

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain**

Charity number 1191435

**Annual Report and Financial Statements  
for the year ended 31 December 2023**



# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Annual Report and Financial Statements for the year ended 31 December 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

## Trustees' report for the year ended 31 December 2023

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Deryck Hillas	Chair	
Dawn Beck		
Chris Greaves	Treasurer	
David Provis		
Suzie Bogle		
Rachel Taylor		
Janet Walters		Appointed 15 January 2023

### Area Meeting Officers

Mark Holtom	Coordinating Clerk
Richard Jarvis	Correspondence Clerk
Rachel Taylor	Co-Clerk
Rosemary Daley	Meeting for Sufferings Rep
Frank Sharman	Membership Clerk
Jan Walters	Registering Officer

Charity number	1191435	Registered in England and Wales
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### Registered and principal address

Friends Meeting House  
Church Street  
Paddock  
Huddersfield HD1 4TR

### Bankers

Cooperative Bank, 1 Balloon Street, Manchester M60 4EP  
CAF Bank Limited, Kings Hill, West Malling, Kent ME9 4TA  
Skipton Building Society, The Bailey, Skipton, North Yorkshire BD23 1DN  
Triodos Bank, Brunel House, 11 The Promenade, Bristol BS8 3NN

### Custodian Trustee

Friends Trusts Ltd, Friends House, 173-177 Euston Road, London NW1 2BJ (Registered Charity 237698)

### Independent examiner

Rhys North ACA

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

## Trustees' report (continued) for the year ended 31 December 2023

### Structure, governance and management

Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (BWYAM) is a Charitable Incorporated Organisation (CIO) formed on 23 September 2020 and is governed by a constitution. Memoranda of understanding specify the relationship between BWYAM and its constituent Local Meetings. Area Meeting, Local Meetings and Trustees conduct their business in accordance with "Quaker Faith and Practice," the book of Christian discipline of the yearly Meeting of the Religious Society of Friends (Quakers) in Britain.

### Method of recruitment and appointment of trustees

BWYAM has between 5 and 15 Trustees and a number of Officers appointed by the Area Meeting in session after nomination by the Area Meeting Nominations Committee. Appointments are for three-year terms with the option for reappointment for a second term, and in exceptional cases, a third term (maximum 9 years in total).

### Membership

Membership of BWYAM is granted by Area Meeting in session. Non-members who regularly attend Meeting for Worship and take an active role in the life of one of our Local Meetings are referred to as "Attenders" to distinguish them from "Members". The Term "Friends" is used to include Members and Attenders. On 31 December 2023 there were 135 Members and 81 Attenders as detailed below:

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	<b>Total 2023</b>	Total 2022
<b>Members</b>	21	10	56	39	9	<b>135</b>	137
<b>Attenders</b>	12	8	26	15	20	<b>81</b>	90
<b>Total</b>	33	18	82	54	29	<b>216</b>	227

### Records

The Clerks and Treasurers of Local Meetings, Area Meeting and Trustees keep recent minutes and financial records. Minutes are regularly compiled and stored in the Brotherton Library at Leeds University along with corporate information such as deeds, our governing document, memoranda of understanding (between Area Meeting and Local Meetings) and policies.

### Objectives and activities

#### The charity's objects

The object of Brighouse West Yorkshire Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Brighouse West Yorkshire Area Meeting and beyond.

#### The charity's main activities

Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent Local Meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes.

Our governing document states that "Income and property are used to further our object by work such as:

- i) strengthening the life and witness of Quaker meetings both in the area of Brighouse West Yorkshire Area Meeting and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;
- iv) funding the concerns that Quaker meetings in the area of Brighouse West Yorkshire Area Meeting or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Brighouse West Yorkshire Area Meeting and contributing to the support of Britain Yearly Meeting. "

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Brighouse West Yorkshire Area Meeting 2023**

#### **Introduction**

An area meeting should “provide that balance between worship, mutual support, administration, learning, deliberation and social life which can make its meetings enjoyable” (Quaker Faith and Practice 4.02).

