

# BRIGHOUSE WEST YORKSHIRE AREA QUAKER MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN

England & Wales - Charity number 1191435

## Details

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**Other names** BWY AREA MEETING

**Status** Registered

**Legal form** CIO

**Registered** 2020-09-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Friends Meeting House  
Church Street  
Paddock  
Huddersfield  
West Yorkshire  
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**Website** <https://brighthousewestyorkshirequakers.org.uk/>

## Activities

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**Objects:** THE OBJECT OF BRIGHOUSE WEST YORKSHIRE AREA MEETING IS THE FURTHERANCE OF THE GENERAL RELIGIOUS AND CHARITABLE PURPOSES OF THE RELIGIOUS SOCIETY OF FRIENDS (QUAKERS) IN BRITAIN IN THE AREA OF BRIGHOUSE WEST YORKHIRE AREA MEETING AND BEYOND.

**Activities:** The object of Brighthouse West Yorkshire Area Meeting is the furtherance of the general religious & charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of BWYAM & beyond. Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent local meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes

## Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

## Geography

- Bradford City
- Calderdale
- Kirklees

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£138,447	£135,685	-	-
2023-12-31	£108,310	£122,501	-	-
2022-12-31	£84,793	£78,771	-	-
2021-12-31	£182,505	£85,047	-	-

## Trustees

Name	Role	Appointed
Janet Helen Walters	Chair	2023-01-15
Andrea Georgine Freeman		2025-09-14
Dawn Beck		2021-03-13
Deryck John Hillas		2020-01-01
GRAHAM MARTYN PRESCOTT		2025-03-09
Rachel Clare Taylor		2022-11-13

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# Accounts

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**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain**  
Charity number 1191435

**Annual Report and Financial Statements  
for the year ended 31 December 2024**



# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Annual Report and Financial Statements for the year ended 31 December 2024**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report for the year ended 31 December 2024**

## **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Deryck Hillas	Clerk	Resigned 31 December 2024
Janet Walters	Clerk	Appointed 1 January 2025
Chris Greaves	Treasurer	Resigned 31 December 2024
Deryck Hillas	Treasurer	Appointed 1 January 2025
David Provis		Resigned 31 December 2024
Suzie Bogle		Resigned 31 December 2024
Dawn Beck		
Rachel Taylor		
Janet Walters		
Rosemary Daley		Appointed 1 January 2025
Graham Prescott		Appointed 9 March 2025

**Charity number** 1191435 Registered in England and Wales

### **Registered and principal address**

Friends Meeting House  
Church Street  
Paddock  
Huddersfield HD1 4TR

### **Bankers**

Cooperative Bank, 1 Balloon Street, Manchester M60 4EP  
CAF Bank Limited, Kings Hill, West Malling, Kent ME9 4TA  
Skipton Building Society, The Bailey, Skipton, North Yorkshire BD23 1DN  
Triodos Bank, Brunel House, 11 The Promenade, Bristol BS8 3NN

### **Custodian Trustee**

Friends Trusts Ltd, Friends House, 173-177 Euston Road, London NW1 2BJ (Registered Charity 237698)

### **Independent examiner**

Rhys North ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds LS10 2QW

# Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

## Trustees' report (continued) for the year ended 31 December 2024

### Structure, governance and management

Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (BWYAM) is a Charitable Incorporated Organisation (CIO) formed on 23 September 2020 and is governed by a constitution. Memoranda of understanding specify the relationship between BWYAM and its constituent Local Meetings. Area Meeting, Local Meetings and Trustees conduct their business in accordance with "Quaker Faith and Practice," the book of Christian discipline of the yearly Meeting of the Religious Society of Friends (Quakers) in Britain.

### Method of recruitment and appointment of trustees

BWYAM has between 5 and 15 Trustees and a number of Officers appointed by the Area Meeting in session after nomination by the Area Meeting Nominations Committee. Appointments are for three-year terms with the option for reappointment for a second term, and in exceptional cases, a third term (maximum 9 years in total).

### Membership

Membership of BWYAM is granted by Area Meeting in session. Non-members who regularly attend Meeting for Worship and take an active role in the life of one of our Local Meetings are referred to as "Attenders" to distinguish them from "Members". The Term "Friends" is used to include Members and Attenders. On 31 December 2024 there were 133 Members and 81 Attenders as detailed below:

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Total 2024	Total 2023
Members	19	11	57	39	7	133	135
Attenders	13	8	29	16	15	81	81
Total	32	19	86	55	22	214	216

### Records

The Clerks and Treasurers of Local Meetings, Area Meeting and Trustees keep recent minutes and financial records. Minutes are regularly compiled and stored in the Brotherton Library at Leeds University along with corporate information such as deeds, our governing document, memoranda of understanding (between Area Meeting and Local Meetings) and policies.

### Objectives and activities

#### The charity's objects

The object of Brighouse West Yorkshire Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Brighouse West Yorkshire Area Meeting and beyond.

#### The charity's main activities

Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent Local Meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes.

Our governing document states that "Income and property are used to further our object by work such as:

- i) strengthening the life and witness of Quaker meetings both in the area of Brighouse West Yorkshire Area Meeting and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;
- iv) funding the concerns that Quaker meetings in the area of Brighouse West Yorkshire Area Meeting or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Brighouse West Yorkshire Area Meeting and contributing to the support of Britain Yearly Meeting.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2024**

### **Introduction**

An area meeting should “provide that balance between worship, mutual support, administration, learning, deliberation and social life which can make its meetings enjoyable” (Quaker Faith and Practice 4.02).

Brighthouse West Yorkshire Area Meeting comprises five Local Meetings: Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes. Each meeting is unique and the life and times of each can be read in their own annual reports and in our own Area Meeting journal, “Meeting Points”.

Through Local Meetings, we manage three Meeting Houses (Bradford, Huddersfield and Scholes) and Hebden Bridge and Halifax Local Meeting hire or lease rooms for their meetings. The Area Meeting through the Trustee body also manages three burial grounds not attached to Meeting Houses at Idle (Bradford), Newlands (Brighthouse) and Shewbread (Todmorden).

### **Achievements and performance**

#### **Worship**

Public meetings for worship are usually held on Sundays by each Local Meeting. This is the focus of our community. These are traditional unprogrammed Quaker meetings where deep silence is valued as well as spoken ministry. Area Meeting appoints Elders to support the spiritual life of each Local Meeting through activities such as discussions, presentations and individual spiritual support for those who need it. Some meetings use the term ‘spiritual advisor’ for this role.

All five local meetings hold a weekly Sunday morning Meeting for Worship in person. Hebden Bridge meeting has also continued with an online meeting every Sunday, which is sometimes ‘blended’.

A Wednesday evening online meeting is held by Scholes and is open to all. Hebden Bridge Meeting also now holds a public midweek evening meeting for worship on the second Wednesday of each month in Todmorden which started in September 2024. Huddersfield Meeting holds a two-hour 9.30am meeting for worship once a month. Some meetings have held special all-age meeting events, especially around Christmas time.

#### **Pastoral Care**

Area Meeting appoints people to support pastoral care in each Local Meeting. Various referred to as pastoral carer, pastoral friend and or link friend, these people also provide a listening ear to individuals, facilitate supportive relationships, organise shared lunches and offer practical support often in the form of grants to individuals for education, spiritual development or to relieve hardship. Some meetings currently arrange their pastoral care on an informal basis, or through the use of ‘circles’, rather than through specific appointments.

#### **Safeguarding**

Safeguarding issues have arisen during the year but these have been dealt with sensitively in accordance with our Safeguarding Policy.

#### **Area Meetings**

Meetings for Area Meeting business were held bi-monthly during 2024, online in January and in person for all other meetings.

#### **Discussion and reading groups**

Local meetings have held study groups and reading groups on a range of topics during the year, both online and in person. These are mostly held on Sundays after Meeting but some take place midweek. Meetings report the value of these groups in forging a stronger sense of community. A very successful event took place on 1<sup>st</sup> June, 2024 in association with staff from Woodbrooke entitled ‘Hope as a Practice’.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2024**

## **Achievements and performance continued**

### **Children and Young People**

At the end of 2024 there were 19 children and young people under 16 recorded as involved in our Local Meetings, although actual numbers tend to be fluid. Some Local Meetings have a Children's Meeting which provides engaging activities for children whilst enabling parents to attend Meeting for Worship. Children usually attend a short period of worship before or after Children's Meeting. Hebden Bridge meeting's annual holiday at Barmoor included children as well as adults in 2024. Some of our young people (13 to 18) attended the Yorkshire Friends Holiday School. We are also helping to fund a Yorkshire Youth Development Worker in collaboration with other Area Meetings.

### **Outreach**

Outreach activities undertaken in 2024 included:

- Distribution of white poppies and laying of white poppy wreaths at remembrance events.
- Vigils and other peace and justice events involving Friends providing a visible local presence for Quaker witness in our communities.
- Our outreach website is a gateway to local Quaker Meetings for those searching online.

### **Glenthorne Weekend**

The Area Meeting Glenthorne weekend in the Lake District took place in November 2024, with a full house and a wide range of ages present. Plans are under way for another Glenthorne weekend in February 2026.

### **Support for refugees and asylum seekers**

Our Local Meetings share a concern about our national hospitality for refugees and asylum seekers leading some to become Sanctuary Everywhere Meetings. We help local refugee support groups, in particular the Bradford African Community, the Bradford Community Alliance, the St Augustine's Centre in Halifax and Sanctuary Kirklees. Huddersfield Meeting House hosts the offices of Immigration and Asylum Support Kirklees (IASK)

### **Climate Emergency and Peace Activism**

Local Friends were involved in a range of non-violent direct actions in 2024:

- Monthly Peace and Justice vigils are held in Huddersfield town centre.
- Local Friends have continued their links with Quaker Roots in nonviolent direct action activities including at the Excel weapons exhibition in September 2024 and through links with Northern Friends Peace Board.
- Area Meeting clerks sent letters to party leaders regarding the importance of keeping/establishing roles of minister/shadow minister for Peace and Disarmament.
- Local Friends have joined with others in their local areas in vigils relating to the war in Ukraine.
- Local Friends are centrally involved in the Swords into Ploughshares group which is seeking to divert funds away from military purposes and towards humanitarian and eco-friendly purposes.

