

**Hartlepool Baby Bank**  
**Unaudited Financial Statements**  
**28 February 2025**

**TREMAINE**

Chartered accountants  
19 Tremaine Close  
Hartlepool  
TS27 3LE

# Hartlepool Baby Bank

## Financial Statements

Year ended 28 February 2025

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# Hartlepool Baby Bank

## Trustees' Annual Report

### Year ended 28 February 2025

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The trustees present their report and the unaudited financial statements of the charity for the year ended 28 February 2025.

#### Reference and administrative details

**Registered charity name** Hartlepool Baby Bank

**Charity registration number** 1191460

**Principal office** 29 Sedgewick Close  
Hartlepool  
TS24 9EU

#### The trustees

Emilie de Bruijn  
Sarah Louise Lavender  
Sarah Louise Hart  
Sophie Gregson  
Guadalupe del Carmen Lainez  
Alvarez  
Charlotte Louise Ayres Nicholson (Appointed 29 July 2025)

**Independent examiner** Julie Todd Tremaine Chartered Certified Accountant  
19 Tremaine Close  
Hartlepool  
TS27 3LE

#### Structure, governance and management

The Charity Commission of England and Wales approved registration of Hartlepool Baby Bank on 24 September 2020, based upon its constitution adopted 19 July 2019 as amended on 18 September 2020.

The charity was previously an unregistered organisation operating under its adopted constitution dated 19 July 2019.

# Hartlepool Baby Bank

## Trustees' Annual Report *(continued)*

**Year ended 28 February 2025**

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### **Objectives and activities**

Hartlepool Baby Bank was established to provide:

The prevention and relief of poverty among socially and/or economically disadvantaged individuals and families in Hartlepool who are pregnant or have children aged, in particular but not exclusively, under 2 years and are unable to provide basic equipment, consumables, clothing and toys for babies and children by supplying them with:

- new and recycled items free of charge
- offering a loan service for childcare equipment
- providing a safe space and signposting service where they may access peer to peer support and support from external organisations who may be able to assist them with needs arising from their social and economic disadvantage.

### **Achievements and performance**

Hartlepool Baby Bank provides good quality new and used equipment to families with young children or pregnant women across Hartlepool and the surrounding area. We aim to provide maternity items, clothing, safe sleeping spaces and hygiene products whilst offering support, advice and signposting.

### **Financial review**

The total reserves of the charity as at 28 February 2025 amounts to £97,008, unrestricted funds of the charity amount to £62,432 of which free reserves (i.e. those not tied up in fixed assets and designated funds) amount to £62,432.

### **Reserves Policy and Risk Management**

It is the policy of the charity to maintain unrestricted funds which are the free reserves of the charity, at a level which equates to approximately six to twelve months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs and to respond to emergencies.

The trustees actively review the major risks which the charity face on a regular basis. The trustees are mindful of the requirement to build up sufficient reserves to meet day to day running costs which will provide sufficient resources in the event of adverse conditions.

The trustees' annual report was approved on 16 September 2025 and signed on behalf of the board of trustees by:

Emilie de Bruijn  
Trustee

# Hartlepool Baby Bank

## Independent Examiner's Report to the Trustees of Hartlepool Baby Bank

**Year ended 28 February 2025**

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I report to the trustees on my examination of the financial statements of Hartlepool Baby Bank ('the charity') for the year ended 28 February 2025.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Julie Todd  
Tremaine Chartered Certified Accountant  
Independent Examiner

19 Tremaine Close  
Hartlepool  
TS27 3LE

17 September 2025

# Hartlepool Baby Bank

## Statement of Financial Activities

Year ended 28 February 2025

		Unrestricted funds	2025 Restricted funds	Total funds	2024 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	13,079	57,176	70,255	86,782
Charitable activities	5	1,613	–	1,613	3,987
<b>Total income</b>		<u>14,692</u>	<u>57,176</u>	<u>71,868</u>	<u>90,769</u>
<b>Expenditure</b>					
Expenditure on charitable activities	6	<u>7,798</u>	<u>60,550</u>	<u>68,348</u>	<u>46,772</u>
<b>Total expenditure</b>		<u>7,798</u>	<u>60,550</u>	<u>68,348</u>	<u>46,772</u>
<b>Net income and net movement in funds</b>		<u>6,894</u>	<u>(3,374)</u>	<u>3,520</u>	<u>43,997</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		55,538	37,950	93,488	49,491
<b>Total funds carried forward</b>		<u>62,432</u>	<u>34,576</u>	<u>97,008</u>	<u>93,488</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 6 to 13 form part of these financial statements.