Brighouse West Yorkshire Area Meeting comprises five Local Meetings: Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes. Each meeting is unique and the life and times of each can be read in their own annual reports and in our own Area Meeting journal, “Meeting Points”..

Through Local Meetings, we manage three Meeting Houses (Bradford, Huddersfield and Scholes) and three Legacies funded by departed Friends (Carol Killick, Marlene Maundrill and Edna Woodhouse). Hebden Bridge and Halifax Local Meeting hire or lease rooms for their meetings. The Area Meeting through the Trustee body also manages three burial grounds not attached to Meeting Houses at Idle (Bradford), Newlands (Brighouse) and Shewbread (Todmorden).

#### **Achievements and performance**

##### **Worship**

Public meetings for worship are usually held on Sundays by each Local Meeting. This is the focus of our community. These are traditional unprogrammed Quaker meetings where deep silence is valued as well as spoken ministry. Area Meeting appoints Elders to support the spiritual life of each Local Meeting through activities such as discussions, presentations and individual spiritual support for those who need it. Some meetings use the term ‘spiritual advisor’ for this role.

All five local meetings hold a weekly Sunday morning Meeting for Worship in person. Hebden Bridge meeting has also continued with an online meeting every Sunday, which is sometimes ‘blended’. A Wednesday evening online meeting is held by Scholes and is open to all. Huddersfield Meeting hold a two-hour 9.30am meeting for worship once a month. Some meetings have held special all-age meeting events, especially around Christmas time.

In June we held an Area Meeting day silent retreat providing time for peaceful reflection.

##### **Pastoral Care**

Area Meeting appoints people to support pastoral care in each Local Meeting. Various referred to as pastoral carer, pastoral friend and or link friend, these people also provide a listening ear to individuals, facilitate supportive relationships, organise shared lunches and offer practical support often in the form of grants to individuals for education, spiritual development or to relieve hardship. Some meetings currently arrange their pastoral care on an informal basis, or through the use of ‘circles’, rather than through specific appointments.

##### **Area Meetings**

Meetings for Area Meeting business were held bi-monthly during 2023, online in January and in person for all other meetings.

##### **Discussion and reading groups**

Local meetings have held discussion groups and reading groups on a range of topics during the year, both online and in person. These are mostly held on Sundays after Meeting but some take place midweek. Meetings report the value of these groups in forging a stronger sense of community.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Achievements and performance continued**

#### **Children and Young People**

At the end of 2023 there were 18 children and young people under 16 recorded as involved in our Local Meetings, although actual numbers tend to be fluid. Some Local Meetings have a Children's Meeting which provides engaging activities for children whilst enabling parents to attend Meeting for Worship. Children usually attend a short period of worship before or after Children's Meeting. Hebden Bridge meeting's annual holiday at Barmoor included children as well as adults in 2023. Some of our young people (13 to 18) attended the Yorkshire Friends Holiday School. We are also helping to fund a Yorkshire Youth Development Worker in collaboration with other Area Meetings.

#### **Outreach**

Outreach activities undertaken in 2023 included:

- Distribution of white poppies and laying of white poppy wreaths at remembrance events
- Vigils and other peace and justice events involving Friends provide a visible local presence for Quaker witness in our communities
- Our outreach website is a gateway to local Quaker Meetings for those searching online.

#### **Glenthorne Weekend**

The Area Meeting Glenthorne weekend in the Lake District took place in February 2023, with a full house and a wide range of ages present. Plans are under way for another Glenthorne weekend in November 2024.