Bradford Local Meeting purchases all its electricity from green energy sources and generates electricity from photovoltaic cells on the roof of its Meeting House. Huddersfield Meeting purchases its electricity and gas from Ecotricity, a not-for-profit company that supplies 100% green electricity and carbon neutral gas.

## **National and Regional Involvement**

### **Yearly Meeting**

Friends of all ages from across our Area Meeting attended Yearly Meeting which was held at Friends House, London and on-line from 26<sup>th</sup> to 30<sup>th</sup> July 2024. Friends then shared the Epistle and issues covered at Yearly Meeting experiences with local Friends.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2024**

## **Achievements and performance continued**

### **Meeting for Sufferings**

Our representatives attended Meeting for Sufferings, the body which sets the direction for the work of Britain Yearly Meeting during the year. We have received updates and advice on a range of issues.

### **Yorkshire Quaker Governance Group**

Throughout 2024, the Area Meeting was represented on the Yorkshire Quaker Governance Group which has been meeting regularly to consider the proposal to replace the current seven Area Meeting charities and the existing Quakers in Yorkshire (QIY) charity with one Yorkshire wide charity to be called 'Yorkshire Quakers'. The new charity will be responsible for the finances, employment of staff, properties, and regulatory requirements over the QIY region. This will enable Area Meetings to concentrate on supporting worship and witness as they will no longer be separately registered charities and follows similar developments to simplify Quaker structures and processes taking place in Wales, Scotland and London.

### **Other Involvement**

Several local Friends serve on national and regional Quaker bodies including:

- Northern Friends Peace Board
- Quaker Peace Studies Trust
- 'Woodbrooke' as tutors
- Quakers in Yorkshire
- Ackworth School General Meeting
- Quaker Council for Christian and Interfaith Relations (QCCIR)

Friends have also attended a number of events including:

- Quaker Committee for Christian and Interfaith Relations conference
- Quakers in Yorkshire

Friends actively support a range of local causes:

- Bradford Community Alliance
- Bradford African Community
- Bradford Peace Museum
- Bradford University Department of Peace Studies
- Calderdale Interfaith Council
- Calder Valley CND for Peace and Justice
- Immigration and Asylum Support Kirklees
- Roots of Resistance
- St Augustine's Centre in Halifax
- Sanctuary Kirklees
- West Yorkshire Campaign Against the Arms Trade
- Hebden Royd Christian Aid
- Women of Faith Network

On the international stage we have links with:

- Moscow Friends Centre
- Quaker Congo Partnership

### **Educational Grants**

This year, in addition to educational grants to individuals mentioned above, the Edna Woodhouse Legacy Fund, administered by Bradford Local Meeting, supported the Yorkshire Youth Development Worker in their work providing fun educational resources and activities for our young people.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2024**

## **Achievements and performance continued**

### **Ecumenical and Interfaith**

Most Local Meetings are involved with their local Churches Together group and several Friends attend meetings of the Calderdale Interfaith Group.

### **Libraries**

Each Local Meeting maintains a Library of primarily Quaker reading material adding new works regularly throughout the year, many subscribing to journals such as "The Friend".

### **Plans for 2025**

We will continue to support people in worship and spiritual growth and Area Meeting and Trustees will offer the guidance, training and resources needed to promote safe and effective conduct of Quaker activities. We will continue our support of Friends and organisations involved in direct action to bring much needed attention to the ongoing climate emergency and in opposition to the arms trade and for groups involved in alleviating hardship for refugees and the homeless as well as those seeking to further the cause of peace.

### **Halifax Meeting House Charity Trust (HMHCT)**

In August 2023 HMHCT resolved that it would be wound up and BWYAM agreed to receive their assets. We appointed Lupton Fawcett, Solicitors, to assist in the winding up process which was completed with the Charity Commission in February 2024. The transfer of the assets of the HMHCT to the Area Meeting was finally completed by 19/12/2024. All the assets were assigned to a new designated Area Meeting Grant Fund to support Halifax Meeting and the furtherance of Quaker work in other parts of the Area Meeting.

### **Professionalisation of our Back Office**

For several years, we have paid for bookkeeping and accountancy services from an Attender at one of our Meetings which provides considerable help to local Meeting treasurers.

### **Website**

Our Website Development Manager has further developed our website to help improve communication and organisation within our Area Meeting and arranged for its transfer to the national Quaker Meetings Network platform.

### **Youth Development Worker**

In collaboration with other Area Meetings, we provide funds for a Youth Development Worker for Yorkshire. The contribution of £7,000 for 2024 included funding from the Carol Killick Fund, the Edna Woodhouse Fund and some private donations. We have agreed to continue this support during the three year period from 2025 to 2028.

### **Trustees**

Trustees met five times in 2024 to consider issues including those outlined below.

### **Property**

Meeting houses in Bradford, Huddersfield and Scholes are managed by their respective Local Meetings whilst the burial grounds at Shewbread (Todmorden), Idle (Bradford) and Newlands (Brighouse) are managed by trustees. Trustees consider all items of expenditure above £1,000. A lease of the offices at Bradford Meeting House to Bradford African Community provides a significant income and a meeting place for a local cultural group. Between 31/01/2022 and 5/03/2022, a local firm of architects carried out thorough quinquennial surveys on the three Meeting Houses which were received in April 2022. During 2024, Trustees have continued to receive regular reports from Friends in these meetings concerning the work undertaken to address issues requiring attention that were identified in these reports.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2024**

## **Employees**

We employ a caretaker/lettings officer at Huddersfield Meeting House and use Third Sector Leaders to manage the associated payroll on our behalf. Line management of our employee is the responsibility of Huddersfield Local Meeting in accordance with conditions of employment set out by Trustees.

## **Policies**

We have the following policies:

- Reserves (renewed 2019)
- Health and Safety (renewed 2024)
- Safeguarding (renewed 2024)
- Investment (renewed 2020)
- Data Protection (2021)
- Privacy (2021)
- Lettings (2024)

## **Management of Risk**

Trustees keep a risk register which identifies and prioritises risks in terms of likelihood and potential impact. The register also identifies any mitigating systems in place to reduce the likelihood or impact of each risk.

## **Public benefit statement**

Our public meetings for worship offer a safe space for anyone to experience traditional Quaker worship. Rooms in our meeting houses are also available for hire by community groups that undertake activities that do not conflict with our charitable purpose.

Local Meetings hold collections in order to make donations to charities and organisations that work in accord with our charitable purposes. Beneficiaries in 2024 included:

- The Welcome Centre
- Quaker Social Action
- Ramallah Friends School
- CRESST: conflict resolution education
- Amos Trust, part of Hebron International Resource Network
- Shared Goods
- Ruddis Retreat
- Medical Aid for Palestinians
- Brummana High School
- Quaker Housing Trust
- Scholarships for Street Kids
- Disasters Emergency Committee
- Friends World Committee for Consultation
- Step 2
- Campaign Against the Arms Trade
- Quaker Congo Partnership
- Prisoners' Education Trust
- Happy Days UK
- Todmorden Food Drop-In
- Campaign for Nuclear Disarmament

Our Local Meetings also supported financially several Meeting House Appeals that were brought to our attention.

## **Statement of Going Concern**

Brighthouse West Yorkshire Area Quaker Meeting is well-funded and with assets that are well maintained. The Trustees have assessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and are satisfied that there are no material uncertainties about the charity's ability to meet its liabilities as they fall due.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2024**

## **Financial review**

The net receipts for the year were £2,762, including net receipts of £159 on unrestricted funds and net receipts of £2,603 on restricted funds.

## **Reserves policy**

At year end we held unrestricted funds comprising £88,700 in cash (including bank accounts) and £607,394 in investments. The need for maintaining reserves is determined by each local meeting and include general risk management, repairs and maintenance and planned projects. We recognise that total reserves held by meeting funds exceed the target of £165,000 set in our reserves policy. Some meetings are holding less than their target (Bradford, Huddersfield and Halifax Meetings) and others are holding more (Hebden Bridge, Scholes and Area Meeting) - as shown in Note 10 to the accounts. The principal reason for the excess reserves being held, when including investments, is due to the holding by the Area Meeting investments (valued at £503,590 at 31 December 2024) transferred to the CIO by the Halifax Meeting House Charity in 2024.

## **Funds in deficit**

The fund for burial grounds maintenance was in deficit by £935 and Quakers in Yorkshire agreed to provide a grant for this amount, which was received in February 2025. The fund for HMHC was in deficit by £4,103 and this fund will be repaid once additional funds have either been released from transferred HMHC investments or if surplus investment income from these investments is available in year.

Approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**  
**Independent examiner's report to the trustees of Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024, which are set out on pages 11 to 18.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ..... Name: Rhys North ACA

Date: .....

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Receipts and payments account  
for the year ended 31 December 2024**

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>					
Voluntary income	(2)	62,447	3,580	66,027	57,946
Activities generating funds		29,049	-	29,049	23,443
Investment income		15,518	1,105	16,623	13,200
Other income		3,820	-	3,820	50
Quaker activity income		6,235	-	6,235	3,419
Investment sales	(3)	7,000	4,496	11,496	21,000
Donation from Halifax Meeting House Charity		-	5,197	5,197	-
		-	-	-	-
<b>Total receipts</b>		<b>124,069</b>	<b>14,378</b>	<b>138,447</b>	<b>119,058</b>
<b>Payments</b>					
Activities Generating Funds		269	-	269	317
Premises Costs:					
Improvements and maintenance		39,089	6,315	45,404	39,467
Salaries and NI	(4)	7,482	-	7,482	6,836
Insurance		3,743	-	3,743	3,181
Rent and rates		11,979	-	11,979	11,829
Utilities and telephony		19,580	-	19,580	17,004
Other premises costs		1,253	-	1,253	4,479
Total Premises Costs		83,126	6,315	89,441	82,796
Quaker Activity Costs:					
Governance		4,151	-	4,151	6,579
Grants and donations	(5)	22,856	5,460	28,316	33,536
Training and courses		-	-	-	690
Residential retreats		6,828	-	6,828	7,295
Other Quaker activity costs		3,680	-	3,680	3,192
Total Quaker Activity Costs		37,515	5,460	42,975	51,292
Other Costs:					
Investment purchases		3,000	-	3,000	-
<b>Total payments</b>		<b>123,910</b>	<b>11,775</b>	<b>135,685</b>	<b>134,405</b>
<b>Net receipts / (payments)</b>		<b>159</b>	<b>2,603</b>	<b>2,762</b>	<b>(15,347)</b>
<b>Fund balances brought forward</b>		<b>88,541</b>	<b>(7,641)</b>	<b>80,900</b>	<b>96,247</b>
<b>Fund balances carried forward</b>	(6)	<b>88,700</b>	<b>(5,038)</b>	<b>83,662</b>	<b>80,900</b>

