



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From September 2021 To August 2022

Charity name: CultureAct

Charity registration number: 1191372

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Culture Interaction – Foster cross cultural interaction for younger members of society – children, pre-teens, teens by providing a platform for children from diverse cultural heritage to engage in activities, events, sessions, talks etc to learn about their roots and also about others thereby empowering them and developing higher cultural awareness/quotient, respect and inclusion for others.</p> <p>Culture Action - To advance education of, and promote the awareness of arts, culture, and heritage for the public benefit through particular arts of performance, music, drama, poetry reading, painting and all other associated arts and encouraging public participation in arts and culture by staging concerts, performances, exhibitions, festivals and all other types of activities deemed appropriate in furthering the purpose.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Main activities planned and proposed to advance the purposes of the organization include:</p> <ul style="list-style-type: none"><li>- Virtual events, webinars to celebrate world day celebrations that align with our purpose.</li><li>- Engagement with schools to offer teaching materials, support and activities/events to expand awareness, knowledge and appreciation of diverse cultures.</li></ul>

		<ul style="list-style-type: none"> <li>- Workshops to allow in person interaction to build networks and drive learning.</li> <li>- Virtual events providing education on soft skills</li> <li>- Etc.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that we, the trustees of CultureAct charity, are aware of the public benefit guidance issued by the Charity Commission, and have taken it into account in decisions made when carrying out activities in pursuit of our purpose. The Trustees have complied with the duty under the Charities Act 2011 to have due regard for the public benefit guidance published by the Commission.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not a grant making body.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are building our volunteer community and currently have a team of 4 volunteers who support the planning, organisation and running of our virtual and in-person events. We are indeed grateful for their valuable contributions which ensure the success of these events.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This second year of the Charity has seen us continue to establish our presence and ensure all our activities provide the benefits outlined in our purpose.</p> <p>As part of feedback received from our first-year events, a gap was identified around soft skills development for children in the Afro Caribbean community as well as the awareness of key wellbeing topics. One of our objectives this year was to secure the right funding to establish a project aimed at breaching this gap. The grant came through in May 2022, and the You Be Excellent (YBE) initiative was born. One key benefit of this initiative is centred around building strong relationships in and across communities, while developing soft skills for Afro Caribbean children (5 – 17 years).</p> <p>The YBE is run as in-person or virtual event which provide a platform for awareness and soft skills development through engagement and interactions for practical learning. We target topics which we believe are significant for providing a good foundation for a better future. Events are framed and improved through feedback received from parents, guardians and the children themselves.</p> <p>The first YBE event was held in July in Bournemouth, and we engaged the services of 2B Enterprising to run a workshop on Networking, Friendship/Connections and Affirmations. It was an opportunity for the children in and around the area to come together, interact and make new friends. The children learnt a lot about the</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Our objective was to secure funding to enable us run more regular events so as to establish our organization and make more impact.</p> <p>After multiple unsuccessful attempts, we secured a grant funding from The National Lottery Community Fund towards You Be Excellent (YBE).</p> <p>YBE is a yearlong project with 5 –12-year-olds from minority ethnic groups as target audience with the objective to empower and provide soft skills and exposure to various other experiences which their parents may not typically be able to afford in order to give them better launchpad for their future.</p>
Performance of fundraising activities against objectives set	Para 1.41	We didn't set any fundraising objectives this accounting year.
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<table> <tr> <th></th><th>Restricted funds (£)</th><th>Unrestricted funds (£)</th></tr> <tr> <td colspan="3"><b>INCOME</b></td></tr> <tr> <td>Opening Balance</td><td></td><td>78.51</td></tr> <tr> <td>Donation</td><td></td><td>55.00</td></tr> <tr> <td>Grant (Note 1)</td><td>10,000.00</td><td></td></tr> <tr> <td><b>Total Income</b></td><td><b>10,000.00</b></td><td><b>133.51</b></td></tr> <tr> <td></td><td></td><td><b>10,133.51</b></td></tr> <tr> <td colspan="3"><b>EXPENDITURE</b></td></tr> <tr> <td>YBE project costs</td><td>1,739.59</td><td></td></tr> <tr> <td><b>Total Expenditure</b></td><td><b>1,739.59</b></td><td><b>0</b></td></tr> <tr> <td></td><td></td><td><b>1,739.59</b></td></tr> <tr> <td><b>Closing Balance</b></td><td></td><td><b>8,393.92</b></td></tr> </table> <p><b>Note 1:</b> The National Lottery Community Fund sponsorship for YBE project. This project will run to the end of the 2023 financial year.</p>		Restricted funds (£)	Unrestricted funds (£)	<b>INCOME</b>			Opening Balance		78.51	Donation		55.00	Grant (Note 1)	10,000.00		<b>Total Income</b>	<b>10,000.00</b>	<b>133.51</b>			<b>10,133.51</b>	<b>EXPENDITURE</b>			YBE project costs	1,739.59		<b>Total Expenditure</b>	<b>1,739.59</b>	<b>0</b>			<b>1,739.59</b>	<b>Closing Balance</b>		<b>8,393.92</b>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our approach is to maintain a balance in the account at any point in time so as to be able to meet basic needs whilst sourcing for grants for our main projects. This level of reserves tied to unrestricted funds will be reviewed regularly as part of our cost monitoring and reporting process, and as the charity's income levels change.																																				
Amount of reserves held	Para 1.22	<u>£28.71</u>																																				
Reasons for holding zero reserves	Para 1.22	N/A																																				
Details of fund materially in deficit	Para 1.24	N/A																																				
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.																																				

