

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho		Resigned 15 April 2022
Catherine Kembabazi		
Mangala Hussein		
Clive Whittaker		Appointed 7 September 2022
Charity number	1191374	Registered in England and Wales

Registered and principal address

Quaker Meeting House
Russell Street
Bradford
BD5 OJB

Bankers

Lloyds TSB Bank plc
Ariel House
2138 Coventry Road
Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities continued

Achievements and performance

The CIO undertook a wide range of activities during the year, including:

- 316 individuals were assisted with general support and signposted to different organisations for Jobs, Universal credit, Housing Options, Council tax, BRP renewal
- 184 individuals, who did not visit the drop-in centre, but they were assisted remotely
- 55 Homework Club and GCSE support sessions were provided
- A total of 40 people attended the sewing workshop
- 235 young people were assisted through the homework club support and #HAF2021 Summer and Christmas of fun with food
- 538 attended family cook and eating sessions
- 445 attended swimming trips
- 276 went bowling
- 101 attended Art and Craft sessions
- 379 people went on trips around West Yorkshire allowing them to get to know the country and explore its wonderful places, particularly for those granted legal residence and refugee status
- 63 people were provided with arts and crafts materials
- 72 educational packs were distributed
- 56 sport activities took place including outdoor football
- Innovation Fund project: Total number of 9 Workshops were conducted. Initially planned 8 workshops.
- We successfully engaged 192 participants to learn about Hate Crime Awareness, Harassment & bullying, staying safe online, Covid19 rules and restrictions and staying safe and sexual violence.
- Critical thinking training was successfully undertaken
- We are very proud to have been asked to contribute as part of a national case study on critical thinking - particularly about how to use messages from the internet safely.
- We were very pleased to receive an Award from the CVS Alliance for the best Community development work in 2020-2022.

Financial review

The net receipts for the year were £19,149, including net payments of £3,963 on unrestricted funds and net receipts of £23,112 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £5,729.

The general purpose of BAC reserves policy is to help to ensure the long-term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

Approved by the board of trustees on 30/1/2023

Mangala Hussein (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's unqualified statement - matter of concern identified

I have completed my examination. I have identified a matter of concern in my report in relation to material expenditure which appears to not be in accordance with the CIO's constitution.

The accounts disclose information on related party transactions in Note 4. The Note details that a trustee was employed by the CIO during the year ended 31 March 2022 at a cost of £2,340 to the CIO. The CIO's constitution states that no charity trustee may be employed by, or receive any remuneration from, the CIO. I am satisfied that this breach of the CIO's constitution was not deliberate and I draw attention to the fact that the person was employed only for a period of two months.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I confirm that there are no other matters in connection with the examination to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford African Community
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	3,540	83,790	87,330	10,206
Other income		-	-	-	450
Donation from unincorporated association		-	-	-	67,203
Total receipts		3,540	83,790	87,330	77,859
Payments					
Salaries and NI		-	11,714	11,714	20,007
Payroll charges		-	186	186	282
Freelance costs		-	7,149	7,149	4,000
Consultancy		-	-	-	1,300
Activity costs		-	18,740	18,740	7,466
Equipment	6	-	4,265	4,271	15,962
Car purchase		6,787	-	6,787	-
Insurance		-	1,157	1,157	-
Rent		-	6,040	6,040	2,200
Transport and travel		-	3,107	3,107	1,370
Office, printing and stationery		-	1,237	1,237	824
Internet		-	444	444	134
Marketing		-	539	539	-
Refreshments		-	307	307	-
Volunteer expenses		710	2,532	3,242	371
Training - volunteers and staff		-	1,220	1,220	760
Independent examination		-	720	720	-
Grant repayment		-	1,057	1,057	-
Other expenses		-	264	264	825
Total payments		7,503	60,678	68,181	55,501
Net income / (expenditure)		(3,963)	23,112	19,149	22,358
Fund balances brought forward		9,692	12,666	22,358	-
Fund balances carried forward	(3)	5,729	35,778	41,507	22,358

Bradford African Community
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,687	35,778	41,465	16,879
Bradford Community Payroll	32	-	32	5,479
Cash in hand	10	-	10	-
Total cash funds	<u>5,729</u>	<u>35,778</u>	<u>41,507</u>	<u>22,358</u>
Amounts owed to the charity			£	
Prepaid insurance			<u>117</u>	
			<u>117</u>	
Assets retained for the charity's own use, at cost			£	
Motor vehicle			6,787	
Office furniture			<u>1,097</u>	
			<u>7,884</u>	
Liabilities			£	
Independent examination			<u>840</u>	
			<u>840</u>	

The financial statements were approved by the board of trustees on 30/1/2023

Mangala Hussein (Trustee)

Bradford African Community

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Bradford District Metropolitan Council (BDMC)	-	58,415	58,415	8,500
National Lottery Community Foundation (NLCF)	-	22,500	22,500	-
Race Equality Network	3,540	-	3,540	-
Community Action Bradford & Airedale District	-	625	625	-
Bradford Refugee Forum	-	750	750	-
The VCS Alliance	-	1,500	1,500	-
Other donations	-	-	-	1,706
	<u>3,540</u>	<u>83,790</u>	<u>87,330</u>	<u>10,206</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
NLCF Covid Support	4,337	-	4,337	-	-
BDMC Critical Thinking	3,329	-	1,433	-	1,896
BDMC Community Safety	5,000	-	1,711	-	3,289
NLCF Engage Project	-	20,500	-	-	20,500
BDMC HAF	-	52,415	50,109	-	2,306
BDMC Health & Wellbeing	-	6,000	-	-	6,000
The VCS Alliance	-	1,500	1,188	-	312
Bradford Refugee Forum	-	750	700	-	50
NLCF - School for Social Entrepreneurs	-	2,000	1,200	-	800
Community Action	-	625	-	-	625
	<u>12,666</u>	<u>83,790</u>	<u>60,678</u>	<u>-</u>	<u>35,778</u>

Fund name	Purpose of restriction
NLCF Covid Support	To provide help with welfare related issues, enable internet access, support children's education and improve physical health and wellbeing during the Covid pandemic.
BDMC Critical Thinking	To support the African community in Bradford to challenge stereotypes and become engaged with other communities.
BDMC Community Safety	To promote safety in the African community in Bradford and also help communities to come together.
NLCF Engage Project	To develop a safe space for support and advice to refugees and to provide educational and support opportunities.
BDMC HAF	To support the provision of food and activities during school holidays.
BDMC Health & Wellbeing	To enable the provision of ESOL courses that enhance health and wellbeing.
The VCS Alliance	To enable the provision of a range of activities that promote physical and mental health wellbeing for people aged over 40.
Bradford Refugee Forum	To enable the purchase of football equipment.
NLCF - School for Social Entrepreneurs	To support participation in the School for Social Entrepreneur programme and the application of learning from the programme.
Community Action	To enable staff and volunteer training, bid writing support and business planning.

Bradford African Community

Notes to the accounts continued

for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee, other than stated below, received any remuneration or benefit during this or the previous year.

Details of remuneration and benefits

		2022	2021
		£	£
Mangala Hussein	Gross pay	2,340	-
	Social security	62	-
	Pensions	-	-
	Other benefits	-	-
		<u>2,402</u>	<u>-</u>

Reason for remuneration

The trustee was employed in the role of a holiday scheme project worker.

Other transactions with trustees or related parties

			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Asumani Susho	Trustee	Allowances for attendance at Community Champion and School for Social Entrepreneur training	1,400	-
			<u>1,400</u>	<u>-</u>