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2024**

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank:				
BWYAM Current Account	8,368	(5,038)	3,330	1,178
BWYAM Deposit	1,817	-	1,817	-
Bradford Meeting Current Account	1,260	-	1,260	1,561
Bradford Meeting Deposit Account	8,439	-	8,439	2,504
Edna Woodhouse Deposit Account	1	-	1	388
Edna Woodhouse Savings Account	-	-	-	-
Halifax Meeting Current Account	5,156	-	5,156	10,898
Halifax Meeting Deposit Account	5,035	-	5,035	-
Hebden Bridge Meeting Current Account	25,733	-	25,733	24,646
Huddersfield Meeting Current Account	14,141	-	14,141	15,019
Huddersfield Meeting Deposit Account	16,208	-	16,208	15,765
Scholes Meeting Current Account	2,489	-	2,489	8,822
Cash in hand:				
Bradford Meeting	53	-	53	44
Halifax Meeting	-	-	-	75
	<u>88,700</u>	<u>(5,038)</u>	<u>83,662</u>	<u>80,900</u>

<b>Debtors and prepayments</b>	2024	2023
	£	£
Debtors - Rental income	862	3,360
Debtors - Energy	175	559
Debtors - Halifax Meeting House Charity	-	11,028
Debtors - Quakers in Yorkshire	-	1,400
Prepayments - Residential	200	848
Prepayments - Insurance	2,651	2,252
Other debtors - Gift Aid	5,796	6,021
	<u>9,684</u>	<u>25,468</u>

<b>Investment assets</b>	2024	2023
	£	£
Area Meeting Grants Fund	503,590	-
Bradford Meeting Investments	23,633	19,610
Edna Woodhouse Fund Investments - restricted	-	4,224
Huddersfield Meeting Investments	2,999	2,999
Scholes Meeting Investments	77,172	71,728
	<u>607,394</u>	<u>98,561</u>

<b>Assets retained for the charity's own use at market value February 2021</b>	2024	2023
	£	£
Bradford Meeting House	170,000	170,000
Huddersfield Meeting House	295,000	295,000
Scholes Meeting House	145,000	145,000
	<u>610,000</u>	<u>610,000</u>

**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2024**

<b>Liabilities</b>	2024	2023
	£	£
Creditors - Quakers in Yorkshire	680	-
Creditors - Utilities	385	4,931
Creditors - Rent	548	533
Creditors - Other	753	-
Accruals - Independent examination fee	1,650	1,650
Other creditors - Pension costs	55	53
	<u>4,071</u>	<u>7,167</u>

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Notes to the accounts for the year ended 31 December 2024**

## **1 Accounting policies**

### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**  
**Notes to the accounts continued**  
**for the year ended 31 December 2024**

<b>2 Voluntary income</b>	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Grants:				
Quakers in Yorkshire	-	2,580	2,580	3,000
Halifax Meeting House Charity	-	-	-	2,676
Sir James Reckitt Charity	-	-	-	4,000
Donations	52,618	1,000	53,618	48,270
Bequests and legacies	9,829	-	9,829	-
	<u>62,447</u>	<u>3,580</u>	<u>66,027</u>	<u>57,946</u>

<b>3 Investment sales</b>	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Edna Woodhouse Fund investments	-	4,496	4,496	5,000
Scholes Meeting Investments	7,000	-	7,000	16,000
Total	<u>7,000</u>	<u>4,496</u>	<u>11,496</u>	<u>21,000</u>

<b>4 Staff costs and numbers</b>	2024 £	2023 £
Gross salaries	6,917	6,457
Pensions	449	263
Payroll charges	116	116
	<u>7,482</u>	<u>6,836</u>

The average number employees during the year was 1 (2024 - 1). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024 £	2023 £
Costs of the scheme to the charity for the year	449	263

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2024**

5 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Contribution to Britain Yearly Meeting	19,840	5,460	25,300	21,060
Donations to other Quaker bodies	1,726	-	1,726	4,511
Donations to individuals	410	-	410	955
Donations to non-Quaker bodies:				
Network for Peace	30	-	30	-
St Augustine's	700	-	700	1,400
Undercliffe Cemetery Charity	150	-	150	150
Abigail Housing	-	-	-	400
Anchor Project	-	-	-	400
BEACON Bradford	-	-	-	400
BIASAN	-	-	-	400
Bradford African Community	-	-	-	400
Bradford Community Alliance CIC	-	-	-	400
Bradford Metropolitan Food Bank	-	-	-	400
Bradford Soup Run	-	-	-	100
Emmaus Bradford	-	-	-	400
Inn Churches	-	-	-	400
Peace Museum	-	-	-	400
Refugee Action	-	-	-	400
Sanctuary Kirklees Buzz	-	-	-	500
Unitarian Church Bradford	-	-	-	60
Yorkshire CND	-	-	-	400
	22,856	5,460	28,316	33,536

6 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Edna Woodhouse Legacy Fund	387	4,573	4,960	-	-
QIY - Brighouse Burial Ground	(700)	3,080	3,315	-	(935)
QIY - Fire Alarm	3,000	-	3,000	-	-
HMHC - Various Costs	(10,328)	6,225	-	-	(4,103)
WY Youth Developmental Worker	-	500	500	-	-
	(7,641)	14,378	11,775	-	(5,038)

Fund name	Purpose of restriction
Edna Woodhouse Legacy Fund	This fund was created by a legacy of £50,000 and is used for the benefit of people attending conferences and educational courses.
QIY - Brighouse Burial Ground	Towards the maintenance costs of the Brighouse Newlands burial ground.
QIY - Fire Alarm	Towards the costs of new fire alarm safety equipment and works at Huddersfield.
HMHC - Various Costs	To reimburse legal costs paid by the CIO on behalf of HMHC; fund quinquennial survey fees and support the provision of a headstone. The deficit balance relates to funds yet to be released from transferred HMHC investments.
WY Youth Developmental Worker	Being donation received to support the costs of the WY Youth Development Worker.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**  
**Notes to the accounts continued**  
**for the year ended 31 December 2024**

**7 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**8 Funds held as agent**

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Funds collected on behalf of other organisations	655	3,180	3,763	72
Ploughshares	1,500	19,700	14,000	7,200
	<u>2,155</u>	<u>22,880</u>	<u>17,763</u>	<u>7,272</u>

**9 Designated funds**

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Area Meeting Grant Fund	-	2,743	2,743	-	-
	<u>-</u>	<u>2,743</u>	<u>2,743</u>	<u>-</u>	<u>-</u>

**Fund name**

Area Meeting Grant Fund

**Reason for designation**

Being investment income realised from former Halifax Meeting House Charity investments that has been designated for use by the Halifax Meeting House and other Area Meeting needs.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of  
Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2024**

<b>10 Reserves</b>	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Area Meeting	<b>Total</b>
General	20,000	7,000	12,000	25,000	15,000	7,000	86,000
Repair & Maintenance	17,000	5,000	-	20,000	20,000	-	62,000
Emergency	5,000	-	2,000	-	-	-	7,000
Projects:							
Installation of solar panels	-	-	-	-	10,000	-	10,000
Agreed Reserves	<u>42,000</u>	<u>12,000</u>	<u>14,000</u>	<u>45,000</u>	<u>45,000</u>	<u>7,000</u>	<u>165,000</u>

**Actual Reserves at 31 December 2024:**

Bank and Cash Reserves	9,752	10,191	25,733	30,349	2,489	10,186	88,700
Investment Reserves	23,633	-	-	2,999	77,172	503,590	607,394
	<u>33,385</u>	<u>10,191</u>	<u>25,733</u>	<u>33,348</u>	<u>79,661</u>	<u>513,776</u>	<u>696,094</u>

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# Accounts

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**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain**  
Charity number 1191435

**Annual Report and Financial Statements  
for the year ended 31 December 2023**



# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Annual Report and Financial Statements for the year ended 31 December 2023**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report for the year ended 31 December 2023**

## **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Deryck Hillas	Chair	
Dawn Beck		
Chris Greaves	Treasurer	
David Provis		
Suzie Bogle		
Rachel Taylor		
Janet Walters		Appointed 15 January 2023

### **Area Meeting Officers**

Mark Holtom	Coordinating Clerk
Richard Jarvis	Correspondence Clerk
Rachel Taylor	Co-Clerk
Rosemary Daley	Meeting for Sufferings Rep
Frank Sharman	Membership Clerk
Jan Walters	Registering Officer

**Charity number** 1191435 Registered in England and Wales

### **Registered and principal address**

Friends Meeting House  
Church Street  
Paddock  
Huddersfield HD1 4TR

### **Bankers**

Cooperative Bank, 1 Balloon Street, Manchester M60 4EP  
CAF Bank Limited, Kings Hill, West Malling, Kent ME9 4TA  
Skipton Building Society, The Bailey, Skipton, North Yorkshire BD23 1DN  
Triodos Bank, Brunel House, 11 The Promenade, Bristol BS8 3NN

### **Custodian Trustee**

Friends Trusts Ltd, Friends House, 173-177 Euston Road, London NW1 2BJ (Registered Charity 237698)

### **Independent examiner**

Rhys North ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

# Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

## Trustees' report (continued) for the year ended 31 December 2023

### Structure, governance and management

Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain (BWYAM) is a Charitable Incorporated Organisation (CIO) formed on 23 September 2020 and is governed by a constitution. Memoranda of understanding specify the relationship between BWYAM and its constituent Local Meetings. Area Meeting, Local Meetings and Trustees conduct their business in accordance with "Quaker Faith and Practice," the book of Christian discipline of the yearly Meeting of the Religious Society of Friends (Quakers) in Britain.

### Method of recruitment and appointment of trustees

BWYAM has between 5 and 15 Trustees and a number of Officers appointed by the Area Meeting in session after nomination by the Area Meeting Nominations Committee. Appointments are for three-year terms with the option for reappointment for a second term, and in exceptional cases, a third term (maximum 9 years in total).

