		
Current account	£19,624.00	£19,624.00	Closing balance	£7,347.17	
			<i>Less</i> Unpresented cheques	-£4,204.70	
			<i>Plus</i> Income yet to be deposited	+£476.00	£3,618.47
		£22,142.82			£22,142.82

Note 1: This account has not previously been independently audited

Certified :



 Head Teacher



 School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1 April 2022 to 31 March 2023 and of the balances in hand as of that date.

Signed: K Williams

Date: 23 January 2024

Name of Independent Auditor: Karen Williams CIPFA DPA

Address: Berthyn Cottage
 1 Woodland Road
 Moss, Wrexham
 LL11 6BD

Summary of Transactions

Brynteg CP School – Nursery Plus Account
HSBC Bank: 12293889

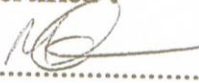
For The Period
1st April 2022 – 31st March 2023

RECEIPTS		PAYMENTS		
Balances b/f		Payments		
Adjusted Opening balance – Note 1	£57,621.19	Current Account		£33,955.38
Receipts		Balances c/f		
Current account – Note 2	£26,771.29	Closing balance	£51,078.64	
		Unpresented cheques – 100061	£-632.94	
		Less March 23 bank fees	£-8.60	£50,437.10
	£84,392.48			£84,392.48

Note 1: Opening Bal £57,630.18 minus £8.99 March 22 bank charges

Note 2: Income £26,791.29 less £20 forged note

Certified:


.....
Head Teacher


.....
School Administrator

I have examined the books, vouchers and documents relating to the above account and in my view the account above gives a true and fair view of its transactions for the period 1 April 2022 to 31 March 2023 and of the balances in hand as of that date.

Signed: **K Williams**

Date: **18 December 2023**

Name of Independent Auditor:

Karen Williams CIPFA DPA

Address:

Berthyn Cottage
1 Woodland Road
Moss, Wrexham
LL11 6BD

Brynteg Tigers Out of Hours Club

England & Wales - Charity number 1191478

Accounts

Trustees' Annual Report: Brynteg Little Cubs Playgroup

Brynteg Little Cubs Playgroup Charity Report of the trustees for the year ending 31 March 2022.

The trustees of Brynteg Little Cubs Playgroup Charity present their annual report and audited accounts for the year ended 31 March 2022 and confirm they comply with the requirements of the Charities Act, the trust deed and the Charities SORP.

OUR AIMS

The aims of Brynteg Little Cubs Playgroup Charity are to provide excellent quality child care in a stimulating environment where children are happy and settled.

Nurturing staff will ensure children are well supported and enjoy their activities.

Staff will treat children with respect and promote positive behaviour.

Staff will have positive relationships with parents and work well with partners in the local community.

OUR OBJECTIVES

Our key objectives for the year included:

- to continue to develop the first class pastoral care we provide for pupils
- to increase pupil numbers at the setting
- to provide continuing support of our children already in receipt of fee places

Equal Opportunities

Little Cubs welcomes children from all backgrounds. A child's gender, ethnicity, race, religion or disability do not form part of our admission processes. We are an equal opportunity organisation and are committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. We will make reasonable adjustments to meet the needs of staff or pupils who are or become disabled. Little Cubs is committed to safeguarding and promoting the welfare of our pupils and expects all staff and volunteers to share this commitment.

Review of Activities and Achievements

Numbers of children attending setting have dropped. This year has been a very disruptive year with the periods of lockdown. This has unfortunately had a negative impact on the numbers in the setting. When the school shut parents stopped using Little Cubs.

Zoom calls took place regularly with staff reading stories and doing on-line activities with children and their families.

Staff used these periods of time to improve their knowledge and skills. A wide range of courses were accessed. These include, Child Protection training, First

Aid, Makaton, ELKLAN, Yoga for Literacy, supporting children with Additional Learning Needs and Jabadao.

Links have been strengthened with families through 'Chatterbox' sessions where parents and children join together to share stories, songs, nursery rhymes etc.

The setting has carried out work on healthy eating and lifestyles and is working towards the Healthy and Sustainable Pre School Scheme National Award and Tiny Tums Award.

Our Finances

The financial statements show net income of £32,113.65 for the year April 2021 until March 31st 2022 and expenditure was £58,972.21

Reserves and Financial Health

The Trustees regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis. The setting applies for grant when they are available.

