

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the period ended 31 March 2021



Bradford African Community

Annual Report and Financial Statements for the period ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Bradford African Community

Trustees' report for the period ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho	Chair	Appointed 21 September 2020
Catherine Kembabazi		Appointed 21 September 2020
Mangala Hussein		Appointed 21 September 2020

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1191374, on 21 September 2020.

Principal address

Quaker Meeting House
Russell Street
Bradford
BD5 OJB

Bankers

Lloyds TSB Bank plc
Ariel House
2138 Coventry Road
Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Bradford African Community

Trustees' report (continued) for the period ended 31 March 2021

Objectives and activities continued

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Achievements and performance

During the first year of the CIO the following activities have been provided:

- Homework Club Support for young people and parents who need support.
- English conversation class to improve English.
- Food distribution packs.
- Educational Packs.
- Home activity packs to help our beneficiaries to improve their physical and mental wellbeing.
- General support and advice on various things such as housing benefit, universal credit, travel documents and job search.
- Workshop on cultural orientation (stay safe and feel safer).
- Workshop on critical thinking.
- Covid19 awareness workshops and support.
- Drop-in sessions and signposting.

As a result of these activities we have been able to:

- ensure our community members and beneficiaries were aware of, understand and follow factual NHS, local and national government advice and support;
- address and provide reassurance on specific issues that affect harder to reach communities;
- communicate a sense of collective local responsibility to overcome the challenges that affect us all;
- keep the community safe and to feel safer including understanding when, where and how to seek help or report when not feeling safe;
- build trust and confidence;
- learn about the different support services available across the district;
- help people mix virtually by engaging and encouraging them to participate in volunteering opportunities as well as art creative work; and
- help people into employment and volunteering opportunities.

Financial review

The net receipts for the year were £22,358, including net receipts of £9,692 on unrestricted funds and net receipts of £12,666 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £9,692.

The charity does not have a reserves policy but has plans to develop one.

Signed on behalf of the board of trustees on 06/08/2021

Asumani Susho (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 March 2021, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

06/08/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford African Community
Receipts and payments account
for the period ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Receipts				
Grants and donations	(2)	1,706	8,500	10,206
Other income		450	-	450
Donation from unincorporated association		8,312	58,891	67,203
Total receipts		10,468	67,391	77,859
Payments				
Salaries and NI	(3)	-	20,007	20,007
Payroll charges		-	282	282
Freelance costs		-	4,000	4,000
Consultancy		-	1,300	1,300
Laptops		-	15,962	15,962
Educational packs		-	2,235	2,235
Home activity packs		-	1,865	1,865
Food packs		-	1,112	1,112
Books		-	2,254	2,254
Rent		700	1,500	2,200
Transport and travel		-	1,370	1,370
Printing and stationery		-	478	478
Internet		76	58	134
Administration		-	346	346
Volunteer expenses		-	371	371
Training - volunteers and staff		-	760	760
Other expenses		-	825	825
Total payments		776	54,725	55,501
Net receipts / (payments)		9,692	12,666	22,358
Fund balances brought forward		-	-	-
Fund balances carried forward	(4)	9,692	12,666	22,358

Bradford African Community
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
Cash funds			
Cash at bank	9,692	7,187	16,879
Bradford Community Payroll	-	5,479	5,479
Total cash funds	<u>9,692</u>	<u>12,666</u>	<u>22,358</u>

Liabilities	£
Independent examination	<u>720</u>
	<u>720</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 06/08/2021

Asumani Susho (Trustee)

Bradford African Community

Notes to the accounts

for the period ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford African Community
Notes to the accounts continued
for the period ended 31 March 2021

2 Grants and donations

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Bradford District Metropolitan Council (BDMC)	-	8,500	8,500
Donations	1,706	-	1,706
	<u>1,706</u>	<u>8,500</u>	<u>10,206</u>

3 Staff costs and numbers

	2021 £
Gross salaries	19,807
Social security costs	1,218
Employment allowance	(1,218)
Pensions	200
	<u>20,007</u>

The average number employees during the year was 1.4, being an average of 0.9 full time equivalent. There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021 £
Costs of the scheme to the charity for the year	200

4 Restricted funds	Transfer on formation of CIO £	Incoming £	Outgoing £	Transfers £	Balance c/f £
National Lottery Community Fund	58,913	-	54,576	-	4,337
BDMC Critical Thinking	(22)	3,500	149	-	3,329
BDMC Community Safety	-	5,000	-	-	5,000
	<u>58,891</u>	<u>8,500</u>	<u>54,725</u>	<u>-</u>	<u>12,666</u>

Fund name

National Lottery Community Fund

Purpose of restriction

To provide help with welfare related issues, enable internet access, support children's education and improve physical health and wellbeing during the Covid pandemic.

BDMC Critical Thinking

To support the African community in Bradford to challenge stereotypes & become engaged with other communities.

BDMC Community Safety

To promote safety in the African community in Bradford and also help communities to come together.

Bradford African Community
Notes to the accounts continued
for the period ended 31 March 2021

5 Related party transactions

Trustee expenses

No trustee received any expenses during this period.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this period.