

# THE FRIENDS OF PORTFIELD SCHOOL

England & Wales · Charity number 1191379

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2020-09-21

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Portfield Special School  
Off Portfield  
Haverfordwest  
Pembrokeshire  
SA61 1BS

**Phone** 07939308768

**Email** [friendsofportfield@outlook.com](mailto:friendsofportfield@outlook.com)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO ADVANCE THE EDUCATION OF THE PUPILS OF PORTFIELD SCHOOL, HAVERFORDWEST IN THE COUNTY OF PEMBROKESHIRE ("THE SCHOOL) BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY) AND AS ANCILLARY THERETO AND IN FURTHERANCE OF THIS OBJECT THE CIO MAY:- 3.1 FOSTER MORE EXTENDED RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL; 3.2 ENGAGE IN ACTIVITIES WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS ATTENDING THE SCHOOL. NOTHING IN THE CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

**Activities:** to advance the education of the pupils of Portfield School, Haverfordwest by assisting in the provision of facilities for education

## Classification

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- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities

## Geography

- Pembrokeshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£32,215	£14,531	-	-
2024-09-30	£30,699	£20,699	-	-
2023-09-30	£27,645	£43,739	-	-
2022-09-30	£20,673	£11,851	-	-
2021-09-30	£22,484	£15,639	-	-

## Trustees

Name	Role	Appointed
<b>Colin David Booker</b>	Chair	2020-09-21
Averyl Margaret Humphrey		2024-06-04
Claire Gray		2023-05-03
Elizabeth Ann Hughes		2020-09-21
Jean Barker		2020-09-21
Philip Roy Barker		2020-09-21
Sally Edith Yelland		2022-09-30
Samantha Lawrence		2020-09-21
Sarah louise Hamilton		2024-06-05
Tanara Lee Karen Booker		2024-06-24

**THE FRIENDS OF PORTFIELD SCHOOL**

England & Wales - Charity number 1191379

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# Accounts

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Charity No: 1191379

**THE FRIENDS OF PORTFIELD SCHOOL**  
**ACCOUNTS FOR THE YEAR ENDED**  
**30 SEPTEMBER 2025**

Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

**THE FRIENDS OF PORTFIELD SCHOOL**

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4	Independent Examiners Report
5	Receipts and Payments Account
6	Statement of Assets and Liabilities
7	Notes to the Accounts

## THE FRIENDS OF PORTFIELD SCHOOL

### TRUSTEES REPORT

#### FOR THE YEAR ENDED 30 SEPTEMBER 2025

##### Objectives and Activities

The objective of the CIO is to advance the education of the pupils of Portfield School, Haverfordwest (Pembrokeshire), by providing and assisting the provision of facilities for education at the school.

##### Achievements and Performance

Throughout the period, the Friends continued to support the School and its students.

We raised funds by going carol singing with the students and we ran a very successful bingo at Easter. We ran a raffle at Christmas and, in the summer, we held our Grand Summer Raffle, selling raffle tickets through May, June and early July.

Between the two raffles we raised over £6,600.

Notable spend this period included £1,025 for Christmas presents for the students and £3,587 for 4 defibrillators. We also covered the cost of the Leavers' hoodies.

We were fortunate to receive a significant donation; Pembroke and Pembroke Dock Lions donated £750 for a defibrillator to be located in Pennar Pre School.

Our shop "Trysorau" continued to do well, providing valuable work experience for our more able senior students.

##### Structure, Governance and Management

The Friends of Portfield School was registered as a Charitable Incorporated Organisation 1191379 on 21st September 2020 and commenced operating on the 5th December 2020 after the transfer of assets from registered charity number 1051584.

##### Reference and Administrative Details

Registered charity number: 1191379

Principal address: 12 Castle View  
Saundersfoot  
Pembrokeshire  
SA69 9AB

**Trustees** C Booker (chair)  
C Gray  
S Yelland  
E Hughes  
S Lawrence  
J Barker  
T Booker  
S Hamilton  
A. Humphrey  
R. Barker

**Bankers** Lloyds Bank Plc  
7 Victoria Place  
Haverfordwest  
SA61 2JX

**Independent Examiner** Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
SA61 2BP

**THE FRIENDS OF PORTFIELD SCHOOL**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

I report on the accounts of the charity for the year ended 30 September 2025, which are set out on pages 5 to 7.

