

BRADFORD AFRICAN COMMUNITY

England & Wales · Charity number 1191374

Details

Status Registered

Legal form CIO

Registered 2020-09-21

Register [View on the Charity Commission register](#)

Contact

Address Quaker Meeting House
Russell Street
Bradford
BD5 0JB

Phone 01274722978

Email info@bradfordafrican.co.uk

Website bradfordafrican.co.uk/

Activities

Objects: 1. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE, IN PARTICULAR (BUT WITHOUT LIMITATION) AFRICAN REFUGEES AND ASYLUM SEEKERS RESIDING IN BRADFORD AND YORKSHIRE, FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY THROUGH.A.EDUCATION AND TRAINING IN THE ENGLISH LANGUAGE;B.PROVIDING WORKSHOPS/COURSES, HOMEWORK SUPPORT CLASSES AND GENERAL SUPPORT;C.SOCIAL AND RECREATIONAL FACILITIES AND EVENTS INVOLVING THE LOCAL COMMUNITY DIRECTED TO PROMOTING SOCIAL INCLUSION'. 'FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PART OF SOCIETY, AS A RESULT OF BEING A MEMBER OF A SOCIALLY AND ECONOMICALLY DEPRIVED COMMUNITY.'2. THE PREVENTION OR RELIEF OF POVERTY IN AFRICA BY PROVIDING: GRANTS, ITEMS AND SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANISATION'S WORKING TO PREVENT OR RELIEVE POVERTY.

Activities: We Provide Homework Club support for refugees (parent and children)Drop in session for refugees Workshop and Various trainings (for example hate crime, antisocial behaviour and Covid-19 awareness)English language classes

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Burundi
- Congo (Democratic Republic)
- Ethiopia
- Kenya
- Rwanda
- Somalia
- Sudan
- Tanzania
- Uganda
- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£137,147	£132,123	-	-
2024-03-31	£102,003	£111,872	-	-
2023-03-31	£106,061	£93,931	-	-
2022-03-31	£87,330	£68,181	-	-
2021-03-31	£77,859	£55,501	-	-

Trustees

Name	Role	Appointed
Yassini Toyi	Chair	2025-01-04
Catherine Kembabazi		2019-03-31
Faith Clare Nyambane		2023-07-27
Ismail Adam		2024-04-29

BRADFORD AFRICAN COMMUNITY

England & Wales - Charity number 1191374

Accounts

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2025



Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2025

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the accounts	9 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Yassin Toyi	Chair	Appointed 4 January 2025
Catherine Kembabazi		
Mangala Hussein		Resigned 16 April 2024
Faith Nyambane		
Ismail Adam		Appointed 29 April 2024
Charity number	1191374	Registered in England and Wales

Registered and principal address	Bankers
Quaker Meeting House Russell Street Bradford BD5 OJB	Lloyds TSB Bank plc Ariel House 2138 Coventry Road Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through:

- a Education and training in the English language;
- b Providing workshops/courses, homework support classes and general support;
- c Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Achievements and performance

Activities	Supported and engaged participants/attendees
Drop-in-centre	2288
Remotely supported	275
Homework Club session	352
ESOL for beginners/ English conversation Class	687
B1	121
Sewing Academy	252
Watoto Kwanza (Children First & Great Little Mind)	106
Visitors	73
Trips to get know the country	171
HAF2024	287
Wellbeing Sessions	135
Multi-cultural mixing/Get-Together	426

The table above shows the number of individuals who visited and attended Bradford Community centre for learning and to seek support with issues that impact their daily lives. They took part in various activities offered by the centre.

Bradford African Community (BAC) Drop-in-centre provided comprehensive support to individuals facing language and cultural barriers; unemployment; economically inactivity; and a lack of UK work experience, relevant qualification and skills. Our drop-in-centre helped participants to improve their jobs search skills, complete job applications and understand work expectations.

In addition, BAC supported individuals in managing essential tasks such as responding to universal credit and council tax correspondence, enabling them to set-up direct debits to avoid falling into arrears, and understanding eVisa requirement and housing related matters. Where specialist advice was needed, clients were signposted to trusted partners including Bradford Law centre, Manual Bravo project and Citizen's advice Bureau for legal advice.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2025

Achievements and performance continued

Our ESOL speaking and listening alongside cultural orientation workshops were delivered to help participants improve their English communication and deepen their understanding of life in the UK. The sessions supported refugees and migrants in developing the confidence to engage in everyday conversations, access public services and integrate more effectively into their local communities. Cultural orientation components also helped participants to understand British values, social norms and system, enhancing their ability to navigate daily life independently and contributing positively to society.

BAC organised a series of educational and recreational trips across Bradford and wider West Yorkshire to help beneficiaries explore different towns and cities, connect with new environments and gain a better understanding of life in the UK. These trips promoted social inclusion, cultural awareness, and community cohesion, while also providing participants, many of whom are refugees and migrants, with opportunities to build confidence, form friendships and feel more connected to their new home.

Through the Watoto (Children First and Great Little Mind) programme BAC delivered a range of activities for children and young people aimed at their language development. The play and Stay sessions, led by parents, provided safe and engaging spaces where children could learn, interact and build early communication and social skills. Through the Holiday Activities and Food (HAF) programme BAC also offered enriching experiences such as swimming sessions, arts and crafts workshops, family cook and eat sessions and cinema visits featuring inspiring films. These activities were designed to enhance the physical, emotional and social wellbeing of young people, promoting confidence, creativity and positive relationships.

