



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Aug 2021 **Period start date To** 31 Jul 2022
Period end date

Charity name: Northwest Chinese Language Centre

Charity registration number: 1191375

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education, arts, culture and Chinese heritage to young people in Manchester and Northwest.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Teaching of Chinese language, arts and culture, but unable to do so during Covid pandemic
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We were able to conduct a full academic year after being forced to stop due to the Covid Pandemic. We had discounted fees due to the incompleteness of the previous term, and had a large number of refunds for those not able or willing to return. We knew this year will be one of financial loss but we felt it was important to finalise the incomplete year to everyone's satisfaction. 119 students completed the year.</p> <p>As it was the Queen's Platinum Jubilee we submitted and had approved 11 entries to a compiled mural of artwork sent to Buckingham Palace.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to reduced number of intake and significant refunds, as well as the cost of new premises, a loss was incurred but limited to mainly the rental of the premises.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Currently it is deemed unnecessary to hold reserves
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	significant funds in the bank to cover most situations
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Will the number of members recover to pre-pandemic levels to at least cover all outgoings?

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By appointment, by existing trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Northwest Chinese Language Centre
Other name the charity uses	
Registered charity number	1191375

Charity's principal address	314 Washway Road, Sale, M33 4RT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Raymond Chiu	Chair		
2	Peter Lee	Principal		
3	Liushan Yang			
4	Pui Kwan Ho			
5	Shao Qing Sue			
6	Chi Keung Pang			
7	Suet Fong Chu			
8	Leong Nang Wong			
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Raymond Tor Wah Chiu

Raymond Tor Wah Chiu	
----------------------	--

Position (eg
Secretary, Chair, etc)

Chair

Chair	
-------	--

Date

23/8/2022


23/8/2022

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
--	--

Full name(s)

Raymond Tor Wah Chiu

Raymond Tor Wah Chiu	
----------------------	--

Position (eg Secretary,
Chair, etc)

Chair

Chair	
-------	--

Date

23/8/2022

23/8/2022

Northwest Chinese Language Centre

Financial report

Year End

Jul 31

at start

Bank

Petty cash

2021-22

Income

Members donation (tuition fee)

Advanced members fee

After school club (dancing/ kung fu/ calligraphy class)

Internal donation

External donation

Exam fees

Chinese New year charity sale

Savings interest

Books

Snacks

Expenditure

Classroom hire

Teacher travel expense

Tuition refund

Donation

Stationery

Exam fees

Chinese New year stock

Insurance

Membership fees

Bank charges

Books

Equipment

Teacher Training

Accountant fee

DBS fees

Meetings

Website

Advertising

Snacks

Year end ceremony

Net Income

loss

Cash at end

Bank

£63,758.06

Petty Cash

£193.12

£63,951.18

£104,002.27
£103,925.17
£77.10

£
£8,720.00
£16,000.00

£6,000.00

£854.50
£31,574.50

£42,500.00
£10,845.00
£9,275.00
£350.00
£664.04

£272.63
£435.00
£39.29
£5,534.40

£413.00

£112.75
£150.00
£216.00
£100.00
£402.50
£313.48
£71,623.09

-£40,048.59



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

NORTH WEST CHINESE LANGUAGE CENTRE

On accounts for the year
ended

31-7-2022

Charity no
(if any)

1191375

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/07/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

24 Sep 2022

Name:

Tsz Ki SHUM

Relevant professional
qualification(s) or body

The Institute of Chartered Accountants in England
and Wales

(if any): 8599488

Address: 72 Wensleydale Gardens TS17 9BP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.