**Respective responsibilities of trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011) and that an independent examination is needed.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



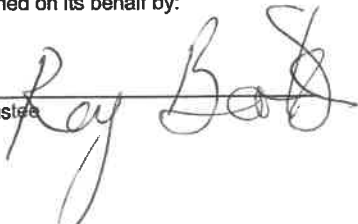
Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

Date: 9 March 2026

**THE FRIENDS OF PORTFIELD SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

<u>General fund</u>	2025	2024
	£	£
<b>RECEIPTS</b>		
Fundraising activities	8,144	5,108
Donations	192	45
Shop takings	23,509	25,028
Rag bags	270	518
Criminal damage compensation	100	0
	32,215	30,699
<b>PAYMENTS</b>		
Shop Expenses		
Rent	6,000	6,000
Broadband	436	342
Heat and light	525	592
Consumables	36	400
Shop fittings	254	974
Card fees	200	0
Miscellaneous expenses	178	191
	7,629	8,499
Other Expenses		
Charitable activities	5,367	10,925
Insurance	534	485
Cash difference	0	(25)
Fundraising activities	461	311
	6,362	11,696
Independent examiners fee	540	504
	14,531	20,699
Total payments		
Net receipts/(payments) for the year	17,684	10,000
<b>Restricted fund</b>		
Donations	750	-
Charitable activities	(750)	-
	-	-
Bank and cash deposits at 01 October 2024	126,626	116,626
<b>Bank and cash deposits at 30 September 2025</b>	<b>144,310</b>	<b>126,626</b>

The receipts and payments account was approved by the Board of Trustees on ..... and signed on its behalf by:

Trustee  30.2.26

**THE FRIENDS OF PORTFIELD SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

<b>MONETARY ASSETS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Bank and Cash Balances</b>		
Fundraising bank account 1	73,706	59,330
Trysorau bank account 2	70,534	67,257
Cash floats	70	39
	<b>144,310</b>	<b>126,626</b>
 <b>Other Assets</b>		
Debtors	0	0
 <b>Liabilities</b>		
Independent examiner's fee	567	540
EDF Energy - September 2025 charges	28	23
	<b>595</b>	<b>563</b>

**THE FRIENDS OF PORTFIELD SCHOOL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2025**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note (s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

The Friends of Portfield School meet the definition of a public benefit entity under FRS102.

**2. TRUSTEES REMUNERATION**

There was no remuneration paid to the Trustees during the year.

**THE FRIENDS OF PORTFIELD SCHOOL**

England & Wales - Charity number 1191379

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# Accounts

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**THE FRIENDS OF PORTFIELD SCHOOL**  
**ACCOUNTS FOR THE YEAR ENDED**  
**30 SEPTEMBER 2024**

Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

THE FRIENDS OF PORTFIELD SCHOOL

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## THE FRIENDS OF PORTFIELD SCHOOL

### TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2024

#### Objectives and Activities

The objective of the CIO is to advance the education of the pupils of Portfield School, Haverfordwest (Pembrokeshire), by providing and assisting the provision of facilities for education at the school.

#### Achievements and Performance

Throughout the period, the Friends continued to support the School and its students.

We took part in School fundraising events viz the Christmas Fayre and the summer Fund Day. We ran a raffle at each event and, throughout June, spent all our weekends selling raffle tickets.

Between the two raffles we raised over £5,000 which was spent on providing special orthopaedic "Zuma Charis" and Go Karts for our more mobile students.

We also covered the cost of Leavers' Hoodies and a trip to the Pantomime at Christmas.

#### Structure, Governance and Management

The Friends of Portfield School was registered as a Charitable Incorporated Organisation 1191379 on 21st September 2020 and commenced operating on the 5th December 2020 after the transfer of assets from registered charity number 1051584.

#### Reference and Administrative Details

Registered charity number: 1191379

Principal address: 12 Castle View  
Saundersfoot  
Pembrokeshire  
SA69 9AB

<b>Trustees</b>	C Booker (chair)	
	C Gray	
	D Hewitt	(resigned 15.07.24)
	S Yelland	
	E Hughes	
	S Lawrence	
	L Jenkins	(resigned 11.04.24)
	J Barker	
	T Booker	(appointed 24.06.24)
	S Hamilton	(appointed 05.06.24)
A. Humphrey	appointed 04.06.24)	

**Bankers** Lloyds Bank Plc  
7 Victoria Place  
Haverfordwest  
SA61 2JX

**Independent Examiner** Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
SA61 2BP

**THE FRIENDS OF PORTFIELD SCHOOL**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

I report on the accounts of the charity for the year ended 30 September 2024, which are set out on pages 5 to 7.

**Respective responsibilities of trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011) and that an independent examination is needed.