Key learning and reflections for the year 2024-2025, the Final years of BAC Engage project

Over the past - and final - year of the Engage project, BAC has deepened its understanding of what drives meaningful engagement and sustainable impact within refugee and migrant communities.

We have learned that community-rooted approach remains central to building trust, participation and long-term inclusion. Our work has reaffirmed that language support is not only an educational need but a foundation for integration and meaningful participation and contribution to the wider British society, enabling access to employment, health and civic participation.

Through the HAF and Our Youth programme initiative, we have learned that early youth engagement helps prevent isolation and disengagement later in life, while community-led drop-in-centres continue to serve as effective first access points for individuals facing complex barriers, including language barriers.

Importantly, we have learned that social integration must be intentional and not incidental, requiring consistent collaboration between statutory agencies, voluntary organisations and local communities. Finally, we have seen the transformative potential of refugees and migrants as leaders, their lived experience and resilience have become powerful assets in co-designing and delivering inclusive services. These insights will continue to shape Bradford African Community's direction, guiding us towards a more responsive, partnership-driven and sustainable community development.

Financial review

The net receipts for the year were £5,024, including net receipts of £21,757 on unrestricted funds and net payments of £16,733 on restricted funds.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2025

Reserves policy

The charity's free reserves, at the year end were £38,136.

The general purpose of BAC's reserves policy is to help to ensure the long-term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

The trustees have agreed the target reserves should be between three and six months expenditure. Based on 2024/2025 expenditure this represents a reserves target of between £33,000 and £66,000.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Rhys North ACA

Date:

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Bradford African Community
Receipts and payments account
for the year ended 31 March 2025**

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	25,500	110,755	136,255	99,686
Bank interest		44	-	44	42
Other income		848	-	848	2,275
Total receipts		<u>26,392</u>	<u>110,755</u>	<u>137,147</u>	<u>102,003</u>
Salaries NI and pensions		282	64,830	65,112	64,587
Payroll charges		571	-	571	575
Freelancer fees		700	20,335	21,035	9,707
Activity costs		518	12,719	13,237	13,187
Equipment		130	2,542	2,672	3,481
Insurance		-	797	797	570
Rent		-	15,353	15,353	8,059
Transport and travel		-	4,420	4,420	4,512
Office, printing and stationery		678	1,691	2,369	3,764
Telephone and internet		634	77	711	670
Marketing		-	362	362	215
Volunteer expenses		-	1,220	1,220	579
Training - volunteers and staff		-	599	599	358
Independent examination		-	-	-	792
DBS checks		-	612	612	816
Car repairs and maintenance		1,122	-	1,122	-
Water rates		-	387	387	-
Other Costs		-	1,544	1,544	-
Total payments		<u>4,635</u>	<u>127,488</u>	<u>132,123</u>	<u>111,872</u>
Net receipts / (payments)		<u>21,757</u>	<u>(16,733)</u>	<u>5,024</u>	<u>(9,869)</u>
Fund balances brought forward		<u>16,379</u>	<u>27,389</u>	<u>43,768</u>	<u>53,637</u>
Fund balances carried forward	(3)	<u>38,136</u>	<u>10,656</u>	<u>48,792</u>	<u>43,768</u>

**Bradford African Community
Statement of assets and liabilities
as at 31 March 2025**

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	38,043	10,656	48,699	43,034
Bradford Community Payroll	90	-	90	731
Cash in hand	3	-	3	3
Total cash funds	<u>38,136</u>	<u>10,656</u>	<u>48,792</u>	<u>43,768</u>

Debtors and prepayments

	2025
	£
Prepayments	<u>1,672</u>
	<u>1,672</u>

Assets retained for the charity's own use

Motor vehicle
Office and computer equipment

Liabilities

	2025
	£
Accruals	<u>2,040</u>
	<u>2,040</u>

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Bradford African Community

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2025**

2 Grants and donations	2025	2025	2025	2024
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
National Lottery Community Foundation (NLCF)	-	61,500	61,500	82,000
Lloyds Bank Foundation	25,000	-	25,000	-
Groundwork UK	-	22,349	22,349	-
Bradford District Metropolitan Council (BDMC)	-	18,600	18,600	16,986
The Duke of Edinburgh's Award	-	8,306	8,306	-
Other Donations	500	-	500	700
	<u>25,500</u>	<u>110,755</u>	<u>136,255</u>	<u>99,686</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
NLCF Engage Project	25,814	61,500	87,314	-	-
BDMC HAF	1,575	18,600	17,634	-	2,541
Creating Pathways to Prosperity	-	22,349	22,349	-	-
The Duke of Edinburgh's Award	-	8,306	191	-	8,115
	<u>27,389</u>	<u>110,755</u>	<u>127,488</u>	<u>-</u>	<u>10,656</u>

Fund name

NLCF Engage Project

Purpose of restriction

To develop a safe space for support and advice to refugees and to provide educational and support opportunities.

BDMC HAF

To support the provision of food and activities during school holidays.

Creating Pathways to Prosperity

Groundwork UK funding towards a cost of employment support project.

