



YOUTH PRESENCE

Working with and supporting children and young people

Youth Presence CIO

Registered Charity Number 1191305

Trustee's Annual Report and Financial Report for the Period 01.09.2021 - 31.08.2022

Reference and Administrative details

Charity Name: Youth Presence
Registered charity number: 1191305

Charity's Address

Stricklandgate House
92 Stricklandgate
Kendal
Cumbria
LA9 4PU

Names of the Charity Trustees

	Trustee Name	Office (if any)	Appointed	Name of person (or body) entitled to appoint trustee (if any)
1.	Iain Biddle	Chairperson	2020	
2.	Marian Kearney	Treasurer	2020	
3.	Kinga Rolak	Secretary	Reappointed September 2021	
4.	Sr. Constance Cameron	Nominated trustee	2020	Salesian Sisters
5.	Rev. Hugh Pollock		2020	
6.	Mary Elizabeth Biddle		2020	
7.	Deborah Carey		January 2022	

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document:

To advance in life and relieve needs of children and young people, in particular (but without limitation) in the North West of England, for the public benefit through:

- a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;*
- b) providing support, activities and opportunities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals and be aware of their individual potential*
- c) providing education programmes, in particular but not exclusively by, personal, social and spiritual education as a means of advancing education.*

Summary of the main activities undertaken in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Youth Presence has grown sustainably and with clear strategic purpose during the academic year, 2021-2022. Under the direction of an enhanced trustee board, the charity became fully operational and able to carry out its purpose in the locale.

Youth Presence has established itself in the heart of the community with an office space in Stricklandgate House, Kendal. The trustees felt this 'base' would enhance the charity's ability to serve the needs of children and young people by means of storing newly bought ICT equipment, processing data, meeting with partners and a central space for planning activities. Youth Presence has employed the services of Stream Computers to manage IT security and ongoing technical issues.

The charity has further developed the processes and rigour involved with volunteering with Youth Presence. This involves thorough safer recruitment procedures, vetting and appropriate training. Training for volunteers did take place both internally and externally through NSPCC Learning. Two events were held during the year, one virtual and one face to face, to highlight and recruit new volunteers to further the object of Youth Presence. The expectations of those working on behalf of Youth Presence are clear. A code of conduct and expectations regarding ICT are communicated to volunteers in advance of projects; this is to safeguard volunteers, the young people and the organisation.

A number of additional policies and procedures have been further developed during the academic year. These include: Online Safety policy, GDPR policy, Child Protection Records and Retention guideline statements and Confidentiality and Information Sharing statements.

Safeguarding is at the heart of Youth Presence. A commitment further strengthened through a revisited Safeguarding Implementation Plan, training and conversations around best practice with the NSPCC. Volunteers know how to protect young people and themselves and how to act in the event of a disclosure. The transparency and accountability of trustees is paramount. Whistleblowing procedures are accessible and workable, ensuring volunteers and beneficiaries alike can challenge any aspect of Youth Presence's operations and culture.

Physical safety for volunteers and young people is paramount for Youth Presence. We opted to employ a Health and Safety service with Kym Allan Health and Safety consultants, ensuring our

office space, project space and volunteer activities were all carefully considered in advance. This was especially in light of the continued impact of COVID 19.

Communicating the evolution and activities of Youth Presence has been prioritised during the year with a continued development of the website and social media. We feel it is our responsibility to ensure visitors to the website can access appropriate signposting, specifically with regards to safeguarding. Our proficiency and engagement with Instagram have helped reach a diverse and active audience.

To support the work and evolution of Youth Presence, donations, totalling over £1000, have been received. A kind recognition of the vision of Youth Presence and its intent to improve the conditions of young people locally. Other fundraising events took place within the year, including a quiz night.