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



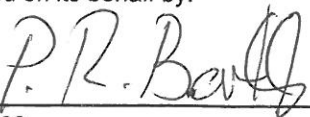
Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

Date: 10.12.2024

**THE FRIENDS OF PORTFIELD SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	2024	2023
	£	£
<b>RECEIPTS</b>		
Fundraising activities	5,108	2,590
Donations	45	2,170
Shop takings	25,028	22,214
Rag bags	518	670
	30,699	27,644
<b>PAYMENTS</b>		
Shop Expenses		
Rent	6,000	6,000
Broadband	342	324
Heat and light	592	447
Consumables	400	305
Shop fittings	974	1,320
Miscellaneous expenses	191	143
	8,499	8,539
Other Expenses		
Charitable activities	10,925	34,379
Insurance	485	467
Cash difference	(25)	0
Fundraising activities	311	365
	11,696	35,211
Independent examiners fee	504	0
	20,699	43,750
Total payments		
Net (payments)/receipts for the year	10,000	(16,106)
Bank and cash deposits at 01 October 2023	116,626	132,732
<b>Bank and cash deposits at 30 September 2024</b>	<b>126,626</b>	<b>116,626</b>

The receipts and payments account was approved by the Board of Trustees on 1/12/24 and signed on its behalf by:

  
 \_\_\_\_\_  
 Trustee

**THE FRIENDS OF PORTFIELD SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	2024	2023
<b>MONETARY ASSETS</b>	£	£
<b>Bank and Cash Balances</b>		
Trysoraу bank account 1	59,330	47,864
Trysoraу bank account 2	67,257	68,709
Cash floats	39	53
	<b>126,626</b>	<b>116,626</b>
 <b>Other Assets</b>		
Debtors	0	0
 <b>Liabilities</b>		
Independent examiner's fee	529	504
EDF Energy - September 2024 charges	23	0
	<b>552</b>	<b>504</b>

**THE FRIENDS OF PORTFIELD SCHOOL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note (s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

The Friends of Portfield School meet the definition of a public benefit entity under FRS102.

**2. TRUSTEES REMUNERATION**

There was no remuneration paid to the Trustees during the year.



**THE FRIENDS OF PORTFIELD SCHOOL**

England & Wales - Charity number 1191379

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# Accounts

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**THE FRIENDS OF PORTFIELD SCHOOL**

**ACCOUNTS FOR THE YEAR ENDED**

**30 SEPTEMBER 2023**

Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

# THE FRIENDS OF PORTFIELD SCHOOL

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**THE FRIENDS OF PORTFIELD SCHOOL**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**Objectives and Activities**

The objective of the CIO is to advance the education of the pupils of Portfield School, Haverfordwest (Pembrokeshire), by providing and assisting the provision of facilities for education at the school.

**Achievements and Performance**

Charitable activities during the year were as follows:

Smartbox/Eyegaze £15,145  
Medimotion equipment £10,525.  
Donation of £200 per class for 'Fun Things' - £3,800.  
Forest School £4,909 made up of:  
LBS timber for foundation £318  
Muddy Faces Equipment £1,148  
Paint for Hut £89  
Hut £3,354

Total £34,379.

**Structure, Governance and Management**

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**Reference and Administrative Details**

Registered charity number: 1191379

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SA69 9AB

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C Gray  
D Hewitt  
S Yelland  
E Hughes  
S Lawrence  
L Jenkins  
J Barker

**Bankers** Lloyds Bank Plc  
7 Victoria Place  
Haverfordwest  
SA61 2JX

**Independent Examiner** Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
SA61 2BP

**THE FRIENDS OF PORTFIELD SCHOOL**  
**INDEPENDENT EXAMINERS REPORT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

I report on the accounts of the charity for the year ended 30 September 2023, which are set out on pages 5 to 7.

**Respective responsibilities of trustees and examiners**

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**Independent Examiner's statement**

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Alun Evans*

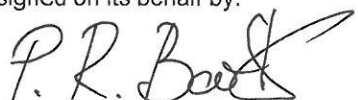
Alun Evans FCA  
Bevan Buckland LLP  
Chartered Accountants  
45 High Street  
Haverfordwest  
Pembrokeshire  
SA61 2BP

Date: *18 December 2023*

**THE FRIENDS OF PORTFIELD SCHOOL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	2023 £	2022 £
<b>RECEIPTS</b>		
Fundraising Activities	2,590	0
Donations	2,170	627
Shop Takings	22,214	19,569
Rag Bags	670	477
	27,644	20,673
<b>Total Receipts</b>		
 <b>PAYMENTS</b>		
Shop Expenses		
Rent	6,000	6,500
Broadband	324	353
Heat and Light	447	755
Consumables	305	215
Shop Fittings	1,320	854
Miscellaneous Expenses	143	0
	8,539	8,677
Other Expenses		
Charitable Activities	34,379	2,183
Insurance	467	442
Petty Cash	0	530
Fundraising Activities	365	20
	35,211	3,175
Independent Examiners Fee	0	0
	43,750	11,852
<b>Total Payments</b>		
Net (payments)/receipts for the year	(16,106)	8,821
Bank and cash deposits at 01 October 2022	132,732	123,911
<b>Bank and cash deposits at 30 September 2023</b>	<b>116,626</b>	<b>132,732</b>