#### **Support for refugees and asylum seekers**

Our Local Meetings share a concern about our national hospitality for refugees and asylum seekers leading some to become Sanctuary Everywhere Meetings. We help local refugee support groups, in particular the Bradford African Community, the Bradford Community Alliance, the St Augustine's Centre in Halifax and Sanctuary Kirklees. Huddersfield Meeting House hosts the offices of Immigration and Asylum Support Kirklees (IASK)

#### **Climate Emergency and Peace Activism**

Local Friends were involved in a range of non-violent direct actions in 2023:

- Monthly Peace and Justice vigils are held in Huddersfield town centre.
- Monthly earth vigils take place at Huddersfield meeting house in collaboration with supporters of Extinction Rebellion
- Local Friends have continued their links with Quaker Roots in nonviolent direct action activities including at the Excel weapons exhibition in September 2023, and through links with Northern Friends Peace Board.
- Area Meeting clerks sent letters to party leaders regarding the importance of keeping/establishing roles of minister/shadow minister for Peace and Disarmament.
- Local Friends have joined with others in their local areas in vigils relating to the war in Ukraine.
- Local Friends are centrally involved in the Swords into Ploughshares group which is seeking to divert funds away from military purposes and towards humanitarian and eco-friendly purposes.

Bradford Local Meeting purchases all its electricity from green energy sources and generates electricity from photovoltaic cells on the roof of its Meeting House. Huddersfield Meeting has purchased its electricity from Good Energy for several years and is currently reviewing its electricity and gas suppliers with the intention of transferring to ethical and green providers.

#### **National and Regional Involvement**

##### ***Yearly Meeting Gathering***

Friends of all ages from across our Area Meeting attended Yearly Meeting which was held at Friends House, London from 27<sup>th</sup> April to 1<sup>st</sup> May 2023. Friends then shared the Epistle and issues covered at Yearly Meeting experiences with local Friends.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2023**

## **Achievements and performance continued National and Regional Involvement continued**

### ***Meeting for Sufferings***

Our representatives attended Meeting for Sufferings, the body which sets the direction for the work of Britain Yearly Meeting during the year. We have received updates and advice on a range of issues. As an Area Meeting we undertook discernment on the issue of membership during 2023 and forwarded the results to Meeting for Sufferings.

### ***Other Involvement***

Several local Friends serve on national and regional Quaker bodies including:

- Northern Friends Peace Board
- Quaker Peace Studies Trust
- 'Woodbrooke' as tutors
- Quakers in Yorkshire (QIY)
- QIY Group on Simplifying Charitable Functions across Yorkshire
- Ackworth School General Meeting
- Quaker Council for Christian and Interfaith Relations (QCCIR)

Friends have also attended a number of events including:

- Quaker Committee for Christian and Interfaith Relations conference
- Quakers in Yorkshire

Friends actively support a range of local causes:

- Bradford Community Alliance
- Bradford African Community
- Bradford Peace Museum
- Bradford University Department of Peace Studies
- Calderdale Interfaith Council
- Calder Valley CND for Peace and Justice
- Immigration and Asylum Support Kirklees (IASK)
- Roots of Resistance
- St Augustine's Centre in Halifax
- Sanctuary Kirklees
- West Yorkshire Campaign Against the Arms Trade
- Hebden Royd Christian Aid
- Women of Faith Network

On the international stage we have links with:

- Moscow Friends Centre
- Quaker Congo Partnership

### **Educational Grants**

This year, in addition to educational grants to individuals mentioned above, the Edna Woodhouse Legacy Fund, administered by Bradford Local Meeting, supported the West Yorkshire Youth Development Worker in their work providing fun educational resources and activities for our young people.

### **Ecumenical and Interfaith**

Most Local Meetings are involved with their local Churches Together group and several Friends attend meetings of the Calderdale Women's Interfaith Group.

### **Libraries**

Each Local Meeting maintains a Library of primarily Quaker reading material adding new works regularly throughout the year, many subscribing to journals such as "The Friend".