Structure, Governance and Management

Little Cubs Playgroup Charity and meet three times a year. The work of implementing most of their policies is carried out by the members of the Development Committee and the Finance Committee. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Key management personnel

The trustees give of their time freely and the pay of the staff is set by the Finance Committee and is kept under annual review. A number of criteria are used in setting pay:

- nature of the role and responsibilities
- the average salary for comparable positions

The day to day running of the Setting is delegated to the supervisor, supported by trustees and senior staff. The day to day administration of the setting is undertaken within the policies and procedures approved by the trustees.

The trustees oversee the recruitment of staff.

Risk Management

The trustees are responsible for the overseeing of the risks faced by the Setting. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

This year the main risks that the Governors have identified and the plans to manage those risks are:

- COVID
- Money. Our ability to continue is reliant on fees. This risk is managed by marketing activities and applications for grants.

TRUSTEES

The charity trustees of Brynteg Little Cubs Playgroup Charity

Rachael Connell (Headteacher of Brynteg School)

Lisa Jones (Secretary of Brynteg School)

Michelle Firth (Deputy headteacher of Brynteg School)

Lucy Edwards (Supervisor of Flying Start)

Gemma Richardson (Assistant Supervisor of Flying Start)

Rebecca Clark (Childcare Practitioner at Flying Start)

Carol Farnhill (Governor at Brynteg School)

**Income
Nursery Plus
Opening Balance**

01/04/2021-31/03/2022

Figure from the previous months spreadsheet

Date	C	D	E	F	G	H	I	J	K	L	M	Total	Total Banked	
	Nursery	OoH	DWP	Charities	School Council	Uniform	P.T.A.	Flint	Fuel	WCBC	Tuck	Bank	Music	
4/29/2021	£530.00													£530.00
5/14/2021	£289.00													£289.00
5/21/2021	£506.00													£506.00
7/2/2021	£960.00													£960.00
7/9/2021	£580.00													£580.00
7/16/2021	£145.00													£145.00
4/6/2021										£750.00				£750.00
4/23/2021								£1,559.25						£1,559.25
5/11/2021								£1,984.50						£1,984.50
6/22/2021								£1,890.00						£1,890.00
7/9/2021								£1,039.50						£1,039.50
9/29/2021								£141.75						£141.75
9/16/2021								£1,323.00						£1,323.00
10/5/2021								£1,417.50						£1,417.50
10/21/2021	£342.00							£0.00						£342.00
12/10/2021								£1,417.50						£1,417.50
11/2/2021								£1,890.00						£1,890.00
1/21/2022	£76.50													£76.50
1/28/2022	£178.50													£178.50
2/4/2022	£229.00													£229.00
12/17/2022	£544.00													£544.00
1/14/2022								£992.25						£992.25
2/1/2022								£582.75						£582.75
3/4/2022	£155.00													£155.00
2/9/2022								£2,031.75						£2,031.75
3/4/2022								£3,307.50						£3,307.50
1/28/2022			£80.00											£80.00
3/15/2022		£1,000.00												£1,000.00
3/15/2022								£2,000.00						£2,000.00
3/24/2022	£242.00													£242.00
														£0.00
								£21,577.25						£28,184.25

Opening Balance 84,488.74
 Total Income 32,113.65
 Less total Expenditure 58,972.21 Total expenditure from the expenditure sheet
 Total **57,630.18 Use this figure to carry forward to the next month as the opening balance**

Add cheques in!

Expenditure

21-22

Date	Cheque Number	Amount £	General £	Invoice £	Visits £	Charities £	Accountant £	Uniform £	Staff £	fees £	Grant £	Postage £	Wages £	Petty £	Total £
7/27/2021	100021										17,105.00				£17,105.00
9/29/2021	100022								472.50						£472.50
9/29/2021	100023		£3,708.90												£3,708.90
10/21/2021	100024												467.90		£467.90
12/22/2021	100025	Spoilt								5.00					£5.00
12/22/2021	100026								594.00						£594.00
12/22/2021	100027								432.00						£432.00
12/22/2021	100028	£138.93													£138.93
12/22/2021										5.00					£5.00
22/12/2022	100029						100.00								£100.00
1/22/2022										£9.18					£9.18
1/31/2022	100030						£84.30								£84.30
1/31/2022	100031								£391.50						£391.50
3/1/2022	100032								£459.00						£459.00
3/2/2022	100033										£15,600.00				£15,600.00
1/22/2022	100034			£19,390.86											£19,390.86
3/22/2022										£8.14					£8.14
															£0.00
		138.93	3,708.90	19,390.86	0.00	0.00	184.30	0.00	2,349.00	27.32	32,705.00	0.00	467.90	0.00	58,972.21

Paid in error cheque in to cancel

SUMMARY OF TRANSACTIONS OF SCHOOL PRIVATE FUNDS

Period 1st April 2021 to 31st March 2022

Brynteg CP School - Nursery Plus Account

FORM D

£
Receipts

£
Payments

Balance Brought Forward

Bank

84,488.74

Payments

58,972.21

Receipts

32,113.65

Balance Carried Forward

Bank

57,630.18

Total

116,602.39

116,602.39

Certified.....
Treasurer



Head Teacher.....