The receipts and payments account was approved by the Board of Trustees on ..... and signed on its behalf by:

  
 \_\_\_\_\_  
 Trustee

**THE FRIENDS OF PORTFIELD SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

<b>MONETARY ASSETS</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Bank and Cash Balances</b>		
Trysorau Bank Account 1	47,864	68,352
Trysorau Bank Account 2	68,709	64,314
Cash Floats	53	66
	<b>116,626</b>	<b>132,732</b>
 <b>Other Assets</b>		
Debtors	0	0
 <b>Liabilities</b>		
Independent Examiner's Fee	504	0
	504	0

**THE FRIENDS OF PORTFIELD SCHOOL**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note (s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019.

The Friends of Portfield School meet the definition of a public benefit entity under FRS102.

**2. TRUSTEES REMUNERATION**

There was no remuneration paid to the Trustees during the year.

**THE FRIENDS OF PORTFIELD SCHOOL**

England & Wales - Charity number 1191379

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# Accounts

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The Friends of Portfield School

Registered Charity No. 1191379

Trustees Annual Report for Period 21.09.2021 to 30.09.2022

The Friends of Portfield School was registered as Charitable Incorporated Organisation 1191379 on 21st September 2020 and commenced operating on 5th December 2020 after the transfer of assets from registered charity number 1051584.

One new trustee joined the Friends in September 2022 making a total of 9 trustees.

Owing to the ongoing Covid 19 situation, public fundraising activities were not possible in this period although the Charity's shop (Trysorau) remained open to the public.

Charitable activities during the period were as follows:

- Donation to the school for "Leavers Hoodies £333;
- Donation to the school for "Messy Play Stuff" £200;
- Donation to the school for Christmas Selection Boxes £50;
- Donation to the school towards the costs of the School Prom£1600.

Owing to the Covid 19 situation, all expenditure was approved by online voting instead of at face-to face meetings

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Summary

Description	Receipts	Payments
<u>Receipts</u>		
Till Takings	19,569.00	
Ragbags	477.35	
Donations	244.90	
<u>Payments</u>		
Rent	0.00	6500.00
Broadband	0.00	352.68
Electricity	0.00	755.07
Accounting	0	0.00
Purchases		
i) Consumables	0	214.71
ii) Shop Fittings	0	853.61
	0	
Charitable Activities	0	1600.00
Insurance	0	442.35
Petty Cash	0	530.00
	20,291.25	11248.42

Reconciliation	
statement 04/10/21	59309.85
starting balance	59309.85
add receipts	20,291.25
subtotal	79601.10
ddt payments	11248.42
current balance	68352.68
statement 03/10/22	68352.68
delta	0.00

**Friends of Portfield School -  
Charity No. 1191379  
Receipts & Payments Accounts for Year Ending 30/09/22**

**Trysorau - Bank Account No. \*\*\*\*0572**

Till Takings		
Date		Amount
Oct-21	see summary sheet	1565.36
Nov-21	see summary sheet	2242.34
Dec-21	see summary sheet	1479.28
Jan-22	see summary sheet	1887.88
Feb-22	see summary sheet	1309.60
Mar-22	see summary sheet	2270.47
Apr-22	see summary sheet	1111.32
May-22	see summary sheet	2554.35
Jun-22	see summary sheet	2249.30
Jul-22	see summary sheet	844.40
Aug-22	see summary sheet	0.00
Sep-22	see summary sheet	2054.70
Total £		19569.00

**Friends of Portfield School -  
Charity No. 1191379  
Receipts & Payments Accounts for Year Ending 30/09/22**

Trysorau - Bank Account No. \*\*\*\*0572

Income from Rag Bags	
Pay in slip 500949 1/11/21	53.52
Pay in slip 500958 17/11/21	48.10
Pay in slip 500962 07/01/22	46.00
Pay in slip 500976 27/01/22	39.55
Pay in slip 500992 17/02/22	35.80
Pay in slip 501011 31/03/22	56.60
Pay in slip 501022 29/04/22	25.25
Pay in slip 501032 13/05/22	43.45
Pay in slip 501033 16/06/22	85.98
Pay in slip 501165 20/09/22	43.10
Total £	477.35

**Friends of Portfield School -  
Charity No. 1191379  
Receipts & Payments Accounts for Year Ending 30/09/22  
Trysorau - Bank Account No. \*\*\*\*0572**

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Donations

Donation from Mr P Emmet for new Till 206.98

On 4th March the bank statement shows a DEPOSIT POINT of £37.92. Neither the ladies at the shop, nor me, nor Colin Booker knows what this deposit is. No-one else has any connection with this bank account.