The Duke of Edinburgh's Award

Towards the cost of Duke of Edinburgh award scheme activities.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

BRADFORD AFRICAN COMMUNITY

England & Wales - Charity number 1191374

Accounts

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2024



Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2024

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the accounts	9 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Catherine Kembabazi		
Mangala Hussein		Resigned 16 April 2024
Clive Whittaker		Resigned 1 October 2022
Faith Nyambane		Appointed 27 July 2023
Ismail Adam		Appointed 29 April 2024
Yassin Toyi		Appointed 4 January 2025
Charity number	1191374	Registered in England and Wales

Registered and principal address

Quaker Meeting House
Russell Street
Bradford
BD5 OJB

Bankers

Lloyds TSB Bank plc
Ariel House
2138 Coventry Road
Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Achievements and performance

During the year, April 2023 to March 2024, there were 3,446 individual who visited and attended Bradford African Community's (BAC) community centre for learning and receiving support on a range of matters affecting their lives (BAC Visitor logbook). Compared to the previous year (April 2022-March 2023), saw an increase of 31%

Activities	Supported and engaged participants/attendance
Drop-in-centre	1,441
Remotely supported	223
Homework club children and young people	404
ESOL/English Conversation Class	790
B1 session (Speaking and Listening	109
Sewing Academy	225
Watoto Kwanza & the Great little mind	115
Women health sport (Zumba)	31
Visitors from the Local authorities & other organisation	81
Total	3,446
HAF's holiday activities	273 Children and Young people

BAC Drop-in centre offered a comprehensive range of support services. These services included assistance with job applications, updating CVs, cover letter and offering volunteering opportunities for refugees to gain practical skills they needed to move into employment. Others were supported with Universal Credit and other related benefits such as PIP application, housing benefit, and council tax. Other support included enabling refugees to understand the benefit of setting up a direct debit to avoid them falling into debt such as utility bills, council tax and rent. Our beneficiaries were supported with Home Office applications such as BRP renewal, improving their understanding of life in the UK and the life in UK practical test, B1 speaking and listening, fee waiver, neutralisation application, Passport, EU settlement and driving licence application. Other support included school application and GP registration.

The key lessons we have learned from the BAC Engage Project is the transformative impact of combining skills development with community engagement activities. The dual approach has provided our beneficiaries with the practical tools that they need for their integration and adaptation, as well as empowering them to actively engage, participate and contribute to British society.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2024

Achievements and performance continued

Partnership

BAC have collaborated with Bradford Council stronger community together, the West Yorkshire Police, Bradford Everyone, HCA, CABAD, Skills House, Better Start, Bradford University and Bradford College, who have provided resources, extra support and expertise that Bradford African Community could not offer.

BAC would like to extend our heartfelt gratitude to all our partners, our funders the National Lottery Community Fund and Bradford Council. Without their support and dedication, achieving such incredible outcomes would not have been possible. Together, we have achieved something truly remarkable, and we look forward to continuing this partnership to create even greater impact in the future. Thank you for believing in us and being a vital part of our journey.

Challenges

At the outset of Engage project we faced various challenges in fostering a sense of belonging and active participation among the refugee community that took part in the Engage project. Many refugees, due to language barriers, felt isolated and uncertain about their role in British society, lacking both confidence and skills to engage fully. Additionally others were hesitant to participate due to their past traumatic experience before reaching safety in the UK.

To address these challenges, the Engage project team implemented a holistic approach that focused on both skill development and active community engagement.

In partnership with our partners, we combined practical workshops on cultural orientation, English conversational Classes for beginners, job readiness workshops, trips around West Yorkshire and beyond Yorkshire, providing volunteering opportunities for young people to gain practical skills and experience. This has allowed refugees to apply their new skills in a real-world setting, fostering a sense of achievement and belonging.

The Engage project has facilitated the formation of a young people peer support group among the refugees, where they come to the community centre, share experiences, provide mutual support and build confidence in a safe and supportive environment. The young people are supported by Izzi Nicolson and other brilliant volunteers from young people from Bradford University as well as Melat Fisseha Melaku, BAC coordinator, under the leadership of Asumani Susheo who serve as role models and mentors.

The Engage project has put emphasis on and encouraged our beneficiaries to volunteer in local projects such as Great Horton Farm, food banks, community settings such as the Bradford African Community Centre, and at cultural events. These opportunities have allowed refugees to contribute positively to their new communities, build social networks and develop a deeper understanding of British society values and practices.

The BAC Engage Project demonstrates that empowering refugees requires more than just providing basic support services. A successful integration strategy must also focus on building confidence through skills development and fostering a sense of belonging through active engagement, creating opportunities for refugees to contribute meaningfully, help overcome barriers, build self-reliance and feel more connected to Bradford and West Yorkshire and the UK. Future integration initiatives need to prioritise a holistic approach that blends practical support with opportunities for active participation and contribution to British society.

Financial review

The net payments for the year were £9,869, including net receipts of £2,835 on unrestricted funds and net payments of £12,704 on restricted funds.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2024

Reserves policy

The charity's free reserves, at the year end were £16,379.

The general purpose of BAC reserves policy is to help to ensure the long- term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

The trustees have agreed the target reserves should be between three and six months expenditure. Based on 2023/2024 expenditure this represents a reserves target of between £28,000 and £56,000.

