

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2023



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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2023

Contents	Page
Trustees' report	2 to 4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho		Resigned 15 April 2022
Catherine Kembabazi		
Mangala Hussein		
Clive Whittaker		Appointed 7 September 2022
		Resigned 1 October 2023
Faith Nyambane		Appointed 27 July 2023
Charity number	1191374	Registered in England and Wales

Registered and principal address	Bankers
Quaker Meeting House	Lloyds TSB Bank plc
Russell Street	Ariel House
Bradford	2138 Coventry Road
BD5 OJB	Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance

This report is about the activities that took place at the community between from April 2022 to March 2023.

During the year April 2022 to March 2023 there were 2,615 individuals attended and visited Bradford African Community's (BAC) community centre for learning and for receiving support on a range of matters affecting their lives. (BAC Visitors log book).

BAC visitors and attendance logbook summary figures

Drop-in Centre	497
Supported Remotely	253
Homework club Support	504
GCSE Support	122
ESOL & English conversational Class	530
Sewing Academy	530
Hairdressing	275
Watoto (children First)	78
HAF2022	302

Drop in Centre

In total, 497 support sessions were offered on-site and 253 were conducted remotely. Most individuals who visited were assisted and signposted to the appropriate services across the district. Among the most common types of support provided were:

- Universal Credit and other related benefit matter
- Job: Assist with job applications and job searches and CV
- Housing and bidding houses
- Council tax
- GP registration
- Utility bills (Gas and Electric)
- EU settlements
- Home office application for BRP/passport office
- Other IDs: Application for Driving licence.
- Improving understanding of life in the UK and life in UK practice test

Homework Club

BAC engage project provided support to young people and families in need to improve their English literacy and maths skills.

Engage Project has helped our young people to get extra teaching that has provided the impetus and knowledge that they missed out early on in their lives because of living a long time in refugee camps and long journey where they had no access to formal education before arriving to safety in the UK.

Other Engage project activities

The funding has enabled BAC to bring different communities together and build strong relationships amongst us and others by organising engagement and celebration cohesion events. It enabled BAC beneficiaries' participation in UNIFY festival, Yorkshire Integration Festival, Refugee Week, Black History Month, and self-development, the Roots programme which aim was to bring the voices of people who battle and care the dream of better Bradford.

With the funding, we were able to hire space, buy food, and invite another group to meet with us in a safe environment to encourage members of our community who are refugees to engage, participate, and contribute fully to UK society. In addition to organising English and Maths homework clubs for young people and parents, it has allowed us to support them in the long run as they move on to work.

Funding has helped our community members with limited income get out and meet the Bradford people, maintain health and wellbeing, organise workshops, and improve links with the community.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

Other Engage project activities continued

We were able to participate in an event organized by Bradford Council on Equality, Diversity, and Inclusion, with Dame Sara Khan, an independent advisor for social and resilience on behalf of the government. The goal of the event was to build resilience against the negative impact of extremism on local communities. Sara Khan spoke to council, schools, West Yorkshire Police, Bradford Hate Crime Alliance, and Bradford African Community about how to support and protect victims of extremism and those working to stamp it out as well as affected communities.

The grant has enabled us to host other programmes such as sewing in partnership with the skills house and Bradford College and hair dressing in partnership with Realise which facilitate our service users to learn skills needed to go in the fabric industry, textile industry, and hair and beauty industry. Additionally, these programmes have been useful for individuals who are isolated or have experienced trauma, as they have kept them occupied, practiced their English, and engaged with services.

For further details, please refer to the brief report summary of project achievement.

First Year Challenges

The size of the hall we hired as part of our agreement sometimes is becoming too small for us to carry out the work involving multiple service users; therefore, we had hire additional halls to meet the project's growth requirements.

For the practice of life in the UK and the support of homework clubs, the number is increasing more laptops are needed.

Big thank you to the National Lottery Community Fund and Bradford Metropolitan District Council (BMDC) for making the happen.

Further achievement published reports are available on our website: <https://bradfordafrican.co.uk/engage-project>

Financial review

The net receipts for the year were £12,130, including net receipts of £7,015 on unrestricted funds and net receipts of £5,115 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £13,544.

The general purpose of BAC reserves policy is to help to ensure the long-term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

The trustees have agreed the target reserves should be between three and six months expenditure. Based on 2022/2023 expenditure this represents a reserves target of between £23,500 and £47,000.