### Membership

Membership of BWYAM is granted by Area Meeting in session. Non-members who regularly attend Meeting for Worship and take an active role in the life of one of our Local Meetings are referred to as "Attenders" to distinguish them from "Members". The Term "Friends" is used to include Members and Attenders. On 31 December 2023 there were 135 Members and 81 Attenders as detailed below:

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	<b>Total 2023</b>	Total 2022
<b>Members</b>	21	10	56	39	9	<b>135</b>	137
<b>Attenders</b>	12	8	26	15	20	<b>81</b>	90
<b>Total</b>	33	18	82	54	29	<b>216</b>	227

### Records

The Clerks and Treasurers of Local Meetings, Area Meeting and Trustees keep recent minutes and financial records. Minutes are regularly compiled and stored in the Brotherton Library at Leeds University along with corporate information such as deeds, our governing document, memoranda of understanding (between Area Meeting and Local Meetings) and policies.

### Objectives and activities

#### The charity's objects

The object of Brighthouse West Yorkshire Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Brighthouse West Yorkshire Area Meeting and beyond.

#### The charity's main activities

Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent Local Meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes.

Our governing document states that "Income and property are used to further our object by work such as:

- i) strengthening the life and witness of Quaker meetings both in the area of Brighthouse West Yorkshire Area Meeting and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;
- iv) funding the concerns that Quaker meetings in the area of Brighthouse West Yorkshire Area Meeting or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Brighthouse West Yorkshire Area Meeting and contributing to the support of Britain Yearly Meeting. "

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Brighouse West Yorkshire Area Meeting 2023**

#### **Introduction**

An area meeting should “provide that balance between worship, mutual support, administration, learning, deliberation and social life which can make its meetings enjoyable” (Quaker Faith and Practice 4.02).

Brighouse West Yorkshire Area Meeting comprises five Local Meetings: Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes. Each meeting is unique and the life and times of each can be read in their own annual reports and in our own Area Meeting journal, “Meeting Points”..

Through Local Meetings, we manage three Meeting Houses (Bradford, Huddersfield and Scholes) and three Legacies funded by departed Friends (Carol Killick, Marlene Maundrill and Edna Woodhouse). Hebden Bridge and Halifax Local Meeting hire or lease rooms for their meetings. The Area Meeting through the Trustee body also manages three burial grounds not attached to Meeting Houses at Idle (Bradford), Newlands (Brighouse) and Shewbread (Todmorden).

#### **Achievements and performance**

##### **Worship**

Public meetings for worship are usually held on Sundays by each Local Meeting. This is the focus of our community. These are traditional unprogrammed Quaker meetings where deep silence is valued as well as spoken ministry. Area Meeting appoints Elders to support the spiritual life of each Local Meeting through activities such as discussions, presentations and individual spiritual support for those who need it. Some meetings use the term ‘spiritual advisor’ for this role.

All five local meetings hold a weekly Sunday morning Meeting for Worship in person. Hebden Bridge meeting has also continued with an online meeting every Sunday, which is sometimes ‘blended’. A Wednesday evening online meeting is held by Scholes and is open to all. Huddersfield Meeting hold a two-hour 9.30am meeting for worship once a month. Some meetings have held special all-age meeting events, especially around Christmas time.

In June we held an Area Meeting day silent retreat providing time for peaceful reflection.

##### **Pastoral Care**

Area Meeting appoints people to support pastoral care in each Local Meeting. Variously referred to as pastoral carer, pastoral friend and or link friend, these people also provide a listening ear to individuals, facilitate supportive relationships, organise shared lunches and offer practical support often in the form of grants to individuals for education, spiritual development or to relieve hardship. Some meetings currently arrange their pastoral care on an informal basis, or through the use of ‘circles’, rather than through specific appointments.

##### **Area Meetings**

Meetings for Area Meeting business were held bi-monthly during 2023, online in January and in person for all other meetings.

##### **Discussion and reading groups**

Local meetings have held discussion groups and reading groups on a range of topics during the year, both online and in person. These are mostly held on Sundays after Meeting but some take place midweek. Meetings report the value of these groups in forging a stronger sense of community.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2023**

## **Achievements and performance continued**

### **Children and Young People**

At the end of 2023 there were 18 children and young people under 16 recorded as involved in our Local Meetings, although actual numbers tend to be fluid. Some Local Meetings have a Children's Meeting which provides engaging activities for children whilst enabling parents to attend Meeting for Worship. Children usually attend a short period of worship before or after Children's Meeting. Hebden Bridge meeting's annual holiday at Barmoor included children as well as adults in 2023. Some of our young people (13 to 18) attended the Yorkshire Friends Holiday School. We are also helping to fund a Yorkshire Youth Development Worker in collaboration with other Area Meetings.

### **Outreach**

Outreach activities undertaken in 2023 included:

- Distribution of white poppies and laying of white poppy wreaths at remembrance events
- Vigils and other peace and justice events involving Friends provide a visible local presence for Quaker witness in our communities
- Our outreach website is a gateway to local Quaker Meetings for those searching online.

### **Glenthorne Weekend**

The Area Meeting Glenthorne weekend in the Lake District took place in February 2023, with a full house and a wide range of ages present. Plans are under way for another Glenthorne weekend in November 2024.

### **Support for refugees and asylum seekers**

Our Local Meetings share a concern about our national hospitality for refugees and asylum seekers leading some to become Sanctuary Everywhere Meetings. We help local refugee support groups, in particular the Bradford African Community, the Bradford Community Alliance, the St Augustine's Centre in Halifax and Sanctuary Kirklees. Huddersfield Meeting House hosts the offices of Immigration and Asylum Support Kirklees (IASK)

### **Climate Emergency and Peace Activism**

Local Friends were involved in a range of non-violent direct actions in 2023:

- Monthly Peace and Justice vigils are held in Huddersfield town centre.
- Monthly earth vigils take place at Huddersfield meeting house in collaboration with supporters of Extinction Rebellion
- Local Friends have continued their links with Quaker Roots in nonviolent direct action activities including at the Excel weapons exhibition in September 2023, and through links with Northern Friends Peace Board.
- Area Meeting clerks sent letters to party leaders regarding the importance of keeping/establishing roles of minister/shadow minister for Peace and Disarmament.
- Local Friends have joined with others in their local areas in vigils relating to the war in Ukraine.
- Local Friends are centrally involved in the Swords into Ploughshares group which is seeking to divert funds away from military purposes and towards humanitarian and eco-friendly purposes.

Bradford Local Meeting purchases all its electricity from green energy sources and generates electricity from photovoltaic cells on the roof of its Meeting House. Huddersfield Meeting has purchased its electricity from Good Energy for several years and is currently reviewing its electricity and gas suppliers with the intention of transferring to ethical and green providers.

### **National and Regional Involvement**

#### ***Yearly Meeting Gathering***

Friends of all ages from across our Area Meeting attended Yearly Meeting which was held at Friends House, London from 27<sup>th</sup> April to 1<sup>st</sup> May 2023. Friends then shared the Epistle and issues covered at Yearly Meeting experiences with local Friends.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2023**

## **Achievements and performance continued National and Regional Involvement continued**

### ***Meeting for Sufferings***

Our representatives attended Meeting for Sufferings, the body which sets the direction for the work of Britain Yearly Meeting during the year. We have received updates and advice on a range of issues. As an Area Meeting we undertook discernment on the issue of membership during 2023 and forwarded the results to Meeting for Sufferings.

### ***Other Involvement***

Several local Friends serve on national and regional Quaker bodies including:

- Northern Friends Peace Board
- Quaker Peace Studies Trust
- 'Woodbrooke' as tutors
- Quakers in Yorkshire (QIY)
- QIY Group on Simplifying Charitable Functions across Yorkshire
- Ackworth School General Meeting
- Quaker Council for Christian and Interfaith Relations (QCCIR)

Friends have also attended a number of events including:

- Quaker Committee for Christian and Interfaith Relations conference
- Quakers in Yorkshire

Friends actively support a range of local causes:

- Bradford Community Alliance
- Bradford African Community
- Bradford Peace Museum
- Bradford University Department of Peace Studies
- Calderdale Interfaith Council
- Calder Valley CND for Peace and Justice
- Immigration and Asylum Support Kirklees (IASK)
- Roots of Resistance
- St Augustine's Centre in Halifax
- Sanctuary Kirklees
- West Yorkshire Campaign Against the Arms Trade
- Hebden Royd Christian Aid
- Women of Faith Network

On the international stage we have links with:

- Moscow Friends Centre
- Quaker Congo Partnership

### **Educational Grants**

This year, in addition to educational grants to individuals mentioned above, the Edna Woodhouse Legacy Fund, administered by Bradford Local Meeting, supported the West Yorkshire Youth Development Worker in their work providing fun educational resources and activities for our young people.

### **Ecumenical and Interfaith**

Most Local Meetings are involved with their local Churches Together group and several Friends attend meetings of the Calderdale Women's Interfaith Group.

### **Libraries**

Each Local Meeting maintains a Library of primarily Quaker reading material adding new works regularly throughout the year, many subscribing to journals such as "The Friend".

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Plans for 2024**

We will continue to support people in worship and spiritual growth and Area Meeting and Trustees will offer the guidance, training and resources needed to promote safe and effective conduct of Quaker activities. A planning group made contact with Woodbrooke, to arrange an event for our Area Meeting for mid-2024. We will continue our support of Friends and organisations involved in direct action to bring much needed attention to the ongoing climate emergency and in opposition to the arms trade and of groups involved in alleviating hardship for refugees and the homeless as well as those seeking to further the cause of peace.

### **Halifax Meeting House Charity Trust (HMHCT)**

In August 2023 HMHCT resolved that it would be wound up and BWYAM agreed to receive their assets. We appointed Lupton Fawcett to organise this and the winding up process was completed with the Charity Commission in February 2024. The HMHCT assets are being transferred to the Area Meeting during 2024. We aim to produce financial guidelines that embrace our current activities and our new responsibilities for managing the funds transferred from HMHCT before the end of 2024.

### **Professionalisation of our Back Office**

For several years, we have paid for bookkeeping and accountancy services from an Attender at one of our Meetings which provides considerable help to local Meeting treasurers. We may consider extending this type of service in future years.

### **Burial Grounds**

The restoration of Idle Burial Ground and development of a strategy for all our burial grounds will be a significant project we hope to develop in the coming year.

### **Website**

Our Website Development Manager has further developed our website to help improve communication and organisation within our Area Meeting and arranged for its transfer to the national Quaker Meetings Network platform.