A key development for the charity was the agreement to seek funding and employ a Youth Presence Project Worker, based at The Queen Katherine School, commencing September 2022. This decision was taken after careful and appropriate consideration. It was felt the role would promote the work and ethos of Youth Presence and primarily, provide support, activities and opportunities in which the young people of The Queen Katherine School could develop their skills, capacities and capabilities. All trustees felt this role would enable Youth Presence to carry out its purpose for the public benefit. Funding for the salary was sought and obtained from The Frieda Scott Charitable Trust, Cumbria Community Foundation and The Lupton Tower Trust. Following a rigorous and open recruitment process, hosted by The Queen Katherine School, Youth Presence was successful in appointing. Youth Presence appointed a person who has served as a trustee, but this person was not involved in the job development, advertisement or recruitment design at any stage. Trustees managed conflicts of interest. The successful candidate has now stepped down as a trustee. Youth Presence sought written permission from the Charity Commission for this employment.

During the time of this report, Youth Presence was able to offer several needs led activities in line with our charitable object. In line with changing COVID guidelines, we were able to offer our first activity in the local community by organising a 'DreamScheme' project, funded by Cumbria Youth Alliance. A group of local young people developed a social action project. The young people worked together to produce kindness bags for children and women affected by domestic abuse. The bags were then gifted through a local charity, specialising in domestic abuse and violence towards women.

Youth Presence also began a trial project with a group of young people from Dean Gibson Primary School. In liaison with the SENCO, a cohort of young people were identified who would both benefit from and contribute towards a weekly non-statutory programme, promoting wellbeing and community. In addition to this emerging youth group, Youth Presence also led a session with a Year 6 class in the school, to promote Children's Mental Health Week.

The activities and development of Youth Presence are a clear testimony to the trustee board acting with integrity and vision. Responding to the needs of the young people in their situations and exploring new ways in which Youth Presence can serve young people and help them become aware of their own potential.

Statement confirming that trustees have had regard to the guidance issued by the Charity Commission on public benefit:

The trustees of Youth Presence have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Achievements and Performance

- strong governance, enhanced by an additional trustee to the board
- strategic development
- policy and procedure development
- website and communication avenues, including social media
- donations to help us carry out our purposes
- communication and networking
- development of new projects and activities

All of these achievements have enabled Youth Presence to make a positive difference to the circumstances of children and young people and further our charitable object.

Structure, Governance and Management

Type of governing document: Constitution

How the charity is constituted: Charitable Incorporated Organisation


Trustee selection methods:

- Eligibility for trusteeship
 - (a) Every charity trustee must be a natural person.
 - (b) No individual may be appointed as a charity trustee of the CIO:
 - if he or she is under the age of 16 years; or
 - if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].
 - (c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.
 - (d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.
- Apart from the first charity trustees, every appointed trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.
- In selecting individuals for appointment as appointed charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
- Nominated Trustee
 - (a) The Salesian Sisters ("the appointing body") may appoint one charity trustee.
 - (b) Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.
 - (c) Each appointment will be made for a term of two years.
- The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) a copy of the current version of this constitution; and (b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.

Declarations

The trustees declare that they have approved the trustees' report above.

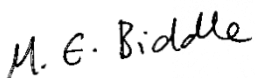
Signed on behalf of the charity's trustees:

Signature(s) 1. 

Full name(s) 1. Fr. Hugh Pollock

Position(s) 1. Trustee

Date 1. 23rd May 2023

2. 

2. Mary Biddle

2. Trustee

2. 23rd May 2023



Youth Presence Financial Report

01.09.2021 - 31.08.2022

Summary

Income

Petty cash

Norman C Ashton

Salesian Sisters

RJS

CYA

NR

Youth Presence - Summary of Expenditure

Petty Cash

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
117.15	
0	
0	
11.37	
0	
40.09	
0	
266.58	
0	
TOTAL	435.19
Budget	441.47
Remainder	6.28

Norman C Ashton

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
0.00	
0.00	
0.00	
0.00	
0.00	
0.00	
0.00	
1,291.33	
0.00	
TOTAL	1291.33
Budget	1,982.00
Remainder	690.67

RJ Stephenson

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
12.97	
0	
622.79	
779.9	
0	
40.87	
114.24	
100.12	
36.35	
TOTAL	1707.24
Budget	5000
Remainder	3292.76