I have examined the books and, vouchers and other documents relating to the Brynteg CP Nursery Plus Account and in my view the above account gives a true and fair view of the transactions for the period 1st April 2021 to 31st March 2022 and of the balances in hand at that date.

Date

26/01/2023

Signed
Auditor



Brynteg Tigers Out of Hours Club

England & Wales - Charity number 1191478

Accounts

Trustees' Annual Report: Brynteg Little Cubs Playgroup

Brynteg Little Cubs Playgroup Charity Report of the trustees for the year ending 31 March 2021.

The trustees of Brynteg Little Cubs Playgroup Charity present their annual report and audited accounts for the year ended 31 March 2021 and confirm they comply with the requirements of the Charities Act, the trust deed and the Charities SORP.

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Review of Activities and Achievements

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Staff used these periods of time to improve their knowledge and skills. A wide range of courses were accessed. These include, Child Protection training, First

Aid, Makaton, ELKLAN, Yoga for Literacy, supporting children with Additional Learning Needs and Jabadao.

Links have been strengthened with families through 'Chatterbox' sessions where parents and children join together to share stories, songs, nursery rhymes etc.

The setting has carried out work on healthy eating and lifestyles and is working towards the Healthy and Sustainable Pre School Scheme National Award and Tiny Tums Award.

Our Finances

The financial statements show net income of £60,696 for the year April 2020 until March 31st 2021 and expenditure was £47,453.50

Reserves and Financial Health

The Trustees regularly review the finances, budgets and spend against budget together with a monthly cash flow analysis. The setting applies for grant when they are available.

Structure, Governance and Management

Little Cubs Playgroup Charity and meet three times a year. The work of implementing most of their policies is carried out by the members of the Development Committee and the Finance Committee. All trustees give of their time freely and no remuneration or expenses were paid in the year.

Key management personnel

The trustees give of their time freely and the pay of the staff is set by the Finance Committee and is kept under annual review. A number of criteria are used in setting pay:

- nature of the role and responsibilities
- the average salary for comparable positions

The day to day running of the Setting is delegated to the supervisor, supported by trustees and senior staff. The day to day administration of the setting is undertaken within the policies and procedures approved by the trustees.

The trustees oversee the recruitment of staff.

Risk Management

The trustees are responsible for the overseeing of the risks faced by the Setting. Risks are identified, assessed and controls established throughout the year. A formal review of the charity's risk management processes is undertaken on an annual basis.

This year the main risks that the Governors have identified and the plans to manage those risks are:

- COVID
- Money. Our ability to continue is reliant on fees. This risk is managed by marketing activities and applications for grants.

TRUSTEES

The charity trustees of Brynteg Little Cubs Playgroup Charity

Rachael Connell (Headteacher of Brynteg School)

Lisa Jones (Secretary of Brynteg School)

Michelle Firth (Deputy headteacher of Brynteg School)

Lucy Edwards (Supervisor of Flying Start)

Gemma Richardson (Assistant Supervisor of Flying Start)

Rebecca Clark (Childcare Practitioner at Flying Start)

Carol Farnhill (Governor at Brynteg School)

Summary of Transactions of				
Brynteg Little Cubs				
2020-2021				
Balance b/f		36,832.82	Expenditure	
Closing Balance from last year's form D			Expenditure	47,453.50
add cheques written back in (see note 1)	0		Bank Transfers	
Subtotal		<u>36,832.82</u>	Subtotal	
add Income			Bal c/f	0.00
Receipts	60,696.00		less unpresented cheques (see note 2)	
Bank Transfers	60,606.00		<i>chq number</i>	<i>amount</i>
Subtotal		<u>###</u>	****	0.00
			****	0.00
			****	0.00
			****	0.00
			Subtotal (see note 4)	
			Cash at Bank 31/3/	
(see note 3)		<u>###</u>		
Notes:				
1. Cheques written back in = any cheques that are over 6 months old that have not been presented to the bank (on bank statement)				
2. Unpresented cheques = cheques written out but have not been presented to the bank (on bank statement)				
3. C25 and H25 totals should be the same				
4. This figure will be your opening balance (balance b/f) next year				