With no knowledge of where this money came from, I will record it as a donation.

37.92

Total Donations 244.9

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30/09/22**

**Trysorau Shop Bank Account No. \*\*\*\*\*0572**

**Pembrokeshire County Council - Rent**

Date	Amount
05/10/2021	500.00
20/10/2021	500.00
22/11/2021	500.00
20/12/2021	500.00
20/01/2022	500.00
21/02/2022	500.00
21/03/2022	500.00
20/04/2022	500.00
01/05/2022	500.00
01/06/2022	500.00
01/07/2022	500.00
01/08/2022	500.00
01/09/2022	500.00
Total	6500.00

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Purchases

i) Consumables

Description	Amount
Marker pens - Amazon	2.95
Tags - Amazon	21.4
Tag gun barbs - Amazon	12.48
Tags - Amazon	27.88
Parking Permit chq 000304	150.00
<b>Total</b>	<b>214.71</b>

ii) Shop Fittings

Description	Amount
New Till - Direct Shopfittings	206.94
Tag Gun - Amazon	8.99
Steamer - Argos	181.95
laundry bags - Amazon	28.96
marker cubes - Amazon	8.15
clothes marker - Amazon	2.48
Hangers- Amazon	38.95
Till Printer Rolls Amazon	14.99
Hangers- Amazon	21.99
Tags - Amazon	13.32
Cube Wire Storage - Amazon	69.66
Steamer broken returned to Argos Credit	-178.00
September Purchase from Amazon (see separate summary sheet)	435.23
<b>Total</b>	<b>853.61</b>

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30/09/22**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Purchases September 2022 (All Amazon)**

Storage buckets	28.95
Hook and loop dots	7.89
velvet coat hangers	16.41
Wooden coat hangers	16.99
Price gun	14.37
Steam cleaner	109.42
Steam cleaner	109.41
Kraft Paper	16.81
Plastic coat hangers	14.41
Clothes rail	40.1
Clothes rail	40.11
velvet coat hangers	32.81
Clothes rail	40.1
Children's coat hangers	8.99
Tag gun	9.99
Wooden trouser hangers	37.89
	<hr/>
	544.65
Less Refund for faulty steam cleaner	<hr/>
	-109.42
Total September Purchases	<hr/>
	435.23

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Charitable Activities

Date	Amount
Donation to School Prom chq 000305	2,000.00
Credit due to less students attending Prom - pay in slip 500401	-400.00
Total	1600.00

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Broadband/Landline EE

Date	Amount
Oct-21	28.09
Nov-21	28.09
Dec-21	28.09
Jan-22	28.09
Feb-22	28.09
Mar-22	28.09
Apr-22	30.69
May-22	30.69
Jun-22	30.69
Jul-22	30.69
Aug-22	30.69
Sep-22	30.69
Total	352.68

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Electricity

Date	Amount	
Oct-21	27.79	British Gas
Nov-21	17.68	
Dec-21	54.86	
Jan-22	49.62	
Feb-22	48.00	EDF Direct debit - see statement
Mar-22	48.00	Ditto
Apr-22	214.12	See EDF email 6th April
May-22	59.00	Direct Debit
Jun-22	59.00	Direct Debit
Jul-22	59.00	Direct Debit
Aug-22	59.00	Direct Debit
Sep-22	59.00	Direct Debit
Total	755.07	

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Preparing Accounts

Date	Amount
Bevan and Buckland invoice	0.00
Total	0.00

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30/09/22

Trysorau Shop Bank Account No. \*\*\*\*0572

Insurance

Date	Amount
Access insurance	442.35
Total	442.35

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30/09/22**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Petty Cash Withdrawals/Issued to shop**

Date of Withdrawal	Amount
12/10/2021	30.00
15/11/2021	90.00
26/11/2021	80.00
31/01/2022	60.00
01/03/2022	30.00
15/03/2022	50.00
01/04/2022	30.00
10/05/2022	30.00
08/06/2022	70.00
23/09/2022	60.00
Total	530.00

