



# YOUTH PRESENCE

*Working with and supporting children and young people*

## Youth Presence CIO

*Registered Charity Number 1191305*

## Trustee's Annual Report and Financial Report for the Period 01.09.2022 - 31.08.2023

### Reference and Administrative details

**Charity Name:** Youth Presence  
**Registered charity number:** 1191305

#### Charity's Address

Stricklandgate House  
92 Stricklandgate  
Kendal  
Cumbria  
LA9 4PU

### Names of the Charity Trustees

	Trustee Name	Office (if any)	Appointed	Name of person (or body) entitled to appoint trustee (if any)
1.	Marian Kearney	Treasurer	Reappointed September 2022	
2.	Kinga Rolak	Secretary	Reappointed September 2021	
3.	Sr. Constance Cameron	Nominated trustee	Reappointed September 2022	Salesian Sisters
4.	Rev. Hugh Pollock		2020	
5.	Mary Elizabeth Biddle	Chair	2020	
6.	Deborah Carey		January 2022	
7.	Caroline D'Arcy		December 2022	

## Objectives and Activities

### Summary of the purposes of the charity as set out in its governing document:

*To advance in life and relieve needs of children and young people, in particular (but without limitation) in the North West of England, for the public benefit through:*

- a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;*
- b) providing support, activities and opportunities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals and be aware of their individual potential*
- c) providing education programmes, in particular but not exclusively by, personal, social and spiritual education as a means of advancing education.*

### Summary of the main activities undertaken in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

This has been a very important year for Youth Presence. We have established new projects and services, all undertaken in relation to the purposes for the public benefit.

Our new Youth Presence Project Worker has established a varied and meaningful provision, which has made a difference to the lives of over 100 young people, aged 11-14 years. The young people we support have complex needs. Young people may have suffered from one or more Adverse Childhood Experiences. Other needs of young people centre around low confidence and low self-esteem. Some young people have found the move to secondary school very difficult, some struggle with friendship issues. We also support young people who have complex family lives, struggle with anxiety and those who are in need due to poverty. Youth Presence has been able to offer these young people time, kindness and empathy. We have offered an emotionally available adult who is able to listen to them. We have also been able to signpost to further specialist services. Parents and carers have described this provision as a 'safe space' and the project has enabled their children to feel heard. Our young people have said that this provision has helped them to be more confident and it has also reduced stress.

Our Youth Presence Project Worker has set up a youth led Podcast Club, which has enabled young people to shape a project and share their voice. The team of young people have interviewed a wide range of people. This has given them the opportunity to work together, to have new experiences, and to raise aspirations from the example of local people.

Youth Presence has worked with another local youth provider to support young people starting Year 7 in a new transition project. We have worked across our local secondary schools to run this programme. Youth Presence responded to the Cost-of-Living crisis by developing a food project. We were able to provide young people living in poverty with a frozen meal. Young people chose the meal they wanted and were able to take this home to prepare.

We have also developed a variety of community projects over the year. Firstly, we have developed our holiday provision – recreational and leisure time activities. We offered two Christmas fun days in December 2022 and an Easter fun day in 2023. Local children enjoyed taking part in games, arts and crafts and teamwork challenges. In Summer 2023, Youth Presence delivered a Holidays and Food (HAF) project, offering a 5-day provision to local children. Children were able to meet new

friends and take part in a wide variety of enjoyable activities. This included a day at a local outdoor education centre. The children engaged in team building activities on the water in boats, as well as having lots of time to enjoy being outside and in nature. Many children had never had this opportunity and they loved the experience. Children were supported in their development of social skills such as turn taking, teamwork and cooperation. Children described this project as *'fun, caring and awesome'* and *'fun, inclusive and great'*.

Youth Presence also started a Saturday youth group during the year. This is for children in Years 5 and 6. The club creates a welcoming space for young people, where they can have fun and meet new friends. Children have enjoyed arts and crafts, games, table tennis, as well as team activities. We have supported children in their friendships, as well as learning new skills.

We also began our outreach in a local primary school, working weekly with a small group of children. Youth Presence creates a welcoming environment, and our weekly presence means we build relationships with the children who attend, offering an additional layer of support to them. Youth Presence is now exploring a potential Year 6 Transition Project to support children as they face the complex change to secondary school.

We are exceptionally grateful to all our funders who enable this important work to take place. Huge thanks to the Lupton Tower Trust, The Hadfield Trust, Cumbria Youth Alliance, Francis Scott Trust, The Freida Scott Charitable Trust, Cumbria Community Foundation, Robert Stephenson's Charities, Westmorland and Furness Council and Cumbria County Council (as was). We are also grateful for the donations we receive from community fundraising events and individuals.

This year has been an evolutionary period. We see all these projects as an investment in our future. We know from experience that the relationships we are building with children now will provide us with opportunities to stay alongside them as they grow up, developing our provision and activities accordingly. The activities and development of Youth Presence are a clear testimony to the trustee board acting with integrity and vision.

#### **Statement confirming that trustees have had regard to the guidance issued by the Charity Commission on public benefit:**

The trustees of Youth Presence have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

### **Achievements and Performance**

- New projects offering long term accompaniment to children and young people.
- Working with a variety of funders, increasing our capacity for activities.
- Building positive working relationships with local schools and youth providers.

**In March 2023, we were delighted to receive an award from the High Sheriff of Cumbria. This was for our *contribution to enhancing the life of our community and making a difference to people's lives.***

All these achievements have enabled Youth Presence to make a positive difference to the circumstances of children and young people and further our charitable object.

## Structure, Governance and Management

**Type of governing document:** Constitution

**How the charity is constituted:** Charitable Incorporated Organisation

**Trustee selection methods:**

- Eligibility for trusteeship
  - (a) Every charity trustee must be a natural person.
  - (b) No individual may be appointed as a charity trustee of the CIO:
    - if he or she is under the age of 16 years; or
    - if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].
  - (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
  - (d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.
- Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.
- In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- Nominated Trustee
  - (a) The Salesian Sisters ("the appointing body") may appoint one charity trustee.
  - (b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.
  - (c) Each appointment will be made for a term of two years.
- The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s) 1.



Full name(s) 1. Hugh Pollock

Position(s) 1. Trustee

Date 1. 23/05/24

2.



2. Constance Cameron

2. Trustee

2. 23/05/24



# Youth Presence Financial Report

01.09.2022 - 31.08.2023

## Youth Presence - Summary of Expenditure /Income

### Petty Cash

Category	Expenditure
Admin	0
Communications	0
Safeguarding	0
Equipment	0
Travel	0
Hospitality	0
Accommodation	0
Project Resources	0
Training	0
<b>TOTAL</b>	<b>0</b>
Budget	6.28
<b>Remainder</b>	<b>6.28</b>
<b>RJ Stephenson</b>	
<b>category</b>	
Admin	0
Communications	0
Safeguarding	55
Equipment	0
Travel	0
Hospitality	19.66
Accommodation	331.92
Project Resources	1086.11
Training	0
<b>TOTAL</b>	<b>1492.69</b>
Budget	5000
<b>Remainder</b>	<b>3507.31</b>

## 2022/2023

### Youth Club

Category	Expenditure
Admin	0.00
Communications	20.96
Safeguarding	47.45
Equipment	0.00
Travel	0.00
Hospitality	24.26
Accommodation	201.92
Project Resources	701.92
Training	0.00
<b>TOTAL</b>	<b>996.51</b>
Budget	1950
<b>Remainder</b>	<b>953.49</b>

### Salesian Sisters

Category	Expenditure
Admin	1,132.89
Communications	200.86
Safeguarding	34.45
Equipment	62.27
Travel	0.00
Hospitality	6.10
Accommodation	1,085.99
Project Resources	607.97
Training	0.00
<b>TOTAL</b>	<b>3,130.53</b>
Budget	3425.88
<b>Remainder</b>	<b>0.00</b>

**Non restricted**

Category	Expenditure
Admin	1,889.38
Communications	115.79
Safeguarding	0.00
Equipment	20.00
Travel	5.50
Hospitality	39.75
Accommodation	214.42
Project Resources	29.99
Training	0.00
<b>TOTAL</b>	<b>2,314.83</b>
Budget	
<b>Remainder</b>	

**Youth Presence Project Worker Job**

Category	Expenditure
Admin	393.60
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	0.00
Training	0.00
Salary and Add On Costs	20,127.11
Professional Expenses	0.00
<b>TOTAL</b>	<b>20,520.71</b>
Budget	20,800.00
<b>Remainder</b>	<b>279.29</b>

**CYA**

Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	398.54
Training	0
<b>TOTAL</b>	<b>398.54</b>
Budget	400.78
<b>Remainder</b>	<b>2.24</b>

**QKS\_Food**

Category	Expenditure
Admin	640.15
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	0.00
Training	0.00
Salary	0.00
Professional Expenses	0.00
<b>TOTAL</b>	<b>640.15</b>
Budget	2,800.00
<b>Remainder</b>	<b>2,159.85</b>

**HAF**

Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	35.00
Travel	330.00
Hospitality	0.00
Accommodation	461.92
Project Resources	362.02
Training	0.00
<b>TOTAL</b>	<b>1,188.94</b>
Budget	2650
<b>Remainder</b>	<b>1,461.06</b>

**Income**

Funders	Income
Cumbria Community Foundation	7,000.00
Private Donations	1,799.35
Cumbria County Council	4,750.00
Lupton Tower Trust	1,800.00
Christmas Tree Festival	121.10
Table Top Sale	46.63
Cumbria Community Foundation High Sheriff Award	500.00
Amazon	18.41
Ian Holloway Fundraiser	1,928.85
Charities Trust	97.50
Westmorland and Furness HAF	2,650.00
Freida Scott Charitable Trust	12,872.00
Hadfield Trust	5,000.00
Stephenson Trust	5,000.00
<b>Total</b>	<b>43,583.84</b>

**Overall Totals**

Total income £43,583.84

Total expenditure £30,682.90



# Independent Examiner Report

## Summary I

restricted Category	Expenditure
Admin	1,919.37
Communications	115.79
Safeguarding	0.00
Equipment	20.00
Travel	5.50
Hospitality	39.75
Accommodation	214.42
Project Resources	0.00
Training	0.00
<b>TOTAL</b>	<b>2,314.83</b>
Budget	
Remainder	

QKS_Job Category	Expenditure
Admin	393.60
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	0.00
Training	0.00
Salary and Add On Costs	20,127.11
Professional Expenses	0.00
<b>TOTAL</b>	<b>20,520.71</b>
Budget	20,800.00
Remainder	279.29

HAF Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	35.00
Travel	330.00
Hospitality	0.00
Accommodation	461.92
Project Resources	362.02
Training	0.00
<b>TOTAL</b>	<b>1,188.94</b>
Budget	2650
Remainder	1,461.06

CYA Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	398.54
Training	0
<b>TOTAL</b>	<b>398.54</b>
Budget	400.78
Remainder	2.24

QKS_Food Category	Expenditure
Admin	640.15
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	0.00
Training	0.00
Salary	0.00
Professional Expenses	0.00
<b>TOTAL</b>	<b>640.15</b>
Budget	2,800.00
Remainder	2,159.85

Income	
Funders	Income
Cumbria Community Foundation	7,000.00
Private Donations	1,799.35
Cumbria County Council	4,750.00
Lupton Tower Trust	1,800.00
Christmas Tree Festival	121.10
Table Top Sale	46.63
Cumbria Community Foundation High Sheriff Award	500.00
Amazon	18.41
Ian Holloway Fundraiser	1,928.85
Charles Trust	97.50
Westmorland and Furness HAF	2,650.00
Freida Scott Charitable Trust	12,872.00
Hadfield Trust	5,000.00
Stephenson Trust	5,000.00
<b>Total</b>	<b>43,583.84</b>

<b>Overall Totals</b>	
Total income	£43,583.84
Total expenditure	£30,682.90
<b>Bank Opening Balance (1/9/22)</b>	<b>£21,141.73</b>
<b>Bank Closing Balance (31/8/23)</b>	<b>£34,052.65</b>

I Graham Joseph Boyes certify after checking all income & expenditure including Receipts & Bank Accounts that the above appears to be a true & exact representation of the financial year.

Only notes are :- 4 small receipts of less £10 not available

*Graham Joseph Boyes*  
Graham Joseph Boyes  
Retired Bank Manager (ACIB)