# Hartlepool Baby Bank

## Statement of Financial Position

28 February 2025

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	Note	2025 £	2024 £
<b>Current assets</b>			
Cash at bank and in hand		97,008	93,488
<b>Net current assets</b>		<u>97,008</u>	<u>93,488</u>
<b>Total assets less current liabilities</b>		<u>97,008</u>	<u>93,488</u>
 <b>Funds of the charity</b>			
Restricted funds		34,576	37,950
Unrestricted funds		<u>62,432</u>	<u>55,538</u>
<b>Total charity funds</b>	<b>10</b>	<u>97,008</u>	<u>93,488</u>

These financial statements were approved by the board of trustees and authorised for issue on 16 September 2025, and are signed on behalf of the board by:

Emilie de Bruijn  
Trustee

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The notes on pages 6 to 13 form part of these financial statements.

# Hartlepool Baby Bank

## Notes to the Financial Statements

Year ended 28 February 2025

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### 1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is 29 Sedgewick Close, Hartlepool, TS24 9EU.

### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.



# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

Year ended 28 February 2025

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### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

Year ended 28 February 2025

### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
<b>Donations</b>			
Donations	9,635	—	9,635
Donations at Baby Bank	1,702	—	1,702
Fundraising	158	—	158
Gift Aid	384	—	384
<b>Grants</b>			
National Lottery Community Fund	—	19,146	19,146
Trusthouse Charitable Foundation	—	5,400	5,400
Neighbourly Fund	—	500	500
Wates Family Enterprise Trust	—	10,000	10,000
Karbon Homes	—	1,500	1,500
Tesco - Goundwork Uk	—	1,000	1,000
Save The Children Fund	1,200	—	1,200
Sainsburys	—	500	500
John Armitage Charitable Trust	—	15,000	15,000
Point North	—	4,130	4,130
	<u>13,079</u>	<u>57,176</u>	<u>70,255</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations</b>			
Donations	2,837	—	2,837
Donations at Baby Bank	1,028	—	1,028
Go Fund Me	2,313	—	2,313
Masons Benevolent Fund	700	—	700
PFC Trust	500	—	500
TK Maxx	500	—	500
Nationwide	1,075	—	1,075
<b>Grants</b>			
National Lottery Community Fund	—	45,404	45,404
Trusthouse Charitable Foundation	—	5,400	5,400
Albert Hunt Trust	2,000	—	2,000
Tesco - Goundwork Uk	1,295	—	1,295
County Durham Community Foundation	4,730	—	4,730
Toy Master	—	2,000	2,000
Save The Children Fund	1,000	—	1,000
Sainsburys	—	500	500
Stage Coach	—	500	500
John Armitage Charitable Trust	—	15,000	15,000
	<u>17,978</u>	<u>68,804</u>	<u>86,782</u>

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

Year ended 28 February 2025

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### 5. Charitable activities

	Unrestricted Funds £	<b>Total Funds 2025 £</b>	Unrestricted Funds £	Total Funds 2024 £
Sales	—	—	3,943	3,943
Weigh In	1,221	1,221	—	—
Other	392	392	44	44
	<u>1,613</u>	<u>1,613</u>	<u>3,987</u>	<u>3,987</u>

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

Year ended 28 February 2025

### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
General Fund	6,598	–	6,598
Neighbourly Fund - Toiletries	–	34	34
National Lottery Community Fund - Salaries	–	19,146	19,146
National Lottery Community Fund - Cost of Living	–	13,044	13,044
Trusthouse Charitable Foundation	–	5,400	5,400
Sainsburys	–	166	166
Stagecoach	–	258	258
Groundworks UK - Tesco	–	1,000	1,000
Wates Family Enterprise Trust	–	1,882	1,882
Point North	–	4,130	4,130
Karbon Homes	–	490	490
Save The Children Fund	1,200	–	1,200
John Armitage Charitable Trust	–	15,000	15,000
	<u>7,798</u>	<u>60,550</u>	<u>68,348</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
General Fund	14,242	–	14,242
Neighbourly Fund - Toiletries	–	405	405
Stairgates	–	3,047	3,047
National Lottery Community Fund - Salaries	–	10,464	10,464
National Lottery Community Fund - Cost of Living	–	13,214	13,214
Trusthouse Charitable Foundation	–	5,400	5,400
	<u>14,242</u>	<u>32,530</u>	<u>46,772</u>

### 7. Independent examination fees

	2025 £	2024 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	<u>250</u>	<u>250</u>

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

### Year ended 28 February 2025

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#### 8. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<u>31,280</u>	<u>10,464</u>

The average head count of employees during the year was 4 (2024: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2025</b>	<b>2024</b>
	<b>No.</b>	<b>No.</b>
Charitable activities	<u>4</u>	<u>2</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

#### 9. Trustee remuneration and expenses

One or more trustees has been paid remuneration or received other benefits from employment with the charity or a related entity.

In return for the day to day management and administration of the Baby Bank Centre, both E de Bruijn and S Hart (trustees) received remuneration in return for their services. In total remuneration of £17,765 was paid during the year; (2024 - £10,464). The remuneration is in line with the grant funders specifications.