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

Summary

	Unrestricted	Restricted	Total
Balance 30/09/21	64,534.86	0.00	64,534.86
Receipts to 30.09.22	382.80	0.00	382.80
	64,917.66	0.00	64,917.66
less payments to 30.09.22	603.00	0.00	603.00
Balance 30/09/22	64,314.66	0.00	64,314.66

Reconcillation	Statement 20 Sept 2022	64,314.66
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Delta

0.00

account prepared by R Barker

Date

Approved by C Booker

Date

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

Summary of Receipts

Description	Receipts		
	Unrestricted	Restricted	Total
<b>Fundraising Activities</b>			
Donations Charities Trust	382.80	0.00	382.80
Giving Machine?Amazon Smile	0.00	0.00	0.00
Donations	0.00	0.00	0.00
<b>Total Receipts</b>	<b>382.80</b>	<b>0.00</b>	<b>382.80</b>

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30.09.2022**

**Fundraising Activities**

**Main Fund Raising Account No. \*\*\*\*0518**

The following amounts are simple counts of takings - no paperwork except paying in slips

Xmas Fair	Unrestricted	Restricted	Total
		0.00	0.00
Total Xmas Fair	0.00	0.00	0.00

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

**Donations**

<b>Donations</b>	<b>Received Unrestricted</b>	<b>Received Restricted</b>	<b>Total</b>
Charities Trust 17/08/22 - see bank statement	184.80	0.00	184.80
Charities Trust 17/06/22 - see bank statement	10.80	0.00	10.80
Charities Trust 19/05/22 - see bank statement	110.40	0.00	110.40
Charities Trust 20/09/22 - see bank statement	76.80	0.00	76.80
<b>Total donations</b>	<b>382.80</b>	<b>0.00</b>	<b>382.80</b>

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

Summary of Payments

Description	Payments		
	Unrestricted	Restricted	Total
<b>Charitable Activities</b>			
as attached summary	583.00	0.00	583.00
<b>Total Charitable Activities</b>	583.00	0.00	583.00
<b>Fundraising Activities</b>			
as attached summary	20.00	0.00	20.00
<b>Total Fundraising Activities</b>	20.00		20.00
<b>Total Payments</b>	<b>603.00</b>	<b>0.00</b>	<b>603.00</b>

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

**Charitable Activities**

Description	Payments		
	Unrestricted	Restricted	Total
<b>Charitable Activities</b>			
Leavers' Hoodies chq 000367	333.00		
Messy Play stuff Pennar chq 000368	200.00		
Christmas presents	50.00		
<b>Total Charitable Activities</b>	<b>583.00</b>	<b>0.00</b>	<b>583.00</b>

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2022

Main Fund Raising Account No. \*\*\*\*0518

**Payments Fundraising Activities**

Description	Payments		
	Unrestricted	Restricted	Total
Lottery Licence - paid by debit card	20.00	0.00	20.00
<b>Total Raffle</b>	20.00	0.00	20.00

<b>Total Fundraising Activities</b>	20.00	0.00	20.00
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**THE FRIENDS OF PORTFIELD SCHOOL**

England & Wales - Charity number 1191379

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# Accounts

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## **The Friends of Portfield School**

**Registered Charity No. 1191379**

**Trustees Annual Report for Period 21.09.2020 to 30.09.2021**

The Friends of Portfield School was registered as Charitable Incorporated Organisation 1191379 on 21<sup>st</sup> September 2020 and commenced operating on 5<sup>th</sup> December 2020 after the transfer of assets from registered charity number 1051584.

The CIO was registered with 8 trustees and the Officers of registered charity number 1051584 continued in their positions for the new CIO.

Owing to the ongoing Covid 19 situation, public fundraising activities were not possible in this period although the Charity's shop (Trysorau) re-opened to the public on 5<sup>th</sup> December 2020.

During the period of closure Trysorau was supported by Covid Relief Grants totalling £10,000.

Charitable activities during the period were as follows:

- Donation of £1,000 to the school for "welcome back" activities when the school re-opened post Covid;
- Purchase of a Physio bed £ 5,698.00;
- Purchase of equipment for the school's revamped sensory garden £2,339.

Owing to the Covid 19 situation, all expenditure was approved by online voting instead of at face-to-face meetings.