### **Youth Development Worker**

In collaboration with other Area Meetings, we fund a Youth Development Worker for Yorkshire. We provided £7,000 for 2023 including funding from the Mem Maudrill Fund, the Edna Woodhouse Fund and Halifax Meeting House Charity Fund. We plan to continue this support in 2024.

### **Trustees**

Trustees met five times in 2023 to consider issues including those outlined below.

### **Property**

Meeting houses in Bradford, Huddersfield and Scholes are managed by their respective Local Meetings whilst the burial grounds at Shewbread (Todmorden), Idle (Bradford) and Newlands (Brighouse) are managed by trustees. Trustees consider expenditures above £1,000. A lease of the offices at Bradford Meeting House to Bradford African Community has improved our income and provides a meeting place for a local cultural group. During the year Scholes Meeting fully renovated the kitchen in their premises. Between 31/01/2022 and 5/03/2022, a local firm of architects carried out thorough quinquennial surveys on the three Meeting Houses which were received in April 2022. Trustees have received regular reports from Friends in these meetings concerning the work undertaken to address issues requiring attention that were identified in these reports.

### **Employees**

We employ a caretaker/lettings officer at Huddersfield Meeting House and use Third Sector Leaders to manage the associated payroll on our behalf. She is enrolled in a pension scheme with The People's Partnership. Line management of our employee is the responsibility of Huddersfield Local Meeting in accordance with conditions of employment set out by Trustees. Trustees also ensure that self-employed contracts are in line with government definitions of self-employment. Hebden Bridge Meeting pays a local man on a self-employed basis to set out the meeting room on a Sunday morning.

# **Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Trustees' report (continued) for the year ended 31 December 2023**

## **Policies**

We have the following policies:

- Reserves (renewed 2019)
- Health and Safety (renewed 2019)
- Safeguarding (renewed 2019)
- Investment (renewed 2020)
- Data Protection (2021)

It is intended to develop a financial policy in 2023/24.

## **Management of Risk**

Trustees keep a risk register which identifies and prioritises risks in terms of likelihood and potential impact. The register also identifies any mitigating systems in place to reduce the likelihood or impact of each risk.

## **Trustees Responsibilities Statement**

Trustees are required to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at year end. Trustees should:

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statement
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will remain in operation.

The trustees are responsible for keeping accounting records and safeguarding the assets of the charity.

## **Public Benefit Statement**

Our public meetings for worship offer a safe space for anyone to experience traditional Quaker worship. Rooms in our meeting houses are also available for hire by community groups that undertake activities that do not conflict with our charitable purpose.

Local Meetings and our Legacy Funds make donations to charities and organisations that work in accord with our charitable purpose. Beneficiaries in 2023 included:

- Bradford College
- Britain Yearly Meeting
- DEC Earthquake Appeal
- Food drop-ins in the local area
- Meeting house appeals
- Northern Friends Peace Board
- Quakers in Yorkshire
- Quaker Congo Partnership
- Quaker Social Action
- Oxfam Gaza appeal
- St Augustine's Destitution Fund

## **Trustee Payments**

No Trustees received any remuneration during the year or the previous year. There were no related party transactions during the year or the previous year.

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Trustees' report (continued) for the year ended 31 December 2023**

### **Statement of Going Concern**

Brighouse West Yorkshire Area Quaker Meeting is well-funded and with assets that are well maintained. The financial effects of Covid 19 were much diminished in 2023 as room hirings and investment property rentals fully returned. The Trustees have assessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and are satisfied that there are no material uncertainties about the charity's ability to meet its liabilities as they fall due.

### **Financial review**

The net payments for the year were £15,347, including net payments of £14,191 on unrestricted funds and net payments of £1,156 on restricted funds.

At year end we held unrestricted funds comprising £88,541 in cash (including bank accounts) and £94,337 in investments. The need for maintaining reserves is determined by each local meeting and include general risk management, repairs and maintenance and planned projects. We recognise that total reserves held by meeting funds exceed the target of £176,000 set in our reserves policy. Some meetings are holding less than their target (Bradford, Huddersfield and Halifax Meetings) and others are holding more (Hebden Bridge, Scholes and Area Meeting) - as shown in Note 9 to the accounts.

### **Funds or subsidiary undertakings materially in deficit**

At 31 December 2023 three funds were in deficit - the fund for paying quinquennial survey fees by £3,960; the fund for dissolution costs of Halifax Meeting House Charity by £2,840; and the fund for Headstone costs by £570. The Halifax Meeting House Charity has agreed to provide grants which will clear these deficits. Additionally the fund for burial grounds maintenance was in deficit by £700 and Quakers in Yorkshire have agreed to provide a grant for this amount.

Approved by the board of trustees on 18/08/2024

Deryck Hillas (Trustee)

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**  
**Independent examiner's report to the trustees of Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 11 to 18.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

10/09/2024

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Receipts and payments account  
for the year ended 31 December 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>					
Voluntary income	(2)	52,270	5,676	57,946	54,766
Activities generating funds		23,443	-	23,443	20,206
Investment income		13,128	72	13,200	11,756
Other income		50	-	50	106
Quaker activity income		3,419	-	3,419	4,768
Investment sales	(3)	16,000	5,000	21,000	5,000
<b>Total receipts</b>		<b>108,310</b>	<b>10,748</b>	<b>119,058</b>	<b>96,602</b>
<b>Payments</b>					
Activities Generating Funds		317	-	317	613
Premises Costs:					
Improvements and maintenance		38,767	700	39,467	24,661
Salaries and NI	(4)	6,836	-	6,836	6,348
Insurance		3,181	-	3,181	2,956
Rent and rates		9,912	1,917	11,829	9,532
Utilities and telephony		16,245	759	17,004	12,588
Other premises costs		4,479	-	4,479	8,328
Total Premises Costs		79,420	3,376	82,796	64,413
Quaker Activity Costs:					
Governance		3,621	2,958	6,579	5,467
Grants and donations	(5)	28,536	5,000	33,536	22,695
Training and courses		690	-	690	226
Residential retreats		7,295	-	7,295	1,426
Other Quaker activity costs		2,622	570	3,192	2,973
Total Quaker Activity Costs		42,764	8,528	51,292	32,787
<b>Total payments</b>		<b>122,501</b>	<b>11,904</b>	<b>134,405</b>	<b>97,813</b>
<b>Net receipts / (payments)</b>		<b>(14,191)</b>	<b>(1,156)</b>	<b>(15,347)</b>	<b>(1,211)</b>
<b>Fund balances brought forward</b>		<b>102,732</b>	<b>(6,485)</b>	<b>96,247</b>	<b>97,458</b>
<b>Fund balances carried forward</b>	(6)	<b>88,541</b>	<b>(7,641)</b>	<b>80,900</b>	<b>96,247</b>

**Brighthouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2023**

	2023 Unrestricted £	2023 Restricted £	2023 Total £	2022 Total £
<b>Cash funds</b>				
Cash at bank:				
BWYAM Current Account	10,549	(9,371)	1,178	9,273
Bradford Meeting Current Account	1,561	-	1,561	8,626
Bradford Meeting Deposit Account	2,504	-	2,504	4
Edna Woodhouse Deposit Account	388	-	388	315
Halifax Meeting Current Account	11,598	(700)	10,898	11,481
Hebden Bridge Meeting Current Account	25,216	(570)	24,646	24,734
Huddersfield Meeting Current Account	12,019	3,000	15,019	10,439
Huddersfield Meeting Deposit Account	15,765	-	15,765	20,464
Scholes Legacy Building Society Account	-	-	-	4,712
Scholes Meeting Current Account	8,822	-	8,822	6,119
Cash in hand:				
Bradford Meeting	44	-	44	64
Halifax Meeting	75	-	75	16
<b>Total cash funds</b>	<b>88,541</b>	<b>(7,641)</b>	<b>80,900</b>	<b>96,247</b>

<b>Debtors and prepayments</b>	2023 £	2022 £
Debtors - Rental income	3,360	3,036
Debtors - Residential fees	-	2,318
Debtors - Halifax Meeting House Charity	11,028	6,800
Debtors - Quakers in Yorkshire	1,400	-
Prepayments - Residential	848	-
Prepayments - Insurance	2,252	2,094
Other debtors - Gift Aid	6,021	4,852
	<b>24,909</b>	<b>19,100</b>

<b>Investment assets</b>	2023 £	2022 £
Bradford Meeting Investments	19,610	18,342
Edna Woodhouse Fund Investments - restricted	4,224	8,248
Huddersfield Meeting Investments	2,999	2,999
Scholes Meeting Investments	71,728	85,847
	<b>98,561</b>	<b>115,436</b>

<b>Assets retained for the charity's own use at market value February 2021</b>	2023 £	2022 £
Bradford Meeting House	170,000	170,000
Huddersfield Meeting House	295,000	295,000
Scholes Meeting House	145,000	145,000
	<b>610,000</b>	<b>610,000</b>

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Statement of assets and liabilities  
as at 31 December 2023**

<b>Liabilities</b>	2023	2022
	£	£
Creditors - Glenthorne Retreat	-	5,428
Creditors - Utilities	4,931	-
Creditors - Other	533	592
Accruals - Independent examination fee	1,650	1,650
Other creditors - Pension costs	53	-
	<u>7,167</u>	<u>7,670</u>

The financial statements were approved by the board of trustees on 18/08/2024

Deryck Hillas (Trustee)

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain Notes to the accounts for the year ended 31 December 2023**

## **1 Accounting policies**

### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Brighthouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**  
**Notes to the accounts continued**  
**for the year ended 31 December 2023**

<b>2 Grants and donations</b>	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Grants:				
Halifax Meeting House Charity	-	2,676	2,676	3,542
Quakers in Yorkshire	-	3,000	3,000	3,200
Sir James Reckitt Charity	4,000	-	4,000	-
Donations	48,270	-	48,270	46,024
Bequests and legacies	-	-	-	2,000
	<u>52,270</u>	<u>5,676</u>	<u>57,946</u>	<u>54,766</u>

<b>3 Investment sales</b>	2023	2022	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Edna Woodhouse Fund investments	-	5,000	5,000	5,000
Scholes Meeting Investments	16,000	-	16,000	-
Total	<u>16,000</u>	<u>5,000</u>	<u>21,000</u>	<u>5,000</u>

<b>4 Staff costs and numbers</b>	2023	2022
	£	£
Gross salaries	6,457	5,941
Pensions	263	291
Payroll charges	116	116
	<u>6,836</u>	<u>6,348</u>

