

**COMMUNITY FOOD AND
FRIENDSHIP BLYTH CIO**

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023**

REGISTERED NUMBER - 1191399

Essell
ACCOUNTANTS LTD

29 Howard Street
North Shields
Tyne and Wear
NE30 1AR

Tel : 0191 259 2743 Fax : 0191 257 2249
E-mail : info@essell.co.uk
Ref: ACR/3463

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**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023**

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Legal and Administrative Information for the Year Ended 31 December 2023

Constitution

Community Food and Friendship Blyth CIO is a Body Corporate under Part 11 of the Charities Act 2011 and is governed by its Constitution. It is a Registered Charity no. 1191399

Trustees

The trustees serving during the year and since the year end were as follows :

Lynne Craggs
Susan Hall
Jean Lillian Hayton
Richard Hayton
Alan Hall
David Cooper
Edward Neville Craggs
Rev Sion Awen Hughes Carew
Lesley Ann Correia
Rev Peter Knibbs (appointed 14th March 2023)

Registered Office

Community Centre, Claremont Terrace, NE24 2LE

Independent Examiner

Alex Robinson, Essell Accountants Limited, 29 Howard Street, North Shields, Tyne and Wear, NE30 1AR

Report of the Trustees for the Year Ended 31 December 2023

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 December 2023.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the constitution and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of the Charity

The objects of the CIO are The prevention or relief of poverty people in Blyth and the surrounding area by providing food, essential household items and toiletries to individuals in financial need. To promote social inclusion by preventing people from becoming socially excluded, relieving the needs of those who are socially excluded and assisting them to integrate into society.

Structure, Governance & Management

The Board of Trustees met 5 times plus an Annual General meeting during the year.

Financial Review

After the success of the previous year, 2023 has been a year of consolidation. A Reserve Fund has been created (see below) which will give an element of stability. We have received 5 grants totalling over £8,000. Over £8,000 has come from donations and we are grateful to all those who support us in any way. Over £3,000 has been raised from the market stalls and over £700 from other fund raising. We appreciate all the effort that goes into these activities.

Reserves Policy

It is the aim of the charity to hold 100% of our annual non-grant income as a reserve fund. This will allow for the continuation of the delivery of breakfast provision and a safe meeting space in the event of a loss of funding from other sources. The Reserve Fund may be accessed if the projected annual income from non-grant sources falls by 10% or more below the required amount.

Report of the Trustees for the Year Ended 31 December 2023**Achievements and Performance**

2023 has been a successful year for CFFB, sadly the Butty Club numbers continue to grow but we have seen this year a growing number of men stepping up into volunteering roles and into leadership and some into employment. We thank our partner organisations without who we would not be able to offer the service that we do. We still offer food bag, toiletries and clothes along with extras we receive from our partners who donate food and for that we are very grateful. Unfortunately, we have seen homelessness grow over the past year, we have given out more tents than before and the hidden homeless such as sofa surfing seems to be on the up. As well as tents and sleeping bags the men come along on a Monday and a Thursday for breakfast, a hot shower and clean clothes.

The Monday Coffee Crew offering a warm space with a light breakfast and lunch, this continues to grow in numbers and friendships made.

4th @4 Café Church has become very popular numbers reaching almost 40 each month. There is a mix of St Cuthberts, St Bede's, Butty Club and community and a resident music group, the service is led by Rev'd Peter Knibbs. The market continues to flourish, we have moved from outside in the market place to inside. This was going to be temporary while work was being carried out in the Market Place but numbers are growing so we will review our future plans in 2024.

As always Easter and Christmas is our busiest time, working with school referrals we set out collecting Easter Eggs. Many thanks to Blyth Sports Centre and the many other donations we received. We continue to support our schools, collecting warm coats, dress up costumes and Christmas jumpers so no child should feel different or go cold. Christmas toys exceeded our previous years requests, thankfully our community were yet again beyond generous with the shortfall being met by fundraising, many thanks to our volunteers who man our market stall, sometimes in not so pleasant weather. Christmas Eve boxes, again referrals higher than previous years, many thanks to those volunteers who came along to collect from supermarkets and deliver to houses.

Many thanks to our Trustees, they have worked hard to ensure the service we offer continues. Without our volunteers we would not exist, they work so hard and their dedication is beyond value.

As always without the generosity of our community, businesses and partner organisations we could not deliver the service that we do, we go into 2024 with confidence.

Public Benefit

The charity works to provide all members of the public who are in need with food, clothing and any other necessities as well as companionship.

Risk Statement

The charity takes the minimisation of risk for our clients and volunteers extremely seriously. To this end a risk assessment of all the charities activities is carried out and documented every year.

Report of the Trustees for the Year Ended 31 December 2023**Statement of Trustees' Responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and the apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in business.

ON BEHALF OF THE BOARD :


Trustee

Date : 21.05.24

TO THE TRUSTEES OF COMMUNITY FOOD AND FRIENDSHIP BLYTH CIO

I report on the accounts of the Community Food and Friendship Blyth CIO for the year ended 31 December 2023 which are set out on pages 6 - 9.

Respective Responsibilities of the Trustees and Examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts (under section 145 of the 2011 Act).
- to follow the procedures laid down in the General Direction given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. That examination includes a review of the accounting records kept by the trustee's and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts. The report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Alex Robinson FCCA
Essell Accountants Limited
29 Howard Street, North Shields, NE30 1AR

Date : 11/06/2024

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2023</u> £	<u>Total 2022</u>
<u>Income and Endowments</u>					
Incoming Resources from Generated Funds:					
Doantions and Legacies					
Donations		1,801	6,826	8,627	10,365
Grants		0	8,205	8,205	28,855
Gift Aid Reclaimed		0	1,211	1,211	0
		<u>1,801</u>	<u>16,242</u>	<u>18,043</u>	<u>39,220</u>
Income from Investments:					
Bank Interest		<u>245</u>	<u>35</u>	<u>280</u>	<u>11</u>
		<u>2,046</u>	<u>16,277</u>	<u>18,323</u>	<u>39,231</u>
Income from Fund Raising					
		<u>700</u>	<u>3,732</u>	<u>4,432</u>	<u>3,888</u>
<u>Total Income and Endowments</u>		<u>2,746</u>	<u>20,009</u>	<u>22,755</u>	<u>43,119</u>
<u>Expenditure:</u>					
Expenditure on Charitable Activites	2	3,690	28,421	32,111	18,498
<u>Total Expenditure:</u>		<u>3,690</u>	<u>28,421</u>	<u>32,111</u>	<u>18,498</u>
<u>Net Income / (Expenditure) resources before transfers</u>					
		(944)	(8,412)	(9,356)	24,621
<u>Transfers between funds</u>					
		<u>(7,987)</u>	<u>7,987</u>	<u>0</u>	<u>0</u>
<u>Net Movement in Funds</u>					
		(8,931)	(425)	(9,356)	24,621
<u>Balance as at 1st January 2023</u>					
		<u>12,664</u>	<u>27,236</u>	<u>39,899</u>	<u>15,278</u>
<u>Balance as at 31st December 2023</u>					
		<u>3,733</u>	<u>26,811</u>	<u>30,544</u>	<u>39,899</u>

The notes form part of the financial statements

BALANCE SHEET AS AT
31 DECEMBER 2023

	2023	2022
	£	£
CURRENT ASSETS		
Cash at Bank and in Hand	<u>31,264</u>	<u>40,620</u>
CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR	<u>720</u>	<u>720</u>
NET CURRENT ASSETS	30,544	39,900
NET ASSETS	<u><u>30,544</u></u>	<u><u>39,900</u></u>
CAPITAL AND RESERVES		
Unrestricted Funds (Note 4)	3,733	12,664
Restricted Funds (Note 4)	26,811	27,236
	<u><u>30,544</u></u>	<u><u>39,900</u></u>

These financial statements were approved by the Trustees on
and were signed on its behalf by :



Charity registered number : 1191139

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015) and the Charities Act 2011. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Incoming Resources

Incoming Resources represents grants, sales and other work done during the year. It is prepared on an accruals basis.

Fund Accounting

Funds held by the charity are either :

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these funds are grants or donations received that require the funds to be used in a specific way or for a specific purpose.

Designated funds - these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

2 EXPENDITURE ON CHARITABLE ACTIVITIES

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u> <u>2023</u>	<u>Total</u> <u>2022</u>
	£	£	£	£
Governance	1,160	0	1,160	865
Food	0	3,630	3,630	1934
Rent	0	4,800	4,800	4800
Repairs and Equipment	283	4,893	5,176	4195
Sundries	705	0	705	663
Training	0	622	622	1170
Membership	0	0	0	300
Insurance	258	0	258	258
Clothing and Toys	0	1,353	1,353	2398
Utilities	0	1,073	1,073	812
Telephone and Broadband	564	0	564	333
Payroll and independent examination	720	0	720	720
Donation	0	0	0	50
Wellbeing	0	12,050	12,050	0
	<u>3,690</u>	<u>28,421</u>	<u>32,111</u>	<u>18,498</u>

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

3. STAFF COSTS

2023

2022

The average weekly number of employees during the year was :

00

4. MOVEMENTS OF FUNDS

	Balance at 1 Jan 2023	Transfer Between Funds	Incoming Resources	Resources expended	Balance at 31 Dec 2023
	£	£	£	£	£
General Funds					
Unrestricted Funds	12,664	(7,987)	2,746	3,690	3,733
Total General Funds	<u>12,664</u>	<u>(7,987)</u>	<u>2,746</u>	<u>3,690</u>	<u>3,733</u>
Restricted Funds					
Restricted funds	27,236	7,987	20,009	28,421	26,811
Total Restricted Funds	<u>27,236</u>	<u>7,987</u>	<u>20,009</u>	<u>28,421</u>	<u>26,811</u>
Total Funds	<u>39,900</u>	<u>0</u>	<u>22,755</u>	<u>32,111</u>	<u>30,544</u>