Friends Of Portfield

Charity No. 1191379

Income and Expenditure for Year Ending 30.09.2021

Overall Summary

Receipts and Payments	Fundraising		Shop	Total
	Unrestricted	Restricted		
Receipts to 30.09.21	20.27	0.00	22,463.90	22,484.17
payments to 30.09.21	5,557.48	2,500.00	7,581.19	15,638.67

account prepared by R Barker

Date

Approved by C Booker

Date

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

Summary

	Unrestricted	Restricted	Total
Balance 07/12/20	70,072.07	2,500.00	72,572.07
Receipts to 30.09.21	20.27	0.00	20.27
	70,092.34	2,500.00	72,592.34
less payments to 30.09.21	5,557.48	2,500.00	8,057.48
Balance 30/09/21	64,534.86	0.00	64,534.86

Reconciliation	Statement 25/06/2021	64,534.86
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Delta

-0.00

account prepared by R Barker

Date

Approved by C Booker

Date

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

Summary of Receipts

Description	Receipts		
	Unrestricted	Restricted	Total
<b>Fundraising Activities</b>			
Xmas Fair raffle		0.00	0.00
Giving Machine?Amazon Smile	20.27	0.00	20.27
Donations		0.00	0.00
<b>Total Receipts</b>	<b>20.27</b>	<b>0.00</b>	<b>20.27</b>

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30.09.2021**

**Fundraising Activities**

**Main Fund Raising Account No. \*\*\*\*0518**

The following amounts are simple counts of takings - no paperwork except paying in slips

Xmas Fair	Unrestricted	Restricted	Total
		0.00	0.00
Total Xmas Fair	0.00	0.00	0.00

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

Donations

Donations	Received Unrestricted	Received Restricted	Total
No donations in this period		0.00	0.00
		0.00	0.00
		0.00	0.00
		0.00	0.00
Total donations	0.00	0.00	0.00

Income from the Giving Machine/Amazon Smile - see Bank Statements for Details			
Donation - Unrestricted	Amount		Total
The Giving Machine 18 Jun 21	15.27		15.27
Amazon Europe (Smile)	5.00		5.00
Total			20.27

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

Summary of Payments

Description	Payments		
	Unrestricted	Restricted	Total
<b>Charitable Activities</b>			
as attached summary	5,537.48	2,500.00	8,037.48
		0.00	0.00
<b>Total Charitable Activities</b>	5,537.48	2,500.00	8,037.48
<b>Fundraising Activities</b>			
Lottery licence	20.00	0.00	20.00
<b>Total Fundraising Activities</b>	20.00	0.00	20.00
<b>Total Payments</b>	<b>5,557.48</b>	<b>2,500.00</b>	<b>8,057.48</b>

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

**Charitable Activities**

Description	Payments		
	Unrestricted	Restricted	Total
<b>Charitable Activities</b>			
Physio Bed chq no. 362	3,198.00	2,500.00	5,698.00
Pirate Ship chq No.363	275.00	0.00	275.00
Misc Sensory Garden	71.49	0.00	71.49
Summer House chq No 365	1,465.00	0.00	1,465.00
Memory Stick - Amazon 15.05.21	7.99		7.99
Musical snail/arch	520.00		520.00
<b>Total Charitable Activities</b>	<b>5,537.48</b>	<b>2,500.00</b>	<b>8,037.48</b>

**Friends Of Portfield**

**Charity No. 1191379**

**Receipts & Payments Accounts for Year Ending 30.09.2021**

**Main Fund Raising Account No. \*\*\*\*0518**

**Charitable Activities**

Items Related to Sensory Garden -Purchased by Colin Booker

Refunded by cheque 364 as follows:

Timber bearers under summerhouse (Travis Perkins 08/04/21)	39.60
preservative for Castle (Homebase 08/04/21)	21.99
preservative for Pirate ship (Wickes 08/04/21)	10.00
	<hr/>
	71.59
	<hr/>

NB: Chq 364 made out in error for 71.49

Friends Of Portfield

Charity No. 1191379

Receipts & Payments Accounts for Year Ending 30.09.2021

Main Fund Raising Account No. \*\*\*\*0518

Payments Fundraising Activities

Description	Payments		
	Unrestricted	Restricted	Total
Lottery Licence - paid by debit card 12/02/21	20.00		
<b>Total Raffle</b>	20.00	0.00	20.00

<b>Total Fundraising Activities</b>	20.00	0.00	20.00
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Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/2020

Trysorau Shop Bank Account No. \*\*\*\*0572

Summary

Description	Receipts	Payments
Receipts		
Till Takings	12,041.63	
Ragman	422.27	
Small Business Grant	10,000.00	
Payments		
Rent	0.00	4,500.00
Broadband	0.00	140.45
Electricity	0.00	277.45
Accounting	0.00	420.00
Purchases		626.13
Charitable Activities	0.00	1,000.00
Insurance	0.00	437.16
Petty Cash	0.00	180.00
	<b>22,463.90</b>	<b>7,581.19</b>