The average number employees during the year was xx (2022 - 1). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	263	291

**Brighouse West Yorkshire Area Quaker Meeting of the  
Religious Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2023**

5 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Contribution to Britain Yearly Meeting	16,060	5,000	21,060	20,620
Donations to other Quaker bodies	4,511	-	4,511	1,487
Donations to individuals	955	-	955	588
Donations to non-Quaker bodies:				
Abigail Housing	400	-	400	-
Anchor Project	400	-	400	-
BEACON Bradford	400	-	400	-
BIASAN	400	-	400	-
Bradford African Community	400	-	400	-
Bradford Community Alliance CIC	400	-	400	-
Bradford Metropolitan Food Bank	400	-	400	-
Bradford Soup Run	100	-	100	-
Emmaus Bradford	400	-	400	-
Inn Churches	400	-	400	-
Peace Museum	400	-	400	-
Refugee Action	400	-	400	-
Sanctuary Kirklees Buzz	500	-	500	-
St Augustine's	1,400	-	1,400	-
Undercliffe Cemetery Charity	150	-	150	-
Unitarian Church Bradford	60	-	60	-
Yorkshire CND	400	-	400	-
	<u>28,536</u>	<u>5,000</u>	<u>33,536</u>	<u>22,695</u>

6 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Edna Woodhouse Legacy Fund	315	5,072	5,000	-	387
HMHC - Halifax Meeting House	-	2,676	2,676	-	-
QIY - Brighouse Burial Ground	-	-	700	-	(700)
HMHC - Dissolution Costs	(2,840)	-	2,958	-	(5,798)
HMHC - Quinquennial	(3,960)	-	-	-	(3,960)
QIY - Fire Alarm	-	3,000	-	-	3,000
HMHC - Headstone	-	-	570	-	(570)
	<u>(6,485)</u>	<u>10,748</u>	<u>11,904</u>	<u>-</u>	<u>(7,641)</u>

Fund name	Purpose of restriction
Edna Woodhouse Legacy Fund	This fund was created by a legacy of £50,000 and is used for the benefit of people attending conferences and educational courses.
HMHC - Halifax Meeting House	To support Halifax Local Meeting's rental costs.
QIY - Brighouse Burial Ground	Towards the maintenance costs of the Brighouse Newlands burial ground.
HMHC - Dissolution Costs	To reimburse legal costs paid by the CIO on behalf of HMHC; the grant being outstanding at 31 December 2023.
HMHC - Quinquennial	To support quinquennial survey fees; the grant being outstanding at 31 December 2023.
QIY - Fire Alarm	Towards the costs of new fire alarm safety equipment and works at Huddersfield.
HMHC - Headstone	To support the provision of a headstone; the grant being outstanding at 31 December 2023.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious  
Society of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the year ended 31 December 2023**

**7 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**8 Funds held as agent**

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Funds collected on behalf of other organisations	356	2,018	1,719	655
Ploughshares	-	1,500	-	1,500
	<u>356</u>	<u>3,518</u>	<u>1,719</u>	<u>2,155</u>

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society  
of Friends (Quakers) in Britain  
Notes to the accounts continued  
for the period ended 31 December 2023**

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Area Meeting	<b>Total</b>
<b>9 Reserves</b>							
General	20,000	7,000	12,000	25,000	15,000	7,000	86,000
Repair & Maintenance	17,000	5,000	-	20,000	20,000	-	62,000
Emergency	5,000	-	2,000	-	-	-	7,000
Projects:							
Children's room	-	-	-	-	15,000	-	15,000
New carpeting	-	-	-	-	5,000	-	5,000
Installation of solar panels	-	-	-	-	1,000	-	1,000
Agreed Reserves	<u>42,000</u>	<u>12,000</u>	<u>14,000</u>	<u>45,000</u>	<u>56,000</u>	<u>7,000</u>	<u>176,000</u>

**Actual Reserves at 31 December 2023:**

Bank and Cash Reserves	4,497	11,673	25,216	27,784	8,822	10,549	88,541
Investment Reserves	19,610	-	-	2,999	71,728	-	94,337
	<u>24,107</u>	<u>11,673</u>	<u>25,216</u>	<u>30,783</u>	<u>80,550</u>	<u>10,549</u>	<u>182,878</u>

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# Accounts

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# Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers)

Annual Report and Accounts for the Year Ending 31<sup>st</sup> December 2022

Charity Number 1191435





## Administrative Details

### Purpose and Constitution

The object of Brighouse West Yorkshire Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Brighouse West Yorkshire Area Quaker Meeting and beyond.

Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent Local Meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes.

Our governing document states that “Income and property are used to further our object by work such as:

- i) strengthening the life and witness of Quaker meetings both in the area of Brighouse West Yorkshire Area Meeting and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;
- iv) funding the concerns that Quaker meetings in the area of Brighouse West Yorkshire Area Meeting or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Brighouse West Yorkshire Area Meeting and contributing to the support of Britain Yearly Meeting. “

Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) (BWYAM) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in accordance with the Charities Act 2011, and is CIO number 1191435. Our governing document was adopted on 23/11/2020. Memoranda of understanding specify the relationship between BWYAM and our constituent Local Meetings. Area Meeting, Local Meetings and Trustees conduct their business in accordance with “Quaker Faith and Practice,” the book of Christian discipline of the yearly Meeting of the Religious Society of Friends (Quakers) in Britain.

### Address for Correspondence

The Area Meeting Clerk, Friends Meeting House, Church Street, Paddock, Huddersfield, HD1 4TR.

## Managing Trustees and Officers

BWYAM has between 5 and 15 Trustees and a number of Officers appointed by the Area Meeting in session after nomination by the Area Meeting Nominations Committee. Appointments are for three years with possible reappointment for up to two more terms (maximum 9 years in total).

### Trustees during 2022

Suzie Bogle  
Dawn Beck  
Chris Greaves (Treasurer)  
Jeanette Hattersley (Resigned 31/12/23)  
Deryck Hillas (Clerk)  
Rebecca Mattingly (Resigned 31/12/23)  
Jane Morris (Resigned 14/8/23)  
David Provis

### Area Meeting Clerking Team until March 2022

Elizabeth Backhouse (Co-Clerk)  
Rachel Taylor (Co-Clerk)  
Alison Leonard (Co-Clerk)  
Jim Ledwidge (Co-Clerk)  
Jane Milne (Co-Clerk)  
Mo O’Ryan (Co-Clerk)  
Hazel Bone (Co-Clerk)

### Other Area Meeting Officers during 2022

Frank Sharman (Membership Clerk)  
Rosemary Daley (Meeting for Sufferings Rep)  
Jan Walters (Registering Officer)

### Area Meeting Clerking Team from March 2022

Mark Holtom (Coordinating Clerk)  
Richard Jarvis (Correspondence Clerk)  
Mo O’Ryan (Co-Clerk)  
Rachel Taylor (Co-Clerk)  
Jane Milne (Co-Clerk)

## Bankers

Cooperative Bank, 1 Balloon St, Manchester M60 4EP

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA

Skipton Building Society, The Bailey, Skipton, North Yorks BD23 1DN

Triodos Bank, Brunel House, 11 The Promenade, Bristol BS8 3NN

## Custodian Trustee

Friends Trusts Ltd, Friends House, 173-177 Euston Rd, London NW1 2BJ (Registered Charity 237698)

## Independent Examiner

Rhys North ACA, West Yorkshire Community Accounting Service CIO, Stringer House, 34 Lupton St, Leeds LS10 2QW

## Membership

Membership of BWYAM is granted by Area Meeting in session. Non-members who regularly attend Meeting for Worship and take an active role in the life of one of our Local Meetings are referred to as “Attenders” to distinguish them from “Members”. The Term “Friends” is used to include Members and Attenders. On 31 December 2022 there were 137 Members and 90 Attenders as detailed below.

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	<b>Total 2022</b>	Total 2021
<b>Members</b>	22	9	58	40	8	<b>137</b>	143
<b>Attenders</b>	8	12	29	21	20	<b>90</b>	90
<b>Total</b>	30	21	87	61	28	<b>227</b>	233

## Records

The Clerks and Treasurers of Local Meetings, Area Meeting and Trustees keep recent minutes and financial records. Minutes are regularly compiled and stored in the Brotherton Library at Leeds University along with corporate information such as deeds, our governing document, memoranda of understanding (between Area Meeting and Local Meetings) and policies.

## Brighouse West Yorkshire Area Meeting 2022

### Introduction

An area meeting should “provide that balance between worship, mutual support, administration, learning, deliberation and social life which can make its meetings enjoyable” (Quaker Faith and Practice 4.02).

Brighouse West Yorkshire Area Meeting comprises five Local Meetings: Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes. Each meeting is unique and the life and times of each can be read in their own annual reports and in our own Area Meeting journal, “Meeting Points”. Some local meetings experienced reduced levels of attendance in early 2022 due to the effects of the Covid pandemic, but most meetings now report new growth and a rebuilding of their community.

Through Local Meetings, we manage three Meeting Houses (Bradford, Huddersfield and Scholes) and three Legacies funded by departed Friends (Carole Killick, Marlene Maundrill and Edna Woodhouse). Hebden Bridge and Halifax Local Meeting hire or lease rooms for their meetings.

### Achievements and Performance

#### Worship

Public meetings for worship are usually held on Sundays by each Local Meeting. This is the focus of our community. These are traditional unprogrammed Quaker meetings where deep silence is valued as well as spoken ministry. Area Meeting appoints Elders to support the spiritual life of each Local Meeting through activities such as discussions, presentations and individual spiritual support for those who need it. Some meetings use the term ‘spiritual advisor; for this role.

Some of our meetings were held online meetings during 2022, some of which were blended with in person meeting for worship. However, there was a move back towards in person meetings as the year progressed. A regular Thursday evening online meeting for worship was hosted by Hebden Bridge Meeting throughout 2022, which was available to Friends across the Area Meeting. This midweek meeting was laid down in January 2023, but a Wednesday evening online meeting held by Scholes continues and is open to all. Huddersfield Meeting began holding a two-hour 9.30am meeting for worship once a month from November 2022.

#### Pastoral Care

Area Meeting appoints people to support pastoral care in each Local Meeting. Various referred to as pastoral carer, pastoral friend and or link friend, these people also provide a listening ear to individuals, facilitate supportive relationships, organise shared lunches and offer practical support often in the form of grants to individuals for education, spiritual development or to relieve hardship.