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>- Grants</li> <li>- Personal donations</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The major risk lies in obtaining a sustainable and stable income source to deliver the objectives of the charity. The mitigation strategy in place is to seek alternative funding sources in the early phases of the ongoing YBE project to ensure continuity of operations.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustee composition has been on self-nomination/appointment.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are planning to have our first trustee training in the near future
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has 3 trustees who operate on a volunteer/unpaid capacity. We also have a team of volunteers who assist with stewarding our activities.
Relationship with any related parties	Para 1.51	N/A
Other		

### Reference and Administrative details

Charity name	CultureAct
Other name the charity uses	N/A
Registered charity number	1191372
Charity's principal address	CultureAct 61 Bridge Street, Kington. HR5 3DJ

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alero Usaini		Sept. 2021 – May 2022	
2	Chika Gana			
3	Chinyere Eke			
4	Bodunrin Akinyanju		June 2022 - Date	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Chika Gana	
Position (eg Secretary, Chair, etc)	Trustee	
Date	14 <sup>th</sup> January 2023	

	Restricted funds (£)	Unrestricted funds (£)
<b><u>INCOME</u></b>		
Opening Balance		78.51
Donation		55.00
Grant - The National Lottery Community Fund sponsorship for YBE	10,000.00	
<b>Total Income</b>	<b>10,000.00</b>	<b>133.51</b>
		<b>10,133.51</b>
<b><u>EXPENDITURE</u></b>		
Appreciation to Leaving Trustee		50.00
Volunteers DBS check		26.00
July YBE Hall Hire	77.00	
July YBE Workshop Costs (2B Enterprising Ltd)	588.00	
YBE Event Banners	325.06	
July YBE Ice Breaker Activity Items and Tableware	168.20	
July YBE Food Catering	127.54	
YBE Volunteers Hoodies and Shirts	301.00	
Charity simcard top-up		6.00
Volunteers Appreciation - Amazon Gift Card	40.00	
Charity address subscription renewal		22.80
One-off Amazon Prime Subscr. For Sept. YBE Orders	7.99	
<b>Total Expenditure</b>	<b>1,634.79</b>	<b>104.80</b>
		<b>1,739.59</b>
<b>Closing Balance</b>		<b>8,393.92</b>