One or more trustees has claimed expenses or had their expenses met by the charity.

The total amount of expenses reimbursed to trustees amount to £336 (2024 - £1,127) and represent travel cost which were reimbursed to one (2024 - one) trustees.

#### 10. Analysis of charitable funds

##### Unrestricted funds

	At 1 March 2024	Income	Expenditure	At 28 February 2025
	£	£	£	£
General funds	<u>55,538</u>	<u>14,692</u>	<u>(7,798)</u>	<u>62,432</u>

  

	At 1 March 2023	Income	Expenditure	At 29 February 2024
	£	£	£	£
General funds	<u>47,815</u>	<u>21,965</u>	<u>(14,242)</u>	<u>55,538</u>

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

### Year ended 28 February 2025

#### 10. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 March 2024 £	Income £	Expenditure £	At 28 February 2025 £
Neighbourly Fund - Toiletries	–	500	(34)	466
Stairgates	224	–	–	224
National Lottery Community Fund - Salaries	8,682	19,146	(19,146)	8,682
National Lottery Community Fund - Cost of Living	13,044	–	(13,044)	–
Trusthouse Charitable Foundation	–	5,400	(5,400)	–
John Armitage Trust	15,000	15,000	(15,000)	15,000
Sainsburys	500	500	(166)	834
Stagecoach	500	–	(258)	242
Groundworks Uk - Tesco	–	1,000	(1,000)	–
Wates Family Enterprise Trust	–	10,000	(1,882)	8,118
Point North	–	4,130	(4,130)	–
Karbon Homes	–	1,500	(490)	1,010
	<u>37,950</u>	<u>57,176</u>	<u>(60,550)</u>	<u>34,576</u>

	At 1 March 2023 £	Income £	Expenditure £	At 29 February 2024 £
Neighbourly Fund - Toiletries	405	–	(405)	–
Stairgates	1,271	2,000	(3,047)	224
National Lottery Community Fund - Salaries	–	19,146	(10,464)	8,682
National Lottery Community Fund - Cost of Living	–	26,258	(13,214)	13,044
Trusthouse Charitable Foundation	–	5,400	(5,400)	–
John Armitage Trust	–	15,000	–	15,000
Sainsburys	–	500	–	500
Stagecoach	–	500	–	500
	<u>1,676</u>	<u>68,804</u>	<u>(32,530)</u>	<u>37,950</u>

# Hartlepool Baby Bank

## Notes to the Financial Statements *(continued)*

Year ended 28 February 2025

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### 11. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Current assets	<u>62,432</u>	<u>34,576</u>	<u>97,008</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Current assets	<u>63,589</u>	<u>29,899</u>	<u>93,488</u>

# **Hartlepool Baby Bank**

## **Management Information**

**Year ended 28 February 2025**

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**The following pages do not form part of the financial statements.**



# Hartlepool Baby Bank

## Detailed Statement of Financial Activities

Year ended 28 February 2025

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	2025 £	2024 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	9,635	2,837
Donations at Baby Bank	1,702	1,028
Fundraising	158	–
Go Fund Me	–	2,313
Gift Aid	384	–
Masons Benevolent Fund	–	700
PFC Trust	–	500
TK Maxx	–	500
Nationwide	–	1,075
National Lottery Community Fund	19,146	45,404
Trusthouse Charitable Foundation	5,400	5,400
Albert Hunt Trust	–	2,000
Neighbourly Fund	500	–
Wates Family Enterprise Trust	10,000	–
Karbon Homes	1,500	–
Tesco - Goundwork Uk	1,000	1,295
County Durham Community Foundation	–	4,730
Toy Master	–	2,000
Save The Children Fund	1,200	1,000
Sainsburys	500	500
Stage Coach	–	500
John Armitage Charitable Trust	15,000	15,000
Point North	4,130	–
	<u>70,255</u>	<u>86,782</u>
<b>Charitable activities</b>		
Sales	–	3,943
Weigh In	1,221	–
Other	392	44
	<u>1,613</u>	<u>3,987</u>
<b>Total income</b>	<u>71,868</u>	<u>90,769</u>

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# Hartlepool Baby Bank

## Detailed Statement of Financial Activities *(continued)*

Year ended 28 February 2025

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	2025 £	2024 £
<b>Expenditure on charitable activities</b>		
Wages and salaries	31,280	10,464
Repairs and maintenance	16,432	18,256
Insurance	726	760
Travel expenses	336	1,197
Accountancy	250	250
Baby consumables	13,220	9,491
Printing, postage & stationery	277	45
Admin	—	5
Baby equipment	5,675	6,187
Misc	152	117
<b>Total expenditure</b>	<u>68,348</u>	<u>46,772</u>
<b>Net income</b>	<u>3,520</u>	<u>43,997</u>

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