Reconciliation	
statement 04/12/20	44,427.14
starting balance	44,427.14
add receipts	22,463.90
subtotal	66,891.04
ddt payments	7,581.19
current balance	59,309.85
statement Oct 21	59,309.85
delta	0.00

Friends of Portfield School  
Annual Accounts 01/10/2019 to 06/12/2020

Trysorau - Bank Account No. 01800572

Till Takings		
Date		Amount
Dec-20	see summary sheet	891.55
Apr-21	see summary sheet	2,319.00
May-21	see summary sheet	1,851.95
Jun-21	see summary sheet	2,094.40
Jul-21	see summary sheet	1,945.85
Aug-21	see summary sheet	868.70
Sep-21	see summary sheet	2,070.18
Total £		12,041.63

Friends of Portfield School  
Annual Accounts 01/10/2020 to 06/12/2020

Trysorau - Bank Account No. 01800572

Income from Rag Bags		
Date	Ref/Duplicate book page No.	Amount
08/01/2021	pay in slip 500858	32.20
04/05/2021	pay in slip 500828	39.70
14/05/2021	pay in slip 500762	129.71
26/05/2021	pay in slip 500769	45.70
26/06/2021	pay in slip 500784	99.41
02/09/2021	pay in slip 500912	42.00
03/09/2021	pay in slip 500913	33.55
Total £		422.27

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12.2020**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Small Business Lockdown Grant**

Date	Amount
Grant from PCC 3rd Wave	3,000.00
Grant from 4th Wave	3,000.00
Grant from PCC 5th Wave	4,000.00
Total	10,000.00

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/20**

**Trysorau Shop Bank Account No. \*\*\*\*\*0572**

**Pembrokeshire County Council - Rent**

Date	Amount
01-Dec-20	500.00
01-Jan-21	500.00
01-Feb-21	500.00
01-Mar-21	500.00
01-Apr-21	500.00
01-May-21	500.00
01-Jun-21	500.00
01-Jul-21	500.00
01-Aug-21	500.00
Total	4,500.00

Friends Of Portfield

Charity No. 1051584

Receipts & Payments Accounts for Year Ending 06/12/20

Trysorau Shop Bank Account No. 01800572

i) Consumables

Description	Amount
postage 08/03/21	8.88
28 April Amazon Tags	25.41
26 April Amazon Whiteboard paper	12.65
26 April Amazon Rubber bands	3.16
26 April Amazon tags	8.44
14 July Tags	11.98
14 Jul Buff Tags	29.50
14 Jul carrier bags	2.75
<b>Total</b>	<b>102.77</b>

ii) Shop fittings

Description	Amount
11 Dec Water Heater Screwfix	86.47
11 Dec Flex Wilko	5.50
11 Dec Screwfix refund	-1.94
26 April Amazon staple gun	7.35
26 April wooden hangers	34.95
21 Jun IKEA bookcases	110.00
24 May Amazon Vacuum cleaner	124.98
<b>Total</b>	<b>367.31</b>

Description	Amount
15th July 2021	
Moneybags Game	17.99
Money Match game -	
Money Activity set -	
Pop the Shops Game -	
Buy It Right game -	55.19
Prop Money	37.78
Little Banker Game	8.13
Play Money pack	36.96
<b>Total</b>	<b>156.05</b>

Total Purchases 626.13

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/2020**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Charitable Activities**

Date	Amount
Donation to school for "welcome back" after Covid - snacks/activity items: chq No. 301	1,000.00
Total	1,000.00

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/2020**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Broadband/Landline**

Date	Amount
26.May 21	28.09
01-Jun-21	28.09
01-Jul-21	28.09
11-Aug-21	28.09
11-Sep-21	28.09
Total	140.45

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/2021**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Electricity**

Date	Amount
19-May-21	164.16
25-May-21	19.13
17-Jun-21	35.00
22-Jul-21	28.68
01-Aug-21	19.48
01-Sep-21	11.00
Total	277.45

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/2020**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Preparing Accounts**

Date	Amount
Bevan and Buckland invoice re AE/THE018 Fee note No 4 13/04/21	420.00
Total	420.00

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/2020**

**Trysorau Shop Bank Account No. \*\*\*\*0572**

**Insurance**

Date	Amount
Access Insurance	437.16
Total	437.16

**Friends Of Portfield**

**Charity No. 1051584**

**Receipts & Payments Accounts for Year Ending 06/12/20**

**Trysorau Shop Bank Account No. 01800572**

**Petty Cash Withdrawals/Issued to shop**

Date of Withdrawal	Amount
14/12/2020	60.00
17/03/2021	30.00
07/05/2021	30.00
11/06/2021	30.00
17/09/2021	30.00
Total	180.00