Salesian Sisters

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
1,464.06	
580.24	
235.90	
186.58	
0.00	
71.04	
2119.57	
53.4	
0	
TOTAL	4,710.79
Budget	8136.67
Remainder	3,425.88

Non restricted

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
0.00	
0.00	
0.00	
131.09	
0.00	
0	
0	
0	
0	
TOTAL	131.09
Budget	1160
Remainder	1,028.91

CYA

Category
Admin
Communications
Safeguarding
Equipment
Travel
Hospitality
Accommodation
Project Resources
Training

Expenditure	
0.00	
0.00	
0.00	
0.00	
0.00	
0	
0	
399.22	
0	
TOTAL	399.22
Budget	800
Remainder	400.78

Income

Total

£29,209.01
£8,674.86

Expenditure

less unrepresented

8,239.67
178.67
8,061.00

Income

equals

£29,209.01
less expenditure
£8,061.00
21,148.01

Less Cash
in hand 6.28
To be c/f 21141.73

Bal Bank 21141.73
31/8/22

Certified as an exact and true representation of accounts for
the 12 month period from the papers presented.

Only 3 small receipts missing; total value less than £10; of no
material bearing on accounting processes.

Confirmed by Graham Joseph Boyes
as Auditor for period (Retired Bank Manager ACIB)

Income Date	From	Purpose	amount	Donations	Fundraising	Grants	Refunds
Brought forward		Bank	14961.01				
		Cash in hand	207.66				
		TOTAL	15168.67				
23-Nov-21	Amazon	Refund	19.25				19-Jan-00
16-Dec	CYA	CYA	400.00			400	
12/01/2022	Donation (SH)	Non restricted	1000.00	1000			
07/01/2022	Donations	Non restricted	20.00	20			
07/01/2022	Donations	non restricted	60.00	60			
10/02/2022	PC reimbursement	non restricted					80.00
10/02/2022	Per reimbursement	CYA					36.19
23/03/2022	CYA	Dreamscheme	400.00			400	
08/04/2022	Donations	Non restricted	40.00	40			
09/05/2022	Amazon	Fundraising	5		5		
11/07/2022	Quiz	Fundraising	96.09		96.09	10000	
22/07/2022	Freida Scott	Grant	10000.00				
25/07/2022	Cumbria CF	Grant	2000.00			2000	
		Totals	29209.01	1120.00	101.09	12800.00	19.25

14040.34

Youth Presence - Summary of Expenditure

Petty Cash

Category	Expenditure
Admin	117.15
Communications	0
Safeguarding	0
Equipment	11.37
Travel	0
Hospitality	40.09
Accommodation	0
Project Resources	266.58
Training	0
TOTAL	435.19
Budget	441.47
Remainder	6.28

RJ Stephenson	
category	
Admin	12.97
Communications	0
Safeguarding	622.79
Equipment	779.9
Travel	0
Hospitality	40.87
Accommodation	114.24
Project Resources	100.12
Training	36.35
TOTAL	1707.24
Budget	5000
Remainder	3292.76

Norman C Ashton

Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0.00
Accommodation	0.00
Project Resources	1,291.33
Training	0.00
TOTAL	1291.33
Budget	1,982.00
Remainder	690.67

Salesian Sisters

Category	Expenditure
Admin	1,464.06
Communications	580.24
Safeguarding	235.90
Equipment	186.58
Travel	0.00
Hospitality	71.04
Accommodation	2119.57
Project Resources	53.4
Training	0
TOTAL	4,710.79
Budget	8136.67
Remainder	3,425.88

Non restricted

Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	131.09
Travel	0.00
Hospitality	0
Accommodation	0
Project Resources	0
Training	0
TOTAL	131.09
Budget	1160
Remainder	1,028.91

Income

Total	£29,209.01
	£8,674.86

Income

	£29,209.01
less expenditure	£8,061.00
equals	21,148.01
Minus cash in hand at 31/08/2022	(£6.28)
	£21,141.73

CYA

Category	Expenditure
Admin	0.00
Communications	0.00
Safeguarding	0.00
Equipment	0.00
Travel	0.00
Hospitality	0
Accommodation	0
Project Resources	399.22
Training	0
TOTAL	399.22
Budget	800
Remainder	400.78

Expenditure

	8,239.67
less unrepresented	178.67
	8,061.00

bank balance at 31/08/2022

21141.73

Summary

Income

Petty cash

Norman C Ashton

Salesian Sisters

RJS

CYA

NR

petty cash

Budget £

£207.66

£233.81 £350 was withdrawn but £116.19 paid back in

£441.47 TOTAL

All PC transactions accounted for in relevant Funding page

Date	Receipt No	Authorised by	Supplier	Purpose	Payment meth	Admin	Communication	Safeguarding	Equipment	Travel	Hospitality	Accommodation	Project Re
10/9/21		MB	Rymans	Salesian Sisters	petty Cash	12.98 ✓							
29/9/21		MB	WhSmith	Salesian Sisters	petty Cash	9.98 ✓							
4/11/21		MB	Bodycare	Salesian Sisters	petty Cash				2.38 ✓				
4/11/21		MB	M and S	Salesian Sisters	petty cash						3.00 ✓		
4/11/21		MB	Boyes	Salesian Sisters	petty Cash								13.98 ✓
4/11/22		MB	Rymans	Salesian Sisters	petty cash								14.16 ✓
4/11/21		MB	Tesco	Salesian Sisters	petty Cash						0.95		
4/11/21		MB	Home Bargains	Salesian Sisters	petty Cash						14.40		
4/11/21		MB	Home Bargains	Salesian Sisters	petty Cash						4.00		
26/11/21		MB	Ryman	Salesian Sisters	Cash	10.99 ✓							
26/11/21		MB	Poundland	Salesian Sisters	Cash	1 ✓							
26/11/21		MB	Ryman	Salesian Sisters	Cash	3.99 ✓							
7/1/22		MB	Poundland	Salesian Sisters	Cash	1 ✓							
7/1/22		MB	Ryman	Salesian Sisters	Cash	4.29 ✓							
21/1/22		MB	Ryman	Salesian Sisters	Cash	59.98 ✓							
5/2/22		MB	Ryman	Salesian Sisters	Cash	8.99 ✓							
24/2/22		MB	Post oice	Salesian Sisters	Cash	3.95 ✓							
6/2/22		MB	The Works	CYA	Cash								2.67
6/2/22		MB	Bodycare	CYA	Cash								12.82 ✓
6/2/22		MB	Savers	CYA	Cash								15.25 ✓
6/2/22		MB	Home Bargains	CYA	Cash								183.24 ✓
6/2/22		MB	card Factory	CYA	Cash								1.96 ✓
5/2/22		MB	The Works	CYA	Cash								22.5 ✓
5/2/22		MB	Bodycare	RJS	Cash						5.95		
5/2/22		MB	Boyes	RJS	Cash						1.99		
5/2/22		MB	Home Bargains	RJS	Cash						4.18		
29/3/22		MB	Ryman	Salesian Sisters	cash				8.99 ✓				
29/4/22		MB	Tesco	Salesian Sisters	Cash						0.65 ✓		
5/5/22		MB	Poundland	RJS	Cash						2 ✓		
9/6/22		MB	Home Bargains	RJS	Cash						2.97 ✓		

TOTALS

Budget

Remainder

435.19

117.15	0.00	0.00	0.00	11.37	0.00	40.09	0.00	266.58
0	0	0	0	0	0	0	0	0
0	0	0	0	-11.37	0	0	0	0

Summary	Income	Petty cash	Norman C Ashton	Salesian Sisters	RJS	CYA	NR
---------	--------	------------	-----------------	------------------	-----	-----	----

24/6/22 SS44	MB	Ryman	Stationery	Deb card	5.49					
24/6/22 SS45	MB	Phone Shop	Resources	deb card		5.99				
26/6/22 SS46		Premier Lakes	Resources	Deb card		4				
1/7/22 ss47	MB	Paypal	Zoom	BACS	14.39					
7/7/22 SS48	MB	Ryman	resources	Deb card		20.98				
7/7/22 SS49	MB	O2	Telephone	BACS	21.44					
9/7/22 SS50	MB	B and M	refreshments	Deb card			11.69			
9/7/22 SS51	MB	Home bargains	Resources	deb card				2.99		
9/7/22 SS52	MB	Poundstretcher	Refreshments	deb card			10.8			
11/7/22 SS53	MB	icklandgate House Rent		BACS			178.67			
11/7/22 SS54	MB	Post Office	DBS postage		6.85					
12/7/22 SS55	MB	NSPCC	CP training	Deb card	30					
12/7/22 SS56	MB	Post Office	DBS postage	Deb card	6.85					
14/7/22 SS57	IB	CVS	DBS checks	BACS	30					
15/7/22 SS8	MB	Post Office	DBS postage		6.85					
25/7/22 SS60	MK	CVS	DBS CHECKS	BACS	15					
26/7/22 SS61	MB	Post Office	DBS Postage	deb card	1.36					
8/8/22 SS62	MK	icklandgate House Rent		BACS			178.67			
8/8/22 SS63	IB	O2	TElephone	BACS	21.44					
29/3/22 SS264	MB	Ryman	Binding files	cash		8.99				
29/4/22 SS65	MB	Tesco	Refreshments	Cash			0.65			
26/11/21 SS66	MB	Ryman	Salesian Sisters	Cash	10.99					
26/11/21 SS67	MB	Poundland	Salesian Sisters	Cash	1					
26/11/21 SS68	MB	Ryman	Salesian Sisters	Cash	3.99					
7/1/22 SS69	MB	Poundland	Salesian Sisters	Cash	1					
7/1/22 SS70	MB	Ryman	Salesian Sisters	Cash			4.29			
21/1/22 SS71	MB	Ryman	Salesian Sisters	Cash		59.98				
5/2/22 SS72	MB	Ryman	Salesian Sisters	Cash		8.99				
24/2/22 SS73	MB	Post OFFICE	Salesian Sisters	Cash	3.95					
10/9/21 SS74	MB	Rymans	Stationery	petty Cash	12.98					
29/9/21 SS75	MB	WhSmith	Stationery	Petty Cash	9.98					
4/11/21 SS76	MB	Bodycare	masks	Petty Cash		2.38				
4/11/21 SS77	MB	M and S	Refreshments	Petty cash			3.00			
4/11/21 SS78	MB	Boyes	Resources	PettyCash				13.98		
4/11/22 SS79	MB	Rymans	Resources	Pettycash				14.16		
4/11/21 SS80	MB	Tesco	Refreshments	PettyCash			0.95			
4/11/21 SS81	MB	Home Bargains	Refreshments	Petty Cash			14.40			
4/11/21 SS82	MB	Home Bargains	Refreshments	PettyCash			4.00			

											Total
TOTALS	1,464.06	580.24	235.90	186.58	0.00	71.04	2,119.57	53.40	0.00	4,710.79	
Budget	2,000.00	1,100.00	600.00	400.00	300.00	600.00	1,000.00	1,136.67	1,000.00	8,136.67	
Remainder	535.94	519.76	364.10	213.42	300.00	528.96	-1,119.57	1,083.27	1,000.00	3,425.88	

RJS 12

3/5/22 ss36	Paypal	zoom	BACS	14.39	9.99	
5/5/22 ss37	Ryman	Stationery	Deb card			
12/5/22 ss38	Amazon	Gift hamper	BACS		18.9	
13/5/22 ss39	armhouse Kitchen	Hospitality	Deb card		6.65	
27/5/22 SS40	IC Safety	Safety check	BACS			47
6/6/22 SS41	icklandgate House	Rent	BACS			178.67
6/6/22 SS42	O2	Telephone	DD	21.44		
6/06/2022 SS43	Paypal	Zoom	DD	14.39		

Summary

Income

Petty cash

Norman C Ashton

Salesian Sisters

RJS

CYA

NR

Salesian Sisters
(inc. Curry's cashback)

Authorised Budget

8136.67

Date	Receipt	horised by:	Supplier	Purpose	Payment n Admin	Communi-Safeguardi	Equipment	Travel	Hospitality Accommi	Project Res Training
6-Sep	SS1	IB	Paypal	Zoom	DD	14.39	X			
9/9/21	SS2	IB	O2	Telephone	DD	22.20	X			
13/9/21	ss3	MK	Stricklandgate Hous Rent	BACS					107.20	X
13-Sep	SS4	IB	Ikea	Office furniture	Deb card	370.00	X			
27/9/21	SS5	MK	Zurich	Insurance	BACS	154.84	X			
4/10/21	SS6	IB	Paypal	Zoom	DD	14.39	X			
6/10/21	SS7	MK	Stricklandgate Hous Rent	BACS					178.67	X
7/10/21	ss8	IB	2	Telephone	DD	22.20	X			
3/11/21	SS9	IB	Paypal	Zoom	DD	14.39	X			
8/11/21	SS10	IB	IPMobile	telephone				30.00	X	
8/11/21	SS11	IB	O2	Telephone	DD	19.20	X			
9/11/21	SS12	MK	Stricklandgate Hous Rent	BACS					178.67	X
12/11/21	SS13	MB	amazon	Office equipment	Deb card	623.80	X			
22/11/21	ss14	MB	Currys	printer	Deb card	269.99	X			
22/11/21	ss15	MB	amazon	First Aid	Deb card			44.47	X	
2/12/21	SS16	MB	Stricklandgate Hous Rent						178.67	X
3/12/21	ss17	IB	paypal	zoom	DD	14.39	X			
8/12/21	SS18	IB	O2	Telephone	dd	19.20	X			
29/12/21	SS19	IB	amazon	first Aid	Deb card			14.52	X	
4/1/22	SS20	IB	Paypal	Zoom	DD	14.39	X			
6/1/22	SS21	IB	O2	Telephone	DD	19.20	X			
7/1/22	SS22	MK	Stricklandgate Hous Rent	BACS					178.67	X
3/2/22	ss23	MB	Stricklandgate hous	Rent	BACS				178.67	X
4/2/22	SS24	IB	paypal	zoom		14.39	X			
8/2/20	SS25	IB	o2	Telephone	DD	19.20	X			
18/2/22	SS26	MB	NSPCC	Training				50.00	X	
1/3/22	SS27	IB	Paypal	Zoom	DD	14.39	X			
3/3/22	SS28	MK	Stricklandgate Hous Rent						178.67	X
9/3/22	ss28A	IB	O2	telephone		19.20	X			
22/3/22	SS29	MB	M Biddle Essex Bar promotional bann	CH						
30/3/22	SS29A	mb	Amazon	Resources	Deb card					
4/4/22	SS30	IB	Paypal	Zoom	DD	14.39	X			
6/4/22	SS31	IB	O2	telephone		19.20	X			
6/4/22	SS32	MB	Stricklandgate Hous Rent	BACS					178.67	X
24/4/22	SS33	MB								
24/4/22	SS34	Mk	Scala hosting	Website hosting	Deb card	172.64	X			
24/4/22	SS34	Mk	Stricklandgate House Rent	Bacs						
24/4/22	SS35	IB	O2	Telephone	BACS	21.44	X			
									178.67	X

Summary		Income		Petty cash		Norman C Ashton		Salesian Sisters		RJS		CYA		NR																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
RJStephenson																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													
Date	Receipt	authorised by	Supplier	Purpose	Budget				Payment meth.		Admin		Communic.		Safeguarding		Equipment		Travel		Hospitality		Accommod		Project Resources		Train																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
					5000	200	300	600	800	100	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200

Total

Non restricted

Date	Receipt	Budget authorised by	Supplier	Purpose	Payment me Admin	Communic	Safeguardin	Equipment	Travel	Hospitality	Accommod	Project Res	Training
6/3/22		MB	Coniston	Promotional	BACS			£70.64	X				
31/3/22		MB	Coniston	Promotional	BACS			£40.30	X				
31/3/22		MB	Coniston	Promotional	BACS			£20.15	X				

Totals	0	0	0	131.09	0	0	0	0	0	0	0	0	0
Budget													
Remainder													