Some meetings currently arrange their pastoral care on an informal basis, rather than through specific appointments.

### **Area Meetings:**

Meetings for Area Meeting business were held bi-monthly during 2022, online early in the year and in person as the year progressed.

### **Discussion and reading groups**

Local meetings have held discussion groups and reading groups on a range of topics during the year, both online and in person. These are mostly held on Sundays after Meeting but some take place midweek. Meetings report the value of these groups in forging a stronger sense of community.

### **Children and Young People**

At the end of 2022 there were 22 children and young people under 16 recorded as involved in our Local Meetings, although actual numbers tend to be fluid. Some Local Meetings have a Children's Meeting which provides engaging activities for children whilst enabling parents to attend Meeting for Worship. Children usually attend a short period of worship before or after Children's Meeting. Hebden Bridge meeting's annual holiday at Barmoor included children as well as adults in 2022. Some of our young people (13 to 18) attended the Yorkshire Friends Holiday School. We are also helping to fund a Yorkshire Youth Development Worker in collaboration with other Area Meetings.

### **Outreach**

Outreach activities undertaken in 2022 included:

- Distribution of white poppies and laying of white poppy wreaths at remembrance events
- A copy of the Friend has been supplied to Hebden Bridge and Todmorden Libraries by Hebden Bridge Local Meeting, although this ceased at the end of 2022
- Our outreach web site is a gateway to local Quaker Meetings for those searching online.
- Vigils and other peace and justice events involving Friends provide a visible local presence for Quaker witness in our communities

### **Glenthorne Weekend**

Bookings for the February 2023 Area Meeting Glenthorne weekend took place in late 2022, with a healthy level of take-up of places, including children.

### **Sanctuary Everywhere**

Our Local Meetings share a concern about our national hospitality for refugees and asylum seekers leading some to become Sanctuary Everywhere Meetings and Area Meeting has agreed to support Sanctuary Everywhere. We help local refugee support groups, in particular the Bradford East Africa Community, the Bradford Rohingya Community, the Bradford East Africa Community, the St Augustine's Centre in Halifax and Sanctuary Kirklees.

### **Climate Emergency and Peace Activism**

Many local Friends were involved in numerous non-violent direct actions in 2022.

An Earth Vigil is held monthly At Huddersfield Meeting House in association with Extinction Rebellion to reflect on the roots of the crisis and our response to it.

Local Friends have joined with others in their local areas in vigils relating to the war in Ukraine.

We continue to support the Swords into Ploughshares group which is seeking to divert funds away from military purposes and towards humanitarian and eco-friendly purposes.

Bradford Local Meeting purchases all its electricity from green energy sources and generates electricity from photovoltaic cells on the roof of its Meeting House. Scholes Local Meeting has set aside funds to do likewise.

#### **Concern about slavery and reparations:**

Local meetings and Area meeting have spent time during 2022 considering the issue of racial justice / reparations for slavery. The results of discernment at Area Meeting were forwarded to Meeting for Sufferings.

## **National and Regional Involvement**

### *Yearly Meeting Gathering*

Friends from across our Area Meeting attended Britain Yearly Meeting gathering, which was held at Friends House and online with the theme: 'faith, community and action'. Friends then shared the Epistle and issues covered at Yearly Meeting experiences with local Friends.

### *Meeting for Sufferings*

Our representatives attended Meeting for Sufferings, the body which sets the direction for the work of Britain Yearly Meeting during the year. We have received updates and advice on a range of issues.

### *Other Involvement*

Several local Friends serve on national and regional Quaker bodies including:

- Northern Friends Peace Board
- Quaker Peace Studies Trust
- Woodbrooke as tutors
- Group to Reinvigorate and Simplify Structures and Processes (GRASP)
- Ackworth School General Meeting
- Quakers in Yorkshire
- Quaker Peace and Social Witness

Friends have also attended the following events

- Quaker Committee for Christian and Interfaith Relations conference
- Quaker Peace and Social Witness Annual Conference and sub-committees
- Quakers in Yorkshire

Friends actively support a range of local causes

- Bradford City of Sanctuary
- Bradford East Africa Community

- Bradford Peace Museum
- Bradford University Department of Peace Studies
- Bradford University Chaplaincy
- Calderdale Interfaith Council
- Calder Valley CND for Peace and Justice
- Destitute Asylum Seekers Huddersfield (DASH)
- Roots of Resistance
- St Augustine's Centre in Halifax
- Sanctuary Kirklees
- West Yorkshire Campaign Against the Arms Trade
- Hebden Royd Christian Aid
- Women of Faith Network

On the international stage we have links with

- Moscow Friends Centre
- Quaker Congo Partnership

### **Educational Grants**

In addition to educational grants to individuals mentioned above, the Edna Woodhouse Legacy Fund, administered by Bradford Local Meeting, provides educational grants to Bradford College students experiencing financial hardship and financial support to individual Friends undertaking educational and creative activities.

### **Ecumenical and Interfaith**

Most Local Meetings are involved with their local Churches Together group and several Friends attend meetings of the Calderdale Women's Interfaith Group.

### **Libraries**

Each Local Meeting maintains a Library of primarily Quaker reading material adding new works regularly throughout the year, many subscribing to journals such as "The Friend".

### **Plans for 2023**

We will continue to support people in worship and spiritual growth and Area Meeting and Trustees will offer the guidance, training and resources needed to promote safe and effective conduct of Quaker activities. We will continue our support of Friends and organisations involved in direct action to bring much needed attention to the ongoing climate emergency and in opposition to the arms trade and of groups involved in alleviating hardship for refugees and the homeless as well as those seeking to further the cause of peace.

### **Merger with Halifax Meeting House Charity Trust (HMHCT)**

It is anticipated that HMHCT will be wound up and its assets transferred to us in the first half of 2023. We aim to produce financial guidelines that embrace our current activities and our new responsibilities for managing the funds transferred from HMHCT.

### **Professionalisation of our Back Office**

With increased financial responsibility and the ever-increasing need for accountability we aim to employ professional staff to assist with bookkeeping, financial management and administrative support.

### **Glenthorne Weekend**

Our Area Meeting weekend in the Lake District will go ahead in February 2023.

### **Burial Grounds**

The restoration of Idle Burial Ground and development of a strategy for all our burial grounds will be a significant project we hope to commence in 2023.

### **Web Site**

We hope to further develop our web site to help improve communication and organisation within our Area Meeting.

### **Youth Development Worker**

In collaboration with other Area Meetings, we will continue to fund a Youth Development Worker for Yorkshire. We would like to provide around £7,000 per year for 2023 and 2024 and will seek funding from the Mem Maudrill Fund, the Edna Woodhouse Fund and Halifax Meeting House Charity Fund for this purpose.

## **Trustees**

Trustees met six times in 2022 to consider issues including those outlined below.

### **Property**

Meeting houses in Bradford, Huddersfield and Scholes are managed by their respective Local Meetings as well as burial grounds in Todmorden, Idle, Undercliffe and Newlands (Brighouse). Trustees consider expenditures above £1,000. A new lease of the offices at Bradford Meeting House to Bradford African Community has improved our income and provides a meeting place for a local cultural group. In 2022 we completed overdue quinquennial surveys of all our Meeting Houses and local meetings have already committed to implementing the repairs and improvements recommended therein.

### **Employees**

We employ a caretaker/lettings officer at Huddersfield Meeting House and use VAK (Voluntary Action Kirklees) to manage the associated payroll on our behalf. She is enrolled in a pension scheme with The People's Pension. Line management of our employee is the responsibility of Huddersfield Local Meeting in accordance with conditions of employment set out by Trustees. Trustees also ensure that self-employed contracts are in line with government definitions of self-employment. Hebden Bridge Meeting pays a local man on a self-employed basis to set out the meeting room on a Sunday morning.

## **Policies**

We have the following policies

- Reserves (renewed 2019)
- Health and Safety (renewed 2019)
- Safeguarding (renewed 2019)
- Investment (renewed 2020)
- Data Protection (2021)

It is intended to develop a financial policy in 2023/24.

## **Management of Risk**

Trustees keep a risk register which identifies and prioritises risks in terms of likelihood and potential impact. The register also identifies any mitigating systems in place to reduce the likelihood or impact of each risk.

## **Trustees Responsibilities Statement**

Trustees are required to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at year end.

Trustees should

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statement
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will remain in operation.

The trustees are responsible for keeping accounting records and safeguarding the assets of the charity.

## **Public Benefit Statement**

Our public meetings for worship offer a safe space for anyone to experience traditional Quaker worship. Rooms in our meeting houses are also available for hire by community groups that undertake activities that do not conflict with our charitable purpose.

Local Meetings and our Legacy Funds make donations to charities and organisations that work in accord with our charitable purpose. Beneficiaries in 2022 included:

- Britain Yearly Meeting
- Crawshawbooth Meeting House
- Disasters Emergency Committee
- Northern Friends Peace Board
- Osmotherly Meeting House \*
- Peace Museum Bradford
- Quaker Service Northern Ireland
- Quaker Social Action
- Quakers in Yorkshire
- Scholarships for Street Kids
- Welcome Centre

## **Trustee Payments**

No Trustees received any remuneration during the year or the previous year. There were no related party transactions during the year or the previous year.

## **Statement of Going Concern**

Brighthouse West Yorkshire Area Quaker Meeting is vibrant, well funded and with assets that are well maintained. The financial effects of Covid 19 were much diminished in 2022 as room hirings and investment property rentals returned. The Trustees have assessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and are satisfied that there are no material uncertainties about the charity's ability to meet its liabilities as they fall due.

## Financial Review

There was a decrease in our funds of £1,211 during the year comprising an increase of £6,022 in unrestricted funds and a decrease of £7,233 in restricted funds.

At year end our meetings hold unrestricted reserves of £102,732 in cash (including bank accounts) and £107,188 in investments. The total reserves held by meeting funds exceed the target set in our reserves policy. As shown in Note 9 in the accounts, some meetings are holding less than their target (Bradford, Huddersfield and Halifax Meetings) and others are holding more (Hebden Bridge, Scholes and Area Meetings).

### Funds in deficit

At 31 December 2022 the fund for paying quinquennial survey fees was in deficit by £3,960 and the fund for dissolution costs of Halifax Meeting House Charity was in deficit by £2,840. The Halifax Meeting House Charity has agreed to provide grants which will clear these deficits.