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Plans for 2024**

We will continue to support people in worship and spiritual growth and Area Meeting and Trustees will offer the guidance, training and resources needed to promote safe and effective conduct of Quaker activities. A planning group made contact with Woodbrooke, to arrange an event for our Area Meeting for mid-2024. We will continue our support of Friends and organisations involved in direct action to bring much needed attention to the ongoing climate emergency and in opposition to the arms trade and of groups involved in alleviating hardship for refugees and the homeless as well as those seeking to further the cause of peace.

### **Halifax Meeting House Charity Trust (HMHCT)**

In August 2023 HMHCT resolved that it would be wound up and BWYAM agreed to receive their assets. We appointed Lupton Fawcett to organise this and the winding up process was completed with the Charity Commission in February 2024. The HMHCT assets are being transferred to the Area Meeting during 2024. We aim to produce financial guidelines that embrace our current activities and our new responsibilities for managing the funds transferred from HMHCT before the end of 2024.

### **Professionalisation of our Back Office**

For several years, we have paid for bookkeeping and accountancy services from an Attender at one of our Meetings which provides considerable help to local Meeting treasurers. We may consider extending this type of service in future years.

### **Burial Grounds**

The restoration of Idle Burial Ground and development of a strategy for all our burial grounds will be a significant project we hope to develop in the coming year.

### **Website**

Our Website Development Manager has further developed our website to help improve communication and organisation within our Area Meeting and arranged for its transfer to the national Quaker Meetings Network platform.

### **Youth Development Worker**

In collaboration with other Area Meetings, we fund a Youth Development Worker for Yorkshire. We provided £7,000 for 2023 including funding from the Mem Maudrill Fund, the Edna Woodhouse Fund and Halifax Meeting House Charity Fund. We plan to continue this support in 2024.

### **Trustees**

Trustees met five times in 2023 to consider issues including those outlined below.

### **Property**

Meeting houses in Bradford, Huddersfield and Scholes are managed by their respective Local Meetings whilst the burial grounds at Shewbread (Todmorden), Idle (Bradford) and Newlands (Brighouse) are managed by trustees. Trustees consider expenditures above £1,000. A lease of the offices at Bradford Meeting House to Bradford African Community has improved our income and provides a meeting place for a local cultural group. During the year Scholes Meeting fully renovated the kitchen in their premises. Between 31/01/2022 and 5/03/2022, a local firm of architects carried out thorough quinquennial surveys on the three Meeting Houses which were received in April 2022. Trustees have received regular reports from Friends in these meetings concerning the work undertaken to address issues requiring attention that were identified in these reports.

### **Employees**

We employ a caretaker/lettings officer at Huddersfield Meeting House and use Third Sector Leaders to manage the associated payroll on our behalf. She is enrolled in a pension scheme with The People's Partnership. Line management of our employee is the responsibility of Huddersfield Local Meeting in accordance with conditions of employment set out by Trustees. Trustees also ensure that self-employed contracts are in line with government definitions of self-employment. Hebden Bridge Meeting pays a local man on a self-employed basis to set out the meeting room on a Sunday morning.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Policies**

We have the following policies:

- Reserves (renewed 2019)
- Health and Safety (renewed 2019)
- Safeguarding (renewed 2019)
- Investment (renewed 2020)
- Data Protection (2021)

It is intended to develop a financial policy in 2023/24.

### **Management of Risk**

Trustees keep a risk register which identifies and prioritises risks in terms of likelihood and potential impact. The register also identifies any mitigating systems in place to reduce the likelihood or impact of each risk.

### **Trustees Responsibilities Statement**

Trustees are required to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at year end. Trustees should:

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statement
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will remain in operation.

The trustees are responsible for keeping accounting records and safeguarding the assets of the charity.

### **Public Benefit Statement**

Our public meetings for worship offer a safe space for anyone to experience traditional Quaker worship. Rooms in our meeting houses are also available for hire by community groups that undertake activities that do not conflict with our charitable purpose.

