

The Friends of Portfield School

Registered Charity No. 1191379

Trustees Annual Report for Period 21.09.2020 to 30.09.2021

The Friends of Portfield School was registered as Charitable Incorporated Organisation 1191379 on 21st September 2020 and commenced operating on 5th December 2020 after the transfer of assets from registered charity number 1051584.

The CIO was registered with 8 trustees and the Officers of registered charity number 1051584 continued in their positions for the new CIO.

Owing to the ongoing Covid 19 situation, public fundraising activities were not possible in this period although the Charity's shop (Trysorau) re-opened to the public on 5th December 2020.

During the period of closure Trysorau was supported by Covid Relief Grants totalling £10,000.

Charitable activities during the period were as follows:

- Donation of £1,000 to the school for "welcome back" activities when the school re-opened post Covid;
- Purchase of a Physio bed £ 5,698.00;
- Purchase of equipment for the school's revamped sensory garden £2,339.

Owing to the Covid 19 situation, all expenditure was approved by online voting instead of at face-to-face meetings.

Friends Of Portfield

Charity No. 1191379

Income and Expenditure for Year Ending 30.09.2021

Overall Summary

Receipts and Payments	Fundraising		Shop	Total
	Unrestricted	Restricted		
Receipts to 30.09.21	20.27	0.00	22,463.90	22,484.17
payments to 30.09.21	5,557.48	2,500.00	7,581.19	15,638.67

account prepared by R Barker

Date

Approved by C Booker

Date

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. ****0518

Summary

	Unrestricted	Restricted	Total
Balance 07/12/20	70,072.07	2,500.00	72,572.07
Receipts to 30.09.21	20.27	0.00	20.27
	70,092.34	2,500.00	72,592.34
less payments to 30.09.21	5,557.48	2,500.00	8,057.48
Balance 30/09/21	64,534.86	0.00	64,534.86

Reconcillation	Statement 25/06/2021	64,534.86
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Delta

-0.00

account prepared by R Barker

Date

Approved by C Booker

Date

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. ****0518

Summary of Receipts

Description	Receipts		
	Unrestricted	Restricted	Total
Fundraising Activities			
Xmas Fair raffle		0.00	0.00
Giving Machine?Amazon Smile	20.27	0.00	20.27
Donations		0.00	0.00
Total Receipts	20.27	0.00	20.27

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Fundraising Activities

Main Fund Raising Account No. **0518**

The following amounts are simple counts of takings - no paperwork except paying in slips

Xmas Fair	Unrestricted	Restricted	Total
		0.00	0.00
Total Xmas Fair	0.00	0.00	0.00

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. ****0518

Donations

Donations	Received Unrestricted	Received Restricted	Total
No donations in this period		0.00	0.00
		0.00	0.00
		0.00	0.00
		0.00	0.00
Total donations	0.00	0.00	0.00

Income from the Giving Machine/Amazon Smile - see Bank Statements for Details			
Donation - Unrestricted	Amount		Total
The Giving Machine 18 Jun 21	15.27		15.27
Amazon Europe (Smile)	5.00		5.00
Total			20.27

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. ****0518

Summary of Payments

Description	Payments		
	Unrestricted	Restricted	Total
Charitable Activities			
as attached summary	5,537.48	2,500.00	8,037.48
		0.00	0.00
Total Charitable Activities	5,537.48	2,500.00	8,037.48
Fundraising Activities			
Lottery licence	20.00	0.00	20.00
Total Fundraising Activities	20.00	0.00	20.00
Total Payments	5,557.48	2,500.00	8,057.48

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. **0518**

Charitable Activities

Description	Payments		
	Unrestricted	Restricted	Total
Charitable Activities			
Physio Bed chq no. 362	3,198.00	2,500.00	5,698.00
Pirate Ship chq No.363	275.00	0.00	275.00
Misc Sensory Garden	71.49	0.00	71.49
Summer House chq No 365	1,465.00	0.00	1,465.00
Memory Stick - Amazon 15.05.21	7.99		7.99
Musical snail/arch	520.00		520.00
Total Charitable Activities	5,537.48	2,500.00	8,037.48

Receipts & Payments Accounts for Year Ending 30.09.2021**Main Fund Raising Account No. ****0518****Charitable Activities**

Items Related to Sensory Garden -Purchased by Colin Booker

Refunded by cheque 364 as follows:

Timber bearers under summerhouse (Travis Perkins 08/04/21)	39.60
preservative for Castle (Homebase 08/04/21)	21.99
preservative for Pirate ship (Wickes 08/04/21)	10.00
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	71.59

NB: Chq 364 made out in error for 71.49

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. ****0518

Payments Fundraising Activities

Description	Payments		
	Unrestricted	Restricted	Total
Lottery Licence - paid by debit card 12/02/21	20.00		
Total Raffle	20.00	0.00	20.00

