



## Trustees' Annual Report for the period

**From September 2022 To August 2023**

**Charity name: CultureAct**

**Charity registration number: 1191372**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Culture Interaction – Foster cross cultural interaction for younger members of society – children, pre-teens, teens by providing a platform for children from diverse cultural heritage to engage in activities, events, sessions, talks etc to learn about their roots and also about others thereby empowering them and developing higher cultural awareness/quotient, respect and inclusion for others.</p> <p>Culture Action - To advance education of, and promote the awareness of arts, culture, and heritage for the public benefit through particular arts of performance, music, drama, poetry reading, painting and all other associated arts and encouraging public participation in arts and culture by staging concerts, performances, exhibitions, festivals and all other types of activities deemed appropriate in furthering the purpose.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Main activities planned and proposed to advance the purposes of the organization include:</p> <ul style="list-style-type: none"><li>- Virtual events, webinars to celebrate world day celebrations that align with our purpose.</li><li>- Engagement with schools to offer teaching materials, support and activities/events to expand awareness, knowledge and appreciation of diverse cultures.</li><li>- Workshops to allow in person interaction to build networks and drive learning.</li></ul>

		<ul style="list-style-type: none"> <li>- Virtual events providing education on soft skills</li> <li>- Etc.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that we, the trustees of CultureAct charity, are aware of the public benefit guidance issued by the Charity Commission and have taken it into account in decisions made when carrying out activities in pursuit of our purpose. The Trustees have complied with the duty under the Charities Act 2011 to have due regard for the public benefit guidance published by the Commission.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making body.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We currently have a team of 8 volunteers who support the planning, organisation and running of our virtual and in-person events. We are indeed grateful for their valuable contributions which ensure the success of these events.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In the past year, we continued our commitment to making a positive impact on the lives of children in the Afro Caribbean community through the execution of the You Be Excellent (YBE) initiative.</p> <p>The You Be Excellent (YBE) initiative, conceived in response to identified gaps in soft skills development and wellbeing awareness for Afro Caribbean children, was successfully launched in July 2022. This initiative provides a platform for practical learning and engagement, focusing on essential topics for building a strong foundation for a better future.</p> <p>A summary of the events held in the year are listed below. The feedback received from the beneficiaries of these events and their guardians confirm that CultureAct is empowering the children and their families and making a lasting positive impact.</p> <p><b>September 2022: Workshop - "Do Children Need Money"</b></p> <ul style="list-style-type: none"> <li>Explored the importance of financial education for children.</li> </ul> <p><b>October 2022: Virtual Workshop - "Eat Right, Think Right, Be Well"</b></p> <ul style="list-style-type: none"> <li>Focused on promoting a holistic approach to well-being through proper nutrition.</li> </ul> <p><b>November 2022: Workshop - "Bullying? Reach Out and Stand Up"</b></p> <ul style="list-style-type: none"> <li>Addressed the critical issue of bullying, encouraging children to stand up against it.</li> </ul> <p><b>December 2022: Interactive Quiz Night</b></p> <ul style="list-style-type: none"> <li>Wrapped up the year with a fun and informative quiz covering various topics and cultural questions.</li> </ul>