Local Meetings and our Legacy Funds make donations to charities and organisations that work in accord with our charitable purpose. Beneficiaries in 2023 included:

- Bradford College
- Britain Yearly Meeting
- DEC Earthquake Appeal
- Food drop-ins in the local area
- Meeting house appeals
- Northern Friends Peace Board
- Quakers in Yorkshire
- Quaker Congo Partnership
- Quaker Social Action
- Oxfam Gaza appeal
- St Augustine's Destitution Fund

### **Trustee Payments**

No Trustees received any remuneration during the year or the previous year. There were no related party transactions during the year or the previous year.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Statement of Going Concern**

Brighouse West Yorkshire Area Quaker Meeting is well-funded and with assets that are well maintained. The financial effects of Covid 19 were much diminished in 2023 as room hirings and investment property rentals fully returned. The Trustees have assessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and are satisfied that there are no material uncertainties about the charity's ability to meet its liabilities as they fall due.

### **Financial review**

The net payments for the year were £15,347, including net payments of £14,191 on unrestricted funds and net payments of £1,156 on restricted funds.

At year end we held unrestricted funds comprising £88,541 in cash (including bank accounts) and £94,337 in investments. The need for maintaining reserves is determined by each local meeting and include general risk management, repairs and maintenance and planned projects. We recognise that total reserves held by meeting funds exceed the target of £176,000 set in our reserves policy. Some meetings are holding less than their target (Bradford, Huddersfield and Halifax Meetings) and others are holding more (Hebden Bridge, Scholes and Area Meeting) - as shown in Note 9 to the accounts.

### **Funds or subsidiary undertakings materially in deficit**

At 31 December 2023 three funds were in deficit - the fund for paying quinquennial survey fees by £3,960; the fund for dissolution costs of Halifax Meeting House Charity by £2,840; and the fund for Headstone costs by £570. The Halifax Meeting House Charity has agreed to provide grants which will clear these deficits. Additionally the fund for burial grounds maintenance was in deficit by £700 and Quakers in Yorkshire have agreed to provide a grant for this amount.

Approved by the board of trustees on 18/08/2024

Deryck Hillas (Trustee)

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Independent examiner's report to the trustees of Brighouse West  
Yorkshire Area Quaker Meeting of the Religious Society of Friends**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 11 to 18.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

10/09/2024

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Receipts and payments account  
for the year ended 31 December 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Voluntary income	(2)	52,270	5,676	57,946	54,766
Activities generating funds		23,443	-	23,443	20,206
Investment income		13,128	72	13,200	11,756
Other income		50	-	50	106
Quaker activity income		3,419	-	3,419	4,768
Investment sales	(3)	16,000	5,000	21,000	5,000
<b>Total receipts</b>		<b>108,310</b>	<b>10,748</b>	<b>119,058</b>	<b>96,602</b>
<b>Payments</b>					
Activities Generating Funds		317	-	317	613
Premises Costs:					
Improvements and maintenance		38,767	700	39,467	24,661
Salaries and NI	(4)	6,836	-	6,836	6,348
Insurance		3,181	-	3,181	2,956
Rent and rates		9,912	1,917	11,829	9,532
Utilities and telephony		16,245	759	17,004	12,588
Other premises costs		4,479	-	4,479	8,328
Total Premises Costs		79,420	3,376	82,796	64,413
Quaker Activity Costs:					
Governance		3,621	2,958	6,579	5,467
Grants and donations	(5)	28,536	5,000	33,536	22,695
Training and courses		690	-	690	226
Residential retreats		7,295	-	7,295	1,426
Other Quaker activity costs		2,622	570	3,192	2,973
Total Quaker Activity Costs		42,764	8,528	51,292	32,787
<b>Total payments</b>		<b>122,501</b>	<b>11,904</b>	<b>134,405</b>	<b>97,813</b>
<b>Net receipts / (payments)</b>		<b>(14,191)</b>	<b>(1,156)</b>	<b>(15,347)</b>	<b>(1,211)</b>
<b>Fund balances brought forward</b>		<b>102,732</b>	<b>(6,485)</b>	<b>96,247</b>	<b>97,458</b>
<b>Fund balances carried forward</b>	(6)	<b>88,541</b>	<b>(7,641)</b>	<b>80,900</b>	<b>96,247</b>