Approved by the board of trustees on 22/01/2025

Catherine Kembabazi (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 7 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

22/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Bradford African Community
Receipts and payments account
for the year ended 31 March 2024**

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	700	98,986	99,686	104,774
Bank interest		42	-	42	7
Other income		2,275	-	2,275	1,280
Total receipts		<u>3,017</u>	<u>98,986</u>	<u>102,003</u>	<u>106,061</u>
Payments					
Salaries NI and pensions		-	64,587	64,587	50,212
Payroll charges		-	575	575	616
Freelance costs		138	9,569	9,707	3,897
Activity costs		30	13,157	13,187	13,724
Equipment		-	3,481	3,481	3,038
Insurance		-	570	570	1,618
Rent		-	8,059	8,059	8,500
Transport and travel		-	4,512	4,512	5,115
Office, printing and stationery		-	3,764	3,764	3,498
Telephone and internet		-	670	670	409
Marketing		-	215	215	1,197
Volunteer expenses		14	565	579	279
Training - volunteers and staff		-	358	358	286
Independent examination		-	792	792	840
Other expenses		-	816	816	702
Total payments		<u>182</u>	<u>111,690</u>	<u>111,872</u>	<u>93,931</u>
Net receipts / (payments)		<u>2,835</u>	<u>(12,704)</u>	<u>(9,869)</u>	<u>12,130</u>
Fund balances brought forward		<u>13,544</u>	<u>40,093</u>	<u>53,637</u>	<u>41,507</u>
Fund balances carried forward	(3)	<u>16,379</u>	<u>27,389</u>	<u>43,768</u>	<u>53,637</u>

**Bradford African Community
Statement of assets and liabilities
as at 31 March 2024**

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	15,645	27,389	43,034	53,863
Bradford Community Payroll	731	-	731	(244)
Cash in hand	3	-	3	18
Total cash funds	<u>16,379</u>	<u>27,389</u>	<u>43,768</u>	<u>53,637</u>

Debtors and prepayments

	2024
	£
Prepayments	<u>71</u>
	<u>71</u>

Assets retained for the charity's own use

Motor vehicle
Office equipment

Liabilities

	2024
	£
Accruals	<u>840</u>
	<u>840</u>

The financial statements were approved by the board of trustees on 22/01/2025

Catherine Kembabazi (Trustee)

Bradford African Community

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2024**

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford District Metropolitan Council (BDMC)	-	16,986	16,986	19,041
National Lottery Community Foundation (NLCF)	-	82,000	82,000	82,000
The School for Social Entrepreneurs (SSE)	-	-	-	1,500
Other donations	700	-	700	2,233
	<u>700</u>	<u>98,986</u>	<u>99,686</u>	<u>104,774</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
NLCF Engage Project	38,421	82,000	94,607	-	25,814
BDMC HAF	1,672	16,236	16,333	-	1,575
BDMC Health & Wellbeing	-	750	750	-	-
	<u>40,093</u>	<u>98,986</u>	<u>111,690</u>	<u>-</u>	<u>27,389</u>

Fund name

NLCF Engage Project

Purpose of restriction

To develop a safe space for support and advice to refugees and to provide educational and support opportunities.

BDMC HAF

To support the provision of food and activities during school holidays.

BDMC Health & Wellbeing

To run refugee day activities.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

5 Funds held as agent	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Bradford Sudanese	-	250	250	-
	<u>-</u>	<u>250</u>	<u>250</u>	<u>-</u>

BRADFORD AFRICAN COMMUNITY

England & Wales - Charity number 1191374

Accounts

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2023



WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2023

Contents	Page
Trustees' report	2 to 4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8 to 10

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho		Resigned 15 April 2022
Catherine Kembabazi		
Mangala Hussein		
Clive Whittaker		Appointed 7 September 2022
		Resigned 1 October 2023
Faith Nyambane		Appointed 27 July 2023
Charity number	1191374	Registered in England and Wales

Registered and principal address	Bankers
Quaker Meeting House	Lloyds TSB Bank plc
Russell Street	Ariel House
Bradford	2138 Coventry Road
BD5 OJB	Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance

This report is about the activities that took place at the community between from April 2022 to March 2023.

During the year April 2022 to March 2023 there were 2,615 individuals attended and visited Bradford African Community's (BAC) community centre for learning and for receiving support on a range of matters affecting their lives. (BAC Visitors log book).

BAC visitors and attendance logbook summary figures

Drop-in Centre	497
Supported Remotely	253
Homework club Support	504
GCSE Support	122
ESOL & English conversational Class	530
Sewing Academy	530
Hairdressing	275
Watoto (children First)	78
HAF2022	302

Drop in Centre

In total, 497 support sessions were offered on-site and 253 were conducted remotely. Most individuals who visited were assisted and signposted to the appropriate services across the district. Among the most common types of support provided were:

- Universal Credit and other related benefit matter
- Job: Assist with job applications and job searches and CV
- Housing and bidding houses
- Council tax
- GP registration
- Utility bills (Gas and Electric)
- EU settlements
- Home office application for BRP/passport office
- Other IDs: Application for Driving licence.
- Improving understanding of life in the UK and life in UK practice test

Homework Club

BAC engage project provided support to young people and families in need to improve their English literacy and maths skills.

Engage Project has helped our young people to get extra teaching that has provided the impetus and knowledge that they missed out early on in their lives because of living a long time in refugee camps and long journey where they had no access to formal education before arriving to safety in the UK.

Other Engage project activities

The funding has enabled BAC to bring different communities together and build strong relationships amongst us and others by organising engagement and celebration cohesion events. It enabled BAC beneficiaries' participation in UNIFY festival, Yorkshire Integration Festival, Refugee Week, Black History Month, and self-development, the Roots programme which aim was to bring the voices of people who battle and care the dream of better Bradford.

With the funding, we were able to hire space, buy food, and invite another group to meet with us in a safe environment to encourage members of our community who are refugees to engage, participate, and contribute fully to UK society. In addition to organising English and Maths homework clubs for young people and parents, it has allowed us to support them in the long run as they move on to work.

Funding has helped our community members with limited income get out and meet the Bradford people, maintain health and wellbeing, organise workshops, and improve links with the community.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance continued

Other Engage project activities continued

We were able to participate in an event organized by Bradford Council on Equality, Diversity, and Inclusion, with Dame Sara Khan, an independent advisor for social and resilience on behalf of the government. The goal of the event was to build resilience against the negative impact of extremism on local communities. Sara Khan spoke to council, schools, West Yorkshire Police, Bradford Hate Crime Alliance, and Bradford African Community about how to support and protect victims of extremism and those working to stamp it out as well as affected communities.

The grant has enabled us to host other programmes such as sewing in partnership with the skills house and Bradford College and hair dressing in partnership with Realise which facilitate our service users to learn skills needed to go in the fabric industry, textile industry, and hair and beauty industry. Additionally, these programmes have been useful for individuals who are isolated or have experienced trauma, as they have kept them occupied, practiced their English, and engaged with services.

For further details, please refer to the brief report summary of project achievement.

First Year Challenges

The size of the hole we hired as part of our agreement sometimes is becoming too small for us to carry out the work involving multiple service users; therefore, we had hire additional halls to meet the project's growth requirements.

For the practice of life in the UK and the support of homework clubs, the number is increasing more laptops are needed.

Big thank you to the National Lottery Community Fund and Bradford Metropolitan District Council (BMDC) for making the happen.

Further achievement published reports are available on our website: <https://bradfordafrican.co.uk/engage-project>

Financial review

The net receipts for the year were £12,130, including net receipts of £7,015 on unrestricted funds and net receipts of £5,115 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £13,544.

The general purpose of BAC reserves policy is to help to ensure the long- term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

The trustees have agreed the target reserves should be between three and six months expenditure. Based on 2022/2023 expenditure this represents a reserves target of between £23,500 and £47,000.

Approved by the board of trustees on 25/1/2024

Mangala Hussein (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 10.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

29/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Bradford African Community
Receipts and payments account
for the year ended 31 March 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	3,733	101,041	104,774	87,330
Bank interest		7	-	7	-
Other income		1,280	-	1,280	-
Total receipts		5,020	101,041	106,061	87,330
Payments					
Salaries NI and pensions		-	50,212	50,212	11,714
Payroll charges		616	-	616	186
Freelance costs		-	3,897	3,897	7,149
Activity costs		536	11,816	12,352	18,740
Equipment		3,038	-	3,038	4,271
Car purchase		-	-	-	6,787
Insurance		30	1,588	1,618	1,157
Rent		1	8,499	8,500	6,040
Transport and travel		21	5,094	5,115	3,107
Office, printing and stationery		131	3,367	3,498	1,237
Internet		-	409	409	444
Marketing		50	1,147	1,197	539
Refreshments		-	1,372	1,372	307
Volunteer expenses		252	27	279	3,242
Training - volunteers and staff		-	286	286	1,220
Independent examination		-	840	840	720
Grant repayment		-	-	-	1,057
Other expenses		(410)	1,112	702	264
Total payments		4,265	89,666	93,931	68,181
Net receipts / (payments)		755	11,375	12,130	19,149
Transfers between funds		6,260	(6,260)	-	-
Net movement in funds		7,015	5,115	12,130	19,149
Fund balances brought forward		6,529	34,978	41,507	22,358
Fund balances carried forward	(3)	13,544	40,093	53,637	41,507

**Bradford African Community
Statement of assets and liabilities
as at 31 March 2023**

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	13,770	40,093	53,863	41,465
Bradford Community Payroll	(244)	-	(244)	32
Cash in hand	18	-	18	10
Total cash funds	<u>13,544</u>	<u>40,093</u>	<u>53,637</u>	<u>41,507</u>

Debtors and prepayments

	2023
	£
Prepayments - Insurance	152
	<u>152</u>

Assets retained for the charity's own use

Motor vehicle
Office furniture

Liabilities

	2023
	£
Accruals - Independent examination	792
Other creditors - Salary costs	12,000
	<u>12,792</u>

The financial statements were approved by the board of trustees on 25/1/2024

Mangala Hussein (Trustee)

Bradford African Community

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2023**

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Bradford District Metropolitan Council (BDMC)	-	19,041	19,041	58,415
Bradford Refugee Forum	-	-	-	750
Community Action Bradford & Airedale District	-	-	-	625
National Lottery Community Foundation (NLCF)	-	82,000	82,000	20,500
The School for Social Entrepreneurs (SSE)	1,500	-	1,500	2,000
Race Equality Network	-	-	-	3,540
The VCS Alliance	-	-	-	1,500
Other donations	2,233	-	2,233	-
	<u>3,733</u>	<u>101,041</u>	<u>104,774</u>	<u>87,330</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BDMC Critical Thinking	1,896	-	-	(1,896)	-
BDMC Community Safety	3,289	-	-	(3,289)	-
NLCF Engage Project	20,500	82,000	64,079	-	38,421
BDMC HAF	2,306	18,791	19,425	-	1,672
BDMC Health & Wellbeing	6,000	-	4,925	(1,075)	-
The VCS Alliance	312	-	312	-	-
Bradford Refugee Forum	50	-	50	-	-
Community Action	625	-	625	-	-
Refugee Week	-	250	250	-	-
	<u>34,978</u>	<u>101,041</u>	<u>89,666</u>	<u>(6,260)</u>	<u>40,093</u>

Fund name

BDMC Critical Thinking

Purpose of restriction

To support the African community in Bradford to challenge stereotypes and become engaged with other communities.

BDMC Community Safety

To promote safety in the African community in Bradford and also help communities to come together.

NLCF Engage Project

To develop a safe space for support and advice to refugees and to provide educational and support opportunities.

BDMC HAF

To support the provision of food and activities during school holidays.

BDMC Health & Wellbeing

To enable the provision of ESOL courses that enhance health and wellbeing.

The VCS Alliance

To enable the provision of a range of activities that promote physical and mental health wellbeing for people aged over 40.

Bradford Refugee Forum

To enable the purchase of football equipment.

Community Action

To enable staff and volunteer training, bid writing support and business planning.

Refugee Week

To support activities during Refugee Week.

All transfers represent unspent grant funding that the funder has agreed can be used by the CIO as unrestricted funds.

**Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2023**

4 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £nil (2021: £nil).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year in their role as a trustee.

Details of other remuneration and benefits

		2023	2022
		£	£
Mangala Hussein	Gross pay	-	2,340
	Social security	-	62
		<u>-</u>	<u>2,402</u>

Reason for remuneration

The trustee was employed in the role of a holiday scheme project worker.

Other transactions with trustees or related parties

			2023	2022
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Asumani Susho	Trustee	Payment for purchase of car	-	6,787
Asumani Susho	Trustee	Allowances for attendance at Community Champion and School of Social Entrepreneur training	-	1,400
			<u>-</u>	<u>8,187</u>

BRADFORD AFRICAN COMMUNITY

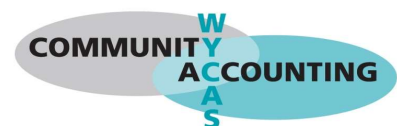
England & Wales - Charity number 1191374

Accounts

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Bradford African Community

Annual Report and Financial Statements for the year ended 31 March 2022

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

Prepared by West Yorkshire Community Accountancy Service CIO

Bradford African Community

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho		Resigned 15 April 2022
Catherine Kembabazi		
Mangala Hussein		
Clive Whittaker		Appointed 7 September 2022
Charity number	1191374	Registered in England and Wales

Registered and principal address	Bankers
Quaker Meeting House	Lloyds TSB Bank plc
Russell Street	Ariel House
Bradford	2138 Coventry Road
BD5 OJB	Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Bradford African Community

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities continued

Achievements and performance

The CIO undertook a wide range of activities during the year, including:

- 316 individuals were assisted with general support and signposted to different organisations for Jobs, Universal credit, Housing Options, Council tax, BRP renewal
- 184 individuals, who did not visit the drop-in centre, but they were assisted remotely
- 55 Homework Club and GCSE support sessions were provided
- A total of 40 people attended the sewing workshop
- 235 young people were assisted through the homework club support and #HAF2021 Summer and Christmas of fun with food
- 538 attended family cook and eating sessions
- 445 attended swimming trips
- 276 went bowling
- 101 attended Art and Craft sessions
- 379 people went on trips around West Yorkshire allowing them to get to know the country and explore its wonderful places, particularly for those granted legal residence and refugee status
- 63 people were provided with arts and crafts materials
- 72 educational packs were distributed
- 56 sport activities took place including outdoor football
- Innovation Fund project: Total number of 9 Workshops were conducted. Initially planned 8 workshops.
- We successfully engaged 192 participants to learn about Hate Crime Awareness, Harassment & bullying, staying safe online, Covid19 rules and restrictions and staying safe and sexual violence.
- Critical thinking training was successfully undertaken
- We are very proud to have been asked to contribute as part of a national case study on critical thinking - particularly about how to use messages from the internet safely.
- We were very pleased to receive an Award from the CVS Alliance for the best Community development work in 2020-2022.

Financial review

The net receipts for the year were £19,149, including net payments of £3,963 on unrestricted funds and net receipts of £23,112 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £5,729.

The general purpose of BAC reserves policy is to help to ensure the long-term financial stability of the organisation and position it to respond to varying economic conditions and changes affecting the organisation's financial position and the ability of the organisation to continuously carry out its mission.

- To enable the organisation to sustain operations through delays in payments of committed funding and to accept reimbursable contracts and grants without jeopardizing ongoing operations.
- To promote public and funder confidence in the long-term sustainability of the organisation by preventing chronic cash flow crises that can diminish its reputation and force its leaders to make expensive short-term, crisis-based decisions; and
- To create an internal line of credit to manage cash flow and maintain financial flexibility.

Approved by the board of trustees on 30/1/2023

Mangala Hussein (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's unqualified statement - matter of concern identified

I have completed my examination. I have identified a matter of concern in my report in relation to material expenditure which appears to not be in accordance with the CIO's constitution.

The accounts disclose information on related party transactions in Note 4. The Note details that a trustee was employed by the CIO during the year ended 31 March 2022 at a cost of £2,340 to the CIO. The CIO's constitution states that no charity trustee may be employed by, or receive any remuneration from, the CIO. I am satisfied that this breach of the CIO's constitution was not deliberate and I draw attention to the fact that the person was employed only for a period of two months.

I confirm that no other matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I confirm that there are no other matters in connection with the examination to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/1/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford African Community
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	3,540	83,790	87,330	10,206
Other income		-	-	-	450
Donation from unincorporated association		-	-	-	67,203
Total receipts		3,540	83,790	87,330	77,859
Payments					
Salaries and NI		-	11,714	11,714	20,007
Payroll charges		-	186	186	282
Freelance costs		-	7,149	7,149	4,000
Consultancy		-	-	-	1,300
Activity costs		-	18,740	18,740	7,466
Equipment	6	-	4,265	4,271	15,962
Car purchase		6,787	-	6,787	-
Insurance		-	1,157	1,157	-
Rent		-	6,040	6,040	2,200
Transport and travel		-	3,107	3,107	1,370
Office, printing and stationery		-	1,237	1,237	824
Internet		-	444	444	134
Marketing		-	539	539	-
Refreshments		-	307	307	-
Volunteer expenses		710	2,532	3,242	371
Training - volunteers and staff		-	1,220	1,220	760
Independent examination		-	720	720	-
Grant repayment		-	1,057	1,057	-
Other expenses		-	264	264	825
Total payments		7,503	60,678	68,181	55,501
Net income / (expenditure)		(3,963)	23,112	19,149	22,358
Fund balances brought forward		9,692	12,666	22,358	-
Fund balances carried forward	(3)	5,729	35,778	41,507	22,358

Bradford African Community
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	5,687	35,778	41,465	16,879
Bradford Community Payroll	32	-	32	5,479
Cash in hand	10	-	10	-
Total cash funds	<u>5,729</u>	<u>35,778</u>	<u>41,507</u>	<u>22,358</u>
Amounts owed to the charity				
Prepaid insurance			£ 117	
			<u>117</u>	
Assets retained for the charity's own use, at cost				
Motor vehicle			£ 6,787	
Office furniture			1,097	
			<u>7,884</u>	
Liabilities				
Independent examination			£ 840	
			<u>840</u>	

The financial statements were approved by the board of trustees on 30/1/2023

Mangala Hussein (Trustee)

Bradford African Community

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Bradford District Metropolitan Council (BDMC)	-	58,415	58,415	8,500
National Lottery Community Foundation (NLCF)	-	22,500	22,500	-
Race Equality Network	3,540	-	3,540	-
Community Action Bradford & Airedale District	-	625	625	-
Bradford Refugee Forum	-	750	750	-
The VCS Alliance	-	1,500	1,500	-
Other donations	-	-	-	1,706
	<u>3,540</u>	<u>83,790</u>	<u>87,330</u>	<u>10,206</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
NLCF Covid Support	4,337	-	4,337	-	-
BDMC Critical Thinking	3,329	-	1,433	-	1,896
BDMC Community Safety	5,000	-	1,711	-	3,289
NLCF Engage Project	-	20,500	-	-	20,500
BDMC HAF	-	52,415	50,109	-	2,306
BDMC Health & Wellbeing	-	6,000	-	-	6,000
The VCS Alliance	-	1,500	1,188	-	312
Bradford Refugee Forum	-	750	700	-	50
NLCF - School for Social Entrepreneurs	-	2,000	1,200	-	800
Community Action	-	625	-	-	625
	<u>12,666</u>	<u>83,790</u>	<u>60,678</u>	<u>-</u>	<u>35,778</u>

Fund name

Purpose of restriction

NLCF Covid Support	To provide help with welfare related issues, enable internet access, support children's education and improve physical health and wellbeing during the Covid pandemic.
BDMC Critical Thinking	To support the African community in Bradford to challenge stereotypes and become engaged with other communities.
BDMC Community Safety	To promote safety in the African community in Bradford and also help communities to come together.
NLCF Engage Project	To develop a safe space for support and advice to refugees and to provide educational and support opportunities.
BDMC HAF	To support the provision of food and activities during school holidays.
BDMC Health & Wellbeing	To enable the provision of ESOL courses that enhance health and wellbeing.
The VCS Alliance	To enable the provision of a range of activities that promote physical and mental health wellbeing for people aged over 40.
Bradford Refugee Forum	To enable the purchase of football equipment.
NLCF - School for Social Entrepreneurs	To support participation in the School for Social Entrepreneur programme and the application of learning from the programme.
Community Action	To enable staff and volunteer training, bid writing support and business planning.

Bradford African Community
Notes to the accounts continued
for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee, other than stated below, received any remuneration or benefit during this or the previous year.

Details of remuneration and benefits

		2022	2021
		£	£
Mangala Hussein	Gross pay	2,340	-
	Social security	62	-
	Pensions	-	-
	Other benefits	-	-
		<u>2,402</u>	<u>-</u>

Reason for remuneration

The trustee was employed in the role of a holiday scheme project worker.

Other transactions with trustees or related parties

			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Asumani Susho	Trustee	Allowances for attendance at Community Champion and School for Social Entrepreneur training	1,400	-
			<u>1,400</u>	<u>-</u>

BRADFORD AFRICAN COMMUNITY

England & Wales - Charity number 1191374

Accounts

Bradford African Community

Charity number 1191374

Annual Report and Financial Statements for the period ended 31 March 2021



Bradford African Community

Annual Report and Financial Statements for the period ended 31 March 2021

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

Prepared by West Yorkshire Community Accounting Service

Bradford African Community

Trustees' report for the period ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial period and up to and including the date the report was approved were:

Name	Position	Dates
Asumani Susho	Chair	Appointed 21 September 2020
Catherine Kembabazi		Appointed 21 September 2020
Mangala Hussein		Appointed 21 September 2020

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1191374, on 21 September 2020.

Principal address

Quaker Meeting House
Russell Street
Bradford
BD5 OJB

Bankers

Lloyds TSB Bank plc
Ariel House
2138 Coventry Road
Birmingham B26 3JW

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 21 September 2020 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and activities

The charity's objects

To promote social inclusion for the public benefit by preventing people, in particular (but without limitation) African refugees and asylum seekers residing in Bradford and Yorkshire, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through: a. Education and training in the English language; b. Providing workshops/courses, homework support classes and general support; c. Social and recreational facilities and events involving the local community directed to promoting social inclusion. For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of being a member of a socially and economically deprived community.

The prevention or relief of poverty in Africa by providing: grants, items and services to individuals in need and/or charities, or other organisation's working to prevent or relieve poverty.

Bradford African Community

Trustees' report (continued) for the period ended 31 March 2021

Objectives and activities continued

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of social inclusion.

Achievements and performance

During the first year of the CIO the following activities have been provided:

- Homework Club Support for young people and parents who need support.
- English conversation class to improve English.
- Food distribution packs.
- Educational Packs.
- Home activity packs to help our beneficiaries to improve their physical and mental wellbeing.
- General support and advice on various things such as housing benefit, universal credit, travel documents and job search.
- Workshop on cultural orientation (stay safe and feel safer).
- Workshop on critical thinking.
- Covid19 awareness workshops and support.
- Drop-in sessions and signposting.

As a result of these activities we have been able to:

- ensure our community members and beneficiaries were aware of, understand and follow factual NHS, local and national government advice and support;
- address and provide reassurance on specific issues that affect harder to reach communities;
- communicate a sense of collective local responsibility to overcome the challenges that affect us all;
- keep the community safe and to feel safer including understanding when, where and how to seek help or report when not feeling safe;
- build trust and confidence;
- learn about the different support services available across the district;
- help people mix virtually by engaging and encouraging them to participate in veeering opportunities as well as art creative work; and
- help people into employment and volunteering opportunities.

Financial review

The net receipts for the year were £22,358, including net receipts of £9,692 on unrestricted funds and net receipts of £12,666 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £9,692.

The charity does not have a reserves policy but has plans to develop one.

Signed on behalf of the board of trustees on 06/08/2021

Asumani Susho (Trustee)

Bradford African Community

Independent examiner's report to the trustees of Bradford African Community Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 March 2021, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

06/08/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford African Community
Receipts and payments account
for the period ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Receipts				
Grants and donations	(2)	1,706	8,500	10,206
Other income		450	-	450
Donation from unincorporated association		8,312	58,891	67,203
Total receipts		10,468	67,391	77,859
Payments				
Salaries and NI	(3)	-	20,007	20,007
Payroll charges		-	282	282
Freelance costs		-	4,000	4,000
Consultancy		-	1,300	1,300
Laptops		-	15,962	15,962
Educational packs		-	2,235	2,235
Home activity packs		-	1,865	1,865
Food packs		-	1,112	1,112
Books		-	2,254	2,254
Rent		700	1,500	2,200
Transport and travel		-	1,370	1,370
Printing and stationery		-	478	478
Internet		76	58	134
Administration		-	346	346
Volunteer expenses		-	371	371
Training - volunteers and staff		-	760	760
Other expenses		-	825	825
Total payments		776	54,725	55,501
Net receipts / (payments)		9,692	12,666	22,358
Fund balances brought forward		-	-	-
Fund balances carried forward	(4)	9,692	12,666	22,358

Bradford African Community
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
Cash funds			
Cash at bank	9,692	7,187	16,879
Bradford Community Payroll	-	5,479	5,479
Total cash funds	<u>9,692</u>	<u>12,666</u>	<u>22,358</u>

Liabilities			£
Independent examination			<u>720</u>
			<u>720</u>

Approval of the accounts

The financial statements were approved by the board of trustees on 06/08/2021

Asumani Susho (Trustee)

Bradford African Community

Notes to the accounts

for the period ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford African Community
Notes to the accounts continued
for the period ended 31 March 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £
Bradford District Metropolitan Council (BDMC) Donations	-	8,500	8,500
	<u>1,706</u>	<u>-</u>	<u>1,706</u>
	<u>1,706</u>	<u>8,500</u>	<u>10,206</u>

3 Staff costs and numbers	2021 £
Gross salaries	19,807
Social security costs	1,218
Employment allowance	(1,218)
Pensions	200
	<u>20,007</u>

The average number employees during the year was 1.4, being an average of 0.9 full time equivalent. There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021 £
Costs of the scheme to the charity for the year	200

4 Restricted funds	Transfer on formation of CIO £	Incoming £	Outgoing £	Transfers £	Balance c/f £
National Lottery Community Fund	58,913	-	54,576	-	4,337
BDMC Critical Thinking	(22)	3,500	149	-	3,329
BDMC Community Safety	-	5,000	-	-	5,000
	<u>58,891</u>	<u>8,500</u>	<u>54,725</u>	<u>-</u>	<u>12,666</u>

Fund name	Purpose of restriction
National Lottery Community Fund	To provide help with welfare related issues, enable internet access, support children's education and improve physical health and wellbeing during the Covid pandemic.
BDMC Critical Thinking	To support the African community in Bradford to challenge stereotypes & become engaged with other communities.
BDMC Community Safety	To promote safety in the African community in Bradford and also help communities to come together.

Bradford African Community
Notes to the accounts continued
for the period ended 31 March 2021

5 Related party transactions

Trustee expenses

No trustee received any expenses during this period.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this period.