		<p><b>January 2023: Kids Panel Event - "Being Me at My Best"</b></p> <ul style="list-style-type: none"> <li>Engaged a group of selected kids in Year 6 and above to answer questions from younger kids, especially those transitioning from primary into secondary school.</li> </ul> <p><b>February 2023: Partnership Event with JP Morgan Black ERG</b></p> <ul style="list-style-type: none"> <li>Collaborated with JP Morgan Black Employee Resource Group in Bournemouth, offering children in the local area, exposure to diverse experiences.</li> </ul> <p><b>April 2023: Virtual Event - "Discover and Unleash the Leader in You"</b></p> <ul style="list-style-type: none"> <li>Focused on leadership development for children.</li> </ul> <p><b>May 2023: Family Workshop - "Empowered for Good Parenting"</b></p> <ul style="list-style-type: none"> <li>Hosted an in-person event in Bournemouth, providing valuable insights into effective parenting.</li> </ul> <p><b>July 2023: Virtual Family Cybersecurity Workshop - "Cybersmart Family"</b></p> <ul style="list-style-type: none"> <li>Raised awareness about cybersecurity, involving families in learning how to navigate the digital world safely.</li> </ul>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p><i>Objective 1: Expand the Reach of You Be Excellent (YBE) Initiative</i></p> <p>We successfully expanded the reach of the YBE initiative, reaching more children in the Afro Caribbean community. The events throughout the year, allowed us to engage a wider audience, both in-person and virtually. The partnerships formed, particularly the collaboration with JP Morgan Black Employee Resource Group in Bournemouth in February 2023, extended our impact.</p> <p><i>Objective 2: Foster Holistic Development Through Diverse Topics</i></p> <p>The monthly workshops and events throughout the year effectively addressed a</p>
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		range of topics crucial for the holistic development of the children and families we serve. From financial literacy in September 2022 to the Family Cybersecurity Workshop in July 2023, each event contributed to the well-rounded growth of the participants.
Performance of fundraising activities against objectives set	Para 1.41	We didn't set any fundraising objectives this accounting year.
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<table><tr><td></td><td>Restricted Funds</td><td>Unrestricted Funds</td></tr><tr><td colspan="3"><b>INCOME</b></td></tr><tr><td>Opening Balance</td><td>£8,260</td><td>£134</td></tr><tr><td>Total Income</td><td colspan="2">£8,394</td></tr><tr><td colspan="3"><b>EXPENDITURE</b></td></tr><tr><td>YBE Project Running Costs</td><td>£5,189</td><td></td></tr><tr><td>Web Hosting Subscription</td><td>£144</td><td></td></tr><tr><td>Kahoot</td><td>£425</td><td></td></tr><tr><td>Total Expenditure</td><td>£5,758</td><td>£0</td></tr><tr><td></td><td colspan="2">£5,758</td></tr><tr><td>Closing Balance</td><td colspan="2">£2,636</td></tr></table>		Restricted Funds	Unrestricted Funds	<b>INCOME</b>			Opening Balance	£8,260	£134	Total Income	£8,394		<b>EXPENDITURE</b>			YBE Project Running Costs	£5,189		Web Hosting Subscription	£144		Kahoot	£425		Total Expenditure	£5,758	£0		£5,758		Closing Balance	£2,636	
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our approach is to maintain a balance in the account at any point in time so as to be able to meet basic needs whilst sourcing for grants for our main projects. This level of reserves tied to unrestricted funds will be reviewed regularly as part of our cost monitoring and reporting process, and as the charity's income levels change.																																	
Amount of reserves held	Para 1.22	<u>£134</u>																																	
Reasons for holding zero reserves	Para 1.22	N/A																																	
Details of fund materially in deficit	Para 1.24	N/A																																	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.																																	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>- Grants</li> <li>- Personal donations</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The major risk lies in obtaining a sustainable and stable income source to deliver the objectives of the charity.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee composition has been on self-nomination/appointment.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The trustees are introduced to applicable policies and procedures from the Charity Commission. A formal training is yet to be implemented.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has 3 trustees who operate on a volunteer/unpaid capacity. We also have a team of volunteers who assist with stewarding our activities.
Relationship with any related parties	Para 1.51	N/A
Other		

## Reference and Administrative details

Charity name	CultureAct
Other name the charity uses	N/A
Registered charity number	1191372
Charity's principal address	CultureAct 61 Bridge Street, Kington. HR5 3DJ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chinyere Eke			
2	Chika Gana			
3	Bodunrin Akinyanju			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

Name of trustees holding title to property belonging to the charity



[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Chika Nwaoma Gana

Position (eg Secretary,  
Chair, etc)

Trustee

Date

24<sup>th</sup> February 2024

Charity Name: **CultureAct**  
Charity Number: **1191372**


Receipts and Payments Accounts			
	For the period from	September 2022	To August 2023

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £
<b>Opening Balance</b>	134	8,260	8,394
<b>Receipts</b>			
	-	-	-
<b>Total receipts</b>	-	-	-
<b>Payments</b>			
YBE Project Running Costs	-	5,189	5,189
Web Hosting Subscription	-	144	144
Kahoot Quizes	-	425	425
<b>Total payments</b>	-	5,758	5,758
<b>Closing Balance</b>	134	2,502	2,636

Signed by one or two trustees on  
behalf of all the trustees

Chika Nwaoma Gana

Signature

	24th February 2024