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2023**

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
<b>Cash funds</b>				
Cash at bank:				
BWYAM Current Account	10,549	(9,371)	1,178	9,273
Bradford Meeting Current Account	1,561	-	1,561	8,626
Bradford Meeting Deposit Account	2,504	-	2,504	4
Edna Woodhouse Deposit Account	388	-	388	315
Halifax Meeting Current Account	11,598	(700)	10,898	11,481
Hebden Bridge Meeting Current Account	25,216	(570)	24,646	24,734
Huddersfield Meeting Current Account	12,019	3,000	15,019	10,439
Huddersfield Meeting Deposit Account	15,765	-	15,765	20,464
Scholes Legacy Building Society Account	-	-	-	4,712
Scholes Meeting Current Account	8,822	-	8,822	6,119
Cash in hand:				
Bradford Meeting	44	-	44	64
Halifax Meeting	75	-	75	16
<b>Total cash funds</b>	<b>88,541</b>	<b>(7,641)</b>	<b>80,900</b>	<b>96,247</b>

<b>Debtors and prepayments</b>	2023 £	2022 £
Debtors - Rental income	3,360	3,036
Debtors - Residential fees	-	2,318
Debtors - Halifax Meeting House Charity	11,028	6,800
Debtors - Quakers in Yorkshire	1,400	-
Prepayments - Residential	848	-
Prepayments - Insurance	2,252	2,094
Other debtors - Gift Aid	6,021	4,852
	<b>24,909</b>	<b>19,100</b>

<b>Investment assets</b>	2023 £	2022 £
Bradford Meeting Investments	19,610	18,342
Edna Woodhouse Fund Investments - restricted	4,224	8,248
Huddersfield Meeting Investments	2,999	2,999
Scholes Meeting Investments	71,728	85,847
	<b>98,561</b>	<b>115,436</b>

<b>Assets retained for the charity's own use at market value February 2021</b>	2023 £	2022 £
Bradford Meeting House	170,000	170,000
Huddersfield Meeting House	295,000	295,000
Scholes Meeting House	145,000	145,000
	<b>610,000</b>	<b>610,000</b>

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2023**

<b>Liabilities</b>	2023	2022
	£	£
Creditors - Glenthorne Retreat	-	5,428
Creditors - Utilities	4,931	-
Creditors - Other	533	592
Accruals - Independent examination fee	1,650	1,650
Other creditors - Pension costs	53	-
	<u>7,167</u>	<u>7,670</u>

The financial statements were approved by the board of trustees on 18/08/2024

Deryck Hillas (Trustee)

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Notes to the accounts  
for the year ended 31 December 2023**

**1 Accounting policies**

**Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

**Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious  
Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2023**

<b>2 Grants and donations</b>	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Grants:				
Halifax Meeting House Charity	-	2,676	2,676	3,542
Quakers in Yorkshire	-	3,000	3,000	3,200
Sir James Reckitt Charity	4,000	-	4,000	-
Donations	48,270	-	48,270	46,024
Bequests and legacies	-	-	-	2,000
	<u>52,270</u>	<u>5,676</u>	<u>57,946</u>	<u>54,766</u>

<b>3 Investment sales</b>	2023 Unrestricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Edna Woodhouse Fund investments	-	5,000	5,000	5,000
Scholes Meeting Investments	16,000	-	16,000	-
Total	<u>16,000</u>	<u>5,000</u>	<u>21,000</u>	<u>5,000</u>

<b>4 Staff costs and numbers</b>	2023 £	2022 £
Gross salaries	6,457	5,941
Pensions	263	291
Payroll charges	116	116
	<u>6,836</u>	<u>6,348</u>

The average number employees during the year was xx (2022 - 1). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	263	291

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2023**

5 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Contribution to Britain Yearly Meeting	16,060	5,000	21,060	20,620
Donations to other Quaker bodies	4,511	-	4,511	1,487
Donations to individuals	955	-	955	588
Donations to non-Quaker bodies:				
Abigail Housing	400	-	400	-
Anchor Project	400	-	400	-
BEACON Bradford	400	-	400	-
BIASAN	400	-	400	-
Bradford African Community	400	-	400	-
Bradford Community Alliance CIC	400	-	400	-
Bradford Metropolitan Food Bank	400	-	400	-
Bradford Soup Run	100	-	100	-
Emmaus Bradford	400	-	400	-
Inn Churches	400	-	400	-
Peace Museum	400	-	400	-
Refugee Action	400	-	400	-
Sanctuary Kirklees Buzz	500	-	500	-
St Augustine's	1,400	-	1,400	-
Undercliffe Cemetery Charity	150	-	150	-
Unitarian Church Bradford	60	-	60	-
Yorkshire CND	400	-	400	-
	<u>28,536</u>	<u>5,000</u>	<u>33,536</u>	<u>22,695</u>

6 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Edna Woodhouse Legacy Fund	315	5,072	5,000	-	387
HMHC - Halifax Meeting House	-	2,676	2,676	-	-
QIY - Brighouse Burial Ground	-	-	700	-	(700)
HMHC - Dissolution Costs	(2,840)	-	2,958	-	(5,798)
HMHC - Quinquennial	(3,960)	-	-	-	(3,960)
QIY - Fire Alarm	-	3,000	-	-	3,000
HMHC - Headstone	-	-	570	-	(570)
	<u>(6,485)</u>	<u>10,748</u>	<u>11,904</u>	<u>-</u>	<u>(7,641)</u>

Fund name	Purpose of restriction
Edna Woodhouse Legacy Fund	This fund was created by a legacy of £50,000 and is used for the benefit of people attending conferences and educational courses.
HMHC - Halifax Meeting House	To support Halifax Local Meeting's rental costs.
QIY - Brighouse Burial Ground	Towards the maintenance costs of the Brighouse Newlands burial ground.
HMHC - Dissolution Costs	To reimburse legal costs paid by the CIO on behalf of HMHC; the grant being outstanding at 31 December 2023.
HMHC - Quinquennial	To support quinquennial survey fees; the grant being outstanding at 31 December 2023.
QIY - Fire Alarm	Towards the costs of new fire alarm safety equipment and works at Huddersfield.
HMHC - Headstone	To support the provision of a headstone; the grant being outstanding at 31 December 2023.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious  
Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2023**

**7 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

<b>8 Funds held as agent</b>	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Funds collected on behalf of other organisations	356	2,018	1,719	655
Ploughshares	-	1,500	-	1,500
	<u>356</u>	<u>3,518</u>	<u>1,719</u>	<u>2,155</u>

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society  
of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the period ended 31 December 2023**

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Area Meeting	<b>Total</b>
<b>9 Reserves</b>							
General	20,000	7,000	12,000	25,000	15,000	7,000	86,000
Repair & Maintenance	17,000	5,000	-	20,000	20,000	-	62,000
Emergency	5,000	-	2,000	-	-	-	7,000
Projects:							
Children's room	-	-	-	-	15,000	-	15,000
New carpeting	-	-	-	-	5,000	-	5,000
Installation of solar panels	-	-	-	-	1,000	-	1,000
Agreed Reserves	42,000	12,000	14,000	45,000	56,000	7,000	176,000

**Actual Reserves at 31 December 2023:**

Bank and Cash Reserves	4,497	11,673	25,216	27,784	8,822	10,549	88,541
Investment Reserves	19,610	-	-	2,999	71,728	-	94,337
	24,107	11,673	25,216	30,783	80,550	10,549	182,878