Signed: ...Mark Holtom..... (Mark Holtom, Area Meeting Clerk)

Date: 10/9/23

Signed: ...Deryck Hillas..... (Deryck Hillas, Clerk to Trustees)

Date: 28/9/23

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

**Independent examiner's report to the trustees of Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 12 to 17.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

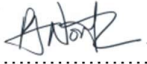
I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Rhys North ACA

9/10/2023

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

**Receipts and payments account**

**for the year ended 31 December 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>					
Voluntary income	(2)	48,024	6,742	54,766	63,001
Activities generating funds		20,206	-	20,206	6,318
Investment income		11,689	67	11,756	3,746
Other income		106	-	106	5,171
Quaker activity income		4,768	-	4,768	4,551
Investment sales	(3)	-	5,000	5,000	8,000
Transfer from unincorporated association		-	-	-	91,718
<b>Total receipts</b>		<b>84,793</b>	<b>11,809</b>	<b>96,602</b>	<b>182,505</b>
<b>Payments</b>					
Activities Generating Funds		613	-	613	144
Premises Costs:					
Improvements and maintenance		21,261	3,400	24,661	20,776
Salaries and NI	(4)	6,348	-	6,348	5,875
Insurance		2,956	-	2,956	2,837
Rent and rates		7,615	1,917	9,532	7,130
Utilities and telephony		12,163	425	12,588	8,273
Other premises costs		3,868	4,460	8,328	2,179
Total Premises Costs		54,211	10,202	64,413	47,070
Quaker Activity Costs:					
Governance		2,627	2,840	5,467	4,308
Grants and donations	(5)	16,695	6,000	22,695	25,891
Training and courses		226	-	226	81
Residential retreats		1,426	-	1,426	5,503
Other Quaker activity costs		2,973	-	2,973	2,050
Total Quaker Activity Costs		23,947	8,840	32,787	37,833
<b>Total payments</b>		<b>78,771</b>	<b>19,042</b>	<b>97,813</b>	<b>85,047</b>
<b>Net receipts / (payments)</b>		<b>6,022</b>	<b>(7,233)</b>	<b>(1,211)</b>	<b>97,458</b>
<b>Fund balances brought forward</b>		<b>96,710</b>	<b>748</b>	<b>97,458</b>	<b>-</b>
<b>Fund balances carried forward</b>	(6)	<b>102,732</b>	<b>(6,485)</b>	<b>96,247</b>	<b>97,458</b>

## Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain

### Statement of assets and liabilities

**as at 31 December 2022**

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank:				
BWYAM Current Account	9,273	-	9,273	10,514
Bradford Meeting Current Account	8,626	-	8,626	751
Bradford Meeting Deposit Account	4	-	4	4
Edna Woodhouse Deposit Account	-	315	315	248
Halifax Meeting Current Account	18,281	(6,800)	11,481	9,726
Hebden Bridge Meeting Current Account	24,734	-	24,734	23,418
Huddersfield Meeting Current Account	10,439	-	10,439	21,771
Huddersfield Meeting Deposit Account	20,464	-	20,464	20,409
Scholes Legacy Building Society Account	4,712	-	4,712	6,330
Scholes Meeting Current Account	6,119	-	6,119	4,111
Cash in hand:				
Bradford Meeting	64	-	64	110
Halifax Meeting	16	-	16	16
Scholes Meeting	-	-	-	50
<b>Total cash funds</b>	<b>102,732</b>	<b>(6,485)</b>	<b>96,247</b>	<b>97,458</b>
<b>Debtors and prepayments</b>				
			2022	2021
			£	£
Debtors - Rental income			3,036	548
Debtors - Glenthorne Fees			2,318	-
Debtors - Halifax Meeting House Charity			6,800	-
Prepayments - Insurance			-	1,891
Other debtors - Gift Aid			4,852	4,994
			<b>17,006</b>	<b>7,433</b>
<b>Investment assets</b>				
			2022	2021
			£	£
Bradford Meeting Investments			18,342	20,521
Edna Woodhouse Fund Investments			8,248	14,620
Huddersfield Meeting Investments			2,999	2,999
Scholes Meeting Investments			85,847	95,860
			<b>115,436</b>	<b>134,000</b>
<b>Assets retained for the charity's own use at market value February 2021</b>				
			2022	2021
			£	£
Bradford Meeting House			170,000	170,000
Huddersfield Meeting House			295,000	295,000
Scholes Meeting House			145,000	145,000
			<b>610,000</b>	<b>610,000</b>
<b>Liabilities</b>				
			2022	2021
			£	£
Creditors - Glenthorne Retreat			5,428	5,428
Creditors - Britain Yearly Meeting Huddersfield LM			-	4,142
Creditors - Other			592	402
Accruals			1,650	1,440
			<b>7,670</b>	<b>11,412</b>
The financial statements were approved by the board of trustees on 10/9/23				
Signed: Deryck Hillas (Trustee)				
Name: ..Deryck Hillas.....				

# **Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

## **Notes to the accounts**

### **for the year ended 31 December 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

**Notes to the accounts continued**

**for the year ended 31 December 2022**

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
<b>2 Voluntary income</b>				
Grants:				
Halifax Meeting House Charity	-	3,542	3,542	7,029
Quakers in Yorkshire	-	3,200	3,200	1,330
HMRC Job Retention Scheme	-	-	-	1,900
Kirklees Council	-	-	-	8,500
Donations	46,119	-	46,119	43,742
Bequests and legacies	2,000	-	2,000	500
	<b>48,119</b>	<b>6,742</b>	<b>54,861</b>	<b>63,001</b>
	-95		-95	
<b>3 Investment sales</b>				
	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Edna Woodhouse Fund investments	-	5,000	5,000	6,000
Bradford Meeting investments	-	-	-	2,000
	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>8,000</b>
<b>4 Staff costs and numbers</b>			2022	2021
			£	£
Gross salaries			5,941	5,471
Pensions			291	274
Payroll charges			116	130
			<b>6,348</b>	<b>5,875</b>
The average number employees during the period was 1. There were no employees with emoluments above £60,000.				
Defined contribution pension scheme			2022	2021
			£	£
Costs of the scheme to the charity for the year			291	274
<b>5 Grants and donations</b>				
	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Contribution to Britain Yearly Meeting	14,620	6,000	20,620	16,821
Donations to other Quaker bodies	1,487	-	1,487	2,370
Donations to individuals	588	-	588	-
Donations to non-Quaker bodies:				
Bradford College	-	-	-	4,000
Ackworth School	-	-	-	2,000
St. Augustine's (from Hebden Bridge LM)	-	-	-	700
	<b>16,695</b>	<b>6,000</b>	<b>22,695</b>	<b>25,891</b>

**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain**

**Notes to the accounts continued**

**for the year ended 31 December 2022**

<b>6 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Edna Woodhouse Legacy Fund	248	5,067	5,000	-	315
HMHC - Halifax Meeting House	-	2,342	2,342	-	-
HMHC - Youth Worker	-	1,000	1,000	-	-
HMHC - Brighouse Burial Ground	-	200	200	-	-
HMHC - Quinquennial	-	-	3,960	-	(3,960)
HMHC - Dissolution Costs	-	-	2,840	-	(2,840)
QIY - Window	-	1,500	1,500	-	-
QIY - Brighouse Burial Ground	-	700	700	-	-
QIY - Floor Covering	-	1,000	1,000	-	-
Legacy - M Dix	500	-	500	-	-
	<b>748</b>	<b>11,809</b>	<b>19,042</b>	<b>-</b>	<b>(6,485)</b>

**Fund name**

**Purpose of restriction**

Edna Woodhouse Legacy Fund	This fund was created by a legacy of £50,000 and is used for the benefit of people attending conferences and educational courses.
HMHC - Halifax Meeting House	To support Halifax Local Meeting's rental costs.
HMHC - Youth Worker	To contribute towards the cost of a regional youth development worker.
HMHC - Brighouse Burial Ground	Towards the costs of the Brighouse Newlands burial ground.
HMHC - Quinquennial	To support quinquennial survey fees; the grant being outstanding at 31 December 2022.
HMHC - Dissolution Costs	To reimburse legal costs paid by the CIO on behalf of HMHC; the grant being outstanding at 31 December 2022.
QIY - Window	Towards costs of improving ventilation at the Huddersfield meeting house.
QIY - Brighouse Burial Ground	Towards the maintenance costs of the Brighouse Newlands burial ground.
QIY - Floor Covering	Towards costs of changing the floor covering at the Huddersfield meeting house.
Legacy - M Dix	For improvements to Huddersfield meeting house.

**7 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Independent Examiner Fees**

During the period West Yorkshire Community Accounting Service was paid £1,440 as the charity's Independent Examiner

<b>8 Funds held as agent</b>	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Funds collected on behalf of other organisations	-	1,746	1,390	356
	<b>-</b>	<b>1,746</b>	<b>1,390</b>	<b>356</b>

<b>Notes to the accounts continued</b>							
<b>for the period ended 31 December 2022</b>							
	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Area Meeting	Total
<b>9 Reserves</b>							
General	20,000	7,000	12,000	25,000	15,000	7,000	86,000
Repair & Maintenance	17,000	5,000	-	20,000	20,000	-	62,000
Emergency	5,000	-	2,000	-	-	-	7,000
Projects:							
Children's room/kitchen	-	-	-	-	30,000	-	30,000
New carpeting	-	-	-	-	5,000	-	5,000
Installation of solar panels	-	-	-	-	1,000	-	1,000
Agreed Reserves	42,000	12,000	14,000	45,000	71,000	7,000	191,000
<b>Actual Reserves at 31 December 2022:</b>							
Bank and Cash Reserves	8,694	18,297	24,734	30,903	10,831	9,273	102,732
Investment Reserves	18,342	-	-	2,999	85,847	-	107,188
	27,036	18,297	24,734	33,902	96,678	9,273	209,920

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# Accounts

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**Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends (Quakers) in Britain  
Independent examiner's report to the trustees of Brighouse West Yorkshire Area Quaker Meeting of the Religious Society of Friends**

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 December 2021, which are set out on pages 12 to 17.

**Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

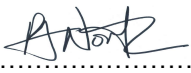
I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Rhys North ACA

22/9/2022

**West Yorkshire Community Accountancy Service CIO**  
Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW