

Westview Community Association

Trustees End of Year Report

August 2022

The past two years have been challenging – the covid pandemic at its height ensured no activities took place at the centre which became a food and charity donation store for several months. However, following a successful bid to the Tudor Trust, we were able to obtain sufficient funding to employ a centre manager/development officer in late summer 2021.

Since then, much has changed, and many activities have restarted – as detailed below on the year progress report.

As well as the Tudor grant, we also obtained funding from the Rank Foundation to improve Eden Gardens which had become overgrown during the pandemic. This has involved new gates, repaired raised beds, the tidying of shrubbery and repairs to the polytunnel on the allotments to encourage community use. The mental health charity – Calico has made use of the raised beds this year but use is expected to further increase next year.

Westview Community Association
Community Development Officer
Year 1 – Update/ Progress Report
Employment Commenced: 19 th September 2021

- Building decoration and relaunch (community engagement and consultation took place on colour schemes) – total declutter of full building, clean up outside, organisation and configuration of a more usable versatile community space. It is professional but very friendly and welcoming.
- Christmas Appeal (470 gift parcels and over 200 families supported) gifts predominantly co-ordinated by me with the support of Naomi Parker
- Coats (over 300 coats) – co-ordinated the distribution of coats across families and schools in Fleetwood. Raised £306 in donations
- Craft sessions over Easter and Summer holidays – these have been a great success with families enjoying craft session together at the centre. Summer sessions are already full with pre-bookings (35 children)
- Uniform Bank Summer 2022 – working in partnership with schools and organisations to identify families who need support.

Relaunch projects:

- Cooking Club – 1 course already complete; next one scheduled to commence in September 2022.
- Food Club – We have relaunched and continued to improve our weekly food club. Using service user feedback, we have increased weekly membership to £4 to safeguard the club and ensure we can continue to operate it. We have streamlined the process of taking payments, collecting bags and distributing the food into one day whereas before food club would take up nearly 3 days of a volunteer's time.
- Dream Scheme (due to relaunch 22nd August 2022) we have 3 volunteers in place ready to relaunch the dream scheme with an emphasis on providing a safe space for local children to have fun and

relax: whilst also addressing important subjects in a age appropriate manner. i.e., learning about themselves, others, relationships, crime, bullying etc... we aim to work in partnership with organisations who can attend session and lead specific sessions.

Develop projects

- Brunch Club – takes place fortnightly with an average attendance of 13 people every session. We ask for a small donation for attendees. We cater hot breakfast sandwiches, hot drinks, and pastries. We encourage interaction and use adult colouring to break down barriers.
- Games Club (Launch due in Autumn)
- Craft and Natter (launch due in Autumn)

Partnership working:

- Calico Connect – Dig Deeper Gardening Club. Weekly Gardening club run from our Eden Garden's.
- Fleetwood Museum HAF program – Working in partnership to shape art projects in the town with emphasis of Westview Community Association facilitating workshops within the Brunch club and Dream Scheme.
- Healthier Fleetwood – Food Network. Work has started on partnership working to create and launch a Fleetwood Food Network which seeks to utilise fresh produce grown in Fleetwood to subsidise local food bank.
- Youth hub – Working in partnership to promote our services and opportunities. We aim to work collaboratively over the coming months with the Youth Hub using Westview community association volunteering opportunities as a pathway for their service users to enhance their CV'S and become work ready.

Westview Community

- Change in ethos and atmosphere in the community building
- Building strong links and working with Allotment holders – clean up of community fruit trees. Allotment holders now access the building daily to use the facilities or to pop in for a chat.
- Women's Aid and Legal aid drop-ins reinstated
- NCS using the building for their groups as and when they require the space. We are in talks on NCS using Westview Community Association as their community Impact project in one of their cycles per year to assist us in maintaining our gardens

Social media and Advertising

- Overhaul of social media posts which we saw an increase on engagement by
- Producing promotional material for distribution to advertise our services and projects.

Volunteers

- 4 volunteers recruited – IT x1 and Youth x3
- 1 existing Volunteer supervised and developed

Westview Community Association

Financial Accounts

for the year ended

30 November 2021

Westview Community Association

Trading Statement for the year ended 30 November 2021

	2021 (12 months)	2020 (14 months)
Income	Total	Total
Bank Interest	2	34
Donation	30,844	27,927
Fundraising	766	214
Project Funding - Other	136,584	151,188
Project Funding - Regenda	5,000	4,990
Refunds Service Charge	-	175
Refunds Enterprise	-	160
Rentals	615	1,795
Subscription	330	3,485
Total Income	174,141	189,967
Expenses		
Accountancy	650	250
Cleaning	41	124
Computer	311	352
Depreciation	1,057	-
Equipment	-	14
Function expenses	7	284
Fundraising expenses	-	1,226
Insurance	915	1,236
Licences	134	145
Light, heat & water	1,958	2,023
Postage	3	12
Projects	138,116	155,109
Rent & rates	338	1,010
Repairs	81	250
Sub Contractor	5,967	-
Stationery	91	334
Sundries	37	107
Telephone	1,076	1,108
Tool Hire	259	7
Total Expenses	151,040	163,590
Net Surplus/Deficit	23,102	26,377

Westview Community Association

Balance Sheet for the year ended 30 November 2021

Fixed Assets	2021 (12 months)	2020 (14 months)
Fixtures & Fittings	9,991	9,991
Introduction of Assets	5,773	-
	<hr/> 15,764	<hr/> 9,991
Accum. Depreciation	9,991	9,991
Depreciation	1,057	-
	<hr/> 4,717	<hr/> -
 Current Assets		
Bank	81,588	60,882
Cash	209	504
	<hr/> 81,797	<hr/> 61,386
Prepayments	464	-
	<hr/> 86,977	<hr/> 61,386
	<hr/> <hr/>	<hr/> <hr/>
 Current Liabilities		
Accruals	2,489	-
	<hr/>	<hr/>
NET CURRENT ASSETS (LIABILITIES)	84,488	61,386
	<hr/> <hr/>	<hr/> <hr/>
 Capital Account		
Balance B/F	61,386	35,009
Net Surplus/Deficit	23,102	26,377
	<hr/>	<hr/>
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Notes

With respect to related party transactions, two of the seven trustees have purchased items for the foodbank and been reimbursed based on actual receipts from unconnected businesses.

39 Finney Park Drive,

Lea, Preston,

PR2 1QZ

23rd July 2022

The Board of Trustees,
Westview Community Association,
2 Eden Avenue,
Fleetwood, FY7 8DH

Dear Sirs,

Independent examiner's report to the trustees of Westview Community Association

I report to the trustees on my examination of the accounts of the Westview Community Association for the 12 month period to 30 November 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shahla Khan

Shahla Khan

Associate Member of the Chartered Institute of Management Accountants

Westview Community Association

Financial Accounts

for the year ended

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