Total Fundraising Activities	20.00	0.00	20.00
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Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. ****0572

Summary

Description	Receipts	Payments
Receipts		
Till Takings	12,041.63	
Ragman	422.27	
Small Business Grant	10,000.00	
Payments		
Rent	0.00	4,500.00
Broadband	0.00	140.45
Electricity	0.00	277.45
Accounting	0.00	420.00
Purchases		626.13
Charitable Activities	0.00	1,000.00
Insurance	0.00	437.16
Petty Cash	0.00	180.00
	22,463.90	7,581.19

Reconcillation	
statement 04/12/20	44,427.14
starting balance	44,427.14
add receipts	22,463.90
subtotal	66,891.04
ddt payments	7,581.19
current balance	59,309.85
statement Oct 21	59,309.85
delta	0.00

Friends of Portfield School
Annual Accounts 01/10/2019 to 06/12/2020

Trysorau - Bank Account No. 01800572

Till Takings		
Date		Amount
Dec-20	see summary sheet	891.55
Apr-21	see summary sheet	2,319.00
May-21	see summary sheet	1,851.95
Jun-21	see summary sheet	2,094.40
Jul-21	see summary sheet	1,945.85
Aug-21	see summary sheet	868.70
Sep-21	see summary sheet	2,070.18
Total £		12,041.63

Friends of Portfield School
Annual Accounts 01/10/2020 to 06/12/2020

Trysorau - Bank Account No. 01800572

Income from Rag Bags		
Date	Ref/Duplicate book page No.	Amount
08/01/2021	pay in slip 500858	32.20
04/05/2021	pay in slip 500828	39.70
14/05/2021	pay in slip 500762	129.71
26/05/2021	pay in slip 500769	45.70
26/06/2021	pay in slip 500784	99.41
02/09/2021	pay in slip 500912	42.00
03/09/2021	pay in slip 500913	33.55
Total £		422.27

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12.2020

Trysorau Shop Bank Account No. **0572**

Small Business Lockdown Grant

Date	Amount
Grant from PCC 3rd Wave	3,000.00
Grant from 4th Wave	3,000.00
Grant from PCC 5th Wave	4,000.00
Total	10,000.00

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/20

Trysorau Shop Bank Account No. ***0572**

Pembrokeshire County Council - Rent

Date	Amount
01-Dec-20	500.00
01-Jan-21	500.00
01-Feb-21	500.00
01-Mar-21	500.00
01-Apr-21	500.00
01-May-21	500.00
01-Jun-21	500.00
01-Jul-21	500.00
01-Aug-21	500.00
Total	4,500.00

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/20

Trysorau Shop Bank Account No. 01800572

i) Consumables

Description	Amount
postage 08/03/21	8.88
28 April Amazon Tags	25.41
26 April Amazon Whiteboard paper	12.65
26 April Amazon Rubber bands	3.16
26 April Amazon tags	8.44
14 July Tags	11.98
14 Jul Buff Tags	29.50
14 Jul carrier bags	2.75
Total	102.77

ii) Shop fittings

Description	Amount
11 Dec Water Heater Screwfix	86.47
11 Dec Flex Wilko	5.50
11 Dec Screwfix refund	-1.94
26 April Amazon staple gun	7.35
26 April wooden hangers	34.95
21 Jun IKEA bookcases	110.00
24 May Amazon Vacuum cleaner	124.98
Total	367.31

Description	Amount
15th July 2021	
Moneybags Game	17.99
Money Match game -	
Money Activity set -	
Pop the Shops Game -	
Buy It Right game -	55.19
Prop Money	37.78
Little Banker Game	8.13
Play Money pack	36.96
Total	156.05

Total Purchases 626.13

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. **0572**

Charitable Activities

Date	Amount
Donation to school for "welcome back" after Covid - snacks/activity items: chq No. 301	1,000.00
Total	1,000.00

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. **0572**

Broadband/Landline

Date	Amount
26.May 21	28.09
01-Jun-21	28.09
01-Jul-21	28.09
11-Aug-21	28.09
11-Sep-21	28.09
Total	140.45

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2021

Trysorau Shop Bank Account No. **0572**

Electricity

Date	Amount
19-May-21	164.16
25-May-21	19.13
17-Jun-21	35.00
22-Jul-21	28.68
01-Aug-21	19.48
01-Sep-21	11.00
Total	277.45

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. **0572**

Preparing Accounts

Date	Amount
Bevan and Buckland invoice re AE/THE018 Fee note No 4 13/04/21	420.00
Total	420.00

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. **0572**

Insurance

Date	Amount
Access Insurance	437.16
Total	437.16

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/20

Trysorau Shop Bank Account No. 01800572

Petty Cash Withdrawals/Issued to shop

Date of Withdrawal	Amount
14/12/2020	60.00
17/03/2021	30.00
07/05/2021	30.00
11/06/2021	30.00
17/09/2021	30.00
Total	180.00