Approved by the board of trustees on 25/1/2024

Mangala Hussein (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

29/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford African Community
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	3,733	101,041	104,774	87,330
Bank interest		7	-	7	-
Other income		1,280	-	1,280	-
Total receipts		5,020	101,041	106,061	87,330
Payments					
Salaries NI and pensions		-	50,212	50,212	11,714
Payroll charges		616	-	616	186
Freelance costs		-	3,897	3,897	7,149
Activity costs		536	11,816	12,352	18,740
Equipment		3,038	-	3,038	4,271
Car purchase		-	-	-	6,787
Insurance		30	1,588	1,618	1,157
Rent		1	8,499	8,500	6,040
Transport and travel		21	5,094	5,115	3,107
Office, printing and stationery		131	3,367	3,498	1,237
Internet		-	409	409	444
Marketing		50	1,147	1,197	539
Refreshments		-	1,372	1,372	307
Volunteer expenses		252	27	279	3,242
Training - volunteers and staff		-	286	286	1,220
Independent examination		-	840	840	720
Grant repayment		-	-	-	1,057
Other expenses		(410)	1,112	702	264
Total payments		4,265	89,666	93,931	68,181
Net receipts / (payments)		755	11,375	12,130	19,149
Transfers between funds		6,260	(6,260)	-	-
Net movement in funds		7,015	5,115	12,130	19,149
Fund balances brought forward		6,529	34,978	41,507	22,358
Fund balances carried forward	(3)	13,544	40,093	53,637	41,507

Bradford African Community
Statement of assets and liabilities
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	13,770	40,093	53,863	41,465
Bradford Community Payroll	(244)	-	(244)	32
Cash in hand	18	-	18	10
Total cash funds	<u>13,544</u>	<u>40,093</u>	<u>53,637</u>	<u>41,507</u>

Debtors and prepayments

	2023
	£
Prepayments - Insurance	152
	<u>152</u>

Assets retained for the charity's own use

Motor vehicle
Office furniture

Liabilities

	2023
	£
Accruals - Independent examination	792
Other creditors - Salary costs	12,000
	<u>12,792</u>

The financial statements were approved by the board of trustees on 25/1/2024

Mangala Hussein (Trustee)

Bradford African Community

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations

	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Bradford District Metropolitan Council (BDMC)	-	19,041	19,041	58,415
Bradford Refugee Forum	-	-	-	750
Community Action Bradford & Airedale District	-	-	-	625
National Lottery Community Foundation (NLCF)	-	82,000	82,000	20,500
The School for Social Entrepreneurs (SSE)	1,500	-	1,500	2,000
Race Equality Network	-	-	-	3,540
The VCS Alliance	-	-	-	1,500
Other donations	2,233	-	2,233	-
	<u>3,733</u>	<u>101,041</u>	<u>104,774</u>	<u>87,330</u>

3 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BDMC Critical Thinking	1,896	-	-	(1,896)	-
BDMC Community Safety	3,289	-	-	(3,289)	-
NLCF Engage Project	20,500	82,000	64,079	-	38,421
BDMC HAF	2,306	18,791	19,425	-	1,672
BDMC Health & Wellbeing	6,000	-	4,925	(1,075)	-
The VCS Alliance	312	-	312	-	-
Bradford Refugee Forum	50	-	50	-	-
Community Action	625	-	625	-	-
Refugee Week	-	250	250	-	-
	<u>34,978</u>	<u>101,041</u>	<u>89,666</u>	<u>(6,260)</u>	<u>40,093</u>

Fund name

BDMC Critical Thinking

BDMC Community Safety

NLCF Engage Project

BDMC HAF

BDMC Health & Wellbeing

The VCS Alliance

Bradford Refugee Forum

Community Action

Refugee Week

Purpose of restriction

To support the African community in Bradford to challenge stereotypes and become engaged with other communities.

To promote safety in the African community in Bradford and also help communities to come together.

To develop a safe space for support and advice to refugees and to provide educational and support opportunities.

To support the provision of food and activities during school holidays.

To enable the provision of ESOL courses that enhance health and wellbeing.

To enable the provision of a range of activities that promote physical and mental health wellbeing for people aged over 40.

To enable the purchase of football equipment.

To enable staff and volunteer training, bid writing support and business planning.

To support activities during Refugee Week.

All transfers represent unspent grant funding that the funder has agreed can be used by the CIO as unrestricted funds.

Bradford African Community

Notes to the accounts continued

for the year ended 31 March 2023

4 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £nil (2021: £nil).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year in their role as a trustee.

Details of other remuneration and benefits

		2023	2022
		£	£
Mangala Hussein	Gross pay	-	2,340
	Social security	-	62
		<u>-</u>	<u>2,402</u>

Reason for remuneration

The trustee was employed in the role of a holiday scheme project worker.

Other transactions with trustees or related parties

			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Asumani Susho	Trustee	Payment for purchase of car	-	6,787
		Allowances for attendance at		
		Community Champion and		
Asumani Susho	Trustee	School of Social	-	1,400
		Entrepreneur training		
			<u>-